**District Employment Application**

Applicant Information

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Full Name |       |       |       | Date |       |
|  | **Last** | **First** | **M.I.** |  |
| Address |       |       |
|  | **Street Address** | **Apartment #** |
| Phone |       |
| Date Available |       |
| Position Applied for: |       |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Yes** | **No** |  | **Yes** | **No** |
| Are you a citizen of the United States? | [ ]  | [ ]  | If no, are you authorized to work in the U.S. | [ ]  | [ ]  |
| Have you ever worked for this district? | [ ]  | [ ]  | If yes, when? |       |
| Have you ever been convicted of a felony? | [ ]  | [ ]  |  |

**The following sections are optional if included on resume.**

Education

|  |  |  |  |
| --- | --- | --- | --- |
| **High School** |       | Address |       |
| From |       | to |       | Did you graduate? |       |
| **College** |       | Address |       |
| From |       | to |       | Did you graduate? |       |
| **Other** |       | Address |       |
| From |       | to |       | Did you graduate? |       |

**References**

|  |
| --- |
| Please list three professional references. |
| Full Name: |       | Relationship |       |
| Company |       | Phone |       |

|  |  |  |  |
| --- | --- | --- | --- |
| Full Name: |       | Relationship |       |
| Company |       | Phone |       |

|  |  |  |  |
| --- | --- | --- | --- |
| Full Name: |       | Relationship |       |
| Company |       | Phone |       |

**Previous Employment**

|  |  |  |  |
| --- | --- | --- | --- |
| Company |       | Phone |       |
| Address |       | Supervisor |       |
| Job Title |       |  |       |  |       |
| From |       | to |       | Reason for Leaving: |       |
| Responsibilities |       |
| May we contact your previous supervisor for a reference?  |       |

|  |  |  |  |
| --- | --- | --- | --- |
| Company |       | Phone |       |
| Address |       | Supervisor |       |
| Job Title |       |  |       |  |       |
| From |       | to |       | Reason for Leaving: |       |
| Responsibilities |       |
| May we contact your previous supervisor for a reference?  |       |

|  |  |  |  |
| --- | --- | --- | --- |
| Company |       | Phone |       |
| Address |       | Supervisor |       |
| Job Title |       |  |       |  |       |
| From |       | to |       | Reason for Leaving: |       |
| Responsibilities |       |
| May we contact your previous supervisor for a reference?  |       |

**Military Service**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Branch |       | From |       | to |       |
| Rank at Discharge: |       | Type of Discharge: |       |
| If other than honorable, please explain: |       |

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may lead to termination.

Signature:       \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date:       \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Background Information**

All applicants must complete and submit this supplement.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Full Name |       |       |       |       |
|  | **Last** | **First** | **M.I.** | **Former** |
| Address |       |       |       |       |
|  | **Mailing/Street Address** | **City** | **State** | **Zip** |
| Social Security Number |       |

|  |  |
| --- | --- |
| Do you currently hold a Washington Educator License? |       |
| State or Jurisdiction? |       |
| Do you currently hold or have ever held a professional certificate, license, or other credential in any other field? If yes, please provide the state or jurisdiction. |       |
| Type of License: |       | Certificate Number |       |
| Issue Date |       | Expiration Date |       |

|  |  |  |
| --- | --- | --- |
| Answer each of the following questions by checking Yes or No. If your answer to any of the questions is Yes, please attach a separate signed, dated, and detailed explanation of each event, including the date of the event and the circumstances surrounding the event.The following questions apply to you experiences in Washington or any other state or country where you have held a teaching certificate. |  |  |
|  | Yes | No |
| Have you ever had any adverse action to your certificate, or license, or any other credential issued for practice in any field including teaching or is there any action pending? Adverse action includes, but is not limited to: Warning, reprimand, denial, suspension, revocation, voluntary surrender, cancellation, or failure to renew. | [ ]  | [ ]  |
| Have you ever been forced to retire from a professional position or military service because of allegations of misconduct or is any such action pending? The scope of this question includes being dismissed from any teaching, administrative or specialist position for failure or refusal to fulfill an employment contract or any other misconduct associated with the teaching profession. | [ ]  | [ ]  |
| Have you ever been convicted of a felony or misdemeanor crime in Washington or any other state or country or is any such action pending? You may omit minor traffic violations, such as speeding tickets, but you must include cases in which you were found guilty, entered into a plea agreement, or entered a plea of “no contest” (or similar plea). We encourage you to be as inclusive as possible. If you are uncertain of whether to include a particular experience, contact the Brewster School District superintendent at 509.689.3418If the answer to this question is “Yes”, please include the court name and address, and the case name and number if available. If you have copies of court documents, please provide copies with your statement regarding the circumstances.      | [ ]  | [ ]  |

|  |
| --- |
| Release of Information: I am seeking employment with Brewster School District. I hereby expressly and voluntarily authorize the release of any and all information of a confidential or privileged nature, including confidential criminal justice information, to the Brewster School District and its agents.I understand and agree that such information may be necessary for the evaluation of my application for employment in Brewster School District.I release the Brewster School District and any agency, court, organization, company, institution, or person furnishing this information from any liability for damage that may result from any dissemination of the information requested. My signature below confirms this consent.I hereby declare under penalty of perjury the information included in or with this supplement is true, correct, and complete to the best of my knowledge. In signing this application, I am aware that a false statement of material fact, misrepresentation, or omission of material fact in or with the application may lead to the denial, revocation, or suspension of the license I am seeking. |
|       |       |
| Applicant Signature | Date |

Return all application materials to Estella Martinez, District Secretary, Brewster School District, P.O. Box 97, Brewster, WA 98812. emartinez@brewsterbears.org.

Completed Application consists of:

* Letter of Interest
* District Application
* Resume
* Current Placement File/Transcripts
* Three Letters of Recommendation
* Copy of WA State Teaching Certificate (Teachers Only)