

Brewster School District No. 111
Board of Directors Meeting
January 25, 2021 High School Library 7:00 pm

Board Members

Don Becker	Chairperson/Legislative rep (At large)
Peggy Rice	Vice Chairperson(Dist. 1)
Hector Aparicio	Board Director(Dist. 2)
Maria Maldonado	Board Director(Dist. 3)
Mario Camacho	Board Director(At large)

Administration

Eric Driessen	Superintendent
Linda Dezelle	HS Principal
Greg Austin	MS Principal
Garrett Grant	Elem. Principal
Lynnette Blackburn	Spec. Program
Mike Webster	Operations Supervisor

District Strategic Plan Initiatives

1. Increase the academic challenge and ensure the continuous improvement of learning and performance for all students.
2. Promote meaningful partnerships with our families and our community to support student learning.
3. Utilize public funds and resources in a wise and efficient manner.

I. CALL TO ORDER

II. ADDITIONS AND DELETIONS

III. REPORTS/PRESENTATIONS

- A. *Budget
- B. Public Comments
- C. Administrators/District Staff
- D. Superintendent

IV. IMPORTANT DATES

- | | | |
|---------------------|---------------|----------------|
| • February 15Monday | No School | Presidents Day |
| • February 22Monday | Board Meeting | 7:00 PM |

V. CONSENT AGENDA

- A. *County Treasurer's Report
- B. *Minutes of Regular Meeting – December 28, 2020
- C. *Comp Tax Check No. 334811 through Check No. 334812 Totaling \$708.37.
- D. *Payroll Check No. 334813 through Check No. 334846 Totaling \$886,623.65.
- E. *General Fund Check No. 334847 through Check No. 334901 Totaling \$202,063.13.
- F. *Capital Projects Check No. 334902 through Check No. 334906 Totaling \$296,765.90
- G. *ASB Check No. 334907 through Check No. 334908 Totaling \$166.69.

VI. BUSINESS AND FINANCE

A. Contracts – Action

- *ESD ESET AntiVirus 2021-2024

B. Policies and Procedures - Final Reading - Action

- Policy/Procedure 3225 School Based Threat Assessment
- Policy/Procedure 3424 Opioid Related Overdose Reversal
- Policy/Procedure 3510 Associated Student Bodies
- Policy 4210 Regulation of Dangerous Weapons on School Premises
- Policy 4215 Use of Tobacco, Nicotine Products
- Policy 5404 Family, Medical, and Maternity Leave
- Policy/Procedure 6220 Bid or Request for Proposal Requirements
- Policy/Procedure 6700 Nutrition, Health, and Physical Education

VII. PERSONNEL

***Certified Staff – Action**

- Casey Stennes – Substitute
- Mark Canfield - Substitute

***Classified Staff – Action**

- Kiera Austin - Para
- Ariana Rios - Para
- Debbie Riggan – Resignation

***Coaches – Action**

- Madaline Jordan – Volunteer – HS Volleyball

VIII. EXECUTIVE SESSION RCW42.30.110 – None

IX. ADJOURNMENT

Brewster School District No. 111
Board of Directors Meeting
February 22, 2021 High School Library 7:00 pm

Board Members

Don Becker Chairperson/Legislative rep (At large)
Peggy Rice Vice Chairperson(Dist. 1)
Hector Aparicio Board Director(Dist. 2)
Maria Maldonado Board Director(Dist. 3)
Mario Camacho Board Director(At large)

Administration

Eric Driessen Superintendent
Linda Dezelle HS Principal
Greg Austin MS Principal
Garrett Grant Elem. Principal
Lynnette Blackburn Spec. Program
Mike Webster Operations Supervisor

District Strategic Plan Initiatives

4. Increase the academic challenge and ensure the continuous improvement of learning and performance for all students.
5. Promote meaningful partnerships with our families and our community to support student learning.
6. Utilize public funds and resources in a wise and efficient manner.

VII. CALL TO ORDER

VIII. ADDITIONS AND DELETIONS

IX. REPORTS/PRESENTATIONS

- E. Budget**
- F. Public Comments**
- G. Administrators/District Staff**
- H. Superintendent**

X. IMPORTANT DATES

- Wednesday Mar. 3 Early Release-Winter Break 11:00 AM
- Thurs-Fri Mar. 4-5 No School-Winter Break
- Monday Mar. 15 PAC (ZOOM) 6:00 PM
- Mon-Fri Mar. 15-19 Classified Week
- Monday Mar. 22 Board Meeting 7:00 PM

XI. CURRICULUM AND INSTRUCTION

- Counselors Presentation

XII. CONSENT AGENDA

- *County Treasurer's Report
- *Minutes of Regular Meeting – January 25, 2021
- *Payroll Check No. 334909 through Check No. 334939 Totaling \$891,181.54.
- *General Fund Check No. 334940 through Check No. 334992 Totaling \$126,681.62.
- *Capital Projects Fund Check No. 334993 through Check No. 334996 Totaling \$23,183.72.
- *ASB Check No. 334997 through Check No. 334997 Totaling \$199.35.
- * WIAA Co-Op with Bridgeport- Cross Country
- *Capital Projects Fund Check No. 334998 through Check No. 334998 Totaling \$766,783.78.

XIII. BUSINESS AND FINANCE

- ***2021-2022 Calendar – Action**

- *School Improvement Plan-High School, Middle School, Elementary School - Action

XIV. CONTRACTS

- *ESD – Chemical Inventory - Action
- *Fall Coaching Contracts – Action

XV. PERSONNEL

- *Certified Staff – Action
 - Jacob Schofstol - Resignation
- *Classified Staff – Action
 - Irene Riggan – Para
 - Juan Garcia - Para
 - Eduardo Garcia – Para Substitute
 - Leticia Marin – Resignation
 - Jennifer Evans - Resignation

- *Coaches – Action

Baseball

Head Coach – Todd Phillips
Assistant Coach – Travis Todd
John Cleveland – Volunteer

Softball

Head Coach – Jesse Barnes
Assistant Coach – TBD

Soccer

Head Coach – Jenner Sanon
Assistant Coach – Felipe Torrez

Track

Head Coach – Greg Austin
Assistant Coach – Kelly Brown
Assistant Coach – Heather Cochrane

Middle School Track

Head Coach – Jackie Hentges
Assistant Coach – Kyle Woelber

XVI. EXECUTIVE SESSION RCW42.30.110 – (none)

XVII. ADJOURNMENT

Brewster School District No. 111
Board of Directors Meeting
March 22, 2021 High School Library 7:00 pm

Board Members

Don Becker	Chairperson/Legislative rep (At large)
Peggy Rice	Vice Chairperson (Dist. 1)
Hector Aparicio	Board Director (Dist. 2)
Maria Maldonado	Board Director (Dist. 3)
Mario Camacho	Board Director (At large)

Administration

Eric Driessen	Superintendent
Linda Dezellem	HS Principal
Greg Austin	MS Principal
Garrett Grant	Elem. Principal
Lynnette Blackburn	Spec. Program
Mike Webster	Operations Supervisor

District Strategic Plan Initiatives

1. Increase the academic challenge and ensure the continuous improvement of learning and performance for all students.
2. Promote meaningful partnerships with our families and our community to support student learning.
3. Utilize public funds and resources in a wise and efficient manner.

I. CALL TO ORDER

II. ADDITIONS AND DELETIONS III.

REPORTS/PRESENTATIONS

- A. Budget
- B. Public Comments
- C. Administrators/District Staff
- D. Superintendent

IV. IMPORTANT DATES

- Monday - Friday April 5-9 Spring Break
- Monday April 12 PAC Meeting
- Monday April 26 Board Meeting 7:00 p.m.
- Monday April 26 No School - Teacher Work day

V. CURRICULUM AND INSTRUCTION

- A. None

VI. CONSENT AGENDA

- A. *County Treasurer's Report
- B. *Minutes of Regular Meeting – February 22, 2021
- C. *Payroll Check No. 334999 through Check No. 335036 Totaling \$898,779.11.
- D. *General Fund Check No. 335037 through Check No. 335109 Totaling \$242,077.34.
- E. *Capital Projects Fund Check No. 335110 through Check No. 335114 Totaling \$648,006.79.
- F. *ASB Check No. 335115 through Check No. 335123 Totaling \$10,680.55

VII. BUSINESS AND FINANCE

- A. *Resolution 6-20/21 Accounts- Action

B. Portables Surplus Items - Action

VIII. CONTRACTS - NONE

IX. PERSONNEL

A. *Certified Staff – Action

- Roger Joyner - Resignation
- Sidney Driessen - Health Sciences Instructor

B. Classified Staff – Action

- Estella Martinez - District Administrative Assistant
- Margarita (Maggie) Ochoa- Middle School Secretary
- Krisel Najera - Special Programs Secretary
- Osvaldo Orozco- Paraeducator
- Pedro Martinez - Paraeducator
- Heather Inks - Resignation

C. *Coaches – NONE

X. EXECUTIVE SESSION RCW42.30.110 – (none)

XI. ADJOURNMENT

Brewster School District No. 111
Board of Directors Meeting
Monday April 26, 2021 High School Library 7:00 pm

Board Members

Don Becker Chairperson/Legislative rep (At large)
Peggy Rice Vice Chairperson(Dist. 1)
Hector Aparicio Board Director(Dist. 2)
Maria Maldonado Board Director(Dist. 3)
Mario Camacho Board Director(At large)

Administration

Eric Driessen Superintendent
Linda Dezellem HS Principal
Greg Austin MS Principal
Garrett Grant Elem. Principal
Lynnette Blackburn Spec. Program
Mike Webster Operations Supervisor

District Strategic Plan Initiatives

7. Increase the academic challenge and ensure the continuous improvement of learning and performance for all students.
8. Promote meaningful partnerships with our families and our community to support student learning.
9. Utilize public funds and resources in a wise and efficient manner.

XVIII. CALL TO ORDER

XIX. ADDITIONS AND DELETIONS

XX. REPORTS/PRESENTATIONS

- I. Budget**
- J. Public Comments**
- K. Administrators/District Staff**

XXI. IMPORTANT DATES

- May 24 Tues. Board Meeting 7PM
- May 31 Mon. Memorial Day

XXII. CURRICULUM AND INSTRUCTION

- Annea Brown – Science Curriculum

XXIII. CONSENT AGENDA

- *County Treasurer’s Report
- *Minutes of Regular Meeting – March 22, 2021
- *Comp Tax Check No. 335124 through Check No. 335124 Totaling \$1,347.88
- *Payroll Check No.335125 through Check No. 335161 Totaling \$938,975.90
- *General Fund Check No. 335162 through Check No. 335233 Totaling \$181,650.52
- *Capital Projects Check No. 335234 through Check No.335241 Totaling \$1,063,448.00.
- *ASB Check No. 335242 through Check No. 335247 Totaling \$1,170.28
- *HS Basketball Schedule

XXIV. BUSINESS AND FINANCE

- *Surplus 2005 Blue Bird Bus - Action
- *Policy Review – First Reading - Informational
 1. Policy/Procedure 2125 - Sexual Health Education
 2. Policy 2413 - Equivalency Credit
 3. Policy/Procedure - 3112 - Social Emotional Climate

4. Policy/Procedure -3241 - Student Discipline
5. Policy/Procedure - 3432 - Emergencies
6. Policy/Procedure - 6000 - Program Planning Budget Preparation
7. Policy 6000 – Program Planning, Budget Preparation, Adoption, and Impletation
8. Policy 6600 - Transportation

- *Contract Approval - Action
 - Mike Parker, Educational Consultant Contract
- *Overnight Travel-Todd Dezellem – Action
- Senior trip to Silverwood - TBA

XXV. PERSONNEL

- *Certified Staff – Action
 - Esmeralda Morales - Reguest for one year leave of absence.
 - Katie Phillips – Request for one year leave of absence.
 - Andy Miller – Resignation
 - Alexis Madden – Elementary Teacher
 - Hannah Hilton – Elementary Teacher
 - Mary Schultz – SLP
 - Aubrey Miller – Elementary Teacher
 - Marta Martinez – Elementary Teacher
- Classified Staff – Action
 - Eugenia Domingez - Elementary Secretary
- *Coaches – Action

<u>HS Boys Basketball</u>			
• Michael Taylor	Head Coach		\$3,576.04
• Eric Hersman	Asst. Coach		\$2,163.03
• TBD	C-Squad Coach		
 <u>HS Girls Basketball</u>			
• Stephanie Schertenleib	Head Coach		\$3,576.04
• Kristina Gebbers	Asst. Coach		\$2,136.03
• Rafael Sanchez	C-Squad Coach		\$2,136.03
 <u>MS Boys Basketball</u>			
• Kyle Woelber	8 th Grade Coach		\$1,896.03
• Billy Bosch	7 th Grade Coach		\$1,560.02
 <u>MS Girls Basketball</u>			
• TBD	8 th Grade Girls Coach		
• Daniel Vassar	7 th Grade Girls Coach		\$1,705.02
 <u>Cheer Advisor</u>			
• Monica Barker	Head Cheer Coach		\$1,560.01

Coaches paid at 70% of their salary, based on years of experience on the coach’s salary schedule.

XXVI. EXECUTIVE SESSION RCW42.30.110 (f-personnel 20 minutes)

XXVII. ADJOURNMENT

Brewster School District
Regular Board Meeting
May 24, 2021

Call to Order

The meeting was called to order at 7:00 p.m., with Chairman Becker leading the flag salute and welcoming staff.

Board members present: Don Becker, Hector Aparicio, Peggy Rice, Mario Camacho and Maria Maldonado.

Staff Present: Eric Driessen, Superintendent/Secretary to the Board; Estella Martinez, Recording Secretary; Stephanie Vassar, Business Manager; Linda Dezelle, HS Principal; Garrett Grant, Elementary Principal; Lynnette Blackburn, Special Programs Director; Jessica Garcia, ELL Coach.

Additions & Deletions

Add: VIII.A. Certified: Leonardo Pastor HS Math Teacher.

VIII B. Classified: Susan Gelstin: Para Substitute

Reports

Budget

Stephanie Vassar, Business Manager, reported April's enrollment being at 915 FTE. Capital Projects fiscal year is at 67% paid. Planning to make next bond payment shortly.

- General Fund \$5,777,093
- Capital Projects \$170,569
- Debt Service \$619,811
- ASB \$355,133
- Transportation \$189,084

Special Programs

Lynnette Blackburn, Special Programs Director, stated that she attended a zoom special education three-day conference that had excellent information. She is working with counselors on the subject "trauma in schools" and they have been creating a plan for the next school year.

She is working on classified paras evaluations.

ELL Coach

Jessica Garcia, ELL Coach, reported that they have been finishing up with the end of the year testing with an end date of June 4th. With 353 students enrolled in our bilingual program and only seven left to test.

She has been working with the migrant program to take 13 of our migrant students to the "Dare to Dream" leadership program. If the students complete the course, they will be eligible to earn a .5 credit for high school. The Dare to Dream Program this year will be via zoom.

They are also planning to have their last Core PAC meeting on June 7th.

Elementary

Garrett Grant, Elementary Principal, shared that the Elementary is wrapping up with all assessments. He has been meeting with Kindergarten through 5th grade teachers to talk about evaluations. He is planning to continue to have conversations with the ESD to keep documentation about computer science patterns. He states that computers are here to stay and we have to be as prepared as we can!

Minutes of Regular Meeting

May 24, 2021

Page 2

He mentioned how grades Kindergarten through 5th grade are planning their end of the year field trips. On June 16, they

will have their Elementary Talent Show and on June 17 their field day.

They are planning to have summer school for grades 1st-8th five days a week with Fridays being reserved for field trips. Summer school will run from June 29th through August 5th. Hours will be from 8am -12:30 pm with transportation offered, as well as a free membership to the Boys and Girls Club if they desire.

A Kinder Boot Camp Program will be offered for upcoming kindergartners. This program will be from July 19th through August 5th from 8am-12:30 pm only four days per week.

Lastly, he shared that they are planning to add a third transitional kinder class since they have already signed up 49 students in May with a prediction on signing up more throw-out the summer.

High School

Linda Dezellem, HS Principal announced the senior slide show is up loaded to the Brewster School website. The location of graduation was changed to the community soccer field. The plan is to have senior pictures taken on May 25th at 7:45 am without a mask but they will have to social distant from each other. On June 7th the seniors are going on their senior field trip to Silverwood.

Linda shared that the high school might offer a certified nurse class. If approved, it will be offered to the juniors and seniors. She is still looking for an AG/Tech teacher. The high school schedule might change to seven periods without dropping period.

Superintendent

Superintendent Driessen echoed Garrett with his interest in learning about computers. He talked about the science classes for the high school and announced that the middle school hired a new stem teacher.

Important Dates

- | | | | |
|-----------|-----|---------------------------------|-----|
| • June 11 | Fri | Graduation | |
| • June 16 | Wed | 8 th Grade Promotion | 6PM |
| • June 18 | Fri | Last Day of School | |
| • June 28 | Mon | Board Meeting | 7PM |

Curriculum and Instruction

Consent Agenda

Director Rice moved, Director Maldonado seconded, to approve the Consent Agenda, which include the following:

- County Treasurer's Report
- Minutes of Regular Meeting-April 26, 2021
- Payroll Check No. 335248 through Check No. 335277 Totaling \$951,720.68.

Minutes of Regular Meeting

May 24, 2021

Page 3

- General Fund Check No. 335278 through Check No. 335342 Totaling \$201,036.53.
- Capital Projects Fund Check No. 335343 through Check No. 335349 Totaling \$881,004.15.
- ASB Check No. 335350 through Check No. 335225 Totaling \$5,997.17.

Motion carried 5-0.

Business & Finance

Education Plan

Director Aparicio moved, Director Camacho seconded, to approve. Motion carried 5-0.

WIAA 2021-2022 Renewal

WIAA Resolution No. 7-20/21 Director Aparicio moved, Director Maldonado seconded to approve. Motion carried 5-0.

Director Rice moved, Director Aparicio seconded to approve the following policies.

- Policy/Procedure 2125 - Sexual Health Education
- Policy 2413 - Equivalency Credit
- Policy/Procedure - 3112 - Social Emotional Climate
- Policy/Procedure -3241 - Student Discipline
- Policy/Procedure - 3432 – Emergencies
- Policy/Procedure - 6000 - Program Planning Budget Preparation
- Policy 6000 – Program Planning, Budget Preparation, Adoption, and Implementation
- Policy 6600 – Transportation.

Motion carried 5-0.

Contract Approved

Director Camacho moved, Director Maldonado seconded, to approve ARC document solutions, Chartwells Renewal Agreement #3, and ESD Network agreement. Motion carried 5-0.

Personnel

Certified Staff

Director Aparicio moved, Director Camacho seconded, to approve the certified staff as presented.

- Eric Hersman – Resignation
- Kari Hersman- Resignation
- Linda Zaccanti – Resignation
- Sara Weythman – 5th Grade
- Marquette Miller – 1st Grade
- Evynn Jeffries – 1 Year Kindergarten
- Karissa Reese – 3rd Grade
- April Ashworth – MS Stem
- Edgar Guzman – Emergency Sub

Motion carried 5-0.

Minutes of Regular Meeting

May 24, 2021

Page 4

Classified Staff

Director Aparicio moved, Director Maldonado seconded, to approve classified staff as presented.

- Irene Riggan – Sped Para
- Juan Garcia – 1 Year Para 2021-2022
- Osvaldo Orozco – 1 Year Para 2021-2022
- Pedro Martinez – 1 Year Para 2021-2022
- Carlos Lence - 1 Year Para 2021-2022

Motion carried 5-0.

Coaches

Director Aparicio moved, Director Maldonado seconded, to approve coaches as presented.

Motion carried 5-0.

- Kory Schertenleib – MS Girls Basketball
- Alex Sanchez – HS Boys C-Squad

Executive Session RCW42.30.110

None

Adjournment

There being no further business to discuss, the meeting adjourned at 7:56 p.m.

BOARD SECRETARY TO THE BOARD _____ CHAIRMAN OF THE

DATE

DATE

Brewster School District
Regular Board Meeting
June 28, 2021

Call to Order

The meeting was called to order at 7:00 p.m., with Chairman Becker leading the flag salute and welcoming staff.

Board members present: Don Becker, Peggy Rice, and Maria Maldonado.

Staff Present: Estella Martinez, Recording Secretary; Stephanie Vassar, Business Manager

Additions & Deletions

Add: VII.B. ESD Contracts: Cisco, Brewster Synology backups, & Brewster Email Archiving

Reports

Budget

Stephanie Vassar, Business Manager, gave an overview of the budget. She will be working with the state to obtain reimbursements. As of now, we have not received match money to start paying off the supply bills. She will continue to use the two million dollars to juggle the payments until we receive the match money.

The ending fund balances for the various funds are as follows:

- General Fund \$3,688,933
- Capital Projects \$896,300
- Debt Service \$820,528
- ASB \$349,358
- Transportation \$189,098

Important Dates

- July 26 Monday Board Meeting 7:00 PM

Curriculum and Instruction

Consent Agenda

Director Rice moved, Director Maldonado seconded, to approve the Consent Agenda, which include the following:

- County Treasurer's Report
- Minutes of Regular Meeting-May 24, 2021
- Payroll Check No. 335357 through Check No. 335398 Totaling \$951,592.08
- General Fund Check No. 335399 through Check No. 335475 Totaling \$261,742.28
- General Fund VOID/RE ISSUED Check No. 335091 through Check No. 335091 Totaling \$-1,701.69
- Capital Projects Check No. 335476 through Check No. 335480 Totaling \$1,732,613.90
- ASB Fund Check No. 335481 through Check No. 335493 Totaling \$15,198.36
- General Fund Check No. 335494 through Check No. 335494 Totaling \$5,850.00
- Administration/District Contracts
- Fall Sports Schedules

Motion carried 3-0.

Minutes of Regular Meeting

July 6, 2021

Page 2

Business & Finance

Director Maldonado moved, Director Rice seconded, to approve HS graduation for June 3, 2022 & the last day of school for Friday, June 10, 2022.

Motion carried 3-0.

Contract Approved

Director Rice moved, Director Maldonado seconded, to approve Central WA University, ESD STEM Coop, ESD August Summit, Title I/Lap Coop, Language Acquisition Coop, & Special Ed In-Service.

Motion carried 3-0.

Summer School Staff

Director Maldonado moved, Director Rice seconded, to approve the summer school staff.

Motion carried 3-0.

Personnel

Certified Staff

Director Rice moved, Director Maldonado seconded, to approve the certified staff as presented.

- Randi Robertson – 1 yr. Kindergarten Teacher
- Natalie Lemons – 1 yr. Transitional Kindergarten Teacher
- Amanda Doughty – Social Emotional Health Coordinator
- Irving Jr. Smith – HS Social Studies
- Liz Driessen – Retirement

Motion carried 3-0.

Coaches

Director Rice moved, Director Maldonado seconded, to approve coaches as presented.

Motion carried 3-0.

Fall 2021 Coaching List

Football

- H.S. Head – Jake Johanson
- H.S. Asst. – Travis Todd
- H.S. Asst. - TBD
- H.S. Volunteer – Trey Dezellem
- H.S. Volunteer – Sunder Aldridge
- M.S. Head – Irv Smith
- M.S. Asst. – TBD
- M.S. Volunteer – Juan Garcia

Volleyball

- H.S. Head – Marcy Boesel

Minutes of Regular Meeting

July 6, 2021

Page 3

- H.S. Asst. – Alisia Foyle
- H.S. Asst C – Marquette Miller
- H.S. Volunteer – Sidney Driessen
- M.S. Head – Jackie Hentges
- M.S. Asst. – Amy Becker

Girls Soccer

- H.S. Head – Alex Sanchez
- H.S. Asst. – Rafael Sanchez
- **Cross Country**
- H.S. Head - Kelly Brown
- M.S. Head – Kyle Woelber
- **Cheer Advisor**
- Monica Barker

Executive Session RCW42.30.110

None

Adjournment

There being no further business to discuss, the meeting adjourned at 7:11 p.m.

_____	_____	CHAIRMAN OF THE
BOARD	SECRETARY TO THE BOARD	
_____	_____	
DATE	DATE	

Brewster School District
Regular Board Meeting
July 29, 2021

Call to Order

The meeting was called to order at 7:00 p.m., with Chairman Becker leading the flag salute and welcoming staff.

Board members present: Don Becker, Hector Aparicio, Peggy Rice, and Maria Maldonado.

Staff Present: Estella Martinez, Recording Secretary; Stephanie Vassar, Business Manager

Additions & Deletions

None

Reports

Budget

Stephanie Vassar, Business Manager, gave an overview of the 2020-2021 budget along with proving figures for the 2021-2022 budget. Our Capital Projects ended with a negative balance with a plan of holding checks to make future payments to our vendors.

The ending fund balances for the various funds are as follows:

- General Fund \$2,940,816
- Capital Projects \$167,380
- Debt Service \$534,140
- ASB \$335,220
- Transportation \$189,114

Important Dates

- | | | | |
|-------------|-----------|---|-------------|
| • August 12 | Thursday | Sports Night | |
| • August 18 | Wednesday | 9 th Orientation/Parent Mtg./FB Practice | |
| • August 19 | Thursday | Bear Day | 9:30-3:00pm |
| • August 23 | Monday | Soccer/VB Practice | |
| • August 23 | Monday | Board Meeting | 7:00pm |
| • August 24 | Tuesday | Elementary Open House | 4:00-6:00pm |
| • August 25 | Wednesday | First Day of School | |

Curriculum and Instruction

Consent Agenda

Director Aparicio moved, Director Becker seconded, to approve the Consent Agenda, which include the following:

- County Treasurer's Report
- Minutes of Regular Meeting – June 28, 2021
- Comp Tax Check No. 335495 through Check No. 335495 Totaling \$3,606.39
- Capital Projects Check No.335496 through Check No.335501 Totaling \$1,430,168.40
- Payroll Check No. 335502 through Check No. 335536 Totaling \$906,609.15
- General Fund Check No. 335537 through Check No. 335609 Totaling \$179,919.74
- Capital Projects Check No. 335610 through Check No. 335610 Totaling \$2,837.78
- ASB Fund Check No. 335611 through Check No.335612 Totaling \$1,216.66

Minutes of Regular Meeting

July 29, 2021

Page 2

Motion carried 4-0

Business & Finance

Resolution 8-20/21 – Budget 2021-22

Director Rice moved, Director Maldonado seconded, to approve Resolution 8-20/21-2021-22 Budget.

- General Fund \$18,385,017
- Capital Projects \$12,784,890
- Transportation Vehicle Fund \$ 55,653
- Debt Service Fund \$ 1,116,450
- Associated Student Body \$ 181,277

Motion carried 4-0.

Contract Approved

Director Maldonado moved, Director Aparicio seconded, to approve Laser Stem Kit, Absence Management Renewal, & Chartwells Renewal Number 3.

Motion carried 4-0.

Board Meeting and Workshop Dates

Director Rice moved, Director Maldonado seconded, to approve the 2021-22 board meeting dates and workshop dates and times.

Each regular meeting is held on the 4th Monday of each month beginning at 7:00pm

August 23, 2021

September 27, 2021

October 25, 2021

November 22, 2021

December 27, 2021

January 24, 2022

February 28, 2022

March 28, 2022

April 25, 2022

May 23, 2022

June 27, 2022

July 25, 2021

Motion carried 4-0.

Personnel

Certified Staff

Director Aparicio moved, Director Rice seconded, to approve the certified staff as presented.

- Jessica Cole – HS Math Teacher – Resignation
- Natasha Moffitt-Hemmer – HS Ag./Tech

Motion carried 4-0.

Minutes of Regular Meeting

July 29, 2021

Page 3

Coaches

Director Aparicio moved, Director Maldonado seconded, to approve coaches as presented.

- Jake Johanson – HS Football Coach Resignation

Motion carried 4-0.

- H.S. Head – Marcy Boesel

Executive Session RCW42.30.110

None

Adjournment

There being no further business to discuss, the meeting adjourned at 7:25 p.m.

_____	_____	_____	CHAIRMAN OF THE
BOARD	SECRETARY TO THE BOARD		
_____	_____	_____	
DATE		DATE	

Brewster School District
Regular Board Meeting
August 23, 2021

Call to Order

The meeting was called to order at 7:00p.m., with Chairman Becker leading the flag salute and welcoming staff.

Board members present: Don Becker, Hector Aparicio, and Mario Camacho.

Staff present: Eric Driessen, Superintendent/Secretary to the Board; Estella Martinez, Recording Secretary; Stephanie Vassar, Business Manager; Linda Dezellem, HS Principal; Greg Austin, MS Principal/AD; Lynnette Blackburn, Special Programs Director; Garrett Grant, Elementary Principal, Todd Phillips, Asst. HS Principal.

Additions & Deletions

None

Reports

Budget

Stephanie Vassar provided the district with an overview of the accounts. Capital projects have been matched by the state. Transportation paid for a new 2021 school bus.

Special Programs

Lynnette Blackburn, Special Programs Director shared that she has been working hard with her i-Grants.

In the Special Ed Department, the 117 parents have been offered "Recovery Services." These are services offered by the school to give extra support.

Elementary

Garrett Grant, Elementary Principal, shared Summer School and Kindergarten Boot Camp helped start kindergarten smoothly. Planning on starting with Transitional Kinder the first week of October.

The Elementary Summer Summit was on the 18th and 19th of August. Garrett is planning on having a parent night August 24th along with a t-shirt sale and a Resource Fair from 2:00-5:00 pm to celebrate the leaders in our community.

High School

Linda Dezellem, HS Principal, reported High School Summer Program was the largest enrollment to date, with a total of 40 students.

Bear Day was a success with a 70% attendance. The public library has also been in contact with the HS and have been signing up students.

Middle School

Greg Austin, MS Principal, stated that the middle school retreat was great. Mr. Austin shared the middle school is putting the last two years behind them.

Mr. Austin announced we had 104 students turned out for fall sports. Football home games have been moved towards the end of the season. Hoping that the track will be ready by those dates.

Mr. Driessen shared our District will not charge any fees for any sports or entrance fees to games.

High School

Todd Dezellem, Assistant Principal, stated that in his first week of Assistant Principal he has learned a lot. The Freshman orientation was a success this summer.

Superintendent

Superintendent Driessen shared that the plan is to continue placing the new portable behind the Elementary. The goal is to have Transitional Kinder ready to go by the first week of October. Superintendent Driessen shared that Gene Sharratt's encouraging presentation delivered to our whole staff on Aug. 23rd was great. He also talked about how this year every student was delivered a device.

Important Dates

- | | | | |
|-----------|------|--------------------------|-----------|
| • Aug. 24 | Tue. | Elementary Open House | 4:00-6:00 |
| • Aug. 25 | Wed | Frist Day of Instruction | |
| • Sep. 3 | Fri. | Teacher Day | No School |
| • Sep. 6 | Mon. | Labor Day | No School |
| • Sep. 27 | Mon. | Board Meeting | 7:00 |
- PM

Curriculum & Instruction

None

Consent Agenda

Director Aparicio moved, Director Camacho seconded, to approve Consent Agenda which included the following:

- County Treasurer's Report
- Minutes of Regular Meeting – July 29, 2021
- Payroll Check No.335613 through Check No. 335644 Totaling \$1,000,631.16.
- General Fund Check No.335645 through Check No.335711 Totaling \$281,809.87.
- Capital Projects Check No.335712 through Check No.335720 Totaling \$840,098.25.
- ASB Fund Check No.335721 through Check No.335724 Totaling \$491.21.
- General Fund & Transportation Check No. 335725 through 335660 Totaling \$156,548.79.

Motion carried 3-0.

Business and Finance

- PAC Meeting Schedule for School Year 2021-22
- Monday, October 4th 2021 @ 6:30 PM
- Monday, November 13th 2021 @ 10:00 AM
- Monday, December 6th 2021 @ 6:30 PM
- Monday, January 3rd 2022 @ 6:30 PM
- Monday, February 7th 2022 @ 6:30 PM
- Monday, March 7th 2022 @ 6:30 PM
- Monday, April 11th 2022 @ 5:30 PM (Potluck Dinner w/ Board Members)

Contracts

Director Camacho moved, Director Aparicio seconded, to approve all contracts as presented.

2021-22 Special Education Contract W/Waterville

2021-22 EWU Credit Contract

Motion carried 3-0.

Personnel

Certificated Staff

None

Classified Staff

None

Coaching Staff

Director Aparicio moved, Director Camacho seconded, to approve all coaching staff

- Kristina Gebbers – Resignation – Girls Basketball Coach
- Travis Todd – Head Football Coach
- Dan Vassar – Asst. Football Coach
- Trey Dezelle – Asst. Coach
- Drew Belton – Volunteer
- Josh Truan – Volunteer
- Cade Smith – Volunteer

Motion carried 3-0

Executive Session RCW42.30.110

None

Adjournment

There being no further business to discuss, the meeting adjourned at 7:22 p.m.

OF THE BOARD

SECRETARY TO THE BOARD

CHAIRMAN

DATE

DATE

Brewster School District
Regular Board Meeting
September 27, 2021

Call to Order

The meeting was called to order at 7:00 p.m., with Chairman Becker leading the flag salute and welcoming guests.

Board members present: Don Becker, Hector Aparicio, Mario Camacho, Peggy Rice and Maria Maldonado.

Staff present: Eric Driessen, Superintendent; Estella Martinez, Recording Secretary; Linda Dezellem, HS Principal; Greg Austin, Middle School Principal; Garrett Grant, Elementary Principal; Lynette Blackburn, Special Programs Director; Jessica Garcia, ELL Coach; Amanda Doughty, Social Emotional Counselor; Todd Dezellem, HS Assistant Principal; Marcy Boesel, Elementary Counselor; Gina Kelly, HS Counselor Miranda Solorio, MS Counselor; Oscar Arebalo, Para-Professional.

Guests: Beth Shepard, Community Member; Kayla Trumbo, Community Member

Budget

Eric Driessen, Superintendent stated that our district enrollment is going up by 65 students when we start with the Transitional Kinder Classes. The plan is to have the New Portable in by mid-October for these classes to take place.

Mr. Driessen provided the ending fund balances of the following funds.

General Fund	\$3,896,505
Capital Projects \$	767,209
Debt Service	\$ 549,172
ASB	\$ 336,413
Transportation	\$ 87,052

He reported the district transportation funds will have a decrease, but the district is holding steady.

Public Comments

Beth Shepard parent, and member of our community requested our dress code to be re-evaluated. Her request was to have a dress code more suitable to each building. In her opinion these modifications will help with the challenges parents have to face to meet our requirements.

Kayla Trumbo, parent, and member of our community shared her concerns about the school lunch. Gave examples of how our menu is not consistent and our food is not always the best quality.

Special Programs

Lynette Blackburn, Special Programs Director, stated she has been staying busy, working on her I-Grants. She's been giving her new staff the support they need with Marzano.

In the Special Ed Department, everyone is up to date with IEPS and Evals.

Elementary

Garrett Grant, Elementary Principal, stated a lot of professional development has been offered to the teachers along with Tram Hiltz support. He shared Marcy Boesel has been identifying students with concerns.

He also shared that Stephanie Vassar and Estella Martinez had their first secretary support training with the Elementary Secretaries.

Mr. Grant shared that the 4th and 5th graders will be starting to take the smarter balance test. Each grade level will take the previous years test.

Mrs. Hiltz and Mr. Grant will continue to work on student's growth goals with the Marzano Framework and navigating eVal system.

He announced that this Thursday the Elementary will be having their first Student Recognition Assembly!

The Afters program will be starting October 11th with grades 1st through 5th. Mr. Garcia will continue to teach Robotics and Mrs. Najera will be teaching Math.

ELL Department

Jessica Garcia, ELL Coordinator, announced their first in person PAC meeting will be held in the elementary lunchroom on October 4th. Meeting will start at 6:30 pm. In this meeting they will be informing parents about Free Application for Federal Student Aid (FAFSA) and Washington Application for Sate Financial Aid (WAFSA). Open enrollment for both of these programs will begin on October 1st.

High School

Mr. Phillips, HS Assistant Principal, shared he is focusing on the Advisory Component. ASB is going awesome! Homecoming is right around the corner and the students are excited.

High School

Mrs. Dezellem, HS Principal, stated there are in compliance with the Career Tech Ed (CTE) components.

Middle School

Greg Austin, Middle School Principal, shared the 8th graders will begin the Smarter Balanced state testing tomorrow.

The following Friday they will be having their first Recognition Assembly. The plan is to have an electronic motivation rewards system where the students can obtain tickets for good behavior and be able to purchase items from the website.

Mr. Austin stated what an amazing job his new secretary is doing. Ms. Ochoa is right on top of everything. April Ashworth is working with Mrs. Dezellem to update her certificate with her CTE endorsements.

Mr. Austin shared sports are halfway through the schedules. Some games have been cancelled due to Covid.

Mr. Austin was excited to announce the track should be ready by next week. They will be painting the lines and after 33 years of his career in coaching track, we'll finally have a home track.

Superintendent

Eric Driessen, Superintendent, stated every grade will be taking the Smarter Balance Test a grade below now and, in the Spring, everyone will test at their current grade level.

He also shared the Afters program will start soon.

Mr. Driessen shared that construction project is back on track and is going very well. Current goal is to have everything done by the next school year. Bathrooms at the HS commons area will be framed to have access to them throughout the construction phases.

Counseling Team

Amanda Doughty, Social Emotional Counselor, presented her social emotional and Suicide Prevention Awareness Curriculum. Her background on mental health has given her the experience that she needs to train our staff. This curriculum focuses on two main parts Social Emotional and Suicide prevention.

Gina Kelly, HS Counselor, shared that they have all hands-on deck and that they have been handling every problem right away.

Miranda Garza, MS Counselor explained both curriculums that she'll be using with the middle school students. "Second Step" which involves 27 lessons per grade level, Curriculum will be delivered to the students once a week regarding issues with social emotional problems. She'll also be using Crisis Connection-Look, Listen, & Link to help with the Suicide Prevention Topic.

Marcy Boesel, Elementary Counselor, shared her program curriculum as well. Mrs. Boesel will be working with the Elementary students using "Second Step Black and White Curriculum". This curriculum helps students identified with their emotions and show empathy towards others. The lessons are appropriate for teachers to discuss first thing in the morning during circle time.

Mrs. Boesel shared supplemental curriculum she uses, "Riding the Waves." This curriculum focuses on: teaching, identifying emotions, depression, and tools to help students stay in control.

Consent Agenda

Director Aparicio moved, Director Maldonado seconded, to approve the Consent Agenda which included the following:

- County Treasurer's Report
- Minutes of Regular Meeting – August 23, 2021
- Payroll Check No. 335729 through Check No. 335787 Totaling \$1,038,149.68
- General Fund Check No. 335788 through Check No. 335878 Totaling \$350,668.24

Minutes of Regular Meeting

September 27, 2021

Page 4

- Capital Projects Check No. 335879 through Check No. 335887 Totaling \$1,117,226.81.
- ASB Fund Check No. 335888 through Check No. 335896 Totaling \$8,785.38.
- Private Purpose Trust Fund Check No. 335897 through Check No. 35898 Totaling \$2,500.00.

Motion carried 5-0.

Business & Finance

Contracts

Director Aparicio moved; Director Rice seconded to approve all contracts as presented.

- Extended/Supplemental/Stipend Contract
- Stephanie Astell – Physical Therapist
- ESD Nurse Case Management

Motion carried 5-0.

PSE Schedule A

Director Aparicio moved; Director Maldonado seconded to approve the PSE Schedule A.

Motion carried 5-0.

CTE End of year and Perkins Grant Report

Director Aparicio moved; Director Camacho seconded to approve the CTE End of year and Perkins Grant Report.

Motion carried 5-0.

Highly Capable Program Plan

Director Aparicio moved; Director Camacho seconded to approve the Highly Capable Program Plan.

Motion carried 5-0.

Personnel

Certified Staff

Director Maldonado moved; Director Camacho seconded to approve the certified staff as presented.

- Kathrine Morgan – HS Advance Math Teacher

Motion carried 5-0.

Classified Staff

Director Aparicio moved; Director Camacho seconded to approve the classified staff as presented.

- Zulma Erickson – Resignation
- Alondra Garcia – Para Sub
- Melissa Garcia – Para Sub
- Qristian Solorio – Tech Sub
- Mayra Pamatz – HS Para
- Vanessa Terrones – Elementary Para
- Susan Gelstin – Elementary Para
- Danny Martinez – Night Custodian

Motion carried 5-0.

Minutes of Regular Meeting

September 27, 2021

Page 5

Coaching Staff

Director Camacho moved; Director Rice seconded to approve the coaching staff as presented.

- Billy Bosch – Resignation from MS Basketball
- Luke Divis – Volunteer
- Emerson Webster – Volunteer
- Vanessa Terrones – MS C-Squad Coach

Motion carried 5-0.

Executive Session RCW42.30.110 (i)

At 6:00 p.m., Chairman Becker called for an executive session to discuss litigation. It was estimated to last approximately 55 minutes.

Adjournment

The board returned to regular session at 7:00 p.m., with no action taken. There being no further business to discuss, the meeting adjourned at 8:01 p.m.

CHAIRMAN OF THE BOARD

SECRETARY TO THE BOARD

DATE

DATE

Brewster School District
Regular Board Meeting
October 25, 2021

Call to Order

The meeting was called to order at 7:00 p.m., with Chairman Becker leading the flag salute and welcoming guests.

Board members present: Don Becker, Peggy Rice, Hector Aparicio and Maria Maldonado

Staff present: Eric Driessen, Superintendent/Secretary to the Board; Estella Martinez, Recording Secretary; Stephanie Vassar, Business Manager; Linda Dezelle, HS Principal; Greg Austin, MS Principal; Garrett Grant, Elementary Principal; Todd Phillips, HS Asst. Principal; Jessica Garcia, Jeff Dowd, Roger Joyner and Mario Martinez and Erica Wulf.

Guests: Nichole Gebbers, Madelyn Sandoval, Alexis Pamatz, Mareli Arevalo, Mayra Sepulveda, Vanessa Duarte, and Gustavo Perez.

Additions & Deletions

Add: V. B. Brewster High School DECA Presentation
V.C. Perkins Presentation

Budget

Stephanie Vassar, Business Manager, gave an overview of the budget through September 30, 2021.

She shared enrollment is slightly under the budgeted number of 934 FTE not counting transitional kinder students, but in October Running Start begins.

General Fund	\$3,892,082
Capital Projects	\$ 748,758
Debt Service Fund	\$ 568,004
ASB	\$ 327,256
Transportation	\$ 87,054

Mrs. Vassar shared ASB is healthy compared to our neighboring districts.

Public Comments

None

Administrators/District Staff

Special Programs

Lynette Blackburn, Special Programs Director, shared she's on track with her I-grants. Para-Professionals are getting ready for fall conferences.

Mrs. Blackburn mentioned that the Care Bear Committee has started their meetings. These meetings are about giving to our community and families leadership and discussing the process in having them work in partnership with our school to help our students (their kids) reach their greatest potential and become career ready.

She shared that Darcy Johnson from the ESD came to help and give her support. She also mentioned Amanda Doughty had a great presentation about social, emotional, and behavioral health overview, position and support.

Elementary

Garrett Grant, Elementary Principal, announced they have finished the Smarter Balanced Testing. The After's Program is going strong Monday through Thursday.

Mr. Grant invited everyone to attend the town hall meeting to discuss the public library renovation plans scheduled for Thursday, October the 28th from 5-7 pm. He also shared November 3rd is picture day and November 10th will be are combined Veteran's Assembly with the middle school.

ELL- Jessica Garcia

Jessica Garcia, ELL Coach, stated CORE PAC is continuing to run the Health Fair Drive Thru on November 13th. They will be partnering with Liza Lugo from FHC to offer free covid vaccines and free adult flu shots.

Mrs. Garcia shared the English night adult classes will be starting in November.

High School

Linda Dezelle, HS Principal, shared the high school will be having their Student Led Conferences starting this Wednesday. The 66 Seniors are in a great path for graduation with only one struggling.

Mrs. Dezelle shared that the CTE grant will be helping pay for credits and 43 Juniors are already on their pathway to graduation.

High School

Todd Phillips, HS Assistant Principal shared ASB activities last week had a great turn out. The ASB is planning to have competitions with Bridgeport HS Students to encourage charity events with both communities.

Middle School

Greg Austin, MS Principal, stated Maddie Louder, Miss Washington joined the Middle School to talk about bullying and Kindness.

She shared student led conferences will be happening. He also shared April Ashworth is excited to start her CTE program.

Athletics

Greg Austin, Athletic Director, stated Fall HS seasons are wrapping up and MS have wrapped up.

Superintendent

Eric Driessen, Superintendent, stated the high school project is done with demolition. Framing walls are coming together in the classrooms. Superintendent Driessen predicts construction to be done by August of 2022 with the exception of the kitchen.

Transitional kinder will be starting mid-November.

Minutes of Regular Meeting

October 25, 2021

Page 3

Technology

Roger Joyner, Tech Specialist, presented Technology Protection and Internet Safety Presentation. The E-Rate Program was proposed to offer Children’s Protection and Internet Safety. The fire wall is a Palo Alto and it is the initial line of defense.

Mario Martinez, Tech Specialist, shared the two system Lightspeed Relay and Firewall these systems filter all student’s traffic: web and email.

Important Dates

- | | | |
|------------------|-------------|--|
| • November 11 | Thursday | Veterans Day – No School |
| • November 13 | Saturday | PAC-Health Fair 11-1:00 PM |
| • November 22 | Monday | Board Meeting 7:00 PM |
| • November 24-26 | Wed. – Fri. | Thanksgiving – Early Release/No School |

Curriculum & Instruction

Perkins Presentation

Linde Dezelle, HS principal, presented the Perkins information. She discussed the achievement standards (negotiated targets) the CTE department and advisory committee has set. The categories are the main tenants of the intent of the Perkins V Grant. Brewster is above the state average in three of the categories. These include Graduation rate, Grad rate for CTE Completers, and extended Grad rate. Our lowest category and our number one goal is increasing our work-based learning opportunities.

DECA Presentation

Jeff Dowd, Business HS Teacher, along with students, Alexis Pamatz, Gustavo Perez, Madelyn Sandoval, Mareli Arevalo, Mayra Sepulveda, and Vanessa Duarte presented their new DECA Program. DECA is non-profit organization that focuses on preparing students to be innovated leaders and entrepreneurs to make a social and global impact. DECA has been around for over 75 years. DECA’s goal is to encourage students to start a new business and help students develop leadership, confidence, communications, and competitions skills. This fall the students in this club will be attending the Fall leadership Conference, Nov. 7th through the 9th at the Hyatt Regency in Bellevue, WA. Overall this club will offer our students first-hand experience in becoming young business professionals.

Consent Agenda

Director Rice moved, Director Maldonado seconded to approve the consent agenda which included the following:

- County Treasurer’s Report
- Minutes of Regular Meeting – September 27, 2021
- Comp Tax Check No. 335899 through Check No. 335900 Totaling \$7,916.51.
- Payroll Check No. 335901 through Check No. 335940 Totaling \$1,006,876.07.
- General Fund Check No. 335941 through Check No. 335998 Totaling \$237,357.77.
- Capital Projects Check No. 335999 through 336007 Totaling \$1,238,881.95.
- ASB Fund Check No. 336008 through Check No. 336007 Totaling \$7,839.9.

Motion carried 4-0.

Business & Finance

Contracts

Director Aparicio moved; Director Rice seconded to approve all contracts as presented.

- CDHY Contract
- Bridgeport Transportation Contract
- ESD Vision Contract
- K&S Excavation Contract
- Pateros Transportation Contract

Motion carried 4-0.

Policies

Director Aparicio moved; Director Maldonado seconded to approve all policies as presented.

- Procedure 2020P Procedure Course Design Selection and Adoption of Instructional Materials
- Policy B 2021 Student Discipline
- Procedure 2024P Procedure Online Learning
- Policy B 2108 Learning Assistance Program
- Policy B 2195 Academic Acceleration
- Procedure 2195P Procedure Academic Acceleration
- Procedure 2410P Procedure High School Graduation Requirement
- Policy B 2418 Waiver of High School Graduation Credits
- Form 2418F Form Waiver of High School Graduation Credits
- Policy B 2420 Grading and Progress Reports
- Procedure 2420P Procedure Grading and Progress Reports
- Procedure 2145P Procedure Suicide Prevention
- Policy B 3116 Students in Foster Care
- Procedure 3116P Procedure Students in Foster Care
- Policy B 3122 Excused and Unexcused Absences
- Procedure 3122P Procedure Excused and Unexcused Absences
- Policy B 3211 Gender Inclusive Schools
- Procedure 3211P Procedure Gender Inclusive Schools
- Policy B 3231 Student Records
- Procedure 3231P Procedure Student Records
- Policy B 3520 Student Fees Fines or Charges
- Procedure 3520P Procedure Student Fees Fines Charges
- Policy B 5011 Sexual Harassment of District Staff Prohibited
- Procedure 5011P Procedure Sexual Harassment of District Staff Prohibited
- Policy B 5515 Workforce Secondary Traumatic Stress
- Procedure 5515P Procedure Workforce Secondary Traumatic Stress
- Procedure 6700P Procedure Nutrition Health and Physical Education

Minutes of Regular Meeting

October 25, 2021

Page 5

Athletic Schedules

Director Rice moved; Director Rice seconded to approve winter athletic schedules.

Motion carried 4-0.

Overnight Conferences

Director Aparicio moved; Director Maldonado seconded to approve the out of state travel for Student Safety and Security Conference in Las Vegas, NV. Motion carried 4-0.

Director Maldonado moved; Director Rice seconded to approve the overnight travel for Washington DECA Fall Leadership Conference in Bellevue, WA. Motion carried 4-0.

Director Aparicio moved; Director Rice seconded to approve the overnight travel for the Cross Country State Meet Competition in Pasco, WA. Motion carried 4-0.

Director Maldonado moved; Director Aparicio seconded to approve the overnight travel for the Volleyball State Tournament in Yakima, WA. Motion carried 4-0.

Personnel

Certificated Staff

Director Aparicio moved, Director Rice seconded, to approve Samantha White and Elizabeth Shepard as Emergency Substitutes. Motion carried 4-0.

Classified Staff

Director Aparicio moved; Director Rice seconded to approve the classified staff as presented.

- Paola Medina – Para
- Miriam Tinoco - Para
- Christina Jensen – Para sub
- Angel Bastidas – Par sub

Motion carried 4-0.

Athletic Coaches

Director Aparicio moved; Director Maldonado seconded to approve the Athletic Coaches as presented

- H.S. Head Boys – Michael Taylor
- H.S. Asst. Boys – Easton Driessen
- H.S. Asst. Boys – Alex Sanchez
- H.S. Head Girls – Stephanie Schertenleib
- H.S. Asst. Girls – Rafael Sanchez
- M.S. 8th Grade Boys – Wade Gebbers
- M.S. 7th Grade Boys – Kyle Woelber
- M.S. 8th Grade Girls – Dylan Gamble
- M.S. 7th Grade Girls – Dan Vassar
- M.S. Girls C-Squad – TBA (If Needed)

Motion carried 4-0.

Minutes of Regular Meeting

October 25, 2021

Page 6

Executive Session

None

Adjournment

There being no further business to discuss, the meeting adjourned at 7:10 p.m.

CHAIRMAN OF THE BOARD

SECRETARY TO THE BOARD

DATE

DATE

Brewster School District
Regular Board Minutes
November 22, 2021

Call to Order

The meeting was called to order at 7:00 p.m., with Chairman Becker leading the flag salute and welcoming guests.

Board members present: Don Becker, Hector Aparicio, Mario Camacho, Peggy Rice and Maria Maldonado.

Staff present: Eric Driessen, Superintendent; Estella Martinez, Recording Secretary; Stephanie Vassar, Business Manager; Linda Dezelle, HS Principal; Greg Austin, MS Principal; Garrett Grant, ES Principal; Lynnette Blackburn, Special Programs Director; Todd Phillips, HS Assistant Principal and Jeff Dowd, Business HS teacher.

Guests: Madelyn Sandoval, Mareli Arevalo, and Gustavo Perez.

Additions & Deletions

Add: IV. PAC Meeting date December 6 @ 6:30 PM

Reports

Budget

Stephanie Vassar, Business Manager, gave an overview of the October financials. She shared the enrollment for October was 932 FTE with an additional 50 Transitional Students. As of October 31st we have received 2.2 million dollars in revenue and our ending fund balance is 3.9 million dollars.

She shared capital projects haven't changed a lot even though we just added the new modular.

2020-21 Year End Report

Mrs. Vassar shared the Ending Fund Balances for the 2020-21 Year end report.

- General Fund \$4,222,727.57
- Capital Projects Fund \$ 749,079.11
- Debt Service Fund \$ 549,172.49
- ASB Fund \$ 331,930.55
- Transportation Fund \$ 87,051.98

Public Comments

Jeff Dowd, Business HS Teacher, along with students, Madelyn Sandoval, Mareli Arevalo, and Gustavo Perez shared their experiences at the DECA Fall Leadership Conference in Bellevue, WA. The DECA club is planning to have a fundraiser to sell ads.

- Madelyn Sandoval, President of the DECA Club, shared the skills that she learned to become a great leader with a good mindset and strategies for a positive attitude. She also loved that she met new people.
- Mareli Arevalo, Vice President of the Career Dev. DECA Club Shared her favorite moments. Mareli had a lot of fun participating in the jeopardy interacting games and her experience at the auditorium made her feel like she was a college student.
- Gustavo Perez, Vice President of the Finance DECA Club, explained his experience with the role-playing activities.

Special Programs

Lynnette Blackburn, Special Programs Director, shared she has been busy zooming with ESD.

Mrs. Blackburn informed the board of the highlights of the Drive-Thru Health Fair.

- 200 community members participated
- Over 35 volunteers (22 of them BHS students) and including 6 nursing staff to administer the vaccines
- 287 vaccines (194 flu & 93 COVID)
- 200 wellness goodie bags distributed
- 175 grocery bags distributed

This event was organized with the help of FHC Outreach team and vaccines sponsored by FHC, Molina Healthcare, and Community Health Plan of WA.

Mrs. Blackburn informed that there's 3 levels for the adult English night classes. Classes are Tuesday and Thursdays with a total 30 adults participating.

Elementary

Garrett Grant, Elementary Principal, stated the instructional rounds have begun in a non-evaluative manner. As of this week all the new teachers have observed a mentor.

Mr. Grant announced the visitation of the representee from Imagine Learning. He was able to work with our teachers in the Galileo Assessment and gave ideas for teachers to create their own smarter balanced practice tests. The ESD also visited the Elementary to teach Electrical Safety.

Mr. Grant shared the elementary extended the Afters program until Christmas Break. Transitional Kinder will be having their Parent Activity Nights on November 30th and December 14th. The winter concert this year will be December 1st and December 2nd in the middle school gym.

High School

Linda Dezelle, HS Principal, reported all the CTE classes have been approved. Mrs. Dezelle has been working hard with our new STEM MS teacher April Ashworth to get her approved by second semester with assistance of state funds.

She informed the board that the goal is to have 100% attendance during conferences but this year due quarantine reasons that wasn't possible. She has also been busy completing grants and as of now she is up to date.

High School

Todd Phillips, HS Assistant Principal, shared the quarterly recognition assembly was a success, students were excited. Kate Morgan was celebrated for completing her teaching program. Nikki Medved has also been working on motivating the students through the financial literacy program.

Middle School

Greg Austin, MS Principal, shared the middle school held their Veteran's Assembly. The middle school staff will be having their 2nd PBIS Matrix walk to seven different areas to teach the students the rules and expectations.

On a negative note, Mr. Austin reported the MS has a vaping problem that he's currently working towards solutions.

He stated Enrichment classes have begun with Mrs. Zajackowski teaching knitting, Mr. Vassar teaching chess, and Mrs. Ashworth teaching a newspaper class.

Athletics

Mr. Austin announced fall sports have wrapped up. Football lost their first game at state, Volleyball girls missed out on Districts. Soccer girls lost 1-2 missing their opportunity to go to State, Cross Country placed 8th as a team, Kaydence Carrington placed 20th as an individual and Juan David Martinez placed 12th as an individual. With only 17 HS girls participating in the HS basketball team, 8th grade girls will be invited to move up to the HS team. He also shared that this year we have a new wrestling program with 13 students signed up and 8 wrestlers actively involved.

Curriculum & Instruction:

None

Superintendent

Eric Driessen, Superintendent, announced the new portable will be delivered December 7th

Mr. Driessen, shared his experience at the Safety and Security Conference in Las Vegas. He stated without a doubt this was one the best trainings he has attended. They talked about the importance of safety drills in chaotic situations. He acknowledges that due to covid we have been relaxed with our drills but will start picking it up. He also gave kudos to our families for raising great children in our community.

The district will be entering phase four, projecting the HS building to be done by August 24th and the site by September of 2022. Locker rooms, bathrooms and Kitchen will be the last areas to be remodeled.

Important Dates

- November 24-26 Wed-Fri Thanksgiving-Early Release/No School
- December 1 Wednesday K-2 Christmas Concert 6:00 PM
- December 2 Thursday 3-5 Christmas Concert 6:00 PM
- December 8 Wednesday MS/HS Christmas Concert 5:00 PM
- December 17 Friday Early Release-Christmas 11:00 AM
- December 27 Monday Board Meeting 7:00 PM
- January 3 Monday School Resumes

Consent Agenda

Director Rice moved, Director Camacho seconded, to approve Consent Agenda, which included the following:

Minutes of Regular Meeting

November 22, 2021

Page 4

- County Treasurer's Report
- Minutes of Regular Meeting – October 25, 2021

- Warrant Register Check No. 336017 through Check No. 336018 Totaling \$144,301.68.
- Payroll Check No. 36019 through Check No. 336051 Totaling \$971,578.54.
- General Fund Check No. 336052 through Check No. 336115 Totaling \$166,201.94.
- Capital Projects Check No. 336116 through Check No. 336128 Totaling \$1,181,344.93.
- ASB Fund Check No. 336129 through Check No. 336133 Totaling \$3,043.17.

Motion carried 5-0.

Business and Finance

Contract Approval

Director Rice moved, Director Aparicio seconded, to approve the Business Manager Training contract.

Motion carried 5-0.

Director Camacho moved, Director Maldonado seconded, to approve the BEA District 2021-2024 contract. Motion carried 5-0.

Director Aparicio moved, Director Camacho seconded, to approve the out of state travel for Linda Dezelle, Todd Phillips, Kate Morgan, Annea Lence, Natasha Hemmer, Jeff Dowd, Jake Johanson, Leo Pastor, Travis Todd, Jackie Hentges, Karen Zajackowski and Monica Barker to Phoenix AZ for professional development. Motion carried 5-0.

Personnel

Certificated Staff

Director Aparicio moved, Director Rice seconded, to approve Katie Phillips resignation. Motion carried 5-0.

Classified Staff

None

Athletic Coaches

Director Aparicio moved, Director Maldonado seconded, to approve Leo Pastor as the wrestling coach.

Motion carried 5-0.

Executive Session

None

Adjournment

There being no further business to discuss, the meeting adjourned at 8:04 p.m.

BOARD CHAIRMAN

SECRETARY TO THE BOARD

DATE

DATE

Brewster School District
Regular Board Meeting
December 27, 2021

Call to Order

The meeting was called to order at 7:00 p.m. with Chairman Becker leading the flag salute.

Board members present: Don Becker, Peggy Rice and Maria Maldonado.

Staff present: Eric Driessen, Superintendent/Secretary to the Board

Additions and Deletions

None

Reports/Presentations

None

Important Dates

- | | | | |
|--------------|--------|------------------------|---------|
| • January 3 | Monday | School Resumes | |
| • January 3 | Monday | PAC Meeting | 6:30 PM |
| • January 17 | Monday | No School – MLK Day | |
| • January 21 | Friday | No School- Records Day | |
| • January 24 | Monday | Board Meeting | |

Consent Agenda

Director Maldonado moved, Director Rice seconded, to approve Consent Agenda, which included the following:

- County Treasurer’s Report
- Minutes of Regular Meeting – November 22, 2021
- Payroll Check No. 336134 through Check No. 336173 Totaling \$1,004,056.59.
- General Fund Check No. 336174 through Check No. 336267 Totaling \$298,457.88.
- Capital Projects Check No. 336268 through Check No. 336278 Totaling \$877,879.99.
- ASB Fund Check No. 336279 through Check No. 33336285 Totaling \$6,374.65.
- Private Purpose Trust Fund Check No. 336286 through Check No. 336286 Totaling \$500.00.

Motion carried 3-0.

Business and Finance

Annual Organizational Meeting (Policy 1210)

Chairman

Director Becker moved to nominate Don Becker for Chairman, Director Rice seconded, for Don Becker to be Board Chairman. Motion carried 3-0.

Vice Chair

Director Aparicio moved to nominate Peggy Rice as Vice Chair, Director Becker seconded, for Peggy Rice to be Vice Chairperson. Motion carried 3-0.

Out of State Travel

Director Rice moved, Director Maldonado seconded, to approve the out of state travel for Tram Hiltz, Sara Weythman, Karol Miller, Markie Miller, Marta Martinez, Karissa Reese, Paula Spurr, Evynn Driessen, Randi Robertson, Cindy Brown, and Garrett Grant to Phoenix, AZ for a Professional Learning Conference. Motion carried 3-0.

Contract Approval

Director Maldonado moved, Director Rice seconded, to approve all contracts as presented.

- School Nurse Case Management Contract
- HS Math and SCI Contract

Motion carried 3-0.

Policies and Procedures – Informational

- Policy 2161 Special Education and Related Services for Eligible Students
- Procedure 2161P Special Education and Related Services for Eligible Students
- Procedure 3115P Students Experiencing Homelessness-Enrollment Rights and Services
- Procedure 3226P Interviews and Interrogations of students on School Premises
- Policy 3246 Restraint, Isolation and other uses of Reasonable Force
- Policy 5410 Holidays
- Policy 6220 Bid or Request for Proposal Requirements

Personnel

Certificated Staff – None

Classified Staff

Director Maldonado moved, Director Rice seconded, to approve the classified staff as presented.

- Crystal Lopez – Para Sub
- Maria “Cristina” Garcia – Volunteer

Motion carried 3-0.

Executive Session RCW42.30.110 – None

Adjournment

There being no further business to discuss, the meeting adjourned at 7:25 p.m.

CHAIRMAN OF THE BOARD

SECRETARY TO THE BOARD

DATE

DATE