

Brewster School District  
Minutes of Regular Meeting  
January 25, 2016

Call to Order

The meeting was called to order at 7:00 p.m., with Vice Chairman Becker leading the flag salute and welcoming staff.

Board members present: Don Becker, Hector Aparicio, Mario Camacho and Peggy Rice.

Staff present: Eric Driessen, Superintendent/Secretary to the Board; Debbie Riggan, Recording Secretary; Janette Bumgarner, Business Manager; Linda Dezelle, High School Principal; Greg Austin, Middle School Principal; Lynnette Blackburn, Elementary Principal; and Dianne Johnson, Special Programs Director.

Additions & Deletions

None

Reports

Budget

Janette Bumgarner, Business Manager, gave an overview of the budget through December. She reported the district made the last payment on the District Office/ALE building along with the renovations. Also, the district paid off the balance of the previous bond to Cashmere Valley Bank.

Beginning in January, the district will begin to be paid monthly on actual enrollment instead of estimates.

She stated ASB has no changes but once state playoffs come, it will decrease since most winter sports usually qualify for state.

She reported the Transportation Vehicle Fund was used to purchase the new bus.

Elementary

Lynnette Blackburn, elementary principal, reported the D.A.R.E Program has started for 5<sup>th</sup> grade students and the 3<sup>rd</sup> grade classes are planning to go ice skating in Winthrop. Mrs. Blackburn announced that Reading Night at the elementary was packed. Also, she announced the Elementary Robotics got an “excellence. The second-fourth graders received 2<sup>nd</sup> place. The kids have been coached by Ben Garcia and Maricar Najera. Mrs. Blackburn informed the board that it was reported our students were the politest, the youngest and the most behaved.

She informed the board on February 6<sup>th</sup>, Brewster will be hosting a Robotics competition with 32 teams participating. Brewster has 8 teams that are being sponsored by GEAR UP.

Mrs. Blackburn reported the elementary finished the ELPA 21 testing (used to be the WLPT testing). Grades K-12 must do the testing all on line. English Language students starting with 2<sup>nd</sup> grade have to type their responses.

MAP testing for the 1<sup>st</sup> and 2<sup>nd</sup> graders have just finished.

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Mrs. Blackburn shared the district will be hosting 20 more teachers on GLAD training beginning February 23<sup>rd</sup> and they will spend a week in the district.

### High School

Mrs. Dezellem, high school principal, reported there have been a lot of none school issues. The first semester ends on Thursday, January 28<sup>th</sup>. She reported on Saturday, Jan. 23, there was approximately 60 students in attendance for SUPER SATURDAY.

Mrs. Dezellem announced the district is moving to Standard Based grading. She also reported the ineligibility list is less than half a page and only 4 students x'd. This is the first time the administration team has seen this few on the ineligibility list.

She informed the board, the first week of second semester is spirit week.

She stated there are currently 53 seniors and of these, 13 need to pass everything but they are on schedule to pass everything. Only 3 seniors need to pass state tests.

### Special Programs

Dianne Johnson, Special Programs Director, reported she is currently working with a homeless student and finally was able to get her a social security card. The next step is to her state identification. Ms. Johnson reported the student just showed up in the district. Ms. Johnson has been assisting her in gathering information to pursue whatever she needs to get a job.

Ms. Johnson reported, the PAC meeting will be held next Monday, Feb. 1<sup>st</sup> and will be talking to parents about the state testing. She also reported Child Find, which will be held on Feb. 3<sup>rd</sup> and the requirements of the state. Child Find takes place each year in February for the upcoming school year.

### Middle School/Athletics

Greg Austin, Middle School principal, reported several middle school teachers recently attended a SIG Summit meeting in Tacoma at First Creek Middle School. On April 20<sup>th</sup>, teachers will come to our district for a SIG Summit meeting.

Mr. Austin commented on the PBIS program and is a firm believer of PBIS. As of January this year, he has had 20 major referrals and last year at this time it was 400.

### Sports

#### Basketball

Mr. Austin announced the regular basketball season is done in 2 weeks, then it's on to district, regionals and then state.

#### Wrestling

District wrestling will be held on Feb. 6 at Tonasket with Regionals being held at Kittitas on Feb. 12 & 13<sup>th</sup>. State wrestling will be at the Tacoma Dome Feb. 17-20<sup>th</sup>.

Spring Sports

Mr. Austin asked that the district to consider changing the sports physicals requirement to every 13 months instead of 12 months. This has caused some issues with students insurances trying to get physicals each year.

Mr. Austin stated he had recently attended an athletic directors meeting and 8<sup>th</sup> graders are being allowed to play on the high school team. He asked the board to decide how they would like 8<sup>th</sup> graders to be handled for participation on the high school team. After some discussion, the board was polled and decided they only wanted 8<sup>th</sup> graders to play high school sports in order to salvage a team. Eighth grade students are not to be used to replace upper classmen/women on the team. Motion carried 4-0.

Superintendent

None

Important Dates

- |               |         |                          |              |
|---------------|---------|--------------------------|--------------|
| • February 2  | Monday  | PAC                      | 6:00 PM      |
| • February 3  | Tuesday | Child Find               | 3:15-6:00 PM |
| • February 16 | Monday  | No School Presidents Day |              |
| • February 23 | Monday  | Board Meeting            | 7:00 PM      |

Curriculum and Instruction

Board Appreciation

Superintendent Driessen presented each board director with a Pride O Gram thanking them for their dedication to the district.

Consent Agenda

Director Aparicio moved, Director Rice seconded, to approve Consent Agenda which included the following:

- County Treasurer's Report
- Minutes of Regular Meeting – December 22, 2014
- Comp Tax Check No. 324135 through Check No. 324136 Totaling \$1,754.33.
- Payroll Check No. 324137 through Check No. 324193 Totaling \$678,567.04.
- General Fund Check No. 324194 through Check No. 324272 Totaling \$159,119.26.
- ASB Check No. 324273 through Check No. 324287 Totaling \$11,407.97.

Business and Finance

Director Aparicio moved, Director Camacho seconded, to approve overnight stay for basketball and wrestling should they need to stay overnight for playoffs. This usually occurs during state playoffs. Motion carried 4-0.

Contracts

Director Aparicio moved, Director Rice seconded to lump and approve both contracts as presented.

- Brave the Elements
- Professional Tutors

Motion carried 4-0.

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Personnel

Certified Staff

Director Rice moved, Director Aparicio seconded, to lump and approve certified staff as presented.

- Alexis Madden – Emergency Substitute
- Jasen Brown – Substitute Teacher

Motion carried 4-0.

Classified Staff

Director Aparicio moved, Director Camacho seconded, to accept the resignation from Diane Hobart.  
Motion carried 4-0.

Spring Coaches

Director Aparicio moved, Director Rice seconded to lump and approve all coaches as presented.

JH Girls Basketball

8<sup>th</sup> Grade Girls Coach – Todd Phillips

7<sup>th</sup> Grade Girls Coach – Mark Miller

Softball

Head Coach – Rick Miller

Assistant Coach – Bill Vallance

Assistant Coach – Jessie Hammons (Jessie and Bill split one assistant coaches stipend 50/50)

Track

Head Coach – Greg Austin

Assistant Coach – Kelly Brown

Assistant Coach – Julie Schwartz (dependent on numbers)

Baseball

Head Coach – Todd Phillips

Assistant Coach – Travis Todd

Volunteer Coach – Mike Boesel

Soccer

Head Coach – Jenner Sanon

Asstant Coach – TBD

Junior High Track

Head Coach – Jackie Hentges

Assistant Coach – Kyle Woelber

Adjournment

There being no further business to discuss, the meeting adjourned at 7:45 p.m.

\_\_\_\_\_  
VICE CHAIRMAN OF THE BOARD

\_\_\_\_\_  
SECRETARY TO THE BOARD

\_\_\_\_\_  
DATE

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DATE

Brewster School District  
Minutes of Regular Meeting  
February 22, 2016

Call to Order

The meeting was called to order at 7:00 p.m., with Chairperson Divis leading the flag salute and welcoming staff.

Board members present: Dana Divis, Mario Camacho and Peggy Rice.

Staff present: Eric Driessen, Superintendent/Secretary to the Board; Debbie Riggan, Recording Secretary; Linda Dezelle, High School Principal; Greg Austin, Middle School Principal, Lynnette Blackburn, Elementary Principal and Jane McGuire, Payroll.

Additions & Deletions

None

Public Comment

None

Reports

Elementary

Lynnette Blackburn, Elementary Principal, reported the little kids Robotics has 3 teams that qualified for State. If they qualify this weekend, they will qualify for World. Mrs. Blackburn stated she was amazed at how well these little students drive.

Mrs. Blackburn reported the elementary has 20 extra teachers in the building from local area schools participating in the demo GLAD training. The training takes place in a live classroom.

High School

Linda Dezelle, High School Principal, announced the high school is getting ready to take the last HESPE test. This is the last time the HESPE test will be given since the state is eliminating this test.

She stated the high school has finished spirit week. Mrs. Dezelle stated ASB is checking into a new Reader Board which is 2 sided that can be programmed from inside.

Middle School

Greg Austin, Middle School Principal, reported the middle school is having spirit week this week. It started last Thursday and Friday and will start this week from Wednesday – Friday. He informed the board, the middle school students will be taking the Smarter Balance test in May.

Mr. Austin announced the students who have been intentional non learners, have been made to come in during their lunch time to do homework. The numbers have decreased from 22 students at staying in during lunch to 1 student.

Athletics

Mr. Austin, reported the high school girls basketball team lost last Thursday, ending their season this year. The high school wrestling team brought home a State Champion, Jose Garcia and Chris Varelas placed 2<sup>nd</sup>.

Mr. Austin stated the boys basketball team is ranked first in State and they are still undefeated. They will play this Saturday, Feb. 27<sup>th</sup> at 2PM in Ellensburg.

He announced spring sports will begin on February 29<sup>th</sup>. He provided approximate numbers for spring sports with the number of 8<sup>th</sup> graders participating in each sport.

Baseball 8 high school students and 5, eighth graders. Softball 14 high school students with 5-8 eighth grade students. High school track has approximately 32 high school participants.

Mr. Austin reported that Pateros is requesting if their track students can train with us again this year. Last year, they practiced with our track athletes and paid for an assistant coach.

Superintendent

Eric Driessen, Superintendent, announced with the bond passing, the document requesting bids for architects has been advertised and bids are due to the district office on March 8<sup>th</sup>. He informed the board, the roofing, track, wrestling and weight room will be started this summer.

Superintendent Driessen stated he has asked for the architects to put in the “common sense things” and then staff will have input.

Superintendent Driessen informed the board, there is a board workshop scheduled for Friday, February 29<sup>th</sup> in the district office. Rich McBride, ESD Superintendent and Janette Bumgarner, Business Manager, will be present to work with us.

Important Dates

- |                 |          |                              |         |
|-----------------|----------|------------------------------|---------|
| • Monday        | Mar. 7   | PAC                          | 6:30PM  |
| • Wednesday     | Mar. 2   | Early Release – Winter Break | 11:00AM |
| • Thurs. – Fri. | Mar. 3-4 | No School – Winter Break     |         |
| • Monday        | Mar. 28  | Board Meeting                | 7:00PM  |

Curriculum

None

Consent Agenda

Director Camacho moved, Director Rice seconded, to approve Consent Agenda which included the following:

- County Treasurer’s Report
- Minutes of Regular Meeting – January 25, 2016
- Payroll Check No. 32616 through Check No. 326274 Totaling \$765,867.16.
- General Fund Check No. 326275 through Check No. 326344 Totaling \$194,328.12.
- Capital Projects Fund Check No. 326345 through Check No. 326345 Totaling \$12,398.24.
- ASB Check No. 326346 through Check No. 326358 Totaling \$8,464.35.

Motion carried 3-0.

Business and Finance

Oath of Office

Peggy Rice, Board Director, read her Oath of Office.

2016-2017 School Calendar

The 2016-2017 school calendar was presented with the first day of school year being August 31<sup>st</sup>. Christmas Break will begin with an early release on December 21, 2016 through January 3, 2017. Winter break will start with an early release on Thursday, March 2 and no school on Friday, March 3, 2017. Spring break will be April 3-7, 2017 and the last day of school will be Friday, June 9, 2017.

Director Rice moved, Director Camacho seconded, to approve the 2016-2017 calendar as presented. Motion carried 3-0.

8<sup>th</sup> Grade Athletes Playing High School Sports

Director Rice moved to approve allowing 8<sup>th</sup> grade students playing high school athletics if it means saving a team. Director Camacho seconded. Motion carried 3-0.

Cancellation of Warrants – Resolution 7-15/16

Director Camacho moved, Director Rice seconded, to approve Resolution 7-15/16 Cancellation of Warrants presented from the Okanogan County Treasurer’s Office. Motion carried 3-0.

Personnel

Certified Staff

Director Rice moved to lump and approve the following certified staff as presented.

- Richard Dahl – Emergency Substitute
- Melissa Morgan – Resignation
- Evan Johnson – Resignation
- Meyer Louie – Resignation
- Colleen Miller – Resignation

Director Camacho seconded. Motion carried 3-0.

Classified Staff

Director Camacho moved to lump and approve the classified resignations as presented.

- Jo Crossland – Resignation
- Jane McGuire - Resignation

Director Rice seconded. Motion carried 3-0.

Executive Session RCW42.30.110

None

Adjournment

There being no further business to discuss, the meeting adjourned at 7:30 p.m.

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CHAIRPERSON OF THE BOARD

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SECRETARY TO THE BOARD

\_\_\_\_\_  
DATE

\_\_\_\_\_  
DATE

Brewster School District  
Regular Board Meeting  
March 28, 2016

Call to Order

The meeting was called to order at 7:30 p.m., with Chairperson Divis leading the flag salute and welcoming guests.

Board members present: Dana Divis, Don Becker, Hector Aparicio, Mario Camacho and Peggy Rice.

Staff present: Eric Driessen, Superintendent; Debbie Riggan, Recording Secretary; Lynnette Blackburn, Elementary Principal; Janette Bumgarner, Business Manager; Jane McGuire, Payroll; Roger Joyner, Tech Director; Ben Garcia, Elementary Teacher/Robotics; Russell Rosco, Business Teacher; Jake Johanson, Life Skills Teacher and Maricar Najera, Paraprofessional/Robotics.

Guests: Jon Gores, Miguel Chacon, Victor Chacon, Isidro Najera, Drew Dezellem, Marlisa Garcia, Julian Medina, Marquette Miller, Rae Najera, Abraham Diaz, Carlos Andres Garica, Alyssa Lopez, Gustavo Perez.

Additions & Deletions

Add: 8B Brad Sonneman – Resignation

Reports

Budget

Janette Bumgarner, Business Manager, informed the board, the district's recent audit is about finished and the exit review is will hopefully be in the next week or so.

She stated work has started on the district's 2016-17 budget. Ms. Bumgarner gave an overview of the various budgets with ending balances as of February.

General Fund	\$1,843.754
Capital Projects	\$ 15,227
Debt Service Fund	\$ 3
ASB	\$ 317,763
Transportation	\$ 4,357

Ms. Bumgarner provided copies of the fund balances for the past 5 years broken down month by month. Also, provided a comparison of the 2014-15 enrollment along with the 2015-16 enrollment showing the average of the 2014-15 year end FTE as 942. Currently, the 2015-16 enrollment FTE is 952 with 3 months remaining in the school year.

Public Comment

None

Elementary

Lynnette Blackburn, Elementary Principal, reported they will have conferences this week with early release on Wednesday – Friday at 11am. She stated spring break is the week of April 4-8<sup>th</sup>.

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## Technology

Roger Joyner, Technology Director, announced the district has received over \$100,000 of rebate money from ERATE and there is more to come. He is currently working on the new ERATE proposal which is in the process of being finalized and ready to submit for approval.

## Superintendent

Superintendent Driessen announced Jon Gores was here to speak on selling district bonds. Superintendent Driessen stated the district advertised for an architect and one has been selected. He informed everyone that the district has held citizenship classes and there is approximately 45 individuals who will be taking the citizenship test in May.

Superintendent Driessen announced our middle school received the SIG Grant and they attend other schools in the area to view teaching strategies. These schools will come to Brewster and attend classes to watch our teachers in their classrooms.

Superintendent Driessen shared that our high school math team has won several awards. These have been posted on the district's Facebook page.

## Important Dates

- Wednesday March 30 Early Release-Conferences/Senior Project Open House 6:00 PM
- Thur-Fri Mar. 31-Apr. 1 Conferences Early Release Elem./No School MS/HS
- Mon-Fri Apr. 4-8 Spring Break NO SCHOOL
- Monday April 11 PAC 6:30 PM
- Monday April 25 Board Meeting 7:00 PM

## Curriculum & Instruction

### Robotics Team

The elementary Robotics Team presented a slide show of their Robotics and provided an explanation to the various parts of a Robotics competition. Our students qualified for the world competition which will be held in Louisville, Kentucky on April 19<sup>th</sup> and returning on April 25<sup>th</sup>. They will be asking for board approval to attend the world competition later in the meeting. Ben Garcia and Maricar Najera have been working with the Robotic students.

### Unified Sports Summit

Jake Johanson, Life Skills teacher, shared a presentation of his students participating in the Unified Sports Summit in East Wenatchee. This year, Mr. Johanson took 4 middle school students and 2 high school students to the Unified Sports Summit. Mr. Johanson stated each year, at the end May our district holds a field day competition for special needs students in the area. Local schools bring their students to participate in the various events.

### Consent Agenda

Director Becker moved, Director Aparicio seconded, to approve the Consent Agenda which included the following:

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- County Treasurer's Report
- Minutes of Regular Meeting – February 22, 2016
- February Payroll Check No. 326216 through Check No. 326274 Totaling \$766,092.16.

- March Payroll Check No. 326359 through Check No. 326421 Totaling \$752,278.74.
- General Fund Check No. 326422 through Check No. 326522 Totaling \$253,567.13.
- Capital Projects Check No. 326523 through Check No. 326525 Totaling \$2,402.14.
- ASB Check No. 326526 through Check No. 326547 Totaling \$13,715.13.

Motion carried 5-0.

## Business & Finance

### Oath of Office

Director Becker and Hector Aparicio read their Oath of Office statements. Once completed, Chairperson Divis signed each of their Oath of Office documents.

### Bond Sales

Jon Gores, D.A. Davidson & Company, congratulated the Board on passing the bond. He stated the district wants to achieve the rate of \$2.73 that we presented to the community. He stated now is a good time to be selling bonds because the percentage rates are low. He informed the Board, the bonds will be sold on two dates, a portion sold by June 2016 and the remaining bonds sold in December 2017 because interest rates are better when bonds are not sold all at once. The date set to sell the first bonds is May 24<sup>th</sup>.

### Resolution 8-15/16 General Obligation Bonds

Director Aparicio moved, Director Rice seconded, to approve Resolution 8-15/16 General Obligation Bonds. Motion carried 5-0.

### Bond Architects

Director Rice moved, Director Camacho seconded, to approve Architects West for the upcoming building and modernization plan. Motion carried 5-0.

### Senior Class Request for Early Release

The senior class requested release of the last 5 days of school. By this time, all their finals are completed, senior projects finished and they would only be a distraction.

Director Becker moved, Director Camacho seconded, to approve the early release for the seniors. Motion carried 5-0.

### Contracts

Director Becker moved to lump and approve contracts as presented.

- Lenovo Lease
- SOAR 2 GEARUP Amendment for Student Transportation
- ESD Special Ed Services 2016-17
- ESD Title I/LAP Coop 2016-17

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- ESD Highly Capable Coop 2016-17

Director Aparicio seconded, to lump and approve all contracts as listed. Motion carried 5-0.

### Excellence Award Recipients

This year's recipients for the Excellence Award are Irving Smith, Certified and Maricar Najera, Classified. The Excellence Award Banquet will be held at the Tonasket School District on Thursday, May 12<sup>th</sup> at 6PM.

### Student Overnight Requests

Mitch Boesel, President of FBLA, requested approval for students to participate in the FBLA State competition in Spokane April 20-23, 2016. The following students will participate in the competition.

Mitch Boesel, Miguel Chacon, Victor Chacon, Drew Dezellem, Marlisa Garcia, Julian Medina, Marguette Miller.

### Robotics Competition

Our elementary students who presented earlier have advanced to the World Robotics competition in Louisville, Kentucky during April 19-25<sup>th</sup>, 2016. They are requesting permission to attend the competition.

Director Aparicio moved, Director Becker seconded, to approve the FBLA overnight trip to Spokane along with the Robotics trip to Louisville, Kentucky. Motion carried 5-0.

### Track Co-Op

Director Aparicio moved, Director Camacho seconded, to approve the Track Co-Op with Pateros School District for the 2016 track season. The Pateros and Brewster combined numbers of participants doesn't affect our WIAA status. Motion carried 5-0.

### Surplus Bus & Car

Director Rice moved, Director Aparicio seconded, to surplus the 1999 Bluebird bus and 1998 Chevrolet Lumina as presented.

1999 Bluebird Bus – VIN NUMBER# IBAHBCSAOXFO84309

Capacity: 18 Seats and one Wheel Chair

Approximately \$100,000 Miles

Transmission – OUT

1998 Chevrolet Lumina – Four Door -VIN NUMBER#2G1WL52M1W9164167

Approximately 120,000 Miles – Radio doesn't work and seats broken down

Motion carried 5-0.

### Personnel

#### Certified Staff

None

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#### Classified Staff

Director Aparicio moved to lump and approve all classified staff as presented.

- Klancy Allen – Fiscal/Payroll
- Felipe Torres – HS Assistant Soccer Coach
- Jesse Villolobos – HS Soccer Volunteer
- Eswin Tinoco – HS Soccer Volunteer
- Marcy Boesel – HS Head Volleyball Coach
- Laura Orozco – Para Resignation

Director Rice seconded the motion. Motion carried 5-0.

Executive Session

None

Adjournment

There being no further business to discuss, the meeting adjourned at 8:07 p.m.

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CHAIRPERSON OF THE BOARD

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SECRETARY TO THE BOARD

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DATE

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DATE

Brewster School District  
Regular Board Minutes  
April 25, 2016

Call to Order

The meeting was called to order at 7:00 p.m., with Chairperson Divis leading the flag salute.

Board member present: Dana Divis, Don Becker, Hector Aparicio, Mario Camacho, and Peggy Rice.

Staff: Eric Driessen, Superintendent/Secretary to the Board; Debbie Riggan, Recording Secretary; Janette Bumgarner, Business Manager; Jane McGuire, Payroll; Klancy Allen, Payroll; Linda Dezellem, HS Principal and Greg Austin, MS Principal.

Additions & Deletions

None

Reports/Presentations

High School

Linda Dezellem, HS Principal, gave an overview of the parent conferences. Students on track to graduate in June were not required to attend spring conferences. Mrs. Dezellem shared the parent survey evaluation and the student survey.

She informed the board there are a total of 52 senior student with 6 being questionable whether they will graduate or not.

Mrs. Dezellem informed the board, this year the prom will be held at home with our own student. The combined prom is being held at Soap Lake and there was concern of the students driving home from Soap Lake. The prom will be held May 7<sup>th</sup> and chaperones are needed. Mrs. Dezellem stated Gamble Sands created a dinner special for the kids and later in the evening around 9:30 p.m., the taco wagon will arrive at the high school.

Superintendent Driessen introduced Klancy Allen who will be Jane's replacement in payroll when Jane retires in August.

### Budget

Janette Bumgarner, Business Manager, announced the audit is closed and everything looks great. There were no recommendations made for next year. Ms. Bumgarner stated the months of May, June and July will be budgeting, and July will be the adoption of the budget.

Ms. Bumgarner gave an overview of the budget.

General Fund	\$1,800,000.00	
Capital Project	12,800.00	
Debt Service	3.00	
ASB	115,000.00	
TVF	4,300.00	Bus Depreciation comes in August.

Ms. Bumgarner stated there will be a budget extension to approve along with a Debt Service Fund Resolution to approve at the May meeting.

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### Superintendent

Superintendent Driessen invited all Board members to the annual end of the year PAC meeting on May 2. At 6PM.

Superintendent Driessen shared with the board the citizenship mock interviews went great. All 40 applicants attended along with 40 mock interviewers who consisted of staff and local community members. The candidates are all very excited. The real interviews will take place on Thursday, April 29<sup>th</sup> in the district office and the actual ceremony will take place in May.

### Elementary Robotics

The elementary robotic students led by Ben Garcia and Maricar Najera traveled to Louisville, Kentucky to participate in the World Robotics Championship. The students placed 110<sup>th</sup> out of 147 teams. They placed 48<sup>th</sup> out of 84 in programming and 96 out of 147 in skills.

Mr. Driessen stated he was informed the students were well behaved and various people commented on how impressed they were with the students on the plane and everywhere they went, on how nice and well-mannered the students were.

### Middle School

Greg Austin, Middle School Principal, provided copies of the SIG meeting.

### Athletics

Mr. Austin reported all 3 spring sports teams are currently in first place in the league.

### Important Dates

- May 2<sup>nd</sup> Mon. PAC Meeting 6PM
- May 12<sup>th</sup> Thurs. Excellence Banquet 6PM
- May 12<sup>th</sup> Thurs. Kindergarten Registration 4-7PM

- May 23<sup>rd</sup> Mon. Board Meeting 7PM
- May 30<sup>th</sup> Mon. Memorial Day No School
- June 8<sup>th</sup> Wed. Baccalaureate 7PM
- June 9<sup>th</sup> Thurs. Scholarship Awards Day 1:30PM
- June 10<sup>th</sup> Fri. HS Graduation 8PM
- June 14<sup>th</sup> Tues. 8<sup>th</sup> Grade Promotion 7PM

### Consent Agenda

Director Becker moved, Director Camacho seconded, to approve Consent Agenda which included the following:

- County Treasurer's Report
- Minutes of Regular Meeting – March 28, 2016
- Comp Tax Check No. 326548 through Check No. 326549 Totaling \$824.35.
- Payroll Check No. 326550 through Check No. 326604 Totaling \$738,123.99.
- General Fund Check No. 326605 through Check No. 326690 Totaling \$209,309.27.
- Capital Projects Check No. 326691 through Check No. 326695 Totaling \$4,087.69.

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- ASB Check No. 326696 through check No. 326712 Totaling \$9,089.22.

### Business & Finance

#### Sixth Grade Conconully Camp

Director Rice moved, Director Aparicio seconded, to approve Sixth Grade Conconully Camp. Motion carried 5-0.

#### Athletics Travel

Director Becker moved, Director Rice seconded, to approve travel as needed for district, regional and state playoffs with spring sports. Motion carried 5-0.

#### Contract Approvals

Director Aparicio moved, Director Becker seconded, to approve the following contracts as presented:

- Felton Fire Service 2016-17
- Okanogan County Child Service Development Association 2016-17
- ESD Equipment & Services 2016-17
- ESD Language Acquisition Coop 2016-17
- ESD Math Leadership Alliance 2016-17
- ESD Title 1/LAP Coop 2016-17

Motion carried 5-0.

### Personnel

#### Certified Staff

Director Aparicio moved to approval all certified and classified staff as presented.

- Kaitlyn Dawes Resignation
- Eric Hersman HS Boys PE

- Kari Knowlton 3<sup>rd</sup> Grade

Classified Staff

- Sue Poppe – Speech Language Pathologist Assistant
- Felipe Torres – Bus Driver
- Clarissa Cazares – Para
- Nancy Angel – Para
- Charlene Wakkuri – Substitute Para

Director Rice seconded. Motion carried 5-0.

Executive Session

None

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April 25, 2016

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Adjournment

There being no further business to discuss, the meeting adjourned at 7:38 p.m.

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CHAIRPERSON OF THE BOARD

\_\_\_\_\_  
SECRETARY TO THE BOARD

\_\_\_\_\_  
DATE

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DATE

Brewster School District  
Regular Board Meeting  
May 23, 2016

Call to Order

The meeting was called to order at 7:00 p.m., with Chairperson Divis leading the flag salute and welcoming guests.

Board members present: Dana Divis, Don Becker and Peggy Rice.

Staff present: Eric Driessen, Superintendent/Secretary to the Board; Debbie Riggan, Recording Secretary; Janette Bumgarner, Business Manager; Linda Dezellem, HS Principal; Greg Austin, MS Principal/Athletic Director; Lynnette Blackburn, Elementary Principal; Dianne Johnson, Special Programs Director; and Nikki Medved, GEAR UP Coordinator.

## Additions & Deletions

Add: 6D Island Wood Field Trip – June 27 – July 1  
7B Pedro Martinez – Paraprofessional  
K ESD Title 1 Director

## Budget

Janette Bumgarner, Business Manager, gave an overview of the ending balances for April. She stated the budget is 67% elapsed. The numbers presented below are prior to transfers to be approved later on the agenda.

General Fund	\$2,464,621
Capital Project	\$ 8,741
Debt Service	\$ 3
ASB	\$ 311,201
Transportation Fund	\$ 4,358

## Public Comments

None

## Special Programs

Dianne Johnson, Special Programs Director, reported staff and students will be attending a camp at Whidbey Island during June 27 through July 1<sup>st</sup>. This camp is for 6<sup>th</sup> & 7<sup>th</sup> grade students and will be chaperoned by Irv Smith.

## Elementary

Lynette Blackburn, Elementary Principal, reported D.A.R.E graduation will be on May 31<sup>st</sup>. She informed the board the Methow Valley Arts is still continuing to come to the district. On June 10<sup>th</sup>, kindergarden graduation will take place at 1:30; June 13<sup>th</sup> Elementary Field Day and June 15<sup>th</sup> is the last day of school.

## High School

Linda Dezelle, High School Principal, reported the prom was a huge success. There were 85 tickets presold and 65 tickets sold at the door. The parents who decorated did a phenomenal job.

She informed the board graduation is a couple of weeks away and this is the 100<sup>th</sup> class to graduate from BHS. The graduating class plans to march through the halls of the middle school/high school and

## Minutes of Regular Meeting

May 23, 2016

Page 2

elementary.

## Middle School

Greg Austin, Middle School Principal, reported the middle school is currently doing the Smarter Balance testing. He informed the board the 8<sup>th</sup> grade promotion is Tuesday, June 14<sup>th</sup>.

## Athletics

Mr. Austin reported on high school spring sports. The softball team qualified for State which will be in Yakima. Soccer lost their game to Highland so their season has come to an end. Baseball regionals were in Spokane then moved to Yakima due to weather. The baseball team lost 4-2 to end their season. The track team was in Ephrata with several track members advancing to State at Cheney.



Superintendent

Eric Driessen, Superintendent, congratulated the board for being selected as Board of the Year. He informed the board, Karl Word was presented the Washington Association of School Administrators Community Leadership Award.

Superintendent Driessen announced that Conconully Camp for 6<sup>th</sup> grade students starts this Wednesday – Friday.

Important Dates

- May 30<sup>th</sup> Mon. Memorial Day No School
- June 8<sup>th</sup> Wed. Baccalaureate 6PM
- June 9<sup>th</sup> Wed. Scholarship Awards Day 1:30PM
- June 10<sup>th</sup> Fri. HS Graduation 8PM
- June 14<sup>th</sup> Thurs. 8<sup>th</sup> Grade Promotion 7PM
- June 27<sup>th</sup> Mon. Board Meeting 7PM

Consent Agenda

Director Becker moved, Director Rice seconded, to approve Consent Agenda which included the following:

- A. County Treasurer’s Report
- B. Minutes of Regular Meeting – April 25, 2016
- C. Payroll Check No. 326713 through Check No. 326745 Totaling \$748,337.67
- D. General Fund Check No. 326770 through Check No. 326854 Totaling \$213,399.86.
- E. Capital Projects Check No. 326855 through Check No. 326856 Totaling \$1,941.63
- F. ASB Check No. 326857 through Check No. 326875 Totaling \$9,896.16

Motion carried 3-0.

Business & Finance

Director Rice moved, Director Becker seconded to approve the 2016 Summer School as presented:

- Lynnette Blackburn Director
- Jessica Garcia Secretary
- Zulma Erickson Secretary
- Gabbie Reynoso Records Clerk

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May 23, 2016

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- Paula O’Dea 1<sup>st</sup> Grade Para
- Chrissy Talavera 2<sup>nd</sup> Grade Para
- Rebecca Orosco 3<sup>rd</sup> Grade Para
- John Cleveland 3<sup>rd</sup> Grade Para
- Rebecca Terrones 4<sup>th</sup> Grade Para
- Maricar Najera 5<sup>th</sup> Grade Para
- Linda Caswell MS Para
- Ted Dodge MS Para
- Ramon Najera MS Para
- Katie MacLean 1<sup>st</sup> Grade Teacher
- Abbie Gebbers 2<sup>nd</sup> Grade Teacher
- Chris Webster 3<sup>rd</sup> Grade Teacher

Garrett Grant	4 <sup>th</sup> Grade Teacher
Rob Robinson	5 <sup>th</sup> Grade Teacher
Greg Austin	Director
Susan Varrelman	6 <sup>th</sup> Grade Teacher
Jackie Hentges	7 <sup>th</sup> Grade Teacher
Irv Smith	6 <sup>th</sup> Grade Teacher
Todd Phillips	7 <sup>th</sup> Grade Teacher
Dorothy Allard	7 <sup>th</sup> Grade Teacher
Heather Cockrane	8 <sup>th</sup> Grade Teacher
2 Americorp Aides	
Dean Busching/Linda	HS – HSPE
Rosa/Linda	HS – PASS

Motion carried 3-0.

Building Class Schedules

Copies of the 2016-17 class schedules were provided, no action taken.

Senior Projects

Superintendent Driessen reminded the board, the State does not require Senior Projects as a graduation requirement. There was much discussion regarding the senior projects and other alternatives such as work experience and other options. He informed the board it was their decision to continue or not with the senior projects.

Director Rice moved, Director Becker seconded, to discontinue the senior project as a graduation requirement. The board will revisit graduation requirements at a later date. Motion carried 3-0.

Field Trips

Director Becker moved, Director Rice seconded, to approve the following field trips as presented.

- |                       |     |   |   |
|-----------------------|-----|---|---|
| • Dare to Dream       | CWU | June 11-17                              | Grades 8 <sup>th</sup> -9 <sup>th</sup>   |
| • Dare to Dream       | CWU | Academic Academy                        | Grades 10 <sup>th</sup> -11 <sup>th</sup> |
| • Fort Worden         |     | June 13 <sup>th</sup> -14 <sup>th</sup> | Grades 10 <sup>th</sup> -11 <sup>th</sup> |
| • Rocky Reach Academy |     | June 20 <sup>th</sup> -24 <sup>th</sup> | Grades 9 <sup>th</sup> -11 <sup>th</sup>  |

Minutes of Regular Meeting

May 23, 2016

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- |                  |                |  |  |
|------------------|----------------|--|--|
| • Stem-A-Palooza | CWU            | June 19 <sup>th</sup> -24 <sup>th</sup>        |  |
| • Lazy F Ranch   | CWU            | June 26 <sup>th</sup> - July 1-8 <sup>th</sup> | Grades 7 <sup>th</sup> & 8 <sup>th</sup> |
| • Biz Week       | CWU            | July 24 <sup>th</sup> -30 <sup>th</sup>        | Grades 11 <sup>th</sup>                  |
| • Island Wood    | Whidbey Island | July 27 <sup>th</sup> -July 1 <sup>st</sup>    |  |

Motion carried 3-0.

Resolution 9-15/16 Capital Projects Budget Extension

Director Rice moved, Director Becker seconded, to approve Resolution 9-15/16 Capital Projects Budget Extension. Motion carried 3-0.

Resolution 10-15/16 Debt Service Fund Budget Extension

Director Rice moved, Director Becker seconded, to approve Resolution 10-15/16 Debt Service Fund

Budget Extension. Motion carried 3-0.

Resolution 11-15/16 Transfer from General Fund to Transportation

Director Rice moved, Director Becker seconded, to approve Resolution 11-15/16 Transfer from General Fund to Transportation Fund. Motion carried 3-0.

WIAA Resolution 12-15/16

Director Rice moved, Director Becker seconded, to approve the WIAA Resolution 12-15/16 to participate with WIAA for the 2016-17 school year. Motion carried 3-0.

Middle School/High School Library Surplus List

Director Becker moved, Director Rice seconded, to approve the Middle School/High School Library surplus list. Motion carried 3-0.

Policy Review – First Reading

- Policy 1733 Board Member Compensation
- Policy 6020 System of Funds and Accounts
- Policy 6022 Minimum Fund Balance
- Policy 6911 Post Issuance Compliance

No action.

Contract Approval

Director Rice moved, Director Becker seconded, to lump and approve all contracts as presented.

- Bright Start Birth – Three 2016-17
- Conconully Camp – Susan Varrelman, Irv Smith, & Meyer Louie
- ESD Title I

Motion carried 3-0.

Sale of Property – Silver Spurr Parcel #3125201002

Director Becker moved, Director Rice seconded to approve the Silver Spurr Property Parcel #3125201002. Motion carried 3-0.

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May 23, 2016

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Personnel

Certificated Staff

Director Becker moved, Director Rice seconded to lump and approve all certificated staff as presented.

- Jorge Lopez Resignation
- Christine Trembly Resignation
- Julie Schwartz Resignation
- Maryann Holbrook Resignation
- Maricar Najera 4<sup>th</sup> Grade
- Ted Dodge 4<sup>th</sup> Grade

- Courtney Reynolds                      Special Ed Self Contained
- Garrett Grant                              Dean of Students/3<sup>rd</sup> Grade
- Karol Miller                                 Kindergarten

Motion carried 3-0.

Classified Staff

Director Rice moved, Director Becker seconded to lump and approve all classified staff as presented.

- Micalina Guzman – Lead Kitchen Cook
- Pedro Martinez - Paraprofessional
- Sandy Simmons – Resignation

Motion carried 3-0.

Executive Session – RCW42.30.110

Director Divis called for an executive session at 7:58 p.m. to discuss personnel. It was estimated to last 20 minutes.

Adjournment

The board returned to regular session at 8:15 p.m. with no action being taken. There being no further business to discuss, the meeting adjourned 8:18 p.m.

\_\_\_\_\_  
CHAIRPERSON OF THE BOARD

\_\_\_\_\_  
SECRETARY TO THE BOARD

\_\_\_\_\_  
DATE

\_\_\_\_\_  
DATE

Brewster School District  
Regular Board Meeting  
June 27, 2016

Call to Order

The meeting was called to order at 7:00 p.m., with Chairperson Divis leading the flag salute and welcoming staff.

Board members present: Dana Divis, Don Becker, Hector Aparicio and Peggy Rice.

Staff present: Debbie Riggan, Recording Secretary; Janette Bumgarner, Business Manager and Roger Joyner, Technology Director.

Additions & Deletions

Executive session to last approximately 5 minutes.

Budget

Janette Bumgarner, Business Manager, gave an overview of the budget as of the end of May. She stated 75% of the budget has been expended.

General Fund	\$2,487,231
Capital Projects	\$ 6,801
Debt Service	\$ 3
ASB	\$ 308,300
TVF	\$ 4,358

She informed the board, the transfer for the Transportation Vehicle Fund that was approved in May will take place in July. The new bus should arrive in September 2016 and the funds will come out of the 2016-17 budget.

Ms. Bumgarner reminded the board of the budget hearing on July 26<sup>th</sup> at 6:30 p.m.

#### Technology

Roger Joyner, Technology Director, informed the board, the district's Erate has been approved for the 2016-17 school year. It will pay for internet and connections to the district office along with other items. He announced the district is getting 7 more computer carts with approximately 220 Chrome Books. The SIG Grant will cover most of the costs of the carts and Chrome Books.

#### Public Comment

None

#### Important Dates

- |                         |        |                |         |
|-------------------------|--------|----------------|---------|
| • July 25 <sup>th</sup> | Monday | Budget Hearing | 6:30 PM |
| • July 25 <sup>th</sup> | Monday | Board Meeting  | 7:00 PM |

#### Consent Agenda

Director Becker moved, Director Aparicio seconded, to approve Consent Agenda which included the following:

- County Treasurer's Report
- Minutes of Regular Meeting – May 23, 2016

Minutes of Regular Meeting

June 27, 2016

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- Payroll Check No. 326877 through Check No. 326936 Totaling \$763,580.23.
- General Fund Check No. 326937 through Check No. 327035 Totaling \$218,965.09.
- Capital Project Fund Check No. 327036 through Check No. 327037 Totaling \$11,761.24.
- ASB Fund Check No. 327038 through Check No. 327051 totaling \$12,044.89.
- Administration/District Contracts

Motion carried 4-0.

#### Business and Finance

##### Graduation 2017

Director Rice moved, Director Aparicio seconded, to approve Friday, June 2<sup>nd</sup> as the graduation date for the Class of 2017. Motion carried 4-0.

### Certificated Substitute Rate of Pay

Director Rice moved, Director Becker seconded, to approve increasing the certificated substitute pay from \$120 per day to \$130 per day. Motion 4-0.

### Staff out of State Travel

Director Becker moved, Director Aparicio seconded, to approve out of state travel for staff to the AVID Conference to be held in San Antonio, TX at the end of July. Motion carried 4-0.

### Policy Review

Director Rice moved, Director Aparicio seconded, to approve policies for second and final reading.

- Policy 1733 Board Member Compensation
- Policy 6020 System of Funds and Accounts
- Policy 6022 Minimum Fund Balance
- Policy 6900 Post Issuance Compliance

Motion carried 4-0.

### Resolution 13-15/16 Authorized District Personnel

Director Aparicio moved, Director Becker seconded, to approve Resolution 13-15/16 authorizing Eric Driessen, Superintendent and Dana Divis, Board Chairperson to sign on behalf of the district. Motion carried 4-0.

### Resolution 14-15/16 Racial Balance

Director Rice moved, Director Aparicio seconded, to approve Resolution 14-15/16 Racial Balance. Motion carried 4-0.

### Contract Approval

Director Becker moved to lump and approve all contracts, Director Rice seconded to approve the contracts which included the following:

#### ESD Contracts

- NCRDC Fiscal Data Processing
- Student Records
- Business Management Contract Services
- NCW Washington Workers Compensation Trust
- North Central Unemployment Cooperative

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- Network Services
- AESOP
- Certification Coop
- North Central Regional Fingerprinting Cooperative
- Media Services
- Language Acquisition Coop
- Title 1 Cooperative
- Federal Program Director Services
- Highly Capable Cooperative
- NCW LASER Alliance Refurbishment
- Math Leadership Alliance
- NC Information Service Center (NCISC) Inter-Local Agreement Addendum

ESD Speech Lang. Pathologist  
ESD Technology Services  
Greg Austin - Mentor  
Motion carried 4-0.

Personnel

Certificated Staff

Director Aparicio moved, Director Rice seconded, to approve the resignation of Sallie Stetson. Motion carried 4-0.

Executive Session RCW42.30.110

At 7:25 p.m., Chairperson Divis called for an executive session to discuss personnel. It was estimated to last approximately 5 minutes.

Adjournment

The board returned to regular session at 7:30 p.m. At 7:32 p.m., there being no further discussion, the meeting adjourned.

\_\_\_\_\_  
CHAIRPERSON OF THE BOARD

\_\_\_\_\_  
SECRETARY TO THE BOARD

\_\_\_\_\_  
DATE

\_\_\_\_\_  
DATE

Brewster School District  
Regular Board Meeting  
July 25, 2016

Call to Order

The meeting was called to order at 7:00 p.m., with Acting Chairman Hector Aparicio leading the flag salute and welcoming guests.

Board members present: Hector Aparicio, Mario Camacho and Peggy Rice.

Staff present: Eric Driessen, Superintendent; Debbie Riggan, Recording Secretary; Janette Bumgarner, Business Manager.

Additions & Deletions

Add: 7B Chrissy Talavera – HS Attendance Secretary

Budget

Janette Bumgarner, Business Manager, gave an overview of the current 2015-16 budget. She stated 83% of the current budget has elapsed with 81.5 % of received expenditures. The following is the ending fund balance as of June 30, 2016.

- General Fund           \$ 2,091,038
- Capital Projects       \$ 17,892,890
- Debt Service           \$ 310,214
- ASB                     \$ 299,878
- Transportation       \$ 104,749

Public Comment

None

Superintendent

Eric Driessen, Superintendent, reported the administrators and several staff members are currently on the AVID trip.

Gary Knowlton Memorial Service

Superintendent Driessen reported the memorial service for Gary Knowlton will be held in the high school gym on Saturday, July 30<sup>th</sup> at noon.

With the loss of Gary, the elementary will be moving Abbie Gebbers and Garrett Grant to the 4<sup>th</sup> grade to provide our new 4<sup>th</sup> grade teachers with experienced mentors.

Important Dates

- August 15               Mon.           Sports Night                               6PM
  - August 17               Wed.           HS Football begins
  - August 18-19           Thu.-Fri       High School Staff Retreat
  - August 18               Thur.           6<sup>th</sup>/7<sup>th</sup> grade orientation               6PM
  - August 19               Fri.           Board Retreat Attentative
  - August 22               Mon.           Board Meeting                             7PM
- \*Volleyball/Soc./Cross Country Begin

Minutes of Regular Meeting

July 25, 2016

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- August 23               Tues.           Bus Drivers in-service
- August 23-24       Tues.-Wed       Middle/Elem. School Staff Retreat
- August 24               Wed.           Freshman Orientation
- August 25               Thur.           Bear Day  
New Staff/Sub. Orientation  
SPED Staff Retreat
- August 29               Mon           Classroom Para-Staff Retreat
- August 30               Mon.           Staff First Day
- August 31               Wed.           First Day of School



## Consent Agenda

Director Rice moved, Director Camacho seconded, to approve Consent Agenda which included the following:

- County Treasurer's Report
- Minutes of Regular Meeting – June 27, 2016
- Comp Tax Check No. 327052 through Check No. 327053 Totaling \$2,526.18.
- Payroll Check No. 327054 through Check No. 327099 Totaling \$817,409.76.
- General Fund Check No. 327100 through Check No. 327177 Totaling \$229,224.58.
- Capital Projects Check No. 327178 through Check No. 327181 Totaling \$1717.70.
- ASB Fund Check No. 327182 through Check No. 327193 Totaling \$5,823.15.

Motion carried 3-0.

## Business & Finance

### Resolution 15-15/16 – 2016-17 Budget

Director Camacho moved, Director Rice seconded, to approve Budget Resolution 15-15/16 approving the 2016-17. Motion carried 3-0.

### 2016 Fall Coaches

Director Rice moved, Director Camacho seconded, to approve the 2016 fall coaches as presented.

### **HS Football**

HS Head – Jake Johanson

HS Asst. – Travis Todd

HS Asst. – Drew Beltran

### **MS Football**

MS Head – Garrett Grant

MS Asst. – Irv Smith

### **Volleyball**

HS Head – Marcy Boesel

HS Asst. – Alisia Foyle

HS Asst. – Kari Knowlton

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### **MS Volleyball**

MS Head – Jackie Hentges

MS Asst. – Kari Knowlton (providing number don't allow for HS C Squad)

### **Girls Soccer**

MS Head – Alex Sanchez

MS Asst. – Rafael Sanchez

### **Cross Country**

HS Head - Kelly Brown

Motion carried 3-0.

### Principal Mentor Contracts

Director Camacho moved, Director Rice seconded, to approve the principal mentor contracts. Motion carried 3-0.

### Surplus Car

Director Rice moved, Director Camacho seconded, to approve the surplus of the 1998 tan Chevy Lumina. Motion carried 3-0.

### Board Meeting Dates

Director Rice moved, Director Camacho seconded, to approve the 2016-17 board meeting dates as presented.

August 22, 2016  
September 26, 2016  
October 24, 2016  
November 28, 2016  
December 19, 2016  
January 23, 2017  
February 27, 2017  
March 27, 2017  
April 24, 2017  
May 22, 2017  
June 26, 2017  
Motion carried 3-0.

### Board Workshop Schedule

Director Camacho moved, Director Rice seconded, to approve board workshops prior to each board meeting. Motion carried 3-0.

### Contracts

Director Rice moved, Director Camacho seconded, to approve all contracts as presented.

- Chartwell's
- NWEA
- ESD – Learn 360 2016-17

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Motion carried 3-0.

### Personnel

#### Certificated

Director Camacho moved, Director Rice seconded, to approve Andy Miller as 5<sup>th</sup> grade teacher for the 2016-17 school year. Motion carried 3-0.

#### Classified

Director Rice moved, Director Camacho seconded, to approve the following classified staff for the 2016-17 school year.

- Amy Stennes – HS Student Support Services
- Pete Rios – Maintenance Technician

- Christina Talavera – HS Attendance Secretary

Motion carried 3-0.

Executive Session

None

Adjournment

There being no further business to discuss, the meeting adjourned at 7:17 p.m.

Motion carried 3-0.

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ACTING CHAIRPERSON OF THE BOARD

---

SECRETARY TO THE BOARD

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DATE

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DATE

Brewster School District  
Regular Board Meeting  
August 22, 2016

Call to Order

The meeting was called to order at 7:00 p.m. with Chairperson Divis leading the flag salute.

Board members present: Dana Divis, Don Becker, Mario Camacho and Peggy Rice.

Staff present: Eric Driessen, Superintendent/Secretary to the Board; Debbie Riggan, Recording Secretary; and Janette Bumgarner, Business Manager.

Additions & Deletions

Add: Nancy Rios – Para  
Sandra “Ruby” Britt  
Adrianna Reagles

Reports

Budget

Janette Bumgarner, Business Manager, gave an overview of the 2015-16 budget with 92% of the budget complete. She provided the ending fund balances as of July.

General Fund	\$ 2,090,072
Capital Projects	\$17,940,547
Debt Service Fund	\$ 310,214
ASB	\$ 295,963
Transportation Vehicle Fund	\$ 104,779

Ms. Bumgarner reminded the board, money will come out of the Transportation Fund in September or October to pay for the new bus.

Public Comment

None

High School

Linda Dezellem, High School Principal, announced on Wednesday, August 24<sup>th</sup>, the 9<sup>th</sup> grade orientation will be held. GEAR UP is assisting and providing a pool party for students along with their parents.

She stated on Thursday, August 25<sup>th</sup> is Bear Day from 9:30 a.m.-3:30 p.m. at the high school commons.

Students in grades 6-12 will have ASB pictures taken, get their schedules, pay fees and receive their locker assignment.

Mrs. Dezellem had the high school staff retreat this past weekend. All but two staff members attended.

Superintendent

Superintendent Driessen informed the board that nothing with the bond is happening very fast. He stated there isn't a construction company available to do any construction. The district may have to wait until February or spring to start construction.

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Swimming Pool

Superintendent Driessen told the board he is working with civic engineers, a pool specialist and an architect. There is some work to be done prior to putting a cover on. He stated he has met with a couple of individuals and there are grants available. Approximately, \$300,000 is needed for pool work. The district's match money was to be about \$23 million. This will be the minimum. This allows all local bond money to go to the middle school.

Important Dates

- August 22                      Mon.                      Board Meeting
- \*Volleyball/Soc./Cross Country Begin                      7PM
- August 23                      Tues.                      Bus Drivers in-service
- August 23-24                      Mon.-Wed.                      Middle/Elem. School Staff Retreat
- August 24                      Wed.                      Freshman Orientation
- August 25                      Thur.                      Bear Day
- SPED Staff Retreat
- August 26                      Fri.                      New Staff/Sub. Orientation
- August 29                      Mon                      Classroom Para-Staff Retreat
- August 30                      Mon.                      Staff First Day
- August 31                      Wed.                      First Day of School
- September 26 Monday                      Board Meeting                      7PM

Summer School

Mrs. Dezellem informed the board that during summer school graduate students had to sign contracts and made up 10-15 contracts. She stated this summer school had the best success rate by far. One alternative student completed everything and graduated and one other student is very close.

Consent Agenda

Director Becker moved, Director Rice seconded, to approve the Consent Agenda which included the following:

- County Treasurer's Report
- Minutes of Budget Hearing – July 25, 2016
- Minutes of Regular Meeting – July 25, 2016
- Payroll Check No. 327265 through Check No. 327284 Totaling \$785,977.75
- General Fund Check No. 327194 through Check No. 327261 Totaling 137,433.94.
- Capital Projects Check No. 327262 through Check No. 327262 Totaling \$13,125.00.
- ASB Fund Check No. 327263 through Check No. 327264 Totaling \$1,427.00.

Motion carried 4-0.

## Business & Finance

### Contracts

Director Rice moved, Director Becker seconded, to approve the following contracts:

### Minutes of Regular Meeting

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- Bridge to College Contracts – Dean Busching & Ann George
- Coaching Contracts as follows:

#### Football

- |                 |                               |           |
|-----------------|-------------------------------|-----------|
| • Jake Johanson | HS Head                       | \$4709.54 |
| • Travis Todd   | HS Asst                       | \$2972.69 |
| • Drew Belton   | HS Asst                       | \$2705.48 |
| • Irv Smith     | 8 <sup>th</sup> Head Football | \$2371.47 |
| • Todd Phillips | 7 <sup>th</sup> Grade Head    | \$2104.26 |

#### Volleyball

- |                   |          |           |
|-------------------|----------|-----------|
| • Marcy Boesel    | HS Head  | \$5511.16 |
| • Alisia Foyle    | HS Asst. | \$3774.31 |
| • Kari Knowlton   | C Squad  | \$2705.48 |
| • Jackie Hentges  | JH Head  | \$3173.09 |
| • Susan Varrelman | JH Asst. | \$1937.25 |

#### Soccer

- |                  |                   |           |
|------------------|-------------------|-----------|
| • Alex Sanchez   | HS Girls Soccer   | \$5243.96 |
| • Rafael Sanchez | Asst Girls Soccer | \$3507.11 |

#### Cross Country

- |               |      |           |
|---------------|------|-----------|
| • Kelly Brown | Head | \$4709.54 |
|---------------|------|-----------|

#### Fall Cheerleading

Carrie Wengel	\$2171.06
---------------	-----------

Motion carried 4-0.

### Fall Sports Schedules

Director Rice moved, Director Camacho seconded, to approve fall sports schedules as presented.

Motion carried 4-0.

### Certificated Substitute List

Director Camacho moved, Director Becker seconded, to approve the certified substitute list as follows:

Gale Broughton  
Val Burgett  
Gayle Clemens  
Gary Driessen  
Nicolas Hatch  
Betty Hentges  
Ruth Joyner  
Leroy LaCoss  
Alexis Madden  
Mary McHugh  
Christine Perry  
Patricia Philips  
Miriam Porterfield  
Sherry Siewert  
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Neal Wentz  
Motion carried 4-0.

#### Classified Substitute List

Director Becker moved, Director Rice seconded, to approve the classified substitute list as presented.

#### Paraprofessional Substitutes

Kathleen Baum  
Erica Llamas  
Charlene Wakkuri

#### Bus Substitutes

Douglas Chantry  
Doreen Kipfer

#### Custodial Substitutes

Vince Hogan  
Del Riggan

#### Kitchen Substitute

Lois Elaine Munson  
Motion carried 4-0

#### Personnel

#### Certificated Staff

Director Camacho moved, Director Becker seconded to approve Esmeralda Arambula for an elementary teaching position. Motion carried.

#### Classified Staff

Director Becker moved, Director Camacho seconded, to approve the following:

- Kristian Harlow
- Nancy Rios

- Sandra “Ruby” Britt
- Adrianna Reagles
- Ericelda Dominquez
- Ariasne Medina
- Todd Phillips – MS Asst. Football Coach
- Susan Varrelman – MS Asst. Volleyball Coach
- Carrie Wengel – Cheerleading Advisor

Motion carried 4-0.

Executive Session RCW42.30.110 (Policy 1410) Negotiations

At :7:44 p.m. Chairperson Divis called for an executive session to last approximately 10 minutes.

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August 22, 2016

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Adjournment

The board returned to regular session at 7:52 p.m. There being no further business to discuss, the meeting adjourned at 7:55 p.m.

\_\_\_\_\_  
CHAIRPERSON OF THE BOARD

\_\_\_\_\_  
SECRETARY TO THE BOARD

\_\_\_\_\_  
DATE

\_\_\_\_\_  
DATE

Brewster School District  
Regular Board Meeting  
September 26, 2016

Call to Order

The meeting was called to order at 7:00 p.m., with Chairperson Divis leading the flag salute and welcoming guests.

Board members present: Dana Divis, Hector Aparicio; Mario Camacho and Peggy Rice.

Staff present: Eric Driessen, Superintendent/Secretary to the Board; Debbie Riggan, Recording Secretary; Janette Bumgarner, Business Manager; Lynnette Blackburn, Elementary Principal; Dianne Johnson, Special Programs Director; Garrett Grant, Elementary Teacher/Dean of Students. Linda Dezelle, High School Principal arrived at 7:45 p.m.

Guests: Ed Champagne, Architects West

Additions & Deletions

None

## Reports

### Budget

Janette Bumgarner, Business Manager, reported on the budget, providing ending fund balances for each account as of August 31, 2016.

General Fund	\$ 2,355,822
Capital Projects Fund	\$17,933,520
Debt Service Fund	\$ 310,214
ASB	\$ 308,933
Transportation Fund	\$ 165,284

Ms. Bumgarner reminded the board of the new bus which will come out of the 2016-17 budget.

### Public Comments

None

### Administrators/District Staff Reports

#### Special Programs

Dianne Johnson, Special Programs Director, informed the board of the Special Education Audit. Data is to be submitted by Friday, September 30<sup>th</sup>. The audit will begin on October 10<sup>th</sup> – October 21<sup>st</sup>. She reported Special Programs has several audits this year.

#### Superintendent

Eric Driessen, Superintendent, informed the board, the district is working with Pateros and Bridgeport along with the Boys & Girls Club to get their students to the Boys & Girls Club.

Superintendent Driessen announced the high school has been selected as School of Distinction. There were 23 schools in the state selected.

Minutes of Regular Meeting

September 26, 2016

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#### WSSDA Conference

Superintendent Driessen provided the board with the dates of the annual WSSDA Conference to be held in Spokane. The conference is November 16-19, 2016

### Curriculum and Instruction

#### Bond

Ed Champagne, Architects West, provided the board with the elementary and middle school design schedule. The following is an outline of the schedule.

- Schematic Design August 24 – September 23
- Design Development September 26 – October 21
- Construction Documents October 24 – February 28
- Bidding/Contract Negotiation March
- Construction March 2017 – November 2018



Mr. Champagne stated a construction company could not be located to start the track. The track will start in the spring of 2017, but there are other things to consider. If the track is completed in 2017, the district will pay for, but if the district waits until 2018, the track can be part of the high school project and receive 78% matching funds from the state.

### Consent Agenda

Director Aparicio moved, Director Rice seconded, to approve Consent Agenda which included the following:

- County Treasurer's Report
- Minutes of Regular Meeting – August 22, 2016
- Payroll Check No. 327424 through Check No. 327452 Totaling \$765,169.97.
- General Fund Check No. 327311 through Check No. 327410 Totaling \$290,588.23.  
2015-16 General Fund \$ 75,407.16  
2016-17 General Fund \$215,181.07
- Capital Projects Check No. 327411 through Check No. 327414 Totaling \$87,704.94.
- ASB Fund Check No. 327415 through Check No. 327421 Totaling \$5,887.75.  
2015-16 ASB \$843.36  
2016-17 ASB \$5044.39
- Capital Projects Check No. 327422 through 327423 Totaling \$3,794.12.

Motion carried 4-0.

### Business & Finance

#### Education Specification K-6 Addition

Director Aparicio moved, Director Camacho seconded, to approve the Education Specification K-6 Addition.

Motion carried 4-0.

Minutes of Regular Meeting

September 26, 2016

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### Supplemental Contracts

Director Aparicio moved to lump and approve all extended day, stipends and supplemental contracts as listed.

#### Extended Day Contracts

- Kayla Johanson – School Psychologist
- Todd Dezelle – Vocational
- Richard Miller - Vocational
- Russell Rosco – Vocational
- Karen Zajackowski - Vocational
- Joneen Ingram – Library

#### Stipend Contracts

- Travis Todd – College Sparks Grant
- Dorothy Allard – College Sparks Grant
- Todd Phillips – College Sparks Grant
- Nikki Medved – College Sparks Grant
- Garrett Grant- Elementary Dean of Students

- Lynnette Blackburn – Elementary After’s Coordinator
- Greg Austin – MS After’s Coordinator
- Linda Dezelle – HS After’s Coordinator
- April Robinson – Sub Calling
- Sue Libbey – Skyward

Supplemental Contract

- Dean Busching – Zero Hour Teacher
- Rob Robinson – Zero Hour Teacher
- Ann George – Zero Hour Teacher

Motion carried 4-0.

Certificated Staff

Director Rice moved, Director Aparicio seconded to lump and approve all certificated staff as presented.

- Brooks Smith - Substitute
- Ted Shook - Emergency Substitute
- Jasen Brown – Emergency Substitute

Motion carried 4-0.

Classified Staff

Director Aparicio moved, Director Rice seconded, to lump and approve all classified staff as presented.

- Ericelda Dominguez – ELL Para
- Ariasne Medina – Reading Para
- Michele Youngblood – MS Student Support Specialist
- Carrie Clark Wengel – Resignation
- Clarissa Cazares – Martinez – Resignation

Motion carried 4-0.

Minutes of Regular Meeting

September 26, 2016

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Executive Session RCW42.30.110

None

Adjournment

There being no further business to discuss, the meeting adjourned at 7:48 p.m.

\_\_\_\_\_  
CHAIRPERSON OF THE BOARD

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SECRETARY TO THE BOARD

\_\_\_\_\_  
DATE

\_\_\_\_\_  
DATE

October 24, 2016

Call to Order

The meeting was called to order at 7:00 p.m. with Vice Chairman Becker leading the flag salute and welcoming guests.

Board members present: Don Becker, Hector Aparicio; Mario Camacho and Peggy Rice.

Staff present: Eric Driessen, Superintendent/Secretary to the Board; Debbie Riggan, Recording Secretary; Janette Bumgarner, Business Manager; Greg Austin, Middle School Principal/Athletic Director; Dianne Johnson, Special Programs Director and Randy Phillips, Alternative School Teacher.

Guests: Ed Champagne, Architects West

Additions & Deletions

Add: 5B	Ed Champagne
7A	Elementary ASB – Jessica Garcia
7B # 3	Sky Sight – Digitize HS Transcripts
7F	Schematic Design Approval

Reports

Budget

Janette Bumgarner, Business Manager, provided the board with the final ending fund balances for the 15-16 school year.

General Fund	\$ 2,411,911
Capital Projects Fund	\$17,842,021
Debt Service Fund	\$ 82,671
ASB	\$ 307,041
Transportation Fund	\$ 165,284

Ms. Bumgarner reminded the board of the new bus which will come out of the 2016-17 budget. She also mentioned the district may order an additional bus to come out of the 2016-17 budget

Public Comments

None

Administrators/District Staff Reports

Middle School

Greg Austin, Middle School Principal, reported on the 8<sup>th</sup> graders going on a field trip to Boeing in Seattle. Several parents and staff were chaperones for the trip.

Mr. Austin informed the board that Todd and Katie Phillips recently had a baby boy. He reported Dorothy Allard is out of the district with the loss of her father.

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October 24, 2016

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## Athletics

Mr. Austin reported high school volleyball will play either Saturday at 2 p.m. or 6 p.m. The girls are currently in first place in league.

The high school football team, with a win, will be in 5<sup>th</sup> place and earn a playoff berth. The soccer team will play Bridgeport and are currently in 2<sup>nd</sup> place. The district is currently looking for a high school wrestling coach. We have 28 students interested in wrestling.

Mr. Austin stated he recently completed the OSPI Sports Survey.

## Curriculum and Instruction

### Alternative School Update

Randy Phillips, ALE teacher, provided the board with an overview of the alternative school program. He informed the board a lot of students just don't fit the high school model. Some kids do better at the alternative school which allows for some flexibility. He reported students must show weekly progress and by law students must attend 4 hours per week if under 18 years old. Most students take 1 class at a time which is easier for them to track their progress. Most of the ALE students are either 17-18 years old.

Mr. Phillips stated that in the 2015-16 school year, approximately 60-70 students have benefited from APEX on line learning.

He informed the board, that in the past 5 years, there has been 36 students graduate from the Alternative School. Seventeen alternative students actually went back to the high school and graduated from the high school. The last 3 years, there have been 9 ALE students graduate each year.

### Bond

Ed Champagne, Architects West, provided the board with the finalized first attempt of the schematic design. He made the board aware this design does not include paint colors, carpet, etc.

Mr. Champagne stated the Value Engineering Company, ROEN will come up with a list of different scenarios to be reviewed.

Mr. Champagne stated the elementary will be very modern and as nice as the new middle school when it is finished. The match rate from the State allows the district to use State money first prior to district money. They have provided a 5% wiggle room for changes, etc. Any money left over may be used in remaining projects for the high school, etc. He informed everyone the HVAC and electrical have not been finalized as of yet.

He stated the geotechnical company has not finished their report. The elementary roof will be replaced with the thoughts of water run off a concern.

### Superintendent

Superintendent Driessen informed the board, that over the next 5 months, we'll be reviewing and updating policies.

Minutes of Regular Meeting

October 24, 2016

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He also reported the district will have an Okanogan Behavioral Health counselor in the district three days per week and this is an incredible opportunity for us.

Superintendent Driessen informed the board of the Active Shooter training that was held at the district this past Saturday. It was open to everybody, staff, bus drivers and EMS.

He informed every one of the Adult Spanish Classes that are being taught by Mr. Sanon each Monday for 1 ½ hours. Mr. Sanon is the high school Spanish teacher.

### Important Dates

- Nov. 2-4 Wed-Fri Conferences
- November 7 Monday PAC Meeting 6:30 PM
- November 11 Friday Veterans Day-No School
- November 17-20 Thu-Sun WSSDA Conference
- November 23-25 Wed-Fri Thanksgiving-Early Release/No School
- November 28 Monday Board Meeting 7:00 PM

### Consent Agenda

Director Aparicio moved, Director Camacho seconded, to approve Consent Agenda which included the following:

**G.** County Treasurer's Report

**H.** Minutes of Regular Meeting – September 26, 2016

**I.** Comp Tax Check No. 327477 through Check No. 327478 Totaling \$2,173.54.

**J.** General Fund Check No. 327479 through Check No. 327556 Totaling \$162,960.27.

**K.** Payroll Check No. 327577 through Check No. 327609 Totaling \$757,004.30

**L.** Capital Projects Fund Check No. 327557 through Check No. 327559 Totaling \$65,416.25.

**M.** ASB Fund Check No. 327560 through Check No. 327576 Totaling \$10,933.80.

Motion carried 4-0.

### Business & Finance

#### Supplemental Contracts

Director Aparicio moved to lump and approve all extended day, stipends and supplemental contracts as listed, Director Rice seconded.

#### Extended Day Contracts

None

#### Stipend Contracts

- Music – Alicia Pulisfer
- Choral – Mishon Catlin

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ASB

- Elementary – Jessica Garcia
- Middle School – Jackie Hentges
- High School – Linda Dezelle/Sue Libbey

### Team Coaches

- Science Team            Jessica Molksness
- Primera/Primeros       Marlen Guzman
- Honor Society            Dean Busching
- College & Career        Mishon Catlin

#### Mentor Contracts

- Katie MacLean
- Pam Johnson
- Anali Rubio
- Lynnette Blackburn
- Liz Driessen
- Cindy Brown
- Chris Webster
- Irv Smith
- Garrett Grant
- Jake Johanson
- Kyle Woelber
- Tiffany Woelber
- Erika Cody
- Todd Dezellem
- Rob Robinson

#### School Psychologist

- Kayla Johanson

#### Longevity Contracts

- Rick Miller
- Chris Webster
- Linda Zaccanti
- Pat Shelton
- Roger Joyner
- Karla Phillips
- Stacey Thoren
- Dean Busching
- Jackie Hentges
- Kelly Brown

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#### Newsletter

- Rick Miller

#### Running Start

- Rosa Orozco
- Debbie Riggan

#### Co-Curricular Contracts

### Boys Basketball

- Tim Taylor – Head Coach
- Rick Miller – Assistant
- Eric Hersman – C Team (if numbers allow)

### Girls Basketball

- Roger Boesel – Head Coach
- Mark Miller – Assistant
- Jeni Freels - Volunteer

Wrestling – numbers indicate a possible combine

### Junior High Boys

- Michael Taylor – 8<sup>th</sup> Grade
- Kyle Woelber – 7<sup>th</sup> Grade

### Junior High Girls

- Todd Phillips – 8<sup>th</sup> Grade
- Kristina Gebbers – 7<sup>th</sup> Grade

Motion carried 4-0.

### Contract Approval

Director Camacho moved, Director Aparicio seconded, to lump and approve contracts as presented:

- Special Education Services w/Waterville School District
- CSG Agreement District/Architecture Engineer
- Sky Sight – Digitize Transcripts & Other Information

Motion carried 4-0.

### ASB Leadership Camp

Cancelled – No Action taken.

### Student Overnight Travel

Director Aparicio moved, Director Rice moved to approve overnight travel for cross country, volleyball and soccer teams for playoffs. Motion carried 4-0.

### Minutes of Regular Meeting

October 24, 2016

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### Policy Review First Reading

- Policy/Procedure #3115 Homeless Students
- Policy/Procedure # 3120 Enrollment
- Policy/Procedure # 3122 Absences
- Policy/Procedure # 3205 Sexual Harassment
- Policy/Procedure # 3207 Harassment
- Policy/Procedure # 3210 Nondiscrimination
- Policy # 3220 Freedom of Expression
- Policy/Procedure # 3226 Interviews of Students on Campus

- Policy/Procedure # 3240 Student Conduct
- Policy/Procedure # 3241 Classroom Management
- Policy/Procedure # 3246 Restraint
- Policy/Procedure # 3416 Medication at School
- Policy/Procedure # 3417 Catheterization
- Policy/Procedure # 3421 Child Abuse
- Policy/Procedure # 3422 Concussion
- Policy/Procedure # 3432 Emergencies
- Policy/Procedure # 3510 ASB
- Policy/Procedure # 3515 Student Incentives

No action.

Schematic Design Approval

Director Aparicio moved, Director Camacho seconded, to approve the Schematic Design as presented by Ed Champagne of Architects West. Motion carried 4-0.

Certificated Staff

Director Rice moved, Director Aparicio seconded to lump and approve all certificated staff as presented.

- Catherine Masee – Emergency Substitute

Motion carried 4-0.

Classified Staff

Director Aparicio moved, Director Rice seconded, to lump and approve all classified staff as presented.

- Rosalva Tinoco           Kitchen FFVG
- Krisel Najera           Substitute Para
- Sara Rios                 Substitute Para

Motion carried 4-0.

Winter Athletic Coaches – Approval

Director Camacho moved, Director Aparicio seconded, to approve Winter Coaches as presented. Motion carried 4-0.

Executive Session RCW42.30.110

None

Minutes of Regular Meeting

October 24, 2016

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Adjournment

There being no further business to discuss, the meeting adjourned at 8:45 p.m.

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CHAIRPERSON OF THE BOARD

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SECRETARY TO THE BOARD

\_\_\_\_\_  
DATE

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DATE



Brewster School District  
Board Workshop Minutes  
November 28, 2016, 2016

Call to Order

The meeting was called to order at 6 p.m., with Chairperson Divis leading the flag salute.

Board member present: Dana Divis, Don Becker, Hector Aparicio and Peggy Rice.

Staff present: Eric Driessen, Superintendent

Additions & Deletions

None

Reports

Policies 4000 Series

The board reviewed and discussed the 4000 policy series. No action taken.

Adjournment

There being no further business to discuss, the meeting adjourned at 6:58 p.m.

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SECRETARY TO THE BOARD

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DATE

Brewster School District  
Regular Board Meeting  
December 19, 2016

Call to Order

The meeting was called to order at 7:00 p.m., with Chairperson Divis leading the flag salute.

Board members present: Dana Divis, Mario Camacho and Peggy Rice.

Staff present: Debbie Riggan, Recording Secretary

Additions & Deletions

None

Reports

None

Important Dates

January 4	Wednesday	School Resumes	
January 9	Monday	PAC Meeting	6:30 PM
January 16	Monday	No School – MLK Day	
January 23	Monday	No School-Records Day	
January 30	Monday	Board Meeting	7:00 pm

Curriculum & Instruction

None

Consent Agenda

Director Camacho moved, Director Rice seconded, to approve Consent Agenda that included the following:

- N. County Treasurer’s Report
- O. Minutes of Regular Meeting – November 28, 2016
- P. Payroll Check No. 327905 through Check No. 327942 Totaling \$763,171.28.
- Q. General Fund Check No. 327804 through Check No. 327882 Totaling \$217,610.86
- R. Capital Projects Check No. 327883 through Check No. 327885 Totaling \$83,505.86.
- S. ASB Fund Check No. 327886 through Check No. 327903 Totaling \$12,761.31.
- T. Private Purpose Fund Check No. 327904 through Check No. 327904 Totaling \$1500.00.

Motion carried 3-0.

Business & Finance

Annual Organizational Meeting ( Policy 1210)

Tabled

ALE School Improvement Plan

Director Rice moved, Director Camacho seconded, to approve the ALE School Improvement Plan as presented.

Motion carried 3-0.

4000 Series Policy Review

Tabled

Minutes of Regular Meeting

December 19, 2016

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Contract Approval

None

Personnel

Certificated Staff

None

Classified Staff

Director Camacho moved, Director Rice seconded, to approve all classified staff as presented.

Krisel Najera – Paraprofessional

Donny Hudson – Substitute Para/Custodian

Sue Poppe – Speech Language Pathologist Assistant – Resignation

Motion carried 3-0.

Coaches

Director Rice moved, Director Camacho seconded, to approve Rafael Sanchez as high school girl's C squad basketball coach. Motion carried 3-0.

Executive Session RCW42.30.110

None

Adjournment

There being no further business to discuss, the meeting adjourned at 7:09 p.m.

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BOARD CHAIRPERSON

\_\_\_\_\_  
SECRETARY TO THE BOARD

\_\_\_\_\_  
DATE

\_\_\_\_\_  
DATE

