

Brewster School District
Regular Board Minutes
January 23, 2017

Call to Order

The meeting was called to order at 7:00 p.m., with Vice Chairman Becker leading the flag salute and welcoming guests.

Board members present: Don Becker, Hector Aparicio, Mario Camacho and Peggy Rice.

Staff present: Eric Driessen, Superintendent/Secretary to the Board; Debbie Riggan, Recording Secretary; Janette Bumgarner, Business Manager; Linda Dezellem, High School Principal; Lynnette Blackburn, Elementary Principal; Garrett Grant, Elementary Dean of Students/Teacher; and Roger Joyner, Technology Director.

Additions & Deletions

Add:	7I	Design Development Approval
	8A	Stacey Thoren Retirement
	9A	Executive Session – Personnel 15 minutes

Budget

Janette Bumgarner, Business Manager, gave an overview of the budget as of the end of December.

- General Fund \$ 2,400,499
- Capital Projects \$17,435,901
- Debt Service Fund \$ 3,827
- ASB \$ 315,027
- Transportation \$ 165,463

Ms. Bumgarner shared her concern over the decreased numbers in enrollment over the past few months. She stated she will be watching this closely with budgeting for the 2017-2018 school year beginning shortly.

Ms. Bumgarner informed the board the state auditors have been in the district for the past couple of weeks and should be out of the district by the end of this week, but will continue to work off site for about another month. The auditors have been reviewing the Federal Grant for the middle school, payroll, ASB follow up from 2015/16, high school CTE, SIG Grant and enrollment. In May, the district will have another audit, the Comprehensive Review Audit. Ms. Bumgarner stated Dianne Johnson and Judi Jensen have been busy gathering information for this audit.

Public Comments

None

Elementary

Lynnette Blackburn, Elementary Principal, informed the board, the elementary is no longer on any of the school improvement lists for OSPI. She stated the elementary teachers and staff have been working very hard and their hard work has paid off.

Ms. Blackburn reported staff from ESD 171 from Wenatchee comes 3 days per month to work with staff on writing and classroom management for new teachers. Teachers have been practicing the Smarter Balance test with their students and using the new curriculum Engage New York. Ms. Blackburn stated

Engage New York curriculum is the best they have used. She mentioned staff does pier walks for 40 minutes going to other classrooms and viewing other teacher's teaching techniques.

Ms. Blackburn reported the elementary Robotics is much more difficult this years. Students have to pick up stars from over the fence with their robots. The elementary and middle school each took 3 teams to the last competition. On February 11th, the district will host a Robotics competition. Teachers who are involved with Robotics are: Elementary -Ben Garcia, Maricar Najera and Middle School - Jackie Hentges.

Technology

Roger Joyner, Technology, reported 30 wireless rectangular devices have recently been install throughout the elementary and high school. These devices have been made available to the district with our involvement of ERATE. On Tuesday, January 24th, beginning at 4 pm, switches throughout the district will be replaced by crews from Ednetics. All technology and the phone system will be down during this process.

High School

Linda Dezellem, High School Principal, stated today was Records Day and teachers were busy inputting grades for the first semester. Mrs. Dezellem informed the board, there are 13 students who need to pass the science test in order to graduate but reported no students are in need of the math test.

Special Programs

Dianne Johnson, Special Programs Director; reported that Janette Bumgarner and herself finished the grant budget today. Ms. Johnson stated she has been busy meeting with all her staff after being gone for 6 weeks for a knee replacement. She informed the board of the PAC Meeting next week, and stated Title 1, ALPHA 21 and Child Find ads should be in the newspaper and fliers have been distributed in the community.

Ms. Johnson announced there are approximately 40 individuals taking the citizenship classes. The mock interviews will be scheduled in the near future. The awards ceremony will take place in the district again this year for the individuals who pass their citizenship test.

Athletics

The basketball game that was canceled last week has been rescheduled with Oroville on Saturday, February 4th.

Superintendent

Superintendent Driessen acknowledged each board of directors and thanked them for their service to the district.

Curriculum & Instruction

Board Appreciation

Superintendent Driessen covered this in his report.

Important Dates

- | | | | |
|---------------|---------|---------------------------|--------------|
| • February 6 | Monday | PAC | 6:30 PM |
| • February 8 | Tuesday | Child Find | 3:15-6:00 PM |
| • February 20 | Monday | No School Presidents' Day | |
| • February 27 | Monday | Board Meeting | 7:00 PM |

Consent Agenda

Director Aparicio moved, Director Camacho seconded, to approve Consent Agenda which included the following:

- County Treasurer's Report
- Minutes of Regular Meeting – December 19, 2016
- Comp Tax Check No. 327970 through Check No. 327971 Totaling \$1124.30.
- Payroll Check No. 327972 through Check No. 328035 Totaling \$761,140.27.
- General Fund Check No. 328036 through Check No. 328100 Totaling \$213,410.52.
- Capital Projects Check No.328101 through Check No. 328105 Totaling \$201,049.19
- ASB Check No. 328106 through Check No. 328116 Totaling \$4827.37.

Motion carried 4-0.

Business & Finance

Annual Organization – Call for Nominations for Chairperson

Director Aparicio nominated Dana Divis as Chairperson, Director Rice seconded. Motion carried 4-0.

Call for nominations for Vice Chairman

Director Rice nominated Don Becker for Vice Chairman, Director Aparicio seconded. Motion carried 4-0.

Staff Travel to Professional Learning Community Training

Director Aparicio moved, Director Rice seconded, to approve travel for staff to travel to Phoenix, AZ from February 21-24 for PLC training. Elementary staff attending; Garrett Grant, Amy Becker, Erica Wulf, Jenny Reynolds, Liz Driessen, Katie MacLean, Cindy Brown, Lynnette Blackburn. Middle school staff attending; Dorothy Allard, Heather Cochrane, Jackie Hentges, Susan Varrelman, Greg Austin. Motion carried 4-0.

Surplus 2009 Bus

Director Rice moved, Director Aparicio seconded to approve the 2009 diesel Bluebird bus, 84 passenger, VIN#1BABNBKA59F263083 as surplus.
Motion carried 4-0.

Seniors Request for Early Release

Director Camacho moved, Director Aparicio seconded, to approve the early release for seniors providing they have met all requirements for graduation. Motion carried 4-0.

Overnight Travel – State Band

Director Aparicio moved, Director Camacho seconded, to approve overnight travel for Eduardo Bohorquez for State Band. Motion carried 4-0.

Policy 4000 Series

Director Rice moved, Director Aparicio seconded, to approve the 4000 policy series which include the following:

1. Policy/Procedure/Resolution #4040-Public Access to Records
2. Policy/Procedures #4200-Safe and orderly Learning Environment
3. Policy #4210-Dangerous Weapons on School Premises
4. Policy #4215-Use of Tobacco, Nicotine
5. Policy/Procedure/Form #4217-Effective Communication
6. Policy/Procedure #4218-Language Access
7. Policy #4260-Use of School Facilities
8. Policy #4310-Relationship with Law Enforcement etal

Motion carried 4-0.

Policy Review – Informational 1st Reading

1. Policy/Procedure/ #2020 – Course Design
2. Policy/Procedures #2108 – Remediation Programs
3. Policy/Procedures #2110 – Transitional Bilingual
4. Procedure #2170 - CTE
5. Policy/Procedure #2190 - Highly Capable Program
6. Policy/Procedure #5010 - Nondiscrimination
7. Policy/Procedure #5011 – Sexual Harassment

No action.

Design Approval for Elementary & High School Modernizations

Director Aparicio moved, Director Rice seconded, to approve the design approval for the elementary and high school modernizations. Motion carried 4-0.

Certified Staff

Director Aparicio moved, Director Rice seconded, to approve certified staff which included the following:

- Wayne Ricarte Emergency Substitute
- Kevin Bergstrom Substitute Teacher
- Stacey Thoren Retirement

Motion carried 4-0.

Classified Staff

Director Camacho moved, Director Rice seconded, to approve classified staff as listed.

- Sue Poppe Speech Language Assistant
- Yolanda Olvera Substitute Para

Motion carried 4-0.

Coaches

Director Rice moved, Director Aparicio seconded, to approve Nancy Rios as Middle School Girls C Squad Coach. Motion carried 4-0.

Executive Session – RCW42.30.110

At 7:43 p.m., Vice Chairman Becker called for an executive session to last approximately 15 minutes. No action taken.

Adjournment

The board returned to regular session at 7:55 p.m. There being no further business to discuss, the meeting adjourned at 7:56 p.m.

CHAIRPERSON OF THE BOARD

SECRETARY TO THE BOARD

DATE

DATE

Brewster School District
Regular Board Minutes
February 27, 2017

Call to Order

The meeting was called to order at 7:00 p.m., with Vice Chairman Becker leading the flag salute and welcoming guests.

Board members present: Don Becker, Mario Camacho, Peggy Rice and Hector Aparicio.

Staff present: Eric Driessen, Superintendent/Secretary to the Board; Debbie Riggan, Recording Secretary; Janette Bumgarner, Business Manager; Linda Dezellem, High School Principal; Greg Austin, Middle School Principal; Lynnette Blackburn, Elementary Principal; and Dianne Johnson, Special Programs Director.

Guests: Ed Champagne, Dax Logsdon, and John Maupin

Additions & Deletions

Add: 7E Overnight trip for Elementary Robotics to CWU on March 10-11

Budget

Janette Bumgarner gave an overview of the following fund balances.

General Fund	\$ 2,456,129
Capital Projects	\$17,242,903
Debt Service	\$ 3,828
ASB	\$ 327,073
Transportation	\$ 165,532

The new bus has not been paid for as of January 31, so this will lower the transportation figures considerably once the bus is paid for.

Ms. Bumgarner reported enrollment is up from the beginning of January.

Elementary

Lynnette Blackburn, elementary principal, reported the ESD has been working with the elementary staff this year, on language arts and math GLAD strategies.

Mrs. Blackburn informed the board of the 5th graders going skiing at the Loup Loup Ski Hill. It was a fun day for everyone.

Mrs. Blackburn stated a few of the elementary teachers attended the PLC Conference in Arizona from Feb. 21-Feb. 24, 2017. The teachers reported it was a really good conference.

She also reported the elementary has been doing WELPA testing in grades K-5.

Special Programs

Dianne Johnson, Special Programs Director, informed the board that Child Find had to be rescheduled for Wednesday, March 1, due to bad weather. It will begin at 3:30 p.m.

Middle School

Greg Austin, Middle School Principal, reported he and four of the middle school teachers attended the PLC

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Conference in Arizona stating it was the best conference he has attended in 30 years of teaching. He stated his middle school staff has already begun implementing ideas they learned from the conference.

Mr. Austin stated Student Led Conferences will begin on March 29th. He announced students have been taking the IEB and given 2 out of 4 so far are at or above the state numbers. This is near or at standards.

Athletics

Mr. Austin report the high school boys' team qualified for the state basketball playoffs. Their first game will be Wednesday at 12:15 p.m. If they win, they will play at 12:15 p.m. on Thursday.

Spring sports numbers:

Baseball - 12 or 13 including 8th graders

Softball – 11 not including 8th graders
HS Track – 16
HS Boys Soccer – 30 – 40
Teams with less than 14 may use 8th graders.

Wrestling

Alex Garcia and his brother, Gabe Garcia both qualified for state wrestling. Alex place 4th, while Gabe was beat out.

All League

Mr. Austin reported Tim Taylor, Boys Head Basketball Coach and Roger Boesel, Girls High School Head Basketball Coach were selected as Coaches of the Year. Edgar Najera and Merit Miller of our basketball teams were selected as the Most Valuable Player for the boys and girls in our league.

Superintendent

Eric Driessen, superintendent, reported the new bus has arrived.

Superintendent Driessen informed the board, Mike Webster, Don Becker and himself will be attending a week long FEMA training in Gettysburg beginning March 6-10, 2017. The training will cover emergency trainings.

Excellence Banquet

This years' recipients for the Excellence Awards are: Jenner Sanon, Certified and Marlen Guzman, Classified. The banquet will be held at the Winthrop Red Barn on April 27th beginning at 5:30 p.m. The district will provide more information on the dinner once it is received.

Classified Week

Classified Week has been declared by the state for the week of March 13-17th, 2017 to honor all classified staff which includes, paras, cooks, bus drivers and secretaries.

Citizenship Classes Mock Interviews

Superintendent Driessen shared information on the citizenship mock interviews stating it is a great experience.

There are approximately 40 taking the citizenship classes again this year. Marlen Guzman, District

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Translator/Student Advocate, has arranged for the classes to be held here. The citizenship ceremony will be held in the district later in the spring.

Important Dates

- | | | | |
|------------|----------|-----------------------------|----------|
| • Monday | March 6 | PAC | 6:30 PM |
| • Thursday | March 2 | Early Release- Winter Break | 11:00 AM |
| • Friday | March 3 | No School – Winter Break | |
| • Monday | March 27 | Board Meeting | 7:30 PM |

Curriculum & Instruction

Bond Project Update

Ed Champagne and Dax Logsdon reported to the board on updates of the bond project at the board workshop earlier this evening. Since there was no further information to discuss they were excused to head home due to weather conditions.

Consent Agenda

Director Aparicio moved, Director Rice seconded to approve the Consent Agenda which included the following:

- County Treasurer's Report
- Minutes of Regular Meeting – January 23, 2017
- Payroll Check No. 328117 through Check No. 328169 Totaling \$760,179.20
- General Fund Check No. 328170 through Check No. 328245 Totaling \$196,889.01
- Capital Projects Fund Check No. 328246 through Check No. 328252 Totaling \$433,315.74
- ASB Check No. 328253 through Check No. 328266 totaling \$4,212.26

Motion carried 4-0.

Business & Finance

2017-18 Calendar

Director Aparicio moved, Director Rice seconded, to approve Option 1 as the 2017-18 Calendar. The first day of school will be August 30, with Christmas Break beginning with early release on December 22, 2017 – January 5, 2018. Spring Break is April 2-6, 2018 and the last day of school is June 12, 2018. Motion carried 4-0.

Policy Review

Director Peggy moved, Director Aparicio seconded, to approve the following policies as edited.

Policy/Procedure/ #2020 – Course Design

Policy/Procedures #2108 – Remediation Programs

Policy/Procedures #2110 – Transitional Bilingual

Procedure #2170 - CTE

Policy/Procedure #2190 - Highly Capable Program

Policy/Procedure #5010 - Nondiscrimination

Policy/Procedure #5011 – Sexual Harassment

Policy #4310-Relationship with Law Enforcement etal

Motion carried 4-0.

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Resolution 01-16/17 Racial Balance Brewster K-6 Modernization & Addition

Director Aparicio moved, Director Camacho seconded, to approve Resolution 01-16/17 Racial Balance Brewster K-6 Modernization & Addition. Motion carried 4-0.

Resolution 02-16/17 District Authorized Agents

Director Aparicio moved, Director Camacho seconded, to approve Resolution 02-16/17 authorizing Eric Driessen and Janette Bumgarner as District Authorized Agents for the district. Motion carried 4-0.

Overnight Trip for Robotics

Director Rice moved, Director Aparicio seconded, to approve the overnight trip for Robotics March 10 & 11, 2017. The Robotics coaches Maricar Najera and Ben Garcia will be chaperones for the 2 boys and 2 girls. Motion carried 4-0.

Certified Staff

Director Aparicio moved, Director Camacho seconded, to approve all certified staff and the certified Sick Leave buy back as presented. Motion carried 4-0.

Zero Hour Contracts

- Rob Robinson – Washington State History
- Dean Busching – Bridge to College English
- Ann George – Calculus
 - Amanda Sloss – Emergency Sub
 - Sick leave buy back for certified staff as listed in your packet

Motion carried 4-0.

Classified Staff

Director Rice moved, Director Camacho seconded, to approve Sick Leave buy back for classified staff as presented. Motion carried 4-0.

Spring Coaches

Director Aparicio moved, Director Rice seconded, to approve the following spring coaches as presented.

Baseball

Head Coach – Todd Phillips
Assistant Coach – Travis Todd
Volunteer – John Cleveland
Volunteer – Tim Medeiros

Softball

Head Coach – Rick Miller
Assistant Coach – Bill Vallance
Assistant Coach – Jessie Hammons Barnes

Soccer

Head Coach – Jenner Sanon
Assistant Coach – Felipe Torrez

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Track

Head Coach – Greg Austin
Assistant Coach – Nancy Rios
Assistant Coach – Heather Cochrane

Middle School Track

Head Coach – Jackie Hentges
Assistant Coach – Kyle Woelber

Motion carried 4-0.

Executive Session

None

Adjournment

There being no further business to discuss, the meeting adjourned at 7:48 p.m.

CHAIRMAN OF THE BOARD

SECRETARY TO THE BOARD

DATE

DATE

Brewster School District
Regular Board Minutes
March 27, 2017

Call to Order

The meeting was called to order at 7:00 with Vice Chairman Becker leading the flag salute.

Board members present: Don Becker, Peggy Rice and Hector Aparicio.

Staff present: Eric Driessen, Superintendent/Secretary to the Board; Debbie Riggan, District Secretary; Janette Bumgarner, Business Manager; Linda Dezelle, High School Principal; Greg Austin, Middle School Principal; Lynnette Blackburn, Elementary Principal and Russell Roscoe, Business Education Teacher.

Additions & Deletions

None

Budget

Janette Bumgarner gave an overview of the present budget number at the end of February.

- General Fund \$ 2,457,890
- Capital Projects \$16,816,547
- Debt Service \$ 34,699
- ASB \$ 342,098
- Transportation \$ 165,595

Ms. Bumgarner stated the new bus payment is in this month accounts payable which will decrease the fund considerably.

Elementary

Lynnette Blackburn, Elementary Principal, informed the board her staff has been continuing to work hard each month. They are finishing up the WELPA test and ready to start the next testing session. Stacie Sattler, elementary computer lab, has been working with students to be sure they know how to use the computers for the upcoming test which are all on the computer.

High School

Linda Dezellem, stated there are 51 seniors who may receive diplomas. She reported there are an additional 3 seniors at the Alternative School who should also graduate.

High school seniors are working on their Four Year Plan with the elimination of the Senior Project. The High School and Beyond Plan have students planning earlier for their careers.

Mrs. Dezellem reported during conferences next week, students will present their plan to their advisor and parent. Mrs. Dezellem presented a few of the student's presentation boards they will use during their conference.

Middle School

Greg Austin, Middle School Principal reported this past week, college students from the University of Washington, came to the district as the Pipeline Project. The district has participated with this project for many years. This year's students worked with science. The U of W students brought a bouncy house that held up to 15-20 students. On the inside ceiling it lit up with stars

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Mr. Austin stated this year the 8th grade students will take the PSAT test and GEAR UP will fund everything for the testing.

Mr. Austin informed the board, he has been receiving multiple emails from other school district wanting to use us as a reference or example. Mr. Austin stated he has been contacted from Anton and they would like to use our district as an example at the National Conference.

A representative from Lexia, Avid Success in Class, reached out to Mr. Austin and requested to use us as a reference. Kelly Brown and Anthony Ruiz are the two who use this program.

Mr. Austin informed the board, the final SIG Summit is tomorrow and Wednesday and he will be attending with Superintendent Driessen, and a few teachers.

Athletics

Mr. Austin stated between weather and umpires, they are having a hard time getting sporting events completed. They have been using Chelan and Grant County for referees and umpires.

Superintendent Report

Superintendent Driessen provided the board with an update on the citizenship classes. He reported there are 48 individuals taking the citizenship classes and interviews will take place in the district office on

April 26 & 27th. The district office will be closed these two days. The citizenship ceremony will be held in the high school gym on May 24th.

Important Dates

- Wednesday Mar. 29 Early Release – Conferences /Senior Project Open House 6:00 PM
- Thurs – Fri Mar. 30-31 Conferences Early Release Elem/No School – MS/HS
- Mon-Fri Apr. 3-7 Spring Break
- Monday April 10 PAC 5:30 PM
- Monday Apr. 24 Board Meeting 7:00 PM

Curriculum & Instruction

None

Consent Agenda

Director Rice, Director Aparicio seconded to approve Consent Agenda which included the following:

- County Treasurer’s Report
- Minutes of Regular Meeting – Feb. 27, 2017
- March Payroll Check No. 328267 through Check No. 328330 Totaling \$779,922.66
- General Fund Check No. 328331 through Check No. 328429 Totaling \$236,357.54.
- Capital Projects Check No. 328430 through Check No. 328436 Totaling \$239,235.84.
- ASB Check No. 328436 through Check No. 328459 Totaling \$16,954.34.
- Transportation Vehicle Fund Check No. 328460 through Check No. 328460 Totaling \$142,123.74.

Motion carried 4-0.

Business & Finance

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Contracts

Director Rice moved, Director Aparicio seconded, to approve the 2017-2018 ESD STEM contract. Motion carried 3-0.

Excellence Banquet

Superintendent Driessen reminded the board of the Excellence Banquet on Thursday, April 27th at the Winthrop Red Barn. This years’ recipients to be honored: Jenner Sanon, Certified; Marlen Guzman, Classified

The banquet begins at 5:30 PM with dinner and recognition to follow.

Surplus Library Books

Director Rice moved, Director Aparicio seconded, to approve the list of library books presented as surplus. Motion carried 3-0.

Policies & Procedures 5000 Series – First Reading – No action

- Policy 5000/Procedure 5000P Recruitment and Selection of Staff
- Policy 5001 - Hiring of Retired School Personnel
- Policy 5005/Procedure 5005P Employment; Disclosures, Certification Requirements, Assurances and Approval
- Policy 5006 Certification Revocation
- Policy 5010/Procedure 5010P Nondiscrimination and Affirmative Action
- Policy 5011/Procedure 5011P Sexual Harassment of District Staff Prohibited
- Policy 5020 Collective Bargaining
- Policy 5050 Contracts
- Policy 5201 Drug-Free Schools, Community and Workplace
- Policy 5202/Procedure 5202P Federal Motor Carrier Safety Administration Mandated Drug and Alcohol Testing Program
- Policy 5222 Job Sharing Staff Members
- Policy 5240 Evaluation of Staff
- Policy 5251 Conflicts of Interest
- Policy 5252 Staff Participation in Political Activities
- Policy 5253/Procedure 5253P Maintaining Professional Staff/Student Boundaries
- Policy 5260/Procedure 5260P Personnel Records
- Policy 5270/Procedure 5270P Resolution of Staff Complaints
- Policy 5271/Procedure 5271P Reporting Improper Governmental Action (Whistleblower Protection)
- Policy 5280 Separation from Employment
- Policy 5281 Disciplinary Action and Discharge
- Policy 5310 Compensation
- Policy 5315/Procedure 5315P Garnishments and Personal Credit Problems
- Policy 5400 Personnel Leaves
- Policy 5401 Sick Leave
- Policy 5403 Emergency and Discretionary Leaves
- Policy 5404 Family, Maternity, and Military Caregiver Leave
- Policy 5406 Leave Sharing
- Policy 5407/Procedure 5407P Military Leave
- Policy 5408 Jury Duty and Subpoena Leave
- Policy 5410 Holidays
- Policy 5411 Staff Vacations
- Policy 5520/Procedure 5520P Staff Development

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- Policy 5610/Procedure 5610P Substitute Employment
- Policy 5630/Procedure 5630P Volunteers
- Policy 5641/Procedure 5641P Student Teachers

Certified Staff

Director Aparicio moved, Director Rice seconded, to approve the following certified staff.

- Chas Pauly – Substitute
- Karla Phillips – Resignation

Motion carried 3-0.

Classified Staff

Director Aparicio moved, Director Rice seconded, to approve the following as classified substitutes.

- Dianna Andreade Vega – Para Substitute/Emergency Substitute

- Heather Inks – Para Substitute
- Motion carried 3-0.

Executive Session
None

Adjournment
There being no further business to discuss, the meeting adjourned at 7:24 p.m.

VICE CHAIRMAN OF THE BOARD **SECRETARY TO THE BOARD**

Brewster School District
Regular Board Meeting
April 24, 2017

Call to Order
The meeting was called to order at 7:00 p.m., with Vice Chairman Becker leading the flag salute and welcoming guests.

Board members present: Don Becker, Mario Camacho, Hector Aparicio and Peggy Rice.

Staff members present: Eric Driessen, Superintendent/Secretary to the Board; Debbie Riggan, Recording Secretary; Linda Dezelle, High School Principal; Lynnette Blackburn, Elementary Principal and Dianne Johnson, Special Programs Director.

Additions & Deletions

Add:	May 2	WSSDA Regional Meeting HS Library 6-8 PM
	May 12	Signing Day – Seniors 11AM-1PM
	May 24	Citizenship Ceremony HS Gym 5PM
	7B	Board Resignation – Dana Divis
	8	Executive Session – 1(a) Personnel 15 minutes

Budget Report
None

High School
Linda Dezelle, High School Principal, reported GEAR UP is picking up the cost of the SAT test. She reported all but 6 students have selected a college or a branch of the military.

She announced on May 12th, the high school is hosting a Signing Day to officially announce where senior students are headed next year. GEAR UP will provide a lite lunch along with refreshments. The Signing Day will be from 11 AM to 1 PM in the high school library.

Mrs. Dezelle informed the board their parent conferences were 99% attended by parents/students.

She commented the prom hosted by the district was a success.

Mrs. Dezelle shared Nikki Medved, GEAR UP representative in our district, will be presenting at the National GEAR UP meeting.

Elementary

Lynette Blackburn, Elementary Principal, reported the 4th grade went to Chief Joe Dam for a field trip. She announced Kelly Hook, Brewster Police Department, would like to startup “High Five” the last Friday of each month.

Mrs Blackburn stated Patty Nunez from ESD 171 has been coming to the elementary to work with teachers on Number Talks – Number Sense.

Special Programs

Dianne Johnson, Special Programs Director, announced the Consolidated Program Review will begin in the district on May 3rd to meet with staff. Twelve different programs will be reviewed.

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She informed the board, the district had a homeless student who was living out of the parents car but with community and outside members, an RV trailer was donated for them to stay in until school is out. The RV trailer is parked in the Brewster City RV Park.

Middle School

It was reported the middle school parent conference attendance rate was 98%. The middle school has been busy with state testing. Eighth grade promotion will be held on June 8, 2017 at 7 PM. All spring sports are doing great.

It was announced Tiffany Woelber received a \$15,000 grant for middle school students enhance curriculum for health and communication for boys and girls.

Consent Agenda

Director Aparicio moved, Director Camacho seconded, to approve the consent agenda which included the following:

County Treasurer’s Report

Minutes of Regular Meeting – March 27, 2017

Comp Tax Check No. 328461 through Check No. 328462 Totaling \$1042.65.

Payroll Check No. 328463 through Check No. 328519 Totaling \$766,178.23.

General Fund Check No. 328520 through Check No. 328604 Totaling \$226,494.26.

Capital Projects Check No. 328605 through Check No. 328608 Totaling \$158,486.62.

ASB Check No. 328609 through Check No. 328615 Totaling \$1,950.28.

Motion carried 4-0.

Conconully Camp 6th Grade

Director Rice moved, Director Camacho seconded to approve the annual Conconully Camp for 6th graders. The camp will be May 30-June 2nd. Motion carried 4-0.

Athletics Travel

Director Camacho moved, Director Peggy seconded, to approve travel for baseball May 19th for regional baseball and for spring sports May 26-27. Motion carried 4-0.

Policies 5000 Series

Director Aparicio moved, Director Rice seconded, to approve the Policy 5000 series as presented.

Requirements,

- Policy 5000/Procedure 5000P Recruitment and Selection of Staff
- Policy 5001 - Hiring of Retired School Personnel
- Policy 5005/Procedure 5005P Employment; Disclosures, Certification

Assurances and Approval

- Policy 5006 Certification Revocation
- Policy 5010/Procedure 5010P Nondiscrimination and Affirmative Action
- Policy 5011/Procedure 5011P Sexual Harassment of District Staff

Prohibited

- Policy 5020 Collective Bargaining
- Policy 5050 Contracts
- Policy 5201 Drug-Free Schools, Community and Workplace

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- Policy 5202/Procedure 5202P Federal Motor Carrier Safety Administration Mandated Drug and Alcohol Testing Program
- Policy 5222 Job Sharing Staff Members
- Policy 5240 Evaluation of Staff
- Policy 5251 Conflicts of Interest
- Policy 5252 Staff Participation in Political Activities
- Policy 5253/Procedure 5253P Maintaining Professional Staff/Student Boundaries
- Policy 5260/Procedure 5260P Personnel Records
- Policy 5270/Procedure 5270P Resolution of Staff Complaints
- Policy 5271/Procedure 5271P Reporting Improper Governmental Action (Whistleblower Protection)
- Policy 5280 Separation from Employment
- Policy 5281 Disciplinary Action and Discharge
- Policy 5310 Compensation
- Policy 5315/Procedure 5315P Garnishments and Personal Credit Problems
- Policy 5400 Personnel Leaves
- Policy 5401 Sick Leave
- Policy 5403 Emergency and Discretionary Leaves
- Policy 5404 Family, Maternity, and Military Caregiver Leave
- Policy 5406 Leave Sharing
- Policy 5407/Procedure 5407P Military Leave
- Policy 5408 Jury Duty and Subpoena Leave
- Policy 5410 Holidays
- Policy 5411 Staff Vacations

- Policy 5520/Procedure 5520P Staff Development
- Policy 5610/Procedure 5610P Substitute Employment
- Policy 5630/Procedure 5630P Volunteers
- Policy 5641/Procedure 5641P Student Teachers

Motion carried 4-0.

Policy 1000 Series First Reading – No action required.

- Policy 0000 - Table of Contents
- Policy 0100 – Commitment of Planning
- Policy 0300/Procedure 0300P - Planning Process
- Policy 0500 – Components of the District’s Plan
- Policy 0700 – Plan Evaluation
- Policy 1000 – Table of Contents
- Policy 1000 – Legal Status and Operation
- Policy 1005 – Key functions of the Board
- Policy/Procedure 1105 – Director Districts
- Policy 1225 – School Director Legislative Program
- Policy/Procedure 1250 – Students on Governing Boards
- Policy 1340 – Targeting Student Learning
- Policy/Procedure 1400 – Meeting conduct, order of business, and quorum
- Policy/Procedure 1420 – Proposed Agenda and Consent Agenda

Minutes of Regular Meeting

April 24, 2017

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- Policy 1450 – Absence of a Board Member
- Policy/Procedure 1620 – Board – Superintendent Relationship
- Policy 1630 – Evaluation of the Superintendent
- Policy/Procedure 1731 – Board member expenses

Resolution 3-16/17 Accounts

Director Camacho moved to lump the accounts below. Director Rice moved, Director Aparicio seconded, to approve the accounts as listed.

- District Office
 1. Removed \$12 Lunch Money Used to Make Change
- High School
 1. Increased HS ASB Gate Money to \$800
 2. Removed Saul Haas Fund \$700 from High School – Operated outside of School/Account Not in Districts name
- Middle School Accounts
 1. Added ASB Account
 2. Added Imprest Fund \$800 (\$400 Petty Cash)
- Elementary
 1. Added \$12 Lunch Money Used to Make Change

Motion carried 4-0.

Resolution 4-16/17 General Fund Transfer to Transportation Vehicle Fund

Director Aparicio moved, Director Camacho seconded, to approve Resolution 4-16/17 to transfer funds from General Fund to the Transportation Fund to pay for the new bus. Motion carried 4-0.

Contracts

Director Aparicio moved, Director Camacho seconded, to approve the ESD Professional Learning Standards Based Grading contract. Motion carried 4-0.

Personnel

Certified Staff

Director Rice moved, Director Aparicio seconded, to approve the resignations of Rachelle Christian, kindergarten and Jedidiah Thurgood, 8th Grade ELA teacher. Motion carried 4-0.

Board Director #3 Resignation

Director Rice moved, Director Aparicio seconded, to accept the resignation of Dana Divis, Board Director District No. 3 position. Motion carried 4-0.

Executive Session RCW42.30.110 1(a) Personnel

At 7:32 p.m., Vice Chairman Becker called for an executive session to discuss personnel. It was estimated to last approximately 15 minutes. No decision will be made.

Adjournment

The board returned to regular session at 7:46 p.m. There being no further business to discuss, the meeting adjourned at 7:47 p.m.

Minutes of Regular Meeting

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VICE CHAIRMAN OF THE BOARD

SECRETARY TO THE BOARD

DATE

DATE

Brewster School District
Regular Board Meeting
May 22, 2017

Call to Order

The meeting was called to order with Chairman Becker leading the flag salute and welcoming guests.

Board members present: Don Becker, Hector Aparicio, Mario Camacho and Peggy Rice.

Staff members present: Eric Driessen, Superintendent/Secretary to the Board; Debbie Riggan, Recording Secretary; Janette Bumgarner, Business Manager; Linda Dezelle, HS Principal; Greg Austin, MS Principal; Garrett Grant, Dean of Students; and Dianne Johnson, Special Programs.

Guests: Wendy Witt, Maria Maldonado, Chris Descoteaux and Adam Descoteaux.

Additions & Deletions

Add: Important Date

- Tuesday, June 6th – 5PM Citizenship Ceremony
- 7G Contracts
 1. Bright Start
 2. ESD 2017-18 Language Acquisition

Reports & Presentations

Budget

Janette Bumgarner, Business Manager, gave an overview of the budget at the end of April.

General Fund	\$ 2,806,726
Capital Projects	\$ 16,434,945
Debt Service	\$ 359,066
ASB	\$ 344,956
Transportation	\$ 123,553

Ms. Bumgarner stated budgeting will begin in June and the budget resolution will be approved in July.

Public Comment

Chris Descoteaux, 7th grade student, read a letter and presented a signed petition of students in support of revising the dress code, stating it is too strict. He stated kids cannot be comfortable with the current dress code.

The board thanked Chris for attending the meeting.

High School

Linda Dezelle, HS Principal, distributed the high school class schedule for the 2017-18 school year and informed the board the high school plans to continue with the 7 period day with dropping one period each day on rotation,. She stated this schedule is ideal for the high school currently. Mrs. Dezelle reported the Senior Signing Day was a success and the Army representative came and presented to the senior student who has committed to the Army after graduation.

Minutes of Regular Meeting

May 22, 2017

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Elementary

Garrett Grant, Elementary Dean of Students, presented the 2017-18 elementary schedule which is basically the same as previous years. There is 30 minutes of collaboration time added to the schedule.

Mr. Grant reported Smarter Balance testing will finish this week. They are working on summer school and all teachers are hired.

The elementary is doing trial breakfasts for the next 2 weeks for grades K-5 in the multipurpose room instead of the students going to the high school commons for breakfasts.

Special Programs

Dianne Johnson, Special Programs Director, stated the Comprehensive Program Review is finished. OSPI is gone from the district and she is working on items that need to be addressed.

Ms. Johnson informed the board, she is currently closing out the 2016-17 grants and working on 2017-18 grants.

Middle School

Greg Austin, Middle School Principal, reported the middle school schedule will not be changing and the schedule doesn't allow for passing time between classes. He informed the board, the middle school staff and students are currently working on Smarter Balance testing. Mr. Austin stated the teachers have had positive comments about the testing. He reported he has spent hours with Joan Pauly, working on the end of year SIG grant.

Mr. Austin announced he has offered the 8th grade English Language Arts position to Kyona Cavadini and she has accepted pending board approval.

Athletics

Mr. Austin reported on spring sports and announced Girls Softball are District Champs and will play in Yakima for State Softball Friday and Saturday, May 26-27th. Baseball made it to the second game and lost to Colfax. Soccer was beat by Newport so they will not advance to state playoffs. High school track has five students advancing to State.

He reported the middle school finished their track season at Cashmere with a couple students setting school records. Giovani Nila in the triple jump at 44ft and Miriam Garcia in the 100 yard hurdles and 50 meter dash.

Mr. Austin announced Jenner Sanon, High School Soccer Coach, was announced as Coach of the Year.

Important Dates

• May 29 th	Monday	Memorial Day	No School
• June 1 st	Thursday	Scholarship Awards Day	1:30 PM
• June 2 nd	Friday	HS Graduation	7:30 PM
• June 8 th	Thursday	8 th Grade Promotion	7:00 PM
• June 9 th	Friday	Last Day of School	10 :00 AM
• June 26 th	Monday	Board Meeting	7:00 PM

Minutes of Regular Meeting

May 22, 2017

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Consent Agenda

Director Camacho moved, Director Aparicio seconded, to approve Consent Agenda which included the following:

- A. County Treasurer's Report
- B. Minutes of Regular Meeting - April 24, 2017

- C. Payroll Check No. 328616 through Check No. 328670 Totaling \$778,043.29.
- D. General Fund Check No. 328671 through Check No.328752 Totaling \$127,786.10.
- E. Capital Projects Check No. 328753 through Check No. 328759 Totaling \$108,535.71.
- F. ASB Check No. 328760 through Check No. 328771 Totaling \$10,441.07.

Motion carried 4-0.

Curriculum & Instruction

CTE

Mrs. Dezelle reported on the Perkins Grant stating the district will receive approximately \$8000-\$9000. Last year a 3D printer was purchased with the grant funds and this year the item being considered to buy is a technology cart for the Family and Consumer Science Education classroom. Mrs. Dezelle plans to have each of the CTE teachers meet with their committees and decide what their vision for the future is with the new school facilities and each group will be bringing back planning stages through the year. The CTE teachers in the district are: Rick Miller, Todd Dezelle, Russell Roscoe, and Karen Zajackowski.

Summer School

Director Aparicio moved, Director Camacho seconded, to approve the 2017 summer school to begin on June 19th through July 13th. Students will attend 3 hours per day. Summer school staff are:

Lynnette Blackburn – Director
 Jessica Garcia – Secretary
 Zulma Erickson – Secretary
 Gabbie Reynoso – Records Clerk
 Oscar Arebalo – 1st Grade Para
 Rebecca Terrones – 2nd Grade Para
 Rachel Anson – 3rd Grade Para
 Regina Anson – 3rd Grade Para
 Trina Zweigle – 4th Grade Para
 Krisel Najera – 5th Grade Para
 Chrissy Talavera – Middle School
 Ramon Najera – Middle School
 Erika Cody – 1st Grade Teacher
 Jenney Reynolds – 2nd Grade Teacher
 Chris Webster – 3rd Grade Teacher
 Maricar Najera – 4th Grade Teacher
 Garrett Grant – 5th Grade Teacher
 Greg Austin – Middle School Director
 Kelly Brown – 6th Grade Teacher
 Jackie Hentges – 7th Grade Teacher
 Irv Smith – 6th Grade Teacher

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May 22, 2017

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Todd Phillips – 7th Grade Teacher
 Dean Busching/Linda Dezelle - HS-HSPE
 Rosa Orozco/Linda - HS PASS

Motion carried 4-0.

Building Schedules – Informational

- Linda Dezelle, Greg Austin and Garrett Grant distributed their building schedules for the 2017-18 school year. No action taken.

Policies & Procedures 0000 and 1000 Series

Director Rice moved, Director Aparicio seconded, to approve the 0000 and 1000 policy series as listed.

- Policy 0000- Table of Contents
- Policy 0100 - Commitment of Planning
- Policy 0300/Procedure 0300P - Planning Process
- Policy 0500 - Components of the District's Plan
- Policy 0700 - Plan Evaluation
- Policy 1000 - Table of Contents
- Policy 1000 - Legal Status and Operation
- Policy 1005 - Key functions of the Board
- Policy/Procedure 1105 - Director Districts
- Policy 1225 - School Director Legislative Program
- Policy/Procedure 1250 - Students on Governing Boards
- Policy 1340 - Targeting Student Learning
- Policy/Procedure 1400 - Meeting conduct, order of business, and quorum
- Policy/Procedure 1420 - Proposed Agenda and Consent Agenda
- Policy 1450 - Absence of a Board Member
- Policy/Procedure 1620 - Board - Superintendent Relationship
- Policy 1630 - Evaluation of the Superintendent
- Policy/Procedure 1731 - Board member expenses

Motion carried 4-0.

Field Trips

Nikki Medved presented the Field Trips sponsored by GEAR UP.

- | | | | |
|--------------------|-----|----------------|---|
| Dare to Dream | CWU | June 18-24 | Grades 8 th -9 th |
| | EWU | June 25-July 1 | |
| • Academic Academy | CWU | June 18-24 | Grades 10 th -11 th |
| | EWU | June 25-July 1 | |
- Stem-A-Palozza: June 18-23 (Current 8th and 9th Graders) This is a weeklong science camp that will be held at Central Washington University Ellensburg campus.
 - Stem-A-Palozza: June 25-29 (Current 11th and 12th Graders)- This is a science camp being held at Central Washington University Ellensburg campus
 - College Jump Start: June 19-July 18th (Current 9th, 11th and 12th Graders) This is a 2 credit college course that will be taught here in Brewster and online
 - College Coastal Ecology Camp: June 25-30 (Current 11th and 12th Graders) This is a 2 credit college course that will take place in the Olympic National Park.

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- GEARUP Leadership Summit, San Francisco CA: July 15-19th....Natalie Torres has been selected as an alternate for this event so there is a chance of her attending (I will be presenting at this national conference so if she is able to attend I will be chaperoning!!)
- Global STEM Fellowship Trip: Aug 6-12 Melisa Corrales and Jennifer Perez have

applied for this trip to Puerto-Rico (please see attached flyer for more details of trip!)

- Senior Trip Hayden, ID May 24

Director Aparicio moved, Director Rice seconded to approve GEAR UP field trips along with the senior trip. Motion carried 4-0.

Staff Travel

Director Aparicio moved, Director Rice seconded, to approve staff travel as listed:

- Elvia Martinez - National School Nurses Conference June 29-July 3 in San Diego, CA.
- Avid:
 - Middle School - Minneapolis - July 22-28
 - High School - Philadelphia - July 18-22

Motion carried 4-0.

WIAA Membership 2017-18

Director Aparicio moved, Director Camacho seconded, to approve the WIAA Membership for 2017-18. Motion carried 4-0.

Contracts

Director Aparicio moved, Director Rice seconded, to lump all contracts for approval. Director Rice moved, Director Camacho seconded to approve all contracts as listed.

- 2017-18 ESD Special Education Coop
- 2017-18 ESD Title 1 LAP
- 2017-18 ESD STEM
- 2017-18 ESD Language Acquisition
- 2017-18 Bright Start

Motion carried 4-0.

Board Applicant Interviews

Wendy Witt and Maria Maldonado were present and each were interviewed by the board individually for the District 3 board position. After both interviews were conducted, Chairman Becker called for an executive session at 8:20 p.m. The board returned at 8:30 p.m. Chairman Becker thanked both of the candidates for their interest in the school and the board director position. He announced the board selected Maria Maldonado to the District 3 board position. Mrs. Maldonado was called to the table and Chairman Becker and Mrs. Maldonado read the Oath of Office and seated Mrs. Maldonado at the board table. Director Aparicio moved, Director Camacho seconded, to approve Maria Maldonado to fill the District 3 board position vacated by Dana Divis. Motion carried 4-0.

Minutes of Regular Meeting

May 22, 2017

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Certificated Staff

Director Rice moved, Director Aparicio seconded, to approve the following certificated staff.

- Katie MacLean Resignation
- Kyona Cavadini 8th Grade ELA Teacher

- Daniel Vassar 4th Grade Teacher

Motion carried 5-0.

Classified Staff

Director Aparicio moved, Director Camacho seconded, to approve the resignation of Adriana Reagles, paraprofessional. Motion carried 5-0.

Executive Session – RCW42.30.110

At 8:30 p.m., Chairman Becker called for an executive session to discuss personnel. It was estimated to last approximately 20 minutes.

Adjournment

The board returned to regular session at 8:47 p.m. There being no further business to discuss, the meeting adjourned at 8:48 p.m. No action taken.

CHAIRMAN OF THE BOARD

SECRETARY TO THE BOARD

DATE

DATE

Brewster School
District Regular Board
Meeting June 26, 2017

Call to Order

The meeting was called to order at 7:00pm., with Superintendent Driessen leading the flag salute.

Board members present: Hector Aparicio, Peggy Rice and Maria Maldonado.

Staff present: Eric Driessen, Superintendent/Secretary to the Board; Debbie Riggan, Recording Secretary and Janette Bumgarner, Business Manager.

Additions & Deletions

Add: Donna Stewart Maynard – 1st Grade

Budget

Janette Bumgarner, Business Manager gave an overview of the districts' budget as of May 31, 2017.

General Fund	\$ 2,926,129
Capital Projects	\$16,336,463
Debt Service	\$ 504,356
ASB	\$ 336,803
TVF	\$ 123,625

Ms. Bumgarner informed the board we would have a budget hearing meeting in July with an estimated budget if the legislature hasn't finished the state budget.

Important Dates

July 24^h Board Meeting
7:30P

M

Superintendent's Report

Superintendent Driessen informed the board the district is working with the city on a lease agreement for the city parking lot that was the old football field parking lot. Also, he shared the district is working with the city on the library.

Each board member received a document outlining the plans for advertising the bid project of the new middle school and modernization plan. In August 2017, the plan is to break ground for the projects.

Consent Agenda

Director Aparicio moved, Director Rice seconded, to approve Consent Agenda which included the following:

- County Treasurer's Report
- Minutes of Regular Meeting – May 22, 2017
- Payroll Check No. 328772 through Check No. 328831 Totaling \$791,841.12
- General Fund Check No. 328832 through Check No. 328946 Totaling \$223,639.22
- Capital Projects Check No. 328947 through Check No. 328949 Totaling \$51,173.16
- ASB Fund Check No. 328950 through Check No. 328968 Totaling \$17,650.54
- Administration/District Office Contracts

Motion carried 3-0.

Business & Finance

Organizational Meeting Policy 1210

Call for Nomination for Vice Chair

Director Hector moved, Director Maria seconded to approve Peggy Rice as Vice Chairperson.
Motion carried 3-0.

Legislative Conference

Director Aparicio moved, Director Maldonado seconded to approve Don Becker as the Legislative Representative. Motion carried 3-0.

Graduation 2018

Director Aparicio moved, Director Maldonado seconded, to approve June 8, 2018 as the date for high school graduation. Motion carried 3-0.

Policy Review - Informational

- Policy 1210 Annual Organizational Meeting
- Policy 1220 Board Officers And Duties
- Policy 1225 Legislative Program
- Policy/Pro 3235 Protection of Student Personal Information
- TOC 2000 Table of Contents
- Policy 2000 Student Learning Goals
- Policy 2004 Accountability Goals
- Policy 2005 School Improvement Plans

- Policy/Pro 2120 Course Design
- Policy/Pro 2021 Library and Technology Programs
- Policy/Pro 2022, 2022F 1-2 Electronic Resources and Internet Safety
- Policy/Pro 2024 Online Learning
- Policy/Pro 2025 Copyright Compliance
- Policy/Pro 2027 Staff Created work
- Policy/Pro 2029 Animals as part of program
- Policy/Pro 2030 Service Animals
- Policy/Pro 2090 Program Evaluation
- Policy/Pro 2100 Opportunities for Military Children
- Policy/Pro 2104 Fed/State Funded Special Instructional Programs
- Policy 2106 Program Compliance
- Policy 2107 Early Literacy Plan
- Policy/Pro 2145 Suicide Prevention
- Policy/Pro 2150 Co-Curricular Program
- Policy/Pro 2151 Interscholastic Activities
- Policy/Pro 2153 Non-Curriculum-Related Student Groups
- Policy/Pro 2170 Career and Technical Education
- Policy/Pro 2255 Alternative Learning
- Policy 2333 Flag Exercises

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Minutes of June 26, 2017

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- Policy 2336 Required Observances
- Policy 2337 Disability History Month
- Policy 2340 Religious-Related Activities
- Policy/Pro 2410 Graduation Requirements
- Policy 2411 Certificate of Educational Competency
- Policy 2413 Equivalency Credit
- Policy/Pro 2418,2418F Waiver of Credits

Motion carried 3-0.

Contract Approval

Director Rice moved, Director Maldonado seconded, to approve the following contracts as presented:

- 2017-18 Traffic Safety/Drivers Ed
- WSAC Summer Institute Contracts
- 2017-18 Chartwell's Year 4 Contract
- 2017-18 ESD Title I Director
- 2017-18 MaintenanceofNon Erate

Motion carried 3-0.

BEA Contract

Director Rice moved, Director Aparicio seconded, to approve the BEA Contract for 2016-2019. Motion carried 3-0.

ROEN Value Engineering

Superintendent Driessen informed the board the job of the value engineering company is to review the building plans and give input to save money or provide better ideas in the building process.

Director Aparicio moved, Director Maldonado seconded, to approve Roen Associates for Value Engineering services. Motion carried 3-0.

Certified Staff

Director Rice moved, Director Aparicio seconded, to approve all certified staff as presented:

- Jessica Molksness – Resignation
- Mishon Catlin – Resignation
- Joneen Ingram – Resignation
- Luann Dodge – Resignation
- Donna Stewart Maynard – 1⁵¹ Grade

Motion carried 3-0.

Classified Staff

None

Fall Coaching Staff

Director Aparicio moved, Director Rice seconded, to approve the 2017 fall coaching staff as presented:

- Jake Johanson – HS Head Football

- Travis Todd – HS Assistant Football
- Eric Hersman – HS Assistant Football
- Irv Smith – MS Head Football
- Dan Vassar – MS Asst Football
- Marcy Boesel – HS Head Volleyball
- Alicia Foyle – HS Assistant Volleyball
- Kari Knowlton – HS Assistant Volleyball
- Jackie Hentges – MS Head Volleyball
- Amy Becker – MS Assistant Volleyball
- Alejandro Sanchez – HS Head Girls Soccer
- Rafael Sanchez – HS Assistant Girls Soccer
- Kelly Brown – HS Head Cross Country

Motion carried 3-0.

Executive Session RCW42.30.110
None

Adjournment
There not being any further business to discuss, the meeting adjourned at 7:27p.m.

Peggy Rice

CHAIRMAN OF THE BOARD

Eric Driessen

SECRETARY TO THE BOARD

7/24/17

DATE

7/24/17

DATE

Brewster School District
Regular Board Meeting
July 24, 2017

Call to Order

The meeting was called to order at 7:00 p.m., with Vice Chairperson Peggy Rice leading the flag salute.

Board members present: Peggy Rice, Hector Aparicio and Maria Maldonado.

Guests: Ed Champagne

Staff present: Eric Driessen, Superintendent/Secretary to the Board; Janette Bumgarner, Business Manager and Roger Joyner, Technology Director.

Additions and Deletions

Add: Policies 2000 series et al. - 2nd Reading

Reports

~~Edr Champ~~ of Regular Meeting the status of the building project. Mr. Champagne discussed the effects of the legislature not passing the capital budget on current building project. It will not cost tax payers anymore, nor will it lengthen the payback period. Primarily it means we will have to push the project back until the capital budget is passed.

Roger Joyner, Technology Director, distributed computers to each of the board members. The district plans to go to paperless board meetings and this is part of the transition process. Mr. Joyner explained to the directors how to use the Chromebooks. The goal is for the August board meeting to be the first paperless meeting.

Superintendent

Important Dates

- | | | | |
|-------------|--------|--|-----|
| • August 15 | Mon. | Sports Night | 6PM |
| • August 16 | Wed. | HS Football Begins | |
| • August 21 | Mon. | Volleyball/Soccer/Cross Country Begin | |
| • August 23 | Wed. | Freshman Orientation | 9AM |
| • August 23 | Wed. | 6 th /7 th Grade Orientation | 6PM |
| • August 24 | Thurs. | Bear Day | |
| • August 25 | Friday | New Staff/Sub Orientation | |
| • August 28 | Mon. | Staff First Day/Board Meeting | |
| • August 29 | Wed. | Bus Driver Inservice | |
| • August 30 | Wed. | First Day of School | |

Consent Agenda

Director Aparicio moved, Director Maldonado seconded to approve Consent Agenda as presented that included the following:

- B.** County Treasurer's Report
- C.** Minutes of Regular Meeting – June 26, 2017
- D.** Comp Tax Check No. 328969 through Check No. 328970 Totaling \$1,511.61.
- E.** Payroll Check No. 328971 through Check No. 329014 Totaling \$866,871.38.

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July 24, 2017

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- F.** General Fund Check No. 329015 through Check No. 329106 Totaling \$218,573.86.
- G.** Capital Projects Check No. 329107 through Check No. 329112 Totaling \$42,776.95.
- H.** ASB Fund Check No. 329113 through Check No. 329120 Totaling \$3,918.75.

Motion carried 3-0.

Business and Finance

Budget Resolution 5-16/17 2017-18 Budget – Action

Director Aparicio moved, Director Maldonado seconded, to approve Budget Resolution 5-16/17 for 2017-18 budget. Motion carried 3-0.

Resolution 6-16/17 General Fund Transfer to Transportation Vehicle Fund - Action

Director Aparicio Moved Director Maldonado seconded, to approve transfer from General Fund to the Transportation Vehicle Fund for the purchase of a new bus. Motion carried 3-0.

Elementary Assistant Principal/Academic Coach – Action

Director Aparicio moved, Director Maldonado seconded, to approve the Elementary Assistant Principal/Academic Coach contract for Garrett Grant for the 2017-18 school year. Motion carried 3-0.

Contract Approval – Action

Director Aparicio moved, Director Maldonado seconded, to approve all contracts as presented.

- Okanogan County Child Development Association
- ESD Speech Language Pathologist

Motion carried 3-0.

2017-18 COLA 2.3% to All Staff – Action

Director Aparicio moved, Director Maldonado seconded, to approve the 2.3% Cost of Living increase for all staff. Motion carried 3-0.

2017-18 Board Meeting Dates - Action

Director Aparicio moved, Director Maldonado seconded, to approve the 2017-18 Board Meeting dates as follows:

- August 28, 2017
- September 25, 2017
- October 23, 2017
- November 27, 2017
- December 18, 2017
- January 22, 2018
- February 26, 2018
- March 26, 2018
- April 23, 2018
- May 21, 2018
- June 25, 2018
- July 23, 2018

Motion carried 3-0.

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July 24, 2017

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Board Workshop Schedule – Action

Director Aparicio moved, Director Maldonado seconded, to approve Board Workshops on board meeting evenings from 5:45 -6:45 p.m. Motion carried 3-0.

Policies 2000 Series et al – Action

Director Aparicio moved, Director Maldonado seconded, to approve all policies as presented.

- Policy 1210 Annual Organizational Meeting
- Policy 1220 Board Officers And Duties
- Policy 1225 Legislative Program
- Policy/Pro 3235 Protection of Student Personal Information
- TOC 2000 Table of Contents

- Minutes of Regular Meeting
- Policy 2000 Student Learning Goals
 - Policy 2004 Accountability Goals
 - Policy 2005 School Improvement Plans
 - Policy/Pro 2120 Course Design
 - Policy/Pro 2021 Library and Technology Programs
 - Policy/Pro 2022, 2022F 1-2 Electronic Resources and Internet Safety
 - Policy/Pro 2024 Online Learning
 - Policy/Pro 2025 Copyright Compliance
 - Policy/Pro 2027 Staff Created work
 - Policy/Pro 2029 Animals as part of program
 - Policy/Pro 2030 Service Animals
 - Policy/Pro 2090 Program Evaluation
 - Policy/Pro 2100 Opportunities for Military Children
 - Policy/Pro 2104 Fed/State Funded Special Instructional Programs
 - Policy 2106 Program Compliance
 - Policy 2107 Early Literacy Plan
 - Policy/Pro 2145 Suicide Prevention
 - Policy/Pro 2150 Co-Curricular Program
 - Policy/Pro 2151 Interscholastic Activities
 - Policy/Pro 2153 Non-Curriculum-Related Student Groups
 - Policy/Pro 2170 Career and Technical Education
 - Policy/Pro 2255 Alternative Learning
 - Policy 2333 Flag Exercises
 - Policy 2336 Required Observances
 - Policy 2337 Disability History Month
 - Policy 2340 Religious-Related Activities
 - Policy/Pro 2410 Graduation Requirements
 - Policy 2411 Certificate of Educational Competency
 - Policy 2413 Equivalency Credit
 - Policy/Pro 2418,2418F Waiver of Credits

Motion carried 3-0.

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July 24, 2017

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Certificated Staff – Action

Director Aparicio moved, Director Maldonado seconded to approve the following certificated staff.

- Donna Stewart Maynard – 1st Grade
- Laurie Jantzer – High School Math
- Jennifer Dodge – Special Ed Self Contained

Motion carried 3-0.

Classified Staff – None

Coaches - Action

~~Director of Regular Meeting~~ Director Maldonado seconded, to approve Brandi Ehlenbach as the Fall Cheerleading Advisor. Motion carried 3-0.

Adjournment

There being no further business to discuss, the meeting adjourned at 7:55 p.m.

CHAIRPERSON OF THE BOARD

SECRETARY TO THE BOARD

DATE

DATE

Brewster School District
Regular Board Meeting
August 28, 2017

Call to Order

The meeting was called to order at 7:00 p.m., with Chairman Becker leading the flag salute.

Board members present; Don Becker, Maria Maldonado and Peggy Rice.

Staff present: Eric Driessen, Superintendent/Secretary to the Board; Debbie Riggan, Recording Secretary; Linda Dezellem, High School Principal; Greg Austin, Middle School Principal; Garrett Grant, Assistant Elementary Principal; Roger Joyner, Technology Director; Tiffany Woelber, Middle School Counselor; and Nikki Medved, GEAR UP.

Budget

The district is closing out the 2016-17 budget with an approximate 2.5 million balance. This accounts for 88% of the budget being expended. The various funds and balances are listed below.

General Fund	\$ 2,582,634
Capital Projects	\$16,262,935
Debt Service Fund	\$ 290,195
ASB	\$ 320,864
Transportation	\$ 123,961

The district has ordered a new bus which will arrived later in the fall which will reduce the Transportation Vehicle Fund.

Public Comment

None

Reports

Elementary

Mynette Blackburn, Elementary Principal, reported the elementary building looks great thanks to the custodians.

Mrs Blackburn shared the elementary had Shannon Brooks from ESD (Educational Service District) do a training on reading. She stated the elementary staff has had PLC (Professional Learning Community) trainings also.

For the 2017-18 year, Mrs. Blackburn has hired, Donna Maynard – 1st grade and Dan Vassar – 4th grade teachers. Mrs. Blackburn announced Jennifer Dodge was hired as the special education self-contained teacher and Garrett Grant has been moved to the

Assistant Elementary Principal position to help with discipline and combined duties of Karla Phillips, who resigned. Ben Garcia will take the ½ time 2nd grade position left vacant by Garrett's transfe
Garrett thanked the Board for the opportunity of being hired for the elementary assistant principal position.

High School

Mrs. Dezellem, high school principal commented that the high school building also looks great, that the custodians did a great job.

Regular Board Meeting

August 28, 2017

Page 2

Mrs. Dezellem stated the high school changed to Standard Based Grading. The high school has received three training on the Standard Based Grading by the ESD. She stated it would take a year or two to see a difference.

She reported the high school team building, PLC's and the schedule is finished. She announced the new hires for 2017-18.

Keith Walker	HS Science
Rob Dezellem	Library/ Bio Medical/Job Shadowing
Eric Roylance	HS Social Studies
Laurie Jantzer	HS Math

Mrs. Dezellem stated they had BEAR Day and freshmen orientation which were both well attended.

Middle School/Athletics

Greg Austin, middle school principal, informed the board, the middle school retreat was a great success with discussing the 2016-17 school year and changes/improvements for the 2017-18 school year. He reported his staff has attended several trainings which included the AVID trip to Minneapolis; PLC Solution Tree with Michael Roberts. During the PLC Solution Tree training, the middle school mission statement was created. Mr. Austin stated OSPI asked our middle school to use them as an example for IEB, and Smarter Balance.

Athletics

Mr. Austin gave participation numbers for each sport.

Volleyball	Upper 20's
HS Football	22

Missouri Regular Meeting

Soccer	18
MS Football	25
MS Volleyball	Enough for C Squad

Technology

Roger Joyner, Technology Director, reported Kylee MacLean resigned as his assistant. The district has hired an ESD tech which is highly skilled and efficient to assist in updating the server.

Superintendent

Eric Driessen, Superintendent, reported teachers and principals are going hard. Custodians and grounds did a great job on the grounds and buildings. Everything looks great.

Important Dates

August 30	Wednesday	First Day of School	
September 4	Monday	Labor Day – No School	
September 12	Tuesday	Elementary Open House	6:30 PM
September 20	Wednesday	HS/MS Open House	
September 25	Monday	Board Meeting	7:00 PM

Curriculum & Instruction

Nikki Medved, GEAR UP Coordinator, provided a slide show of trips she had taken with students sponsored by GEAR UP over the summer. Ms. Medved was a presenter at the National GEAR UP conference in San

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August 28, 2017

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Francisco in July. Each month, the high school has a Super Study Saturday which allows students to come to school and get caught up with school work. This has been a very successful program. This past year, she created a “Signing Day” for students, parents and the colleges which was held at the high school. Ms. Medved informed the board she will be attending the GEAR UP conference in Portland, OR to be held in October.

Get Real Middle School Program

Tiffany Woelber, Middle School Counselor, shared information on the program, Get Real Middle School, which covers topics such as sex, puberty along with other topics not usually addressed. Ms. Woelber stated it covers everything for middle school students. She informed the board, that parents may opt out to have their child participate in the program.

Consent Agenda

Director Rice moved, Director Maldonado seconded, to approve Consent Agenda as presented:

- County Treasurer’s Report
- Minutes of Regular Meeting – July 24, 2017
- Payroll Check No. 329121 through 329163 Totaling \$758,234.75
- General Fund Check No. 329164 through Check No. 32931 Totaling \$133,808.95.
 - August 2017-18 Accounts Payable - \$21,120.09
 - August 2016-17 Accounts Payable – 112,688.86
- Capital Projects Check No. 329932 through Check No. 329235 Totaling \$\$24,742.65.

Minutes of Board Meeting 2017-18
ASB Check No. 329236 through Check No. 329238 Totaling \$970.31.

- 2016-17 ASB Total \$53.94
- 2017-18 ASB Total \$916.37

Motion carried 3-0.

Contracts

Director Rice moved, Director Maldonado seconded, to approve all contracts as listed.

- 2017-18 EPIC Food Service
- 2017-18 ESD Certification
- 2017-18 ESD Crisis Management
- Fall Coaches Contracts

Motion carried 3-0.

Certificated Substitutes

Director Maldonado moved, Director Rice seconded, to approve the certificated substitutes as presented.

Dianna Andrade Vega – Emergency

Clint Baker

Gale Broughton

Valerie Burgett – Emergency

Gary Driessen

Nicholas Hatch

Betty Hentges

Ruth Joyner

Leroy LaCoss

Chas Pauly

Christine Perry

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Patricia Phillips

Miriam Porterfield – Emergency

Wayne Ricarte – Emergency

Anthony Ruiz – Emergency

Sherry Siewert

Theodore Shook – Emergency

Beverly Weddle

Neal Wentz

Jennifer Zimmerlund

Motion carried 3-0.

Classified Substitute List

Director Rice moved, Director Maldonado seconded, to approve the classified substitute list as presented.

Whitney Anson Para

Kathleen Baum Para

Maria Esquivel

Angelita Bastidas Guzman Para

Juan Guzman Para

Erica Llanos Para Meeting
Doreen Kipfer Bus Driver
Vince Hogan Custodian/Grounds
Doug Chantry Bus Driver
Del Riggan Custodian
Sara Rios Para
Motion carried 3-0.

Personnel

Director Maldonado moved, Director Rice seconded to approve the following certified staff.
Eric Royslance HS Social Studies
Keith Walker HS Science
Rob Dezellem HS Bio Medical/Job Shadowing Coordinator
Motion carried 3-0.

Classified Staff

None

Coaches

None

Executive Session RCW 42.30.110

None

Adjournment

There being no further business to discuss, the meeting adjourned at 7:37 p.m.

Regular Board Meeting
August 28, 2017
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CHAIRMAN OF THE BOARD

SECRETARY TO THE BOARD

DATE

DATE

Minutes of Regular Meeting

Brewster School District
 Stipend Contracts
 October 23, 2017

<u>Newsletter</u>		<u>Stipend</u>
Rick Miller		\$1260
<u>Running Start</u>		
Rosa Orozco		\$ 540
Debbie Riggan		\$ 360
<u>ASB</u>		
Linda Dezelle		\$1024.44
Sue Libbey		\$1024.44
Jackie Hentges		\$ 680.96
Lynn Trumbo		\$ 680.96
<u>Club Stipends</u>		
Dean Busching	Honor Society	\$ 510.72
Marlen Guzman	Primera/Primeras	\$ 510.72
<u>Mentor Contracts</u>	<u>Mentoring</u>	
Todd Dezelle	Keith Walker	\$ 500
Jenner Sanon	Rob Dezelle	\$ 750
Dean Busching	Laurie Jantzer	\$ 750
Rob Robinson	Eric Roynance	\$ 750
Kyle Woelber	Kyona Cavadini	\$ 500
Todd Phillips	Dorothy Allard	\$ 500
Erika Cody	Daniel Vassar	\$ 500
Erica Wulf	Donna Maynard	\$ 500
Jake Johanson	Courtney Reynolds	\$ 500
Cindy Brown	Karol Miller	\$ 500
Liz Driessen	Kari Knowlton	\$ 500
Amy Becker	Andy Miller	\$ 500
Garrett Grant	Ted Dodge	\$ 750
Katie Phillips	Jennifer Dodge	\$ 500
Chris Webster	Maricar Najera & Esmeralda Morales	\$1000
<u>Longevity Contracts</u>		
Rick Miller	33 years	\$1376.72
Chris Webster	33 "	\$1376.72
Linda Zaccanti	32 "	\$1237.68
Patricia Shelton	30 "	\$1376.72
Roger Joyner	27 "	\$1032.54
Randy Phillips (.6FTE)	27 "	\$ 619.52
Dean Busching	24	\$ 688.36

Maria Hernandez Regular Meeting	23	\$ 688.36
Kelly Brown	22	\$ 618.84

Brewster School District
Regular Board Meeting
October 23, 2017

Call to Order

The meeting was called to order at 7:00 p.m., with Peggy Rice, Vice Chairperson leading the flag salute and welcoming guests.

Board members presents: Peggy Rice, Hector Aparicio and Mario Camacho. Don Becker arrived at 7:05 p.m. and took charge of the meeting.

Staff present: Eric Driessen, Superintendent/Secretary to the Board; Debbie Riggan, Recording Secretary; Janette Bumgarner, Business Manager; Linda Dezellem, High School Principal; Garrett Grant, Assistant Elementary Principal; Dianne Johnson, Special Programs Director, Roger Joyner, Technology Director; and Russell Rosco, Business Education/CTE Teacher.

Guests: Mr. & Mrs. Infante, Isaac Infante, Eduardo Garcia and Elizabeth Stam

Additions and Deletions

Moved: Budget to follow Administrators Reports

Public Comments

Elizabeth Stam, WVC Running Start Student, stated the Running Start program is a big deal and feels more kids need to know about it. She mentioned students are given a contract to sign and in order to come on the high school campus, Running Start students need to make appointments with teachers. Eduardo Garcia stated that he has made appointments with teachers but if teachers and the office don't communicate, then he has been made to leave the campus. He doesn't have a problem with the contract but to make an appointment that is expected and then be sent away, isn't right. Isaac Infante stated he tries to make appointments but it doesn't always work. The students stated they come to school to use the library or computers because they don't have computers at home. It was suggested they can come to the Alternative School on Thursday and Fridays during the day to use the computers or to the high school library from 4:00-7:00 p.m., during the week. The board appreciated the student's comments and took the conversation under advisement and will have Superintendent Driessen look into the matter further.

Administrator Reports

Special Programs

Dianne Johnson, Special Programs Director, reported her goal for this year is to increase family involvement and create more opportunities for families to come together. She mentioned having gatherings for parents with Down's syndrome children so they have the opportunity to talk with one another about issues they deal with. Ms. Johnson stated the district has 2 deaf/hard of hearing students and plans to make contact with each family of special education students at a minimum of 3 times this year.

Minutes of Regular Meeting

Ms. Johnson plans to make families aware of FAPE (Free Appropriate Public Education). She mentioned under other duties as assigned, her plans are to keep grants updated, professional development and send PAC to the ESD for training.

Elementary

Garrett Grant, Asst. Elementary Principal informed the board, elementary conferences are scheduled for November 1-3. The elementary hired two Americorp paras today and today was their first Monday. In the technology department, the 2nd grades have the Chrome Cart. Mr. Grant stated the Methow Valley Arts will

Minutes of Regular Meeting

October 25, 2017

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present a Music Folk Group on November 6th in the district. He shared the Nadia, from ESD 171, will work with 4th Grade teacher on GLAD Training. On safety, Mr. Grant informed the board, the portables and elementary administrators have hand held radios which are connected to the other schools and district office. Mr. Grant stated need a little more work with. He stated the elementary classroom doors are locked at all times, whether propped open or closed.

Budget

Janette Bumgarner, Business Manager, presented the budget status of the 2016-17 school year.

General Fund	\$ 2,800,000
Capital Project	\$16,143,814 (on hand)
Debt Service	\$ 295,000
ASB	\$ 335,429
Transportation	\$ 195,404 A new bus has been order that will be paid for out of this fund.

Technology

Roger Joyner, Technology Director, announced the tech department has been installing new cameras. Each cameras has 4 different area views. They are installing in interesting areas and have 5 more cameras to install. One camera will view the trail or path at the elementary beyond the portables. The cameras have been very beneficial in the recovery of stolen items along with issues when a fight occurs.

High School

Linda Dezellem, High School Principal, reported the high school has survived homecoming and fall senior nights. She stated the Gradebook is up and running on Skyward and the parent meetings regarding Gradebook have been great.

Mrs. Dezellem reported she is working with Brewster Police Chief Cariker, to bring the drug dog in the next lock down. Mrs. Dezellem announced conferences next week November 1-3rd. The Veteran's Day assembly will be held on Thursday, November 9th at 1:00 p.m.

Mrs. Dezellem stated the graduation rate for the 2016-17 school year was 93%. She and her staff track senior students throughout the year to get the students to graduate. This is a time consuming process.

Perkins Grant/CTE Courses

Mrs. Dezellem discussed CTE courses and informed the board, the Perkins Grant is due to OSPI on October 27th. She informed the board, each CTE teacher has to submit their coursework to OSPI for approval. She is working with OSPI to get Rob Dezellem approved for science classes. Each CTE

~~Minutes of Regular Meeting~~ and these advisory committees will meet in mid November. Student enrollment in the CTE program drives the classes.

She presented the Perkins Grant for approval and signatures. It was approved 4-0.

Athletics

Superintendent Driessen reported on Mr. Austin's behalf. He informed the board the middle school Football team had an undefeated season. The middle school volleyball season was 50/50. The high school football team possibly may end up 1st or 2nd in league, then will crossover games will begin. High school volleyball starts playoffs in Wenatchee later this week. High school Soccer is also undefeated with 2 games left and Cross Country will run in Wenatchee this week.

Minutes of Regular Meeting

October 23, 2017

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Truancy Board

Superintendent Driessen distributed the Truancy Board guidelines to the board members. He informed the board each district is required by law to have a truancy board. Once a student misses so many days, the student will go before the truancy board, a contract is drawn up with the parent(s), student and school. If the contract is not fulfilled, the district files on the student with the court and the student then goes before the court.

The attendance secretaries from the elementary, middle school and high school along with the administrators have met over the past month to generate the Truancy Board guidelines. The attendance secretaries are the individuals who file on students and go to court when a student is filed on. When a contract is necessary, the contract is typically for the duration of the current school year. The state is tracking all absences regardless of the reason of the absence.

Important Dates

- | | | |
|------------------|---------|--------------------------------------|
| • Nov. 1-3 | Wed-Fri | Conferences - No School |
| • November 6 | Monday | PAC Meeting 6:30 PM |
| • November 10 | Friday | Veterans Day-No School |
| • November 16-19 | Thu-Sun | WSSDA Conference |
| • November 22-24 | Wed-Fri | Thanksgiving-Early Release/No School |
| • November 28 | Monday | Board Meeting 7:00 PM |
| • | | |

Consent Agenda

Director Aparicio moved, Director Rice seconded, to approve Consent Agenda which included the following:

- I.** County Treasurer's Report
- J.** Minutes of Regular Meeting – September 25, 2017
- K.** Comp Tax Check No. 329405 through 329406 Totaling \$7,808.91.
- L.** Payroll Check No. 329407 through Check No. 329460 Totaling \$788,222.77.
- M.** General Fund Check No. 329461 through Check No. 329544 Totaling \$172,443.69
- N.** Capital Projects Fund Check No. 329545 through Check No. 329545 Totaling \$2,026.58
- O.** ASB Fund Check No. 329546 through Check No. 329561 Totaling \$11,759.64
- P.** Private Purpose Fund – Scholarships Check No. 329562 through Check No. 329562 Totaling \$1500.00

Motion carried 4-0.

Minutes of Regular Meeting

Supplemental Contracts

Director Aparicio moved, Director Camacho seconded, to approve all supplemental contracts as presented.

Newsletter Stipend

- Rick Miller \$1260

Running Start

- Rosa Orozco \$ 560
- Debbie Riggan \$ 360

ASB

- Linda Dezellem \$1024.44
- Sue Libbey \$1024.44
- Jackie Hentges \$ 680.96

Minutes of Regular Meeting

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- Lynn Trumbo \$ 680.96

Club Contracts

- Dean Busching Honor Society \$ 510.72
- Marlen Guzman Primera/Primeros \$ 510.72

Mentor Contracts Mentoring

- Todd Dezellem Keith Walker \$ 500
- Jenner Sanon Rob Dezellem \$ 750
- Dean Busching Laurie Jantzer \$ 750
- Rob Robinson Eric Roylance \$ 750
- Kyle Woelber Kyona Cavadini \$ 500
- Todd Phillips Dorothy Allard \$ 500
- Erika Cody Daniel Vassar \$ 500
- Erica Wulf Donna Maynard \$ 500
- Jake Johanson Courtney Reynolds \$ 500
- Cindy Brown Karol Miller \$ 500
- Chris Webster Maricar Najera & Esmeralda Arambula \$1000
- Liz Driessen Kari Knowlton \$ 500
- Garrett Grant Ted Dodge \$ 750
- Katie Phillips Jennifer Dodge \$ 500
- Amy Becker Andy Miller \$ 500

Longevity Contracts

- Rick Miller 33 years \$1376.72
- Chris Webster 33 years \$1376.72
- Linda Zaccanti 32 years \$1237.68
- Patricia Shelton 30 years \$1376.72
- Roger Joyner 27 years \$1032.54
- Randy Phillips (.6 FTE) 27 years \$619.52

Minutes of Regular Meeting
October 23, 2017
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- Jackie Hentges 23 years \$688.36
- Kelly Brown 22 years \$618.84

Motion carried 4-0.

Contract Approval

- Director Aparicio moved, Director Rice seconded, to approve all contracts as presented.
- ESD Teaching & Learning
- Bridgeport Nursing Services
- Physical Therapy – Stephanie Astell
- EPIC Preschool
- EPIC Transportation
- Washington State Center for Childhood Deafness & Hearing Loss
- Xerox Agreement – HS Office

Motion carried 4-0.

Minutes of Regular Meeting

October 23, 2017

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Student Overnight Travel

Director Rice moved, Director Camacho seconded, to approve student overnight travel as presented.

- Cross Country State-Tri-Cities-Night of Nov. 3
- Volleyball State – Yakima – Nights of Nov. 7 & 8
- Soccer State – Sumner – Nights of Nov. 16 & 17

Motion carried 4-0.

Policies – Final Reading

- Policy #1410 Executive Sessions
- Policy/Procedure #2021 Library Information and Technology Programs
- Policy #3000 Table of Contents
- Policy/Procedure #3115 Homeless Students
- Policy #3116 Students in Foster Care
- Policy/Procedure #3122 Excused and Unexcused Absences
- Policy/Procedure #3416 Medication at School
- Policy/Procedure #4040 Public Access to District Records
- Policy #5000 Table of Contents
- Policy #5005 Employment and Volunteers: Disclosures
- Policy #6000 Table of Contents
- Policy/Procedure #6000 Program Planning
- Policy/Procedure #6020 System Funds and Accounts
- Policy #6030 Financial Reports
- Policy/Procedure #6100 Revenues from Local, State and Federal Sources
- Policy/Procedure #6101 Federal Cash and Financial Management
- Policy/Procedure #6106 Allowable Costs for Federal Programs
- Policy/Procedure #6114 Gifts or Donations
- Policy/Procedure #6210 Purchasing; Authorization and Control
- Policy/Procedure #6220 Bid Requirements

- Minutes of Policy/Procedure Meeting
- Policy/Procedure #6512 Infection Control Program
 - Policy/Procedure #6513 Workplace Violence Prevention
 - Policy/Procedure #6580 Continuity of Operations Plan
 - Policy #6605 Student Safety Walking, Biking and Riding Buses
 - Policy/Procedure #6700 Nutrition, Health, and Physical Fitness
 - Policy/Procedure #6800 Safety, Operations and Maintenance of School Property
 - Policy/Procedure #6801 Capital Assets/Theft-Sensitive Assets
 - Policy #6882 Sale of Real Property
 - Policy #6890 State Environmental Policy Act Compliance
 - Policy/Procedure #6895 Pesticide Notification
 - Policy #6905 Site Acquisition
 - Policy #6950 Contractor Assurances, Surety Bonds, Insurance and Change orders
 - Policy #6959 Acceptance of Completed Project
- Motion carried 4-0.

Regular Meeting Minutes
 October 23, 2017
 Page 6

Certificated Staff

Director Aparicio moved, Director Rice seconded, to approve the certificated staff as presented.

- Angela Brown – Emergency Substitute

Motion carried 4-0.

Classified Staff

Director Aparicio moved, Director Camacho seconded, to approve all classified staff as presented.

- Heather Inks – Special Ed Para
- Jenny Piechalski – Substitute Para
- Danny Carrillo – Substitute Para

Motion carried 4-0.

Winter Athletic Coaches

Director Aparicio moved, Director Rice seconded to approve all winter athletic coaches as presented.

1. Boys Basketball
 - Tim Taylor - Head Coach
 - Rick Miller - Assistant
 - Eric Hersman - C Team (if numbers allow)
2. Girls Basketball
 - Roger Boesel - Head Coach
 - Mark Miller - Assistant
 - Jeni Boesel Freels- Volunteer
3. Wrestling
 - Jesus Varelas
4. Junior High Boys
 - Michael Taylor - 8th Grade

Minutes of Regular Board Meeting 7th Grade

5. Junior High Girls

- Todd Phillips - 8th Grade
- Kristina Gebbers - 7th Grade

6. Winter Cheerleading

- Brandi Ehlenbach

Executive Session RCW42.30.110

None

Adjournment

There being no further business to discuss, the meeting adjourned at 8:30 pm.

CHAIRMAN OF THE BOARD

SECRETARY TO THE BOARD

DATE

DATE

Brewster School District
Regular Board Meeting
November 27, 2017

Call to Order

The meeting was called to order at 7:00 p.m., with Chairman Becker leading the flag salute and welcoming guests.

Board members present: Don Becker, Hector Aparicio, Peggy Rice and Maria Maldonado

Staff members: Eric Driessen, Superintendent; Debbie Riggan, Recording Secretary; Janette Bumgarner, Business Manager; Linda Dezelle, High School Principal; Greg Austin, Middle School Principal; Lynnette Blackburn, Elementary Principal; Garrett Grant, Asst. Elementary Principal; Dianne Johnson, Special Programs; Roger Joyner, Technology Director and Russell Rosco.

Guests: Bonnie Rosco, Clarissa Zepeda and Melisa Corrales

Additions & Deletions

None

Budget

Janette Bumgarner, Business Manager, gave an overview of the 2017-18 budget as of the end of October.

With 17% of the year expended, she reported the following fund balances.

- General Fund \$ 2,895,840
- Capital Projects \$16,168,761
- Debt Service \$ 536,330 (December 1st payment will be made)
- ASB \$ 346,038

Minutes of Regular Meeting \$ 195,713 (New bus will be paid out of this fund)

Ms. Bumgarner reported our November enrollment was 976 headcount.

She reported the state auditor will be on site for approximately two weeks the latter part of January and first part of February. This year the audit will cover financials and federal expenditures.

Public Comments

None

Reports

Elementary

Lynnette Blackburn, Elementary Principal reported Heidi Schmidt, Nutrition Specialist has been in the district working with 3rd graders on nutrition. She will move to the 4th grade next.

Shanna, from the ESD has been coming to the elementary and working on reading strategies.

Special Programs

Dianne Johnson, Special Programs Director, shared they had Child Find in November and the numbers were lower than normal. Usually, the Child Find is conducted in the spring, but it worked better this year for the ESD to conduct it in early November. The result of the Child Find was 5 kids.

Minutes of Regular Meeting

November 27, 2017

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Special Programs continued

Ms. Johnson announced special programs started sign language classes and anyone interested may attend. The next class is scheduled for November 30th at 3:30 to 4:30 pm. At the first meeting, Ms. Johnson stated there were 10 individuals who attended. The district currently has an elementary student who is deaf and hard hearing.

Middle School

Greg Austin, Middle School Principal, reported Brewster Middle School was selected as a School of Distinction for 2017. He stated his staff is continuing to work hard. Jackie Hentges, 8th grade science teacher and Kyle Woelber have been asked to participate in Washington State Fellows' Network. The Fellows' Network is a group of instructional leaders convened by the Office of Superintendent of Public Instruction (OSPI) and the Association of Educational Service Districts (AESD) to support district and community implementation of state learning standards in mathematics, English Language Arts (ELA) and science, and the Early Learning Guidelines. It is a honor to be asked to participate in this network.

The middle school is continuing with interim blocks. All students answer 6 questions which are all writing and the middle school staff teams up with paras and teachers to grade the questions.

Athletics

Mr. Austin reported on our regular sports seasons. He reported the high school volleyball team was undefeated during the regular season. They attended state in Yakima but were defeated and didn't bring home a trophy.

Minutes of Regular Meeting

The girl's high school soccer team was also undefeated in the regular season. They paced 3rd at the State tournament.

Mr. Austin stated winter sports have begun and the middle school boys' basketball team season is half over.

He reported the high school boys' basketball team has 38 boys turning out. He is working on scheduling some C squad and possibly D squad games. The high school girls have 28 participants.

High School

Linda Dezellem, High School Principal, reported on the student led conferences and they had 97% attendance for the conferences. At each conference, parents, students were provided a survey to complete. Also, new staff were provided with a survey to complete and return.

Mrs. Dezellem announced ASB is conducting a Red Cross Blood Drive on December 14th. The fall quarter recognition assembly was held prior to Thanksgiving break.

Mrs. Dezellem stated the ESD has been coming to the district providing training on PLC.

Technology

Roger Joyner, Technology Director, reported he has the opportunity to apply for the cost of fiber and optics for the new building. He will also apply for Category 2 for wiring and electronics. Currently, it is too early to know costs for these items. He stated he would also apply for the line that goes to the district office. Money we save now can be used elsewhere in the building project.

Minutes of Regular Meeting

November 27

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Important Dates

- | | | | |
|---------------|-----------|--|----------|
| • December 4 | Monday | PAC Meeting | 6:30 PM |
| • December 6 | Wednesday | Kinder – 5 th grade music concert | 6:00 PM |
| • December 13 | Wednesday | 6-12 Music Concert | 6:00 PM |
| • December 18 | Monday | Board Meeting | 7:00 PM |
| • December 22 | Wednesday | Early Release – Christmas | 11:00 AM |
| • January 8 | Monday | School Resumes | |

Curriculum and Instruction

None

Consent Agenda

Director Rice moved, Director Aparicio seconded to approve accounts payable which included the following.

- Q.** County Treasurer's Report
- R.** Minutes of Regular Meeting – October 23, 2017
- S.** Payroll Check No. 329563 through Check No. 329621 Totaling \$796,995.20.

Minutes of Regular Meeting
T. General Fund Check No. 329622 through Check No. 329720 Totaling \$193,615.60.
U. Capital Projects Check No. 329721 through Check No. 329722 Totaling \$9,509.08.
V. ASB Fund Check No. 329723 through Check No. 329743 Totaling \$9,194.97.
W. Private Purpose Fund Check No. 329744 through No. 329744 Totaling \$1,000.00.
Motion carried 4-0.

Business & Finance

Board Member Appointment

Director Aparicio moved, Director Rice seconded to accept the resignation of Clark Cooper. Motion carried 4-0.

Director Aparicio moved, Director Rice seconded, to appoint Maria Maldonado to District #3 board director position. Motion carried 4-0.

Levy Discussion

Superintendent Driessen informed the board that the legislation session is hoping to be finished on time this year. With this in mind, it is hard to set a levy amount until more facts on funding are known. There is a possibility the capital project may get passed in January which would allow construction to hopefully begin in early spring. With all things considered, and after some discussion, the board decided to wait and run the levy in April, instead of in February which has been standard practice in previous years.

Contract Approval

Director Aparicio moved to approve all contracts as presented, Director Maldonado seconded.

- ESD – Math & Science Support
- ESD – Camera Installation

Motion carried 4-0.

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November 27, 2017
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Certificated Staff

None

Classified Staff

Director Aparicio moved, Director Rice seconded, to approve all classified staff as presented.

- Gerald Miller – ISS Para -Resignation
- Pedro Martinez – MS Math Para - Resignation
- Edward Hernandez – MS Math para – Replacement
- Zulma Erickson – Truancy Board Coordinator

Motion carried 4-0.

Winter Coaches

None

Executive Session RCW42.30.110

None

Minutes of Regular Meeting

Adjournment

There being no further business to discuss, the meeting adjourned at 7:45 p.m.

CHAIRMAN OF THE BOARD

SECRETARY TO THE BOARD

DATE

DATE

Minutes of Regular Meeting

Minutes of Regular Meeting