

Brewster School District  
Regular Board Meeting  
January 22, 2018

Call to Order

The meeting was called to order at 7:00 p.m., with Vice Chairperson Peggy Rice leading the flag salute and welcoming staff.

Board members present: Peggy Rice, Hector Aparicio and Maria Maldonado

Staff present: Eric Driessen, Superintendent/Secretary to the Board; Debbie Riggan, Recording Secretary; Janette Bumgarner, Business Manager; Linda Dezelle, High School Principal; Greg Austin, Middle School Principal; Garrett Grant, Asst. Elementary Principal and Dianne Johnson, Special Programs Director.

Additions & Deletions

Add: 3E Special Board Meeting  
8C Coaches – John Cleveland Baseball Volunteer

Reports

Budget

Janette Bumgarner reported the budget is a third way through the school years. The district started with approximately 3.8 million and is approximately at 2.9 million at the end of December.

Capital Projects -	\$16,167,948	
Debt Service	\$ 42,446	December payment has been made
ASB	\$ 346,626	Up about \$12,000
Transportation	\$ 196,012	The new bus will be paid out of this fund at the end of January. The bus is to be delivered next week.

Ms. Bumgarner informed the administrators and the board directors of the auditors arriving in the district on Monday, January 29<sup>th</sup> and they should be on site for approximately 3-4 weeks.

Public

None

High School

Linda Dezelle, High School Principal, announced, Wednesday, January 24<sup>th</sup> is Records Day and there is no school for students. The teachers will be using Standard Based grading this semester. Also, she reported the Winter Ball will be held on Saturday. She reported the Exxon Mobil gave a \$500 donation for science.

Elementary School

Garrett Grant, Assistant Elementary Principal, reported Records Day is also taking place at the elementary on Wednesday, January 24<sup>th</sup> so no kids will be in attendance. He reported the kindergarten students are doing a careers unit. The fourth grade students are to go ice skating at Twisp tomorrow, Tuesday, January 23<sup>rd</sup> and the fifth grade students are to go to the Loup Loup for skiing. He stated poetry work will begin on Wednesday, January 31 and will continue through the semester giving students lots of writing practice. Methow Valley Arts will perform Supaman which is a Dance/Rapper performance. Mr. Grant reported the 3<sup>rd</sup> and 4<sup>th</sup> grade student testing went well with the Chrome Books without any glitches.

## Minutes of Regular Meeting

January 22, 2018

Page 2

### Special Programs

Dianne Johnson, Special Programs Director, reported she has met with Greg Austin, Joan Pauley and Jill Simmons regarding classes for next year. She stated a gentleman reviewed our middle school classes and he left a few suggestions for the upcoming year. Ms. Johnson shared she has advertised for an EL para and could actually use two EL paras. She announced she scheduled Right Response training for June 13 & 14<sup>th</sup> which teaches staff how to safely retrain students. She reported January 24<sup>th</sup> is records day and no paras will work that day.

### Middle School

Greg Austin, Middle School Principal, reported Valerie Sarratt, ELL Teacher, presented to the middle school staff and did a great job. She presented Kagen Structure to the middle school staff. He shared his middle school teachers have all given the IEB tests and the Language Art teachers have given 3 tests. He stated they are very close to or will exceed the State Standards. Mr. Austin spend the last week with Joan Pauley and shared she will be in the district again tomorrow.

### Athletics

Greg Austin, Athletic Director, informed the board Tuesday, January 30<sup>th</sup> is the last regular season basketball game and it's home. This will be senior night for our athletes. High School basketball district games will be played at Granger on Feb. 9<sup>th</sup> and 10<sup>th</sup>. The destination for Regional basketball has yet to be determined. The State Basketball tournament will be held in Spokane on February 28 through March 2<sup>nd</sup>, 2018.

Mr. Austin stated high school wrestling currently has 1 boy and 3 girls going onto sub regionals. Regional wrestling will be held at Kittitas on February 10<sup>th</sup> and the State Wrestling tournament will be held in Tacoma February 16 & 17, 2018.

Mr. Austin shared the middle school girls basketball team is currently playing their second game and have 8 more to go.

### Superintendent

Superintendent Driessen shared the good news that the legislature passed the Capital Projects budget so the district should be able to start construction later in the spring.

### Important Dates

- |               |        |                          |         |
|---------------|--------|--------------------------|---------|
| • February 5  | Monday | PAC Meeting              | 6:30 PM |
| • February 19 | Monday | No School Presidents Day |         |
| • February 26 | Monday | Board Meeting            | 7:00 PM |

### Curriculum & Instruction

### Board Appreciation

Superintendent Driessen thanked the Board for their service.

### Consent Agenda

Director Aparicio moved, Director Maldonado seconded, to approve Consent Agenda which included the following:

#### Minutes of Regular Meeting

January 22, 2018

Page 3

- County Treasurer's Report – December
- Minutes of Regular Meeting – December 18, 2017
- Comp Tax Check No. 329888 through Check No. 329889 Totaling \$2,182.23.
- Payroll Check No. 329890 through Check No. 329947 Totaling \$782,252.90.
- General Fund Check No. 329948 through Check No. 330009 Totaling \$190,985.34.
- Capital Projects Check No. 330010 through Check No. 330011 totaling \$6,374.08.
- ASB Check No. 330012 through Check No. 330025 totaling \$7,248.56.
- Private Purpose Fund Check No. 330026 through Check No. 330026 Totaling \$500.00
- Transportation Vehicle Fund Check No. 330027 through Check No. 330027 Totaling \$145,059.20.
- Highly Capable Program

Motion carried 3-0.

#### Business & Finance

##### Policies – Final Reading

Director Aparicio moved, Director Maldonado seconded, to approve the following policies for final reading.

- Procedure 2022 – Electronic Resources and Internet Safety
- Policy/Procedures 2023 – Digital Citizenship and Media Literacy
- Procedure 2110 – Transitional Bilingual Instruction Program
- Policy/Procedure 2410 – High School Graduation Requirements
- Policy 5401 – Sick Leave

Motion carried 3-0.

##### Contracts

None

##### Overnight Travel for LEAP Conference

Director Maldonado moved, Director Aparicio seconded to approve the annual LEAP Conference to be held in Tacoma on February 8<sup>th</sup> & 9<sup>th</sup>. The following students will be attending the conference with Dianne Johnson, Jenner Sanon and Marlen Guzman chaperones.

- Daniela Angel Servin
- Alma Patricia Garcia
- Alexandra Perez-Rojas
- Fatima Reynoso-Moran
- Abby Amariczy Urias
- Heidi Iliana Roman
- Valeria Mendivil –Bernal
- Dulce Zurima Roman-Trejo
- Rodrigo Ruiz-Tinoco
- Jose Cruz Villanueva-Flores

They will leave on Wednesday, February 7<sup>th</sup> and return on Saturday, February 10<sup>th</sup>.

Motion carried 3-0.

### Overnight Athletics

Director Aparicio moved, Director Maldonado seconded, to approve overnight travel, for district and regional basketball along with regional and state wrestling. Motion carried 3-0.

Minutes of Regular Meeting

January 22, 2018

Page 4

### Certified Staff

Director Maldonado moved, Director Aparicio seconded, to approve all certified staff as presented.

- Ray Sanders, Substitute
- William “Billy” Bosch, Emergency Substitute
- Nancy Puhich, Emergency Substitute
- Ann George, Resignation – HS Math

Motion carried 3-0.

### Classified Staff

None

### Coaches

Director Aparicio moved, Director Maldonado seconded, to approve Nancy Rios as MS Girls Basketball C Squad coach, along with Spring Sport Coaches as listed.

#### Baseball

Todd Phillips	Head Coach
Travis Todd	Asst Coach
John Cleveland	Volunteer

#### Softball

Rick Miller	Head Coach
Bill Vallance	Asst Coach
Jessie Barnes	Asst Coach

#### Soccer

Jenner Sanon	Head Coach
Felipe Torres	Asst Coach

#### Track

Greg Austin	Head Coach
Nancy Rios	Asst Coach
Heather Cochrane	Asst Coach

#### Middle School Track

Jackie Hentges	Head Coach
TBD	Asst Coach

Motion carried 3-0.

### Executive Session

None

### Adjournment

There being no further business to discuss, the meeting adjourned at 7:27 p.m.

---

BOARD CHAIRMAN

DATE

---

SECRETARY TO THE BOARD

DATE

Brewster School District  
Regular Board Meeting  
February 26, 2018

Call to Order

The meeting was called to order at 7:00 p.m., with Chairman Becker leading the flag salute and welcoming guests.

Board members present: Don Becker, Peggy Rice, Hector Aparicio and Maria Maldonado.

Staff present: Eric Driessen, Superintendent; Debbie Riggan, Recording Secretary; Linda Dezellem, HS Principal; Greg Austin, MS Principal; Lynnette Blackburn, Elementary Principal; Dianne Johnson, Special Programs Director; Klancy Allen, Payroll; Roger Joyner, Technology Director; Marlen Guzman, Student Advocate; and Russell Roscoe, Business Teacher.

Guests: Mr. & Mrs. Urias, Alma Garcia, Rodrigo Ruiz, Abby Urias, Jose Villanueva, Valeria Mendivil, Isela Bernal, Fatima Reynoso, Gloria Moran, Heidi Roman, Dulce Roman, and Alexandra Perez.

Additions & Deletions

Add: Important Dates – March 16 & 17 Love and Logic  
7C E Rate Contract

Budget

No report – Financials in board packet

Reports

Elementary

Lynnette Blackburn, Elementary Principal, reported the elementary grades 3-5 are taking Interim tests. The elementary has completed the WELPA testing.

The fifth grade students went skiing at the Loup Loup and behaved very well.

High School

Linda Dezellem, HS Principal, reported the 2018-19 registration is in process. Mrs. Stennes, HS Student Support, is meeting with students to guide them through the registration process. Senior students are off and running getting their Job Shadowing all set up.

Mrs. Dezellem stated the high school had their recognition assembly earlier this month.

Special Programs

Dianne Johnson, Special Programs Director, informed the board on PAC night, there will be a Family & Sibling picture opportunity for families. This will start in the afternoon approximately around 4 pm. At the PAC meeting, the NW Justice will be there to present and answer questions. Students who attended the LEAP Conference, will present information from the conference.

Ms. Johnson stated on March 16<sup>th</sup> and 17<sup>th</sup> there will be Love and Logic training and lunch will be provided for families. These two classes will be English only and on April 20 & 21 the training will be offered in Spanish.

The Love and Logic training will be held in the elementary library.

### Middle School

Greg Austin, Middle School Principal/Athletic Director, reported Ann Ranker will be the replacement for Joan Pauley, OSPI Coach, who is retiring. The middle school students are almost finished with the IAB's testing. Mr. Austin reported Anthony Ruiz, computer lab instructor, went to the ESD for virtual academy training and returned with over \$4,000 worth of equipment. The middle school students will be WELPA testing over the next couple of weeks.

### Athletics

Mr. Austin announced Alex Garcia, a senior this year, placed 1<sup>st</sup> in State Wrestling at 285 pounds.

### Basketball

Mr. Austin informed the board the Brewster Boys and Girls basketball teams will play in Spokane on Wednesday, February 28<sup>th</sup> in a loser out round. Beginning on Thursday, March 1<sup>st</sup>, the tournament becomes double elimination.

### Spring Sports

Mr. Austin provided numbers of participants for spring sports in the following sports.

- Baseball 19
- Soccer 18
- Track 30

### Superintendent

Eric Driessen, Superintendent, announced on February 27<sup>th</sup> at 11 AM, Michelle Price, ESD Superintendent will present School of Distinction Awards to our Middle School and High School.

Superintendent Driessen stated the district newsletter will be in the mail this week or next. He also reported the ballots for the upcoming levy should be in the mail around April 5<sup>th</sup>. The last day to vote is April 24<sup>th</sup>.

### Important Dates

- |             |          |                              |                |
|-------------|----------|------------------------------|----------------|
| • Wednesday | Feb. 28  | Early Release – Winter Break | 11:00 AM       |
| • Thursday  | Mar. 1-2 | No School – Winter Break     |                |
| • Monday    | Mar. 5   | PAC                          | 6:30 PM        |
| • Thursday  | Mar. 16  | Love & Logic                 | 6:00-8:00 PM   |
| • Friday    | Mar. 17  | Love & Logic                 | 9:00AM-4:00 PM |
| • Monday    | Mar. 26  | Board Meeting                | 7:00 PM        |

### LEAP Report

The students who attended the LEAP conference gave a presentation and shared information on the conference. The students spend Friday at the Capital building and learned how a law is made. The students commented it was very informational and they learned a lot. They were told that even if you are low income or come from a small community, you still have a voice and if you set your mind to something, you can achieve it. The kids reported on Bill 1488 – No Social Security Number, but can still get college assistance. The students reported the bill had passed halfway. The following students attended

the conference: Alma Garcia, Rodrigo Ruiz, Abby Urias, Jose Villanueva, Heidi Roman, Dulce Roman, and Alexandra Perez.

Minutes of Regular Meeting  
February 26, 2018  
Page 3

#### Consent Agenda

Director Aparicio moved, Director Maldonado seconded, to approve the Consent Agenda which included the following:

- County Treasurer's Report
- Minutes of Regular Meeting – January 22, 2018
- Payroll Check No. 330028 through Check No. 330083 Totaling \$809,930.17.
- General Fund Check No. 330084 through Check No. 330170 Totaling \$178,698.48.
- Capital Projects Fund Check No. 330171 through Check No. 330190 Totaling \$2,106.58.
- ASB Check No. 330173 through Check No. 330190 Totaling \$9,363.32.

Motion carried 4-0.

#### Business & Finance

##### National Association for Bilingual Education Conference (NABE)

Director Rice moved, Director Aparicio seconded, to approve staff to attend the NABE conference March 1-3<sup>rd</sup> in Albuquerque, NM. Motion carried 4-0.

##### 2018-2019 School Calendar

Director Aparicio moved, Director Maldonado seconded, to approve the 2018-2019 school calendar. School will begin on Wednesday, August 28. Christmas break will begin with an early release on Friday, December 21 through January 6, 2019. School resumes on Monday, January 7<sup>th</sup>. Spring break is April 1-5<sup>th</sup>, 2019 and the last day of school is June 11<sup>th</sup>, 2019. Motion carried 4-0.

##### Erate

Roger Joyner, Technology Director, presented the Erate proposals to the board and recommended the district select the ESD due to the cost comparison. Mr. Joyner stated the district will bet back on K20 network, which is a large savings compared to Ednectics. Mr. Joyner stated the district has \$130,000 that will go towards technology in the new middle school.

Director Rice moved, Director Aparicio seconded, to approve the Erate contract with ESD 171. Motion carried 4-0.

##### Contracts

Director Aparicio moved, Director Maldonado seconded, to approve the ESD Contract for Desktop Support through June 30, 2018. Motion carried 4-0.

##### Personnel

##### Certified Staff

Director Aparicio moved, Director Maldonado seconded, to approve all personnel as presented.

- Rob Robinson – Washington State History Zero Hour Contract
- Chris Webster – Resignation (33 Years in the Brewster School District)
- Sick Leave Buy Out



Motion carried 4-0.

Regular Board Meeting  
February 26, 2018  
Page 4

Classified Staff

Director Aparicio moved, Director Rice seconded, to approve all classified staff as presented.

- Stephanie Vassar – Payroll
- Scott Mitchell – IT Support
- Guadalupe Angel Martinez – Para Sub
- Sick Leave Buy Out

Motion carried 4-0.

Coaches

Director Aparicio moved, Director Maldonado seconded, to approve Jake Johanson as middle school track coach. Motion carried 4-0.

Executive Session

None

Adjournment

There being no further business to discuss, the meeting adjourned at 7:47 p.m.

\_\_\_\_\_  
CHAIRMAN OF THE BOARD

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SECRETARY TO THE BOARD

\_\_\_\_\_  
DATE

Brewster School District  
Regular Board Meeting  
March 26, 2018

Call to Order

The meeting was called to order at 7:00 p.m., with Chairman Becker leading the flag salute and welcoming guests.

Board members present: Don Becker, Mario Camacho, Peggy Rice and Maria Maldonado.

Staff present: Eric Driessen, Superintendent/Secretary to the Board; Debbie Riggan, Recording Secretary; Janette Bumgarner, Business Manager; Klancy Allen, Payroll; Linda Dezellem, HS Principal; Greg Austin, MS Principal; Lynnette Blackburn, Elementary Principal; Garrett Grant, Asst. Elementary Principal; and Dianne Johnson, Special Programs Director.

Additions & Deletions

None

Reports

Budget

Janette Bumgarner, Business Manager, gave an overview of the budget as of the end of February 2018. She provided the ending fund balances for the following funds.

General Fund	\$ 2,914,149
Capital Projects	\$16,191,800
Debt Service	\$ 88,819
ASB	\$ 357,985
Transportation	\$ 51,197

Public Comments

None

Elementary

Garrett Grant, Asst. Elementary Principal, reported the Methow Valley Arts came to the elementary school and shared poetry and masks. The elementary had a fundraiser for heart related issues. He shared the kindergarten students visited the high school green house. Officer Carriker was at the elementary with the DARE program. The fourth grade went to Foothills Middle School and participated in a math contest. One of our students placed 4<sup>th</sup> and we had 3 students in the top 20.

Nudge Letters were to be distributed to parents during conferences if their child had 10% or more absences. The purpose of the Nudge Letter is to make parents aware how much school their child has missed.

High School

Linda Dezellem shared the senior presentations and job shadow presentations will take place on Thursday, March 29<sup>th</sup>. The presentations will be approximately 15-20 minutes long. Saturday, March 31 will be the last Super Saturday. Also, Nikki Medved is leaving our Gear Up program. Mrs. Dezellem stated currently there are 55 kids on track to graduate. There are 5 seniors who will not graduate due to the ELA test and 1 student who needs to pass the math test.

She reported there are currently about 30 students participating in Job Shadowing.

Special Programs

Dianne Johnson, Special Programs Director, reported the district is sponsoring the final class for parents called Love & Login to be held April 20- 21 at the elementary library. This class will be in Spanish. There are already 18 parents signed up to attend. The English class held on earlier had 13-15 attendees.

Ms. Johnson stated she is currently working on the Migrant Summer School Grant.

The last PAC meeting of the year will be held on Monday, April 9<sup>th</sup> with a potluck and Mariachi band will provide entertainment.

Middle School

Greg Austin, Middle School Principal, shared he wanted to publicly thank Joan Pauly, OSPI Coach, for her guidance over the past several years.

Mr. Austin commented he attended the Spokane Career Fair along with Mrs. Dezellem.

Athletics

Mr. Austin stated spring sports is under way and baseball and softball have enough athletes for both to have junior varsity teams. He reported the high school track team has 35 participants and soccer numbers are down this year.

Superintendent

Eric Driessen, Superintendent, announced the construction due date for bids is April 5<sup>th</sup> and we're hoping to receive 2-3 bids.

Important Dates

- |            |             |                               |         |
|------------|-------------|-------------------------------|---------|
| • Thur-Fri | Mar. 29-30  | Conferences No School         |         |
| • Mon-Fri  | Apr. 2-6    | Spring Break                  |         |
| • Monday   | April 9     | PAC (last meeting)            | 5:30 PM |
| • Fri-Sat  | April 20-21 | Love & Logic class (Eng/Span) | 6:00 PM |
| • Monday   | April 23    | Board Meeting                 | 7:00 PM |

Curriculum & Instruction

None

Consent Agenda

Director Camacho moved, Director Rice seconded, to approve Consent Agenda which included the following:

- A. County Treasurer's Report
- B. \*Special Meeting – Feb. 20, 2018
- C. \*Minutes of Regular Meeting – Feb. 26, 2018
- D. \*Payroll Check No. 330191 through Check No. 330243 Totaling \$810,439.92
- E. \*General Fund Check No. 330244 through Check No. 330324 Totaling \$238,649.26.
- F. \*Capital Projects Check No. 332325 through Check No. 330328 Totaling \$9,924.54.
- G. \*ASB Check No. 332329 through Check No. 330350 Totaling \$17,864.08.

Motion carried 4-0.

Migrant National Conference

Director Rice moved, Director Maldonado seconded, to approve staff to travel to the 50<sup>th</sup> Annual Migrant National Conference in Portland, OR, April 29<sup>th</sup> to May 2, 2018. Motion carried 4-0.

Minutes of Regular Meeting

March 26, 2018

Page 3

City of Brewster Parking Lot Agreement

Director Maldonado moved, Director Rice seconded, to approve the parking lot agreement with the City of Brewster. Motion carried 4-0.

HS Track Co-Op with Pateros

Director Camacho moved, Director Rice seconded, to approve the high school track co-op with Pateros. One student will practice with Brewster but will represent Pateros at track meets. Motion carried 4-0.

Excellence Award Banquet – Informational

Superintendent Driessen reminded everyone of the Excellence Award Banquet to be held on April 10<sup>th</sup> at Liberty Bell High School beginning at 5:30 p.m. This years’ recipients are Kyle Woelber, 7<sup>th</sup> Grade Language Arts teacher and Jessica Garcia, Elementary Secretary.

Overnight FBLA Travel

Russell Rosco, high school business teacher, will take four students to the FBLA Conference April 4-7<sup>th</sup> to be held in Bellevue, WA. Students attending: Clarissa Zepeda, Melissa Corrales, Ben Witt and Logan McGuire.

Motion carried 4-0.

Surplus Bus

Director Camacho moved, Director Rice seconded to surplus a 2000 Bluebird Bus, 78 Capacity with 172,316 miles, a Cummins and VIN#1BABNBXA3YF093166. Motion carried 4-0.

Surplus Tractor

Director Rice moved, Director Maldonado seconded to approve the surplus of the Kubota F2400 tractor with five foot snow blade and mower deck. The tractor has a blown engine. Motion carried 4-0.

Executive Session

None

Adjournment

There being no further business to discuss, the meeting adjourned at 7:32 p.m.

\_\_\_\_\_  
CHAIRMAN TO THE BOARD

\_\_\_\_\_  
SECRETARY TO THE BOARD

\_\_\_\_\_  
DATE

\_\_\_\_\_  
DATE

Brewster School District  
Regular Board Meeting  
April 23, 2018

Call to Order

The meeting was called to order at 7:00 p.m., with Chairman Becker leading the flag salute and welcoming guests.

Board members present: Don Becker Peggy Rice, Maria Maldonado and Hector Aparicio.

Staff present: Eric Driessen, Superintendent/Secretary to the Board; Debbie Riggan, Recording Secretary; Klancy Allen, Business Manager Intern; Linda Dezellem, HS Principal; Lynnette Blackburn, Elementary Principal; Garrett Grant, Asst. Elementary Principal; Dianne Johnson, Special Programs Director, Russell Rosco, Business Teacher and Laurie Jantzer, Math Teacher.

Guests: Dolly Ramminger, Project Manager; Karen Soderburg, CSG; Ed Champagne, Architect's West; Merit Miller, Melisa Corrales and Rodrigo Ruiz.

Additions & Deletions

Add: 6I Seniors Early Release

Reports/Presentations

Budget

None

Public Comments

None

Elementary

Garrett Grant, Asst. Elementary Principal, informed the board, the elementary has started the Smarter Balance assessment tests with the Chrome Book Carts. He stated he has distributed the schedule with the Chrome Book carts.

Mr. Grant stated the elementary has started the Dibble Assessment testing and will work around Smarter Balance testing.

On Friday, April 20<sup>th</sup>, it was Earth Day, and the elementary picked up trash for the last hour of the day.

A few elementary students participated in Math is Cool competition in Spokane, WA on March 23, 2018. One of our students, Diego Guzman, placed 4<sup>th</sup> out of 150 students and has qualified to go to state. In the team category, Brewster placed 8<sup>th</sup> out of 15 teams.

Minutes of Regular Meeting

April 23, 2018

Page 2

The second grades went to Chelan on a field trip and 1<sup>st</sup> graders went to Rocky Reach Dam.

### Special Programs

Dianne Johnson, Special Programs Director, reported the Spanish Love and Logic completed with 25 parents attending along with 12 or 13 kids. Mrs. Johnson informed the board the Kindergarten registration will be held on May 10<sup>th</sup>, for the 2018-19 school year.

Mrs. Johnson announced the DDA Services in Okanogan County do services for kids K-21 setting up parent's night for parents with kids and without good communication skills.

### High School

Linda Dezellem, HS Principal, reported the Student Led Conferences were good and presentations were great. The conferences were 98% in participation.

Mrs. Dezellem announced the Senior Signing Day will be on May 4<sup>th</sup>, with lunch beginning at 11:30 am in the high school library. She informed the Board they are invited and welcome to attend.

She mentioned students may appeal if they have 1 test they haven't passed. Students have to pass all tests or they will not walk in graduation ceremonies. No appeal returned, no walking in graduation.

### Superintendent

Eric Driessen, Superintendent, announced Ed Champagne, Architect's West, to discuss the building project.

Mr. Champagne stated the community should see work starting in approximately two weeks. Dolly Ramminger, Project Manager, stated the D-9 form will be submitted to OSPI tomorrow and the D10 form possibly Friday, April 27<sup>th</sup>. Ms. Ramminger is responsible for the financials and paperwork and Karen Soderburg, works on site with contractors.

### Important Dates

- |                        |        |                            |            |
|------------------------|--------|----------------------------|------------|
| • May 10 <sup>th</sup> | Thurs. | Kindergarten Registrations | 3:30 – 7PM |
| • May 21               | Mon.   | Board Meeting              | 7PM        |
| • May 28               | Mon.   | Memorial Day               | No School  |

### Consent Agenda

Director Aparicio moved, Director Rice seconded, to approve Consent Agenda which included the following:

Minutes of Regular Meeting

April 22, 2018

- County Treasurer's Report
- Minutes of Regular Meeting – March 26, 2018
- Comp Tax Check No. 330351 through Check No. 330352 Totaling \$1020.05.
- Payroll Check No. 330449 through Check No. 330492 Totaling \$806,945.34.
- General Fund Check No. 330353 through Check No. 330434 Totaling \$202,902.14.
- Capital Projects Check No. 330435 through Check No. 330438 Totaling \$65,127.88.
- ASB Check No. 330439 through Check No. 330448 Totaling \$7,495.74.

Motion carried 4-0.

### Business and Finance

#### Camp Cononully

Director Aparicio moved, Director Maldonado seconded, to approve Camp Cononully for 6<sup>th</sup> grade students and teachers. The camp begins on May 29<sup>th</sup> through June 1<sup>st</sup>. Motion carried 4-0.

#### Athletics Travel

Director Aparicio moved, Director Rice seconded, to approve travel for spring sports for regional and state competition. Motion carried 4-0.

### Policies & Procedures – First Reading

- Policy 1111 - Oath of Office
- Policy 2000 – Table of Contents
- Policy 2000 – Student Learning Plans
- Policy/Procedure 2104 – Federal/State Funded Special Instructional Programs
- Procedure 3231 – Student Records
- Policy/Procedure 3232 – Rights in Administration of Surveys, Analysis or Evaluations
- Policy 3244 – Prohibition of Corporal Punishment
- Policy 4000 – Table of Contents
- Policy 4130 – Title I Parental Involvement
- Policy/Procedure 4200 – Safe and Orderly Learning Environment
- Policy 5050 - Contracts
- Procedure 6100P - Procedure - Revenues from Local, State and Federal Sources
- Policy 6535 - Student Insurance

### Resolution 2-17/18 Award Resolution

Director Maldonado moved, Director Rice seconded, to approve Resolution 2-17/18 Award of Resolution. Motion carried 4-0.

Minutes of Regular Meeting

April 23, 2018

Page 4

### Resolution 3-17/18 Acceptance of Constructability Review

Director Aparicio moved, Director Maldonado seconded, to approve Resolution 3-17/18 Acceptance of Constructability Review. Motion carried 4-0.

### Resolution 4-17/18 Intent to Construct Project

Director Aparicio moved, Director Rice seconded, to approve Resolution 4-17/18 Intent to Construct Project. Motion carried 4-0.

Resolution 5-17/18 Modernization Project

Director Aparicio moved, Director Rice seconded, to approve Resolution 5-17/18 Modernization Project. Motion carried 5-0.

Contracts

Director Aparicio moved, Director Maldonado seconded, to approve all contracts as presented.

- 2017-18 ESD Desktop Services
- 2018-19 ESD STEM Coop
- 2018-19 ESD Certification Coop

Motion carried 4-0.

Senior Requests

The senior class was represented by Maret Miller, Melisa Corrales and Rodrigo Ruiz. They requested approval for a senior class trip to Federal Way and the Seattle underground tour and also for early release from school since they will graduate prior to the end of the school year.

Director Aparicio moved, Director Maldonado seconded, to approve the early release on June 6<sup>th</sup> and senior trip for the 2018 senior class. Motion carried 4-0.

Certified Staff

None

Classified Staff

Director Aparicio moved, Director Rice approve classified staff as presented.

- Gabriela Reynoso – Records Clerk/Elementary Secretary – Resignation
- Gary Swenson – Elementary Custodian – Resignation
- Susan Shaw – Elementary Custodian
- Ross Carmack – Elementary Substitute Custodian
- Silvestre Rodriguez – Volunteer Boys Soccer

Motion carried 4-0.

Minutes of Regular Meeting

April 23, 2018

Page 5

Executive Session – RCW42.30.110 - None

Adjournment

There being no further business to discuss, the meeting adjourned at 7:35 pm.

\_\_\_\_\_  
CHAIRMAN OF THE BOARD

\_\_\_\_\_  
SECRETARY TO THE BOARD

\_\_\_\_\_  
DATE

\_\_\_\_\_  
DATE





Brewster School District  
Regular Board Minutes  
May 21, 2018

Call to Order

The meeting was called to order at 7:00 p.m., with Chairman Becker leading the flag salute and welcoming guests.

Board present: Don Becker; Hector Aparicio; Mario Camacho; Peggy Rice and Maria Maldonado.

Staff present: Eric Driessen, Superintendent/Secretary to the Board; Klancy Allen, Business Manager Intern, Debbie Riggan, Recording Secretary; Lynnette Blackburn, Elementary Principal; Garrett Grant, Elementary Assistant Principal; Linda Dezelle, HS Principal; Alicia Pulsifer, Music Teacher/Parent; Abbie Gebbers, Elementary Teacher; Eric Cody, Elementary Teacher; and Laurie Jantzer.

Guests: Derik Pulsifer; Wyatt Cody; Mattew Pulsifer and Emily Pulsifer

Additions and Deletions

Add: 7C Migrant Field Trip – Dare to Dream June 24-30, 2018  
2018-19 ESD Media Contract  
8A Certified Staff – Karla Phillips- Substitute Teacher

Moved: Curriculum and Instruction to follow Additions & Deletions

Curriculum & Instruction

Abbie Gebbers and Erika Cody and students did a presentation for the board of directors showing how coding works in making the Ozobots move. The kids said it was a fun but also frustrating when the Ozobots don't work like they should in following the coding. They stated when the Ozobots were to turn, they would sometimes go straight.

Reports/Presentations

Budget

Klancy Allen, Business Manager Intern, stated the budgeting process has been frustrating with changes from OSPI/legislation. The district is updating as we move through the budget process. She stated several things are still not clear and there is IT changes along with changing the coding process.

Public Comments

Laurie Yantzer, HS Math teacher, presented the board with the idea of giving teachers a bonus for staying in the district instead of giving teachers a \$1000, who notify the district in February of their plans to leave at the end of the year.

High School

Linda Dezelle, HS Principal, stated they had the Seniors Signing Day and all but 5 students signed. There were three students who didn't pass all their testing, so they will seek approval from OSPI to graduate.

Mrs. Dezelle stated prom had a great turn out with approximately 128 students participating.

She reported the seniors will check out on June 6<sup>th</sup> to prepare for graduation.

Mrs. Dezelle shared mentors from the ESD came up to review the Standard Based grading process.

Minutes of Regular Meeting  
May 21, 2018  
Page 2

Elementary

Garrett Grant, Elementary Asst. Principal, announced the D.A.R.E graduation will be held next week. He shared the 5<sup>th</sup> grade classes visited the jail and every student made a poster.

Diego Guzman, is the 4<sup>th</sup> grader who advanced in the math competition which is being held in Wenatchee. Ben Garcia and Maricar Najera are the math coaches.

Mr. Grant shared the 3<sup>th</sup> & 4<sup>th</sup> graders have been running ASB Elections. Also, the elementary is almost finished with the Smarter Balance Testing. Some classes are still finishing up with the MAPS testing.

Mr. Grant stated the elementary is using the Box Top money to purchase books for all students to read over the summer.

Superintendent

No report

Important Dates

• May 28 <sup>th</sup>	Mon.	Memorial Day	No School
• June 6 <sup>th</sup>	Wed.	Baccalaureate	6:00 PM
• June 7 <sup>th</sup>	Thurs.	Scholarship Awards Day	1:30 PM
• June 8 <sup>th</sup>	Fri.	HS Graduation	7:30 PM
• June 11 <sup>th</sup>	Mon.	8 <sup>th</sup> Grade Promotion	7:30 PM
• June 12 <sup>th</sup>	Tues.	Last Day of School	10:00AM
• June 25 <sup>th</sup>	Mon.	Board Meeting	7:00PM

Consent Agenda

Director Aparicio moved, Director Rice seconded, to approve Consent Agenda which included the following:

- County Treasurer's Report
- Minutes of Regular Meeting – April 23, 2018
- Payroll Check No. 330493 through Check No. 330534 Totaling \$808,843.53.
- General Fund Check No. 330535 through Check No. 330617 Totaling \$187,502.54.
- Capital Projects Check No. 330618 through Check No. 330624 Totaling \$77,196.39.
- ASB Check No. 330626 through Check No. 330646 Totaling \$9,073.60.

Motion carried 5-0.

Business & Finance

Summer School

Director Aparicio moved, Director Maldonado seconded, to approve the 2018 Summer School to begin with teachers on June 19<sup>th</sup> and students will start on June 20<sup>th</sup> and end on July 24<sup>th</sup>. Student hours will be 8:00-11am. Teacher hours are 7:30-11:30, Monday through Thursday. No school July 4 and 5<sup>th</sup>. Motion carried 5-0.

Minutes of Regular Meeting  
May 21, 2018  
Page 3

#### Policies – 2<sup>nd</sup> Reading - Final

Director Aparicio moved, Director Maldonado seconded, to approve the following policies as presented.

- Policy 1111 - Oath of Office
- Policy 2000 – Table of Contents
- Policy 2000 – Student Learning Plans
- Policy/Procedure 2104 – Federal/State Funded Special Instructional Programs
- Procedure 3231 – Student Records
- Policy/Procedure 3232 – Rights in Administration of Surveys, Analysis or Evaluations
- Policy 3244 – Prohibition of Corporal Punishment
- Policy 4000 – Table of Contents
- Policy 4130 – Title I Parental Involvement
- Policy/Procedure 4200 – Safe and Orderly Learning Environment
- Policy 5050 - Contracts
- Procedure 6100P - Procedure - Revenues from Local, State and Federal Sources
- Policy 6535 - Student Insurance

Motion carried 5-0.

#### Overnight Field Trips

##### GEAR UP Field Trips

GEAR UP is sponsoring two field trips. The Health and Wellness will be June 28<sup>th</sup> through July 2<sup>nd</sup> on the CWU campus. The Aviation Camp will be held August 5<sup>th</sup>-August 7<sup>th</sup> also, on CWU campus. Students will stay on campus so no hotels are required.

##### Dare to Dream

The Dare to Dream field trips for 8<sup>th</sup> - 9<sup>th</sup> grade students will be held at Eastern Washington University June 24-30<sup>th</sup>, 2018. There will be six students from Brewster attending the Dare to Dream field trip.

##### Academic Academy

The Academic Academy Field trip is also held at Eastern Washington June 24-30, 2018, The Academic Academy is for 10<sup>th</sup> -11<sup>th</sup> grade students. Two students from Brewster will be attending.

Director Rice moved, Director Camacho seconded, to approve the Dare to Dream and Academic Academy field trips to Eastern Washington University along with the GEAR UP Field Trips. Motion carried 5-0.

##### Contract Approval

Director Aparicio moved, Director Rice seconded, to approve all contracts as listed.

- 2017-18 ESD FastTrack Online Applications
- 2018-19 ESD Title 1/LAP
- 2018-19 Okanogan County Child Development
- 2018-19 Bright Start Services

Motion carried 5-0.

Minutes of Regular Meeting

May 21, 2018

Page 4

Personnel

Director Camacho moved, Director Rice seconded, to approve all certified staff as presented:

- Kim Sweeney – HS Science
- Jessica Cole – HS Math
- Ray Sanders 9- Kindergarten
- Miranda Hernandez – MS Counselor
- Jessica Garcia – EL Coordinator
- Karla Phillips – Substitute Teacher

Motion carried 5-0.

Classified Staff

Director Camacho moved, Director Rice seconded, to approve the resignation of Roger Boesel, high school girls' basketball coach. Motion carried 5-0.

Executive Session – RCW42.30.110 - None

Adjournment

There being no further business to discuss the meeting adjourned at 7:46 p.m.

\_\_\_\_\_  
CHAIRMAN OF THE BOARD

\_\_\_\_\_  
SECRETARY TO THE BOARD

\_\_\_\_\_  
DATE

\_\_\_\_\_  
DATE

Brewster School District  
Regular Board Minutes  
May 21, 2018

Call to Order

The meeting was called to order at 7:00 p.m., with Chairman Becker leading the flag salute and welcoming guests.

Board present: Don Becker; Hector Aparicio; Mario Camacho; Peggy Rice and Maria Maldonado.

Staff present: Eric Driessen, Superintendent/Secretary to the Board; Klancy Allen, Business Manager Intern, Debbie Riggan, Recording Secretary; Lynnette Blackburn, Elementary Principal; Garrett Grant, Elementary Assistant Principal; Linda Dezelle, HS Principal; Alicia Pulsifer, Music Teacher/Parent; Abbie Gebbers, Elementary Teacher; Eric Cody, Elementary Teacher; and Laurie Jantzer.

Guests: Derik Pulsifer; Wyatt Cody; Matthew Pulsifer and Emily Pulsifer

Additions and Deletions

Add: 7C Migrant Field Trip – Dare to Dream June 24-30, 2018  
2018-19 ESD Media Contract  
8A Certified Staff – Karla Phillips- Substitute Teacher

Moved: Curriculum and Instruction to follow Additions & Deletions

Curriculum & Instruction

Abbie Gebbers and Erika Cody and students did a presentation for the board of directors showing how coding works in making the Ozobots move. The kids said it was a fun but also frustrating when the Ozobots don't work like they should in following the coding. They stated when the Ozobots were to turn, they would sometimes go straight.

Reports/Presentations

Budget

Klancy Allen, Business Manager Intern, stated the budgeting process has been frustrating with changes from OSPI/legislation. The district is updating as we move through the budget process. She stated several things are still not clear and there is IT changes along with changing the coding process.

Public Comments

Laurie Yantzer, HS Math teacher, presented the board with the idea of giving teachers a bonus for staying in the district instead of giving teachers a \$1000, who notify the district in February of their plans to leave at the end of the year.

High School

Linda Dezellem, HS Principal, stated they had the Seniors Signing Day and all but 5 students signed. There were three students who didn't pass all their testing, so they will seek approval from OSPI to graduate.

Mrs. Dezellem stated prom had a great turn out with approximately 128 students participating.

She reported the seniors will check out on June 6<sup>th</sup> to prepare for graduation.

Mrs. Dezellem shared mentors from the ESD came up to review the Standard Based grading process.

## Minutes of Regular Meeting

May 21, 2018

Page 2

### Elementary

Garrett Grant, Elementary Asst. Principal, announced the D.A.R.E graduation will be held next week. He shared the 5<sup>th</sup> grade classes visited the jail and every student made a poster.

Diego Guzman, is the 4<sup>th</sup> grader who advanced in the math competition which is being held in Wenatchee. Ben Garcia and Maricar Najera are the math coaches.

Mr. Grant shared the 3<sup>th</sup> & 4<sup>th</sup> graders have been running ASB Elections.

Also, the elementary is almost finished with the Smarter Balance Testing. Some classes are still finishing up with the MAPS testing.

Mr. Grant stated the elementary is using the Box Top money to purchase books for all students to read over the summer.

### Superintendent

No report

### Important Dates

• May 28 <sup>th</sup>	Mon.	Memorial Day	No School
• June 6 <sup>th</sup>	Wed.	Baccalaureate	6:00 PM
• June 7 <sup>th</sup>	Thurs.	Scholarship Awards Day	1:30 PM
• June 8 <sup>th</sup>	Fri.	HS Graduation	7:30 PM
• June 11 <sup>th</sup>	Mon.	8 <sup>th</sup> Grade Promotion	7:30 PM
• June 12 <sup>th</sup>	Tues.	Last Day of School	10:00AM
• June 25 <sup>th</sup>	Mon.	Board Meeting	7:00PM

### Consent Agenda

Director Aparicio moved, Director Rice seconded, to approve Consent Agenda which included the following:

- County Treasurer's Report
- Minutes of Regular Meeting – April 23, 2018
- Payroll Check No. 330493 through Check No. 330534 Totaling \$808,843.53.
- General Fund Check No. 330535 through Check No. 330617 Totaling \$187,502.54.
- Capital Projects Check No. 330618 through Check No. 330624 Totaling \$77,196.39.

- ASB Check No. 330626 through Check No. 330646 Totaling \$9,073.60.
- Motion carried 5-0.

## Business & Finance

### Summer School

Director Aparicio moved, Director Maldonado seconded, to approve the 2018 Summer School to begin with teachers on June 19<sup>th</sup> and students will start on June 20<sup>th</sup> and end on July 24<sup>th</sup>. Student hours will be 8:00-11am. Teacher hours are 7:30-11:30, Monday through Thursday. No school July 4 and 5<sup>th</sup>. Motion carried 5-0.

### Minutes of Regular Meeting

May 21, 2018

Page 3

### Policies – 2<sup>nd</sup> Reading - Final

Director Aparicio moved, Director Maldonado seconded, to approve the following policies as presented.

- Policy 1111 - Oath of Office
- Policy 2000 – Table of Contents
- Policy 2000 – Student Learning Plans
- Policy/Procedure 2104 – Federal/State Funded Special Instructional Programs
- Procedure 3231 – Student Records
- Policy/Procedure 3232 – Rights in Administration of Surveys, Analysis or Evaluations
- Policy 3244 – Prohibition of Corporal Punishment
- Policy 4000 – Table of Contents
- Policy 4130 – Title I Parental Involvement
- Policy/Procedure 4200 – Safe and Orderly Learning Environment
- Policy 5050 - Contracts
- Procedure 6100P - Procedure - Revenues from Local, State and Federal Sources
- Policy 6535 - Student Insurance

Motion carried 5-0.

### Overnight Field Trips

#### GEAR UP Field Trips

GEAR UP is sponsoring two field trips. The Health and Wellness will be June 28<sup>th</sup> through July 2<sup>nd</sup> on the CWU campus. The Aviation Camp will be held August 5<sup>th</sup>-August 7<sup>th</sup> also, on CWU campus. Students will stay on campus so no hotels are required.

#### Dare to Dream

The Dare to Dream field trips for 8<sup>th</sup> - 9<sup>th</sup> grade students will be held at Eastern Washington University June 24-30<sup>th</sup>, 2018. There will be six students from Brewster attending the Dare to Dream field trip.

#### Academic Academy

The Academic Academy Field trip is also held at Eastern Washington June 24-30, 2018, The Academic Academy is for 10<sup>th</sup> -11<sup>th</sup> grade students. Two students from Brewster will be attending.



Director Rice moved, Director Camacho seconded, to approve the Dare to Dream and Academic Academy field trips to Eastern Washington University along with the GEAR UP Field Trips. Motion carried 5-0.

#### Contract Approval

Director Aparicio moved, Director Rice seconded, to approve all contracts as listed.

- 2017-18 ESD FastTrack Online Applications
- 2018-19 ESD Title 1/LAP
- 2018-19 Okanogan County Child Development
- 2018-19 Bright Start Services

Motion carried 5-0.

#### Minutes of Regular Meeting

May 21, 2018

Page 4

#### Personnel

Director Camacho moved, Director Rice seconded, to approve all certified staff as presented:

- Kim Sweeney – HS Science
- Jessica Cole – HS Math
- Ray Sanders 9- Kindergarten
- Miranda Hernandez – MS Counselor
- Jessica Garcia – EL Coordinator
- Karla Phillips – Substitute Teacher

Motion carried 5-0.

#### Classified Staff

Director Camacho moved, Director Rice seconded, to approve the resignation of Roger Boesel, high school girls' basketball coach. Motion carried 5-0.

#### Executive Session – RCW42.30.110 - None

#### Adjournment

There being no further business to discuss the meeting adjourned at 7:46 p.m.

---

CHAIRMAN OF THE BOARD

---

SECRETARY TO THE BOARD

Brewster School District  
Regular Board Meeting  
June 25, 2018

Call to Order

The meeting was called to order at 7:00 p.m., with Chairman Becker leading the flag salute. No guests in attendance.

Board members present: Don Becker, Peggy Rice and Maria Maldonado

Staff present: Debbie Riggan, Recording Secretary; Janette Bumgarner, Business Manager and Greg Austin, Middle School Principal.

Additions & Deletions

Add: 7B David Rossman, Custodian- Resignation  
7C Whitney Anson, Cheer Advisor

Budget

Janette Bumgarner, Business Manager, presented the presented ending fund balances for the various funds.

- General Fund \$ 3,882,311
- Capital Project \$16,097,910
- Debt Service \$ 634,761
- ASB \$ 357,275
- Transportation \$ 51,971

Ms. Bumgarner reported the enrollment for the 2017-18 school year has remained steady all year with an average enrollment of 939.80 FTE.

She informed the board the budget hearing for the 2018-19 budget will be held at 5:30 p.m., on July 23<sup>rd</sup>, prior to the regular meeting at 7:00 p.m.

Public Comments

None

Reports

Middle School

Greg Austin, Middle School Principal/Athletic Director, reported Smart Balance growth in all classrooms but 8<sup>th</sup> grade math was down 1%.

Mr. Austin reported spring sports was very successful. The high school baseball team placed second in State. The high school softball team made it to state but fell short of the trophy round. High school track had several advanced to the state meeting with several of the athletes placing. The high school soccer team advanced to state and didn't advance past the first round.

Important Dates

- |           |        |                |         |
|-----------|--------|----------------|---------|
| • July 23 | Monday | Budget Hearing | 5:30 PM |
| • July 23 | Monday | Board Meeting  | 7:00 PM |

Consent Agenda

Director Rice moved, Director Maldonado seconded, to approve the Consent Agenda which included the following:

- H. County Treasurer's Report
- I. Minutes of Regular Meeting – May 21, 2018
- J. Payroll Check No. 330647 through Check No. 330689 Totaling \$819,437.86.
- K. General Fund Check No. 330690 through Check No. 330789 Totaling \$299,361.00.
- L. Capital Projects Check No. 330790 through Check No. 330795 Totaling \$56,252.97.
- M. ASB Fund Check No. 330796 through Check No. 330821 Totaling \$25,895.04.
- N. Administration/District Contracts

Motion carried 3-0.

Business & Finance

Graduation Date for 2019

Director Rice moved, Director Maldonado seconded, to approve the high school graduation date of Friday, June 7<sup>th</sup>, 2019. Motion carried 3-0.

Policies – First Reading – No Action

- Policy/Pro 1105 Director Districts
- Policy 2170 Career and Technical Education
- Policy 2336 Required Observances
- Policy 2413 Equivalency Credit for Career and Technical Education courses
- Policy/Pro 3115 Homeless Students
- Policy/Pro 3116 Students in Foster Care
- Policy/Pro 3220 Freedom of Expression
- Policy/Pro 3520 Student Fees, Fines, or Changes
- Policy/Pro 5010 Nondiscrimination and Affirmative Action
- Policy/Pro 5406 Leave Sharing
- Policy/Pro 6700 Nutrition, Health, and Physical Fitness

WIAA 2018-19 Membership

Director Rice moved, Director Maldonado seconded, to approve the WIAA 2018-19 membership. Motion carried 3-0.

AVID Middle School Travel

Director Rice moved, Director Maldonado seconded, to approve the AVID Middle School trip to Anaheim, CA June 27<sup>th</sup> through July 1, 2018. The following middle school staff attended the AVID conference.

- Greg Austin
- Todd Phillips
- Jackie Hentges

## Minutes of Regular Meeting

June 25, 2018

Page 3

- Kelly Brown
- Kyona Cavadini
- Irv Smith
- Susan Varrelman
- Deb LaMoreaux
- Travis Todd
- Heather Cochrane
- Valerie Sarratt
- Jill Simmons

Motion carried 3-0.

### Contracts

Director Rice moved, Director Maldonado seconded, to approve all contracts as presented.

1. 2018-19 ESD Email Archiving
2. 2018-19 ESD Network System Support
3. 2018-19 ESD Title 1 Director Services
4. 2018-19 ESD Crisis Management
5. 2018-19 ESD Speech Language Pathologist
6. 2018-19 ESD Language Acquisition Cooperative
7. 2018 ESD School Nurse Case Management May-June
8. 2018-19 EPIC Lunch/Snack

Motion carried 3-0.

### 2018-19 Dress Code

Director Rice moved, Director Maldonado seconded, to approve the 2018-19 with slight changes. Copies of the 2017-18 Dress Code along with 2018-19 Dress Code were provided to compare the differences.

Motion carried 3-0.

### Certificated Staff – None

### Classified Staff

Director Rice moved, Director Maldonado seconded, to approve the following classified staff resignation and hiring.

- Nancy Angel Talavera – HS Paraprofessional – Resignation
- David Rossman – Custodian - Resignation
- Estella Martinez – Elementary Secretary –Replace Jessica Garcia
- Krisel Najera – Migrant/Bilingual Secretary – Replace Gabriela Reynoso

Motion carried 3-0.

### Coaching Staff

Director Rice moved, Director Maldonado seconded, to approve coaching staff resignation and hiring as presented.

- Brandie Ehlenbach – Resignation –Cheer Coach
- Girls Varsity Basketball - Stephanie Schertenleib
- Whitney Anson – Cheer Advisor

Fall Coaches

High School Football

Jake Johanson	HS Head Coach
Travis Todd	HS Asst. Coach
Eric Hersman	HS Asst. Coach

High School Volleyball

Marcy Boesel	HS Head Coach
Alicia Foyle	HS Asst Coach
Kari Knowlton	HS Asst Coach

High School Girls Soccer

Alejandro Sanchez	HS Head Coach
Rafael Sanchez	HS Asst. Coach

High School Cross Country

Kelly Brown	HS Head Coach
Kyle Woelber	HS Asst Coach

Middle School Football

Irv Smith	MS Head Coach
Dan Vassar	MS Asst Coach

Middle School Volleyball

Jackie Hentges	MS Head Coach
Amy Becker	MS Asst Coach

Cheer Coach

Whitney Anson	Head Coach
---------------	------------

Motion carried 3-0.

Executive Session

None

Adjournment

There being no further business to discuss, the meeting adjourned at 7:17 p.m.

\_\_\_\_\_  
BOARD CHAIRMAN

\_\_\_\_\_  
SECRETARY TO THE BOARD

\_\_\_\_\_  
DATE

\_\_\_\_\_  
DATE

---

DATE

DATE

Brewster School District  
Regular Board Meeting  
July 23, 2018

Call to Order

The meeting was called to order at 7:00 p.m., with Chairman Becker leading the flag salute.

Board members present: Don Becker, Hector Aparicio and Peggy Rice.

Staff present: Eric Driessen, Superintendent/Secretary to the Board; and Debbie Riggan, Recording Secretary.

Additions & Deletions

None

Reports

Budget

Janette Bumgarner, Business Manager, gave an overview of the 2017-18 current budget and provided ending fund balances as of June.

- General Fund           \$ 3,527,822
- Capital Projects       \$16,062,070
- Debt Service           \$ 362,189
- ASB                     \$ 334,449
- Transportation         \$ 52,033

Ms. Bumgarner mentioned the resolution that is being presented for approval that transferred \$100,000 from the General Fund to the Transportation Fund to purchase a new bus.

Superintendent

Superintendent Driessen shared the district received the 21<sup>st</sup> Century Grant with the Boys & Girls Club and will receive \$200,000 per year for the next 5 years.

### Important Dates

- August 14                      Tues.                      Sports Night                      6PM
- August 15                      Wed.                      HS Football Begins
- August 20                      Mon.                      Volleyball/Soccer/Cross Country Begins
- August 22                      Wed.                      Freshman Orientation                      2PM
- August 22                      Wed.                      New Staff/Sub Orientation                      9AM
- August 23                      Thurs.                      Bear Day
- August 27                      Mon.                      Staff First Day
- August 27                      Mon.                      Board Meeting                      7PM
- August 29                      Wed.                      First Day of School

### Consent Agenda

Director Aparicio moved, Director Rice seconded, to approve Consent Agenda which included the following:

- County Treasurer's Report

Regular Board Meeting

July 23, 2018

Page 2

- Minutes of Regular Meeting – June 25, 2018
- Comp Tax Check No. 330822 through Check No. 330823 Totaling \$896.93.
- Comp Tax Check No. 330824 through Check No. 330824 Totaling \$3.62.
- Payroll Check No. 330825 through Check No. 330841 Totaling \$877,175.72.
- Capital Projects Check No. 330842 through Check No. 330842 Totaling \$1,777,075.92.
- General Fund Check No. 330843 through Check No. 330924 Totaling \$115,286.10.
- Capital Projects Check No. 330914 through Check No. 330917 Totaling \$16,935.32.
- ASB Fund Check No. 330918 through Check No. 330924 Totaling \$3,057.22.

Motion carried 3-0.

### Business & Finance

#### Budget Resolution 6-17/18 2018-19 Budget

Director Rice moved, Director Aparicio seconded, to approve Budget Resolution 6-17/18 to approve the 2018-19 Budget. Motion carried 3-0.

#### Resolution 7-17/18 General Fund Transfer to Transportation Vehicle Fund

Director Rice moved, Director Aparicio seconded, to approve the General Fund Transfer of \$100,000 to the Transportation Vehicle Fund. Motion carried 3-0.

#### Policy Review – Second Reading

Director Rice moved, Director Aparicio seconded, to approve the following policies for second reading.

Policy/Pro	1105	Director Districts
Policy	2170	Career and Technical Education
Policy	2336	Required Observances
Policy	2413	Equivalency Credit for Career and Technical Education
Policy/Pro	3115	Homeless Students
Policy/Pro	3116	Students in Foster Care
Policy/Pro	3220	Freedom of Expression
Policy/Pro	3520	Student Fees, Fines, or Changes
Policy/Pro	5010	Nondiscrimination and Affirmative Action

Policy/Pro 5406 Leave Sharing  
Policy/Pro 6700 Nutrition, Health, and Physical Fitness

Motion carried 3-0.

Policy Review – First Reading – No Action

Policy 5000 Table of Contents  
Policy 5410 Holidays  
Policy 6000 Table of Contents  
Policy 6000 Program Planning, Budget Preparation, Adoption & Implementation  
Policy 6100 Revenues From Local, State and Federal Sources  
Procedure 6100P Procedure-Revenues from Local, State and Federal Sources

Minutes of Regular Meeting  
July 23, 2018  
Page 3

Chartwells Contract

Director Aparicio moved, Director Rice seconded, to approve the Chartwell's agreement for 2018-19.

Motion carried 3-0.

2018-19 Board Meeting Dates

Director Rice moved, Director Aparicio seconded, to approve the 2018-19 board meeting dates.  
Motion carried 3-0.

Board Workshops

Director Aparicio moved, Director Rice seconded, to approve board workshops prior to each regular scheduled board meeting. Motion carried 3-0.

2018-19 Schedule A – Salary Schedule for Classified Staff

Director Rice moved, Director Aparicio seconded, to approve the 2018-19 Salary Schedule for classified staff. Motion carried 3-0.

Surplus Meat Slicer

Director Aparicio moved, Director Rice seconded, to approve placing the commercial meat slicer on surplus. Motion carried 3-0.

Fall Sports Schedules

Director Rice moved, Director Aparicio seconded, to approve fall sports schedules as presented.  
Motion carried 3-0.

Personnel

Certificated Staff – None

Classified Staff



Director Aparicio moved, Director Rice seconded, to approve employing the following classified staff.

- Krisel Najera – Migrant Records Clerk
- Araceli Lopez – Home Visitor

Motion carried 3-0.

Coaches – None

Executive Session RCW42.20.110 0- None

Minutes of Regular Meeting

July 23, 2018

Page 4

Adjournment

There being no further business to discuss, the meeting adjourned at 7:18 p.m.

---

BOARD CHAIRMAN

---

SECRETARY TO THE BOARD

---

DATE

---

DATE

Brewster School District  
 Regular Board Meeting  
 August 27, 2018

Call to Order

The meeting was called to order at 7:00 p.m., with Chairman Becker leading the flag salute and welcoming staff.

Board members present: Don Becker, Hector Aparicio, Mario Camacho, Peggy Rice and Maria Maldonado.

Staff present: Eric Driessen, Superintendent/Secretary to the Board; Debbie Riggan, Recording Secretary; Janette Bumgarner, Business Manager; Klancy Allen, Business Manager Intern; Greg Austin, Middle School Principal; Dianne Johnson, Special Programs; Tiffany Woelber, Middle School Counselor; Dean Busching, HS Language Arts Teacher; and Miranda Hernandez, Middle School Counselor.

#### Additions & Deletions

None

#### Reports & Presentations

##### Budget

Janette Bumgarner, Business Manager, gave an overview of the July financials. She reported the 2017-18 enrollment was steady with the regular decreases in December and January. The average FTE for the year was 952 which includes the alternative students. This is 7% over our projections. Ms. Bumgarner provided the ending fund balances of the various accounts.

- General Fund \$ 3,512,556
- Capital Projects \$14,292,651
- Debt Service \$ 370,197
- ASB \$ 334,400
- Transportation \$ 152,107

#### Public Comment

None

#### Administrators/District Staff

##### Middle School

Greg Austin, Middle School Principal, reported the middle school has 232 students enrolled which is up from the 2017-18 school year.

He stated his staff had their retreat in Chelan and all middle school staff attended.

##### Athletics

Mr. Austin stated the district is following the index number of 150 for outside athletic practices. Should the area remain smoke filled on Friday, our game will be moved to Almira Coulee Hartline.

##### Superintendent

Eric Driessen, Superintendent, reported the high school and elementary had their retreats last week. The district is seeking an individual to work with the 21<sup>st</sup> Century Grant/Boys & Girls Club.

#### Minutes of Regular Meeting

August 27, 2018

Page 2

#### Important Dates

- August 27 Mon. Staff First Day
- August 29 Wed. First Day of School
- September 24 Mon. Board Meeting 7PM

#### Curriculum & Instruction

### Review Health/Sex Ed/HIV Curriculum

Tiffany Woelber, MS Counselor, shared information on the Health/Sex Ed/HIV curriculum stating the survey is part of the grant and is specifically for middle school students. The school nurse does a portion of the curriculum with 4<sup>th</sup> & 5<sup>th</sup> grade students. She stated parents may opt out of this program. The middle school health class takes place during PE, Health, Music or Enrichment classes.

Superintendent Driessen said the counselors have created a syllabus for each grade level. The counselors used several different curriculum to develop their syllabus. Superintendent Driessen commented he is very confident in our ladies/counselors. The syllabus & curriculum are available for viewing upon request.

### Consent Agenda

Director Aparicio moved, Director Maldonado seconded, to approve Consent Agenda which included the following:

- County Treasurer's Report
- Minutes of Budget Hearing – July 23, 2018
- Minutes of Regular Meeting – July 23, 2018
- Payroll Check No. 330949 through Check No. 330978 Totaling \$791,826.80.
- General Fund Check No. 330979 through Check No. 331046 Totaling \$316,622.94.
- Capital Projects Check No. 331047 through Check No. 331057 Totaling \$1,281,714.42.
- ASB Fund Check No. 331058 through Check No. 331061 Totaling \$659.10.
- General Fund Check No. 331062 through Check No. 331065 Totaling \$12,017.42.
- General Fund Check No. 331066 through Check No. 331066 Totaling \$4,560.00.

Motion carried 5-0.

### Business & Finance

#### BEA

Dean Busching extended his appreciation for the BEA negotiations. He stated there has been many thank you's for the negotiations outcome.

#### BEA Agreement – Updated

Director Rice moved, Director Aparicio seconded, to approve the BEA Agreement with the updated language. Motion carried 5-0.

#### Coaches Agreement

Director Aparicio moved, Director Camacho seconded, to approve the Coaches Agreement with a 4% increase. Motion carried 4-0.

### Minutes of Regular Board Meeting

August 27, 2018

Page 3

#### Real Life Lease

Director Aparicio moved, Director Maldonado seconded, to approve the Real Life lease renting space for the 2018-19 school year. If the lease becomes a problem, the lease will be cancelled. Motion carried 5-0.

#### Policy Review

Director Rice moved, Director Camacho seconded, to approve the following policies for final reading.

Policy                      5000                      Table of Contents

Policy	5400	Holidays
Policy	6000	Table of Contents
Policy	6000	Program Planning, Budget Pre, Adoption & Implementation
Policy/Procedure	6100	Revenues from local, state and federal sources

Motion carried 5-0.

Certificated Substitute List

Director Aparicio moved, Direct Rice seconded, to approve the certificated substitute list as presented.

Kevin Bergstrom	William Bosch	Betty Hentges
Angela Brown	Valerie Burgett	Ruth Joyner
Gary Driessen	Nicholas Hatch	Alexis Madden
Mary McHugh	Patricia Phillips	Miriam Porterfield
Nancy Puhich	Wayne Ricarte	Theodore Shook
Sherry Siewert	Brooks Smith	Patti Troutman
Neil Wentz		

Motion carried 5-0

Classified Substitute List

Director Maldonado moved, Director Rice seconded, to approve the classified substitute list as listed.

Angelita Bastidas Guzman - Para	Julie LaMar - Para	Eric Llamas - Para
Guadalupe Angel Martinez -Para	Ross Carmack-Custodian	Vince Hogan - Custodian
Hirda Chen – Cook	Maria Esquivel - Cook	Juan Guzman - Cook
Sydney Driessen - Nurse		

Motion carried 5-0.

Contracts

Director Aparicio moved, Director Camacho seconded, to approve the ESD VOIP Phone Assistance contract. Motion carried 5-0.

Certificated Staff

None

Classified Staff

Director Camacho moved, Director Rice seconded, to approve the classified staff as presented.

- Sandra “Ruby” Britt – Paraprofessional – Resignation
- Rene Shaw – Cook – Resignation
- Jenny Piechalski – New Hire
- Lisa Royslance – Para – New Hire

Minutes of Regular Meeting

August 27, 2018

Page 4

- Angela Brown – Sped Para – New Hire
- Ross Carmack – Custodian
- Jasmine Hernandez – ELL Para

Motion carried 5-0.

Adjournment

There being no further business to discuss, the meeting adjourned at 7:30 p.m.

---

DATE

---

DATE

Brewster School  
District Regular Board  
Meeting September 24,  
2018

Call to Order

The meeting was called to order at 7:00p.m., with Chairman Becker leading the flag salute and welcoming guests.

Board members present: Don Becker, Peggy Rice and Maria Maldonado

Staff present: Eric Driessen, Superintendent; Debbie Riggan, Recording Secretary; Klancy Allen, Business Manager; Linda Dezelle, High School Principal; Greg Austin, Middle School Principal; Lynnette Blackburn, Elementary School Principal; Garrett Grant, Elementary Asst. Principal; Dianne Johnson, Special Programs Director; Roger Joyner, Tech Director; Russell Rosco, Business Teacher; Amy Stennes, HS Counselor, and Rebekah Tollfeldt, Elementary Teacher.

Student: Betty Martinez, HS ASB President

Additions & Deletions

None

Reports

Budget

Klancy Allen, Business Manager, provided the board with preliminary budget numbers and stated these will change as the 2017-18 budget is finalized.

- General Fund           \$ 3,856,375
- Capital Projects       \$11,090,050
- Debt Service           \$ 378,924
- ASB                     \$ 340,056
- Transportation         \$ 235,461

Ms. Allen stated revenues are high than expected at this time. Actual 2017-18 actual budget figures will be presented at the October regular board meeting.

Public Comment

None

Elementary

Lynnette Blackburn, Elementary Principal, reported the elementary school had their Open House in the evening on Monday, August 27th. She stated parents commented they like having the Open House prior to the start of school so students knew where their classroom and lockers were prior to the first day of school. Mrs. Blackburn shared field trips in September. Fifth grades went to the Salmon Derby, 4th grades to Chief Joe Dam and Kindergarten will be visiting Rubio Orchards this week.

Mrs. Blackburn gave a shout out to football kids stating one of our staff members fell and they assisted her in getting up. The football kids were very respectful and kind to our employee.

Garrett Grant, Assistant Principal, stated elementary students have completed the Dibbles test, except for the 5th grade students. Mr. Grant shared Joan Pauley, OSPI Trainer will be coming to the district in

October.

#### High School

Linda Dezellem, High School Principal, announced Growth Goal meetings with the teachers will begin soon. She stated the high school had their first Super Study Saturday in September. Mrs. Dezellem shared there is a large freshman class with 87 students.

#### Special Programs

Dianne Johnson reported she has been finishing up grants. She announced the district will have another Consolidated Program review this year. She will attending a meeting in Pasco for a CPR meeting. She stated she has been working on paraprofessional schedules.

Ms. Johnson stated at the October PAC meeting, they will introduce new staff and shared the Brewster Police Department will have an officer on hand at each meeting this year.

#### Middle School

Greg Austin, Middle School Principal, stated the middle school is off to a great start. He commented on how polite and respectful the incoming 6<sup>h</sup> grade students are. He had Open House and stated more than 30 students were in attendance.

Mr. Austin gave a shout out of Marcy Boesel and her volleyball team have been going to the Boys & Girls Club once per week to help out.

Mr. Austin shared KREM 2 News may Tail Gate the Brewster – Liberty Bell game. Individuals may vote many times.

#### Technology

Roger Joyner, Technology Director, informed the board the district switched from Ednectics to the ESD phone system. The transition was not as smooth as anticipated.

Mr. Joyner shared he is currently working on the E-Rate application and is applying for Access Point. Access Point will allow wireless for every room. He stated the district will hire another part time person from the ESD.

#### Superintendent

Eric Driessen, Superintendent, gave a shout out to the grounds keeper. Mr. Driessen has received several positive comments on how nice the school grounds look.

Superintendent Driessen shared the district hired Jamie Sluys for the 21<sup>st</sup> Century/Boys & Girls Club Grant. Mrs. Blackburn has been assisting Jamie until he settles in the district.

Superintendent Driessen stated the CPR review that is required again this year is a very time consuming review.

Important Dates

- |              |        |               |        |
|--------------|--------|---------------|--------|
| • October 1  | Monday | PAC Meeting   | 6:30PM |
| • October 22 | Monday | Board Meeting | 7:00PM |

Curriculum & Instruction

Amy Stennes, Student Support along with presented information on HOPES -Helping Our Peers Engage Successful. Mrs. Stennes took 10-12 students last spring to the HOPES Conference. The HOPES program is student driven and teaches responsibilities and awareness about suicide. She stated suicide is a difficult topic and within one day at the conference, the awareness was incredible.

Betty Martinez, senior student, attended the HOPES conference. At the training, she said they were so scared. Just last spring, she lost one of our students to suicide. The HOPES conference helped with warning sign and provided facts. The students who attended the conference made a poster with their class, simply letting students feel their teachers and classmates are here for them.

Consent Agenda

Director Rice moved, Director Maldonado seconded, to approve the Consent Agenda which included the following:

- A. County Treasurer's Report
- B. Minutes of Regular Meeting-August 27, 2018
- C. Payroll Check No.331067 through Check No. 331071; Check No. 331160 through Check No. 331177; Check No. 331178 through Check No. 331201 Totaling \$891,991.05.
- D. General Fund Check No. 331072 through Check No. 331140 Totaling \$127,516.37.
- E. Capital Projects Check No. 331141 through Check No. 331146 Totaling \$1,949,840.05.
- F. ASB Fund Check No. 331147 through Check No. 331158 Totaling \$4,024.19.
- G. Private Purpose Fund Check No. 331159 through 331159 Totaling \$1500.00.
- H. 2018-19 Staff Assignments
- I. 2018-19 PAC Meeting Dates
- J. 2018-19 Music Activities Schedule

Motion carried 3-0.

Contracts

Director Maldonado moved, Director Rice seconded, to approve all contracts as presented.

2018-19 Certificated Contracts

- 1.\*Extended Day/Supplemental/Stipend Contracts
- 2.\*ESD – Business Manager
- 3.\*ESD 105 EPIC Agreement
- 4.\*EPICMOU
- 5.\*EPIC Transportation
- 6.\*PSE Language Agreement

Motion carried 3-0.



Minutes of Regular Meeting

Certificated Staff

Director Rice moved, Director Maldonado seconded, to approve all certificated staff as presented.

- Megan Webb Langley- Emergency Substitute
- Steve Daniell –Emergency Substitute
- Liberty "Libby" Harrison-Emergency Substitute

Motion carried 3-0.

Classified Staff

Director Maldonado moved, Director Rice seconded, to approve all classified staff as presented.

- Edgar Arellana – ELL Para – new hire
- Jamie Sluys – Para/2P<sup>1</sup> Century – new hire
- Maria Esquivel – Cook –new hire full time
- Teresa Flick –Para Substitute
- Rebecca Bennett –Para Substitute

Motion carried 3-0.

Adjournment

There being no further business to discuss, the meeting adjourned at 7:40p.m.

\_\_\_\_\_  
CHAIRMAN OF THE BOARD

\_\_\_\_\_  
SECRETARY TO THE BOARD

\_\_\_\_\_  
DATE

\_\_\_\_\_  
DATE



Brewster School District  
Regular Board Meeting  
October 22, 2018

Call to Order

The meeting was called to order at 7:00 p.m., with Chairman Becker leading the flag salute and welcoming guests.

Board present: Don Becker, Hector Aparicio, Mario Camacho, Peggy Rice and Maria Maldonado.

Staff present: Eric Driessen, Superintendent; Debbie Riggan, Recording Secretary; Klancy Allen, Business Manager; Linda Dezelle, HS Principal; Greg Austin, MS Principal/Athletic Director; Lynnette Blackburn, ES Principal; Garrett Grant, ES Asst. Principal; Dianne Johnson, Special Programs Director; Russell Rosco, HS Business Teacher and Kyona Cavadini, MS Teacher.

Additions & Deletions

Add: 7D Contracts

- ESD Desk top Support
- ESD Accreditation

Deletions:

- Executive Session – Cancel

Reports

Klancy Allen, Business Manager, informed the board the 2017-18 budget year has been finalized. The average enrollment for the 2017-18 school year was 939.09. The district had set the budget based on 882 FTE.

Ms. Allen provided ending fund balances for all funds as follows:

- General Fund           \$ 3,862,494
- Capital Projects       \$11,083,162
- Debt Service           \$ 378,924
- ASB                     \$ 340,056
- Transportation       \$ 235,461

Public Comment

None

Elementary

Garrett Grant, Elementary Assistant Principal, informed the board that letters would be mailed to parents of students in grades K-5 for students missing 10% or more of school days. The parent(s) are to sign and return the letter to the elementary office.

Mr. Grant reported Shanna Brooks, ESD 171, was at the elementary today working with teachers on writing. He mentioned conferences will be next week. He commented on our two teachers participating in Fellows Meetings. Amy Becker and Tram Hiltz will have four more meetings this year.

Page 7  
Dianne Johnson, Special Programs, reported ESL Nigh Classes will begin on November 13 through March 26<sup>th</sup> from 6:30- 8:00 p.m. The first Love & Logic class will be on December 7<sup>th</sup> and 8<sup>th</sup>.

Ms. Johnson shared Mr. Johanson, Special Ed teacher, took kids to the job fair at the Agri-plex in Okanogan. Three students were excited and interested so Mr. Johanson plans to take them to the job corp in Curlew.

### High School

Linda Dezellem shared she has completed the Carl Perkins Grant to be approved later in the meeting. The Carl Perkins Grant has specific guidelines for using the grant dollars.

Mrs. Dezellem stated approximately 30 students attended the job fair in Okanogan. She reported there is currently about 46 seniors on track to graduate along with a few ALE students who will transfer back to the high school. There is currently 4 students who need to pass the math test.

Mrs. Dezellem stated all 9-12 students are required to take the STAR Test.

### Middle School

Greg Austin, Middle School Principal/Athletic Director, congratulated his middle school staff and students for receiving the School of Distinction Award. Mr. Austin stated 5 teachers from Waterville visited our middle school classrooms recently.

Mr. Austin stated the middle school language arts teachers are working towards Standard Based Grading.

He reported Susan Varrelmen, Science teacher and Deb LaMoreaux, Assessment Coordinator, took 20 6<sup>th</sup> graders to the University of Seattle to tour the university.

Mr. Austin announced the After's Program is up and running throughout the district.

### Athletics

Mr. Austin announced the high school volleyball team will play in Royal City on Thursday, October 25<sup>th</sup>. If they win, they will play again in Royal City on Thursday, November 1<sup>st</sup>. He shared State Volleyball will be held in Yakima.

Mr. Austin praised Coach Kelly Brown and Asst. Coach Kyle Woelber. Mr. Austin announced the Cross Country team advanced to the state meet. This is the first time for cross country to qualify for State since Brewster has had a cross country team.

Mr. Austin shared the high school girls soccer team will play at home Thursday, October 30<sup>th</sup> at 4p.m. and need to win to advance to playoffs.

Mr. Austin stated the middle school volleyball and football students had great seasons. Middle school boys' basketball has started and has 45 kids turning out.

Eric Driessen, Superintendent, informed the board of conferences starting next week. On Wednesday, it will be a regular day. Thursday will go from noon to 8 p.m. and Friday will be another regular day. There is no school on these three days.

Superintendent Driessen, praised Greg Austin and Linda Dezellem and staff for their School of Distinction Awards. This is two in a row for the middle school. The high school has received this award 6 out of the last 7 years.

Superintendent Driessen shared information on the Mathematics Evaluation Brief for the 2017-18 school year. This evaluation is conducted by an outside evaluator, Janet Gordon of Kauffman & Associates Inc. Ms. Gordon interviewed math teachers all over the state and used assessment scores, surveys and classroom work. Once Ms. Gordon reviewed the data, Ben Garcia was recognized for his knowledge of math, his implementation of professional learning and how he applied Knowledge and Skills Learned along with his Influence on Student Achievement.

#### Important Dates

- |                  |         |                                      |
|------------------|---------|--------------------------------------|
| • Oct. 31-Nov. 2 | Wed-Fri | Conferences - No School              |
| • November 5     | Monday  | PAC Meeting 6:30 PM                  |
| • November 12    | Monday  | Veterans Day-No School               |
| • November 14-17 | Wed-Sun | WSSDA Conference                     |
| • November 21-23 | Wed-Fri | Thanksgiving-Early Release/No School |
| • November 27    | Monday  | Board Meeting 7:00 PM                |
| • November 28    | Wed.    | Child Find 3:00 – 6:30 PM            |

#### Consent Agenda

Director Rice moved, Director Aparicio seconded, to approve Consent Agenda which included the following:

- County Treasurer's Report
- Minutes of Regular Meeting – September 24, 2018
- Comp Tax Check No. 331202 through Check No. 331203 Totaling \$1,019.54.
- General Fund Check No. 331204 through Check No. 331204 Totaling \$6,630.40.
- Payroll Check No. 331205 through Check No. 331246 Totaling \$919,709.66.
- General Fund Check No. 331247 through Check No. 331342 Totaling \$199,115.10
- Capital Projects Check No. 331343 through 331348 Totaling \$983,313.92.

Minutes of Regular Meeting

October 22, 2018

Page 4

- ASB Fund Check No. 331349 through Check No. 331374 Totaling \$11,555.56.
- General Fund Check No. 331375 through Check No. 331377 Totaling \$126.15.
- General Fund Check No. 331378 through Check No. 331378 Totaling \$2,082.85.
- MS & HS Basketball Schedules

Motion carried 5-0.

#### Highly Capable Plan

Director Aparicio moved, Director Camacho seconded, to approve the Highly Capable Plan. Motion carried 5-0.

#### Perkins Grant

Director Aparicio moved, Director Maldonado seconded, to approve the Carl Perkins Grant. Motion carried 5-0.  
Minutes of Regular Meeting  
September 24, 2018

Page 9  
Property Purchase

Director Rice moved, Director Aparicio seconded, to approve the purchase of 6 acres (\$235,000) from Ike Vallance. The property is located just north of the current bus garage and west to the apartments on Seventh Street. Motion carried 5-0.

ESD Contract

Director Camacho moved, Director Maldonado seconded, to approve the ESD Differentiation Training contract. Motion carried 5-0.

Co-op Agreement with Pateros for Wrestling

Director Maldonado moved, Director Camacho seconded, to approve the co-op agreement with Pateros School District for Wrestling. Motion carried 5-0.

Student Travel

Director Aparicio moved, Director Rice seconded, to approve student overnight travel for athletic playoffs. Motion carried 5-0.

Policies and Procedures – First Reading – No action

Policy	#1440
Policy/Procedure	#2190 & 2190P Highly Capable Program
Policy/Procedure	#3115 & 3115P Homeless Students – Enrollment Rights & Service
Policy/Procedure	#3122 & 3122P Excused and Unexcused Absences
Policy	#3143 District Notification of Juvenile Offenders
Policy/Procedure	#3144 & 3144P Release of Information Concerning Student Sexual & Kidnapping Offenders
Policy/Procedure	#3241 & 3241P Classroom Management, Discipline & Correction Action
Policy/Procedure	#3413 & 3413P Student Immunization & Life Threatening Health Conditions
Policy/Procedure	#3414 & 3414P Infectious Diseases
Policy/Procedure	#3416 & 3416P Medication at School
Policy/Procedure	#3420 & 3420P Anaphylaxis Prevention and Response

Minutes of Regular Meeting

October 22, 2018

Page 5

Policy/Procedure	#5010 & 5010P Nondiscrimination & Affirmative Action
Policy/Procedure	#6114 & 6114P Gifts & Donations
Policy/Procedure	#6210 & 6210P Purchasing: Authorization and Control
Policy/Procedure	#6220 & 6220P Bid Requirements
Policy/Procedure	#6500 & 6500P Risk Management
Policy	#6610 Video Surveillance
Policy	#6630 Driver Training & Responsibility

Personnel

Certificated

None

Classified

Director Aparicio moved, Director Camacho seconded, to approve the following classified substitutes.  
Minutes of Regular Meeting  
September 24, 2018  
Page 10  
Motion carried 5-0.

Winter Coaches

Director Aparicio moved, Director Rice seconded, to approve the winter coaches as listed.

Winter Athletic Coaches – Action

**Boys Basketball**

Tim Taylor – Head Coach  
Rick Miller – Assistant  
Eric Hersman – C Team (if numbers allow)

**Girls Basketball**

Stephanie Schertenleib– Head Coach  
Kristina Gebbers– Assistant  
Raf Guzman – C Team (if numbers allow)

**Wrestling – Combine with Pateros**

**Junior High Boys**

Michael Taylor – 8<sup>th</sup> Grade  
Kyle Woelber – 7<sup>th</sup> Grade  
Dan Vassar – C Team (if numbers allow)

**Junior High Girls**

Todd Phillips – 8<sup>th</sup> Grade

Minutes of Regular Meeting  
October 22, 2018  
Page 6

Nancy Rios – 7<sup>th</sup> Grade

**Winter Cheer Advisor**

Whitney Anson  
Motion carried 5-0.

Executive Session

None

There being no further business to discuss, the meeting adjourned at 8:00 p.m.

\_\_\_\_\_  
BOARD CHAIRMAN

\_\_\_\_\_  
SECRETARY TO THE BOARD

\_\_\_\_\_  
DATE

\_\_\_\_\_  
DATE

Brewster School District  
Regular Board Meeting  
November 26, 2018

Call to Order

The meeting was called to order at 7:00p.m., with Chairman Becker leading the flag salute and welcoming guests.

Board members: Don Becker, Hector Aparicio, Peggy Rice, Mario Camacho and Maria Maldonado.

Staff present: Eric Driessen, Superintendent/Secretary to the Board; Debbie Riggan, Recording Secretary; Klancy Allen, Business Manager; Linda Dezellem, HS Principal; Greg Austin, MS Principal; Lynnette Blackburn, Elementary Principal; Garrett Grant, Asst. Elementary Principal; Roger Joyner and Dean Busching.

Guests: Shawn O'Connell

Additions & Deletions

Add: 8B Classified  
Kristian Harlow – Resignation  
Esmeralda Ramirez – Volunteer

Budget

Klancy Allen, Business Manager, reported enrollment is up compared to last year.

Ms. Allen stated the district revenues is approximately 16%, while expenditures are at 15%. She reported the district is financially where we should be for this time of year.

The district purchased a new bus which should arrive in the spring.

Public Comment

Dean Busching, High School Language Arts teacher, inquired about the status of GEAR UP. He asked if the district was going to move forward with GEAR UP and if classes will be added. He stated the senior class of 2019 feels left out, missing the college visits that GEAR UP provided in the past. Mr. Busching stated the senior class feels neglected.



Superintendent Driessen responded GEAR UP is a building decision and questions are better answered by the building principal.

Page 12

Mr. Busching inquired about the incentive to keep teachers in the district. He mentioned this topic was brought to the board last summer since the district gives teachers a stipend for early notification (February) if they plan to leave. Mr. Busching would like to see stipends given to new teachers as an incentive to stay in the district longer than a couple of years.

Reports

## Minutes of Regular Meeting

November 26, 2018

Page2

### Elementary

Garrett Grant, Asst. Elementary Principal, shared the Department of Conservation came to the elementary and taught the kids about wind, water, and erosion.

On November 28th, Child Find will take place at the elementary from 4-6 p.m. Dan Vassar, 4th grade teacher, who is in the process of working towards his administration degree, is heading up the Book Study.

Mr. Grant stated on November 30th, Family Health Center will come discuss dental hygiene with the students. The PUD will come speak to the 4th graders on the topic of River of Power.

### High School

Linda Dezellem, High School Principal, shared she has been working on the building school wide plan with Judi Jensen. She provided the board with a handout showing School Improvement High School Indicators which was broke out by graduation rate 50%; Proficiency English Language Art & Math Proficiency 30%; Attendance, Dual Credit, 9<sup>h</sup> Grade on Track 5%; and English Language Learners 5%.

### Special Programs

Dianne Johnson, Special Programs Director, announced the District Child Find will take place on Wednesday, November 28<sup>h</sup> beginning at 3:00 -6:30PM.

She announced on Monday, December 3 is the next PAC meeting. Roger Joyner, Tech Director, will be present to speak with parents on internet safety. Another topic of discussion will be Mindfulness Wellness.

Mrs. Johnson stated the elementary concert is on December 5th and the first Love and Logic has 28 parents registered.

### Middle School

Greg Austin, Middle School Principal, reported his staff gave the IEB's test to middle school students prior to Thanksgiving break. Changes have been made where only one teacher may log in to grade tests.

Mr. Austin stated is pleased with the middle school kids that they are a great bunch of kids.

He shared the 6-12 concert is on Wednesday, December 12th.

### Athletics

Mr. Austin reported the high school boys basketball team has 36 boys turning out and the high school girls' basketball team and 40 girls participating. He shared he has been working on scheduling some C Squad games and currently has 9 games confirmed.

Minutes of Regular Meeting

November 26, 2018

Page3

Wrestling Co-Op

Mr. Austin shared the district currently has 8 wrestlers but 5 are X'd this week. Mr. Austin stated he has been in contact with the Pateros Wrestling Coach and has been pleased with the report on our athletes participating with Pateros.

Fall Sports

Mr. Austin announced the high school volleyball team placed 5<sup>th</sup> at State Volleyball, He shared the high school football team fell short to Napavine, but Napavine is playing for the championship.

Technology

Roger Joyner, Technology, reported they are working on access points for the elementary school and on Erate. He will present Erate recommendations to the board in January.

Superintendent

Superintendent Driessen informed the board, the construction is still running on schedule. The building is almost totally enclosed. Next spring or summer windows will need to be replaced. There was an error in the roofing construction that was caught and being corrected.

Important Dates

- December 3 Monday PAC Meeting 6:30PM
- December 5 Wednesday Kinder- 5<sup>h</sup> music concert 6:00PM
- December 12 Wednesday 6-12 Music Concert 6:00PM
- December 17 Monday Board Meeting 7:00PM
- December 21 Wednesday Early Release – Christmas 11:00 AM
- January 7 Monday School Resumes

Consent Agenda

Director Rice moved, Director Aparicio seconded, to approve Consent Agenda which included the following:

- County Treasurer's Report
- Minutes of Regular Meeting – October 22, 2018
- Payroll Check No. 331379 through Check No. 331429 Totaling \$928,460.29.
- General Fund Check No. 331430 through Check No. 331527 Totaling \$237,241.07.
- Capital Projects Check No. 331528 through Check No. 331533 Totaling \$1,145,545.28.
- ASB Fund Check No. 331534 through Check No. 331549 Totaling \$11,433.87.
- Private Purpose Fund Check No. 331550 through No. 331550 Totaling \$1,000.00.

Motion carried 5-0.

Business & Finance

Alternative School – School Improvement Plan – Action

Director Aparicio moved, Director Maldonado seconded to approve the Alternative School

Minutes of Regular Meeting

November 26, 2018

Page4

Improvement Plan as presented. Motion carried 5-0.

Policies and Procedures – Final Reading

Director Aparicio moved, Director Camacho seconded to approve Policies and Procedures as listed.

1. Policy #1440 Minutes
2. Policy/Procedure #2190 & 2190P Highly Capable Program
3. Policy/Procedure #3115 & 3115P Homeless Students – Enrollment Rights & Services
4. Policy/Procedure #3122 & 3122P Excused and Unexcused Absences
5. Policy #3143 District Notification of Juvenile Offenders
6. Policy/Procedure #3144 & 3144P Release of Information Concerning Student Sexual & Kidnapping Offenders
7. Policy/Procedure #3241 & 3241P Classroom Management, Discipline & Correction Action
8. Policy/Procedure #3413 & 3413P Student Immunization & Life Threatening Health Conditions
9. Policy/Procedure #3414 & 3414P Infectious Diseases
10. Policy/Procedure #3416 & 3416P Medication at School
11. Policy/Procedure #3420 & 3420P Anaphylaxis Prevention and Response
12. Policy/Procedure #5010 & 5010P Nondiscrimination & Affirmative Action
13. Policy/Procedure #6114 & 6114P Gifts & Donations
14. Policy/Procedure #6210 & 6210P Purchasing: Authorization and Control
15. Policy/Procedure #6220 & 6220P Bid Requirements
16. Policy/Procedure #6500 & 6500P Risk Management
17. Policy #6610 Video Surveillance
18. Policy #6630 Driver Training & Responsibility

Motion carried 5-0.

Contract Approval

Director Rice moved, Director Maldonado seconded, to approve the following contracts.

- ESD – Math & Science Support
- ESD – Instructional Support

Motion carried 5-0.

Personnel

Certificated

Director Aparicio moved, Director Rice seconded to approve the following certificated substitutes.

- Alyssa Meinhold
- Jennifer Benson

Motion carried 5-0.

Classified Staff

Director Rice moved, Director Camacho seconded, to approve Tim Moore's resignation. Motion carried 5-0.

Director Camacho moved, Director Rice seconded, to approve Jose Aparicio for the Mechanic/District Wide Maintenance position. Motion carried 4-0 with 1 Abstention.

Minutes of Regular Meeting  
November 26, 2018  
Minutes of Regular Meeting  
November 26, 2018  
PageS  
PageS

Director Rice moved, Director Camacho seconded, to approve the resignation of Kristan Harlow, Para-professional. Motion carried 5-0.

Director Aparicio moved, Director Rice seconded, to approve Esmeralda Ramirez as a volunteer at the elementary school. Motion carried 5-0.

Executive Session RCW42.30.110-None

Adjournment

There being no further business to discuss, the meeting adjourned at 7:39p.m.

---

CHAIRMAN OF THE BOARD

---

SECRETARY TO THE BOARD

---

DATE

---

DATE

Brewster School District  
Regular Board Meeting  
December 17, 2018

Call to Order

The meeting was called to order at 7:00 p.m., with Chairman Becker leading the flag salute.

Board members present: Don Becker, Peggy Rice, Hector Aparicio and Maria Maldonado.

Staff present: Eric Driessen, Superintendent/Secretary to the Board; Debbie Riggan, Recording Secretary; and Pam Johnson, 5<sup>th</sup> Grade Teacher.

Additions & Deletions

- 6G. General Fund (Chartwell's)
- 8C. Rick Miller – Head Softball Coach – Resignation  
Irv Smith – Head JH Football Coach – Resignation
- 8B. Stephanie Astell – Physical Therapist  
Vanessa Estrada – Kitchen Cook –Resignation

Reports

Budget

Superintendent Driessen gave an overview of the budget stating enrollment is currently up. Enrollment for November was 957.49 FTE. He reported 25% of the fiscal year has elapsed. He shared the district has received the first of the capital projects matching funds of \$25,000.

Superintendent

Superintendent Driessen informed the board, a Driver's Education School has opened in Brewster. It is located across the street from Confluence Health. Brewster and Pateros School Districts no longer offer driver education training.

Superintendent Driessen reported the new bus mechanic, Jose Aparicio, is on the job. Bridgeport School has been in contact with us wanting to contract with mechanic duties.

Superintendent Driessen shared the latest Wi-Fi issues with the board, informing them of a couple of students who hacked the district's Wi-Fi and our technology was down off and on until they were caught. The two freshmen students were hauled to the juvenile facilities and will face charges.

Important Dates

Minutes of Regular Meeting

November 26, 2018

Page 7

- |              |          |                       |
|--------------|----------|-----------------------|
| • January 7  | Monday   | School Resumes        |
| • January 7  | Monday   | PAC Meeting           |
| 6:30 pm      |          |                       |
| • January 21 | Monday   | No School – MLK Day   |
| • January 22 | Monday   | No School-Records Day |
| • January 24 | Thursday | Sped Parent Meeting   |
| 6:30 pm      |          |                       |
| • January 28 | Monday   | Board Meeting         |
| 7:00 pm      |          |                       |

Minutes of Regular Meeting

December 17, 2018

Page 2

Curriculum & Instruction

None

Consent Agenda

Director Aparicio moved, Director Rice seconded, to approve the Consent Agenda which included the following:

County Treasurer's Report

Minutes of Regular Meeting – November 26, 2018

Payroll Check No. 331551 through Check No. 331599 Totaling \$910,247.23.

General Fund Check No. 331600 through Check No. 331671 Totaling \$152,458.90

Capital Projects Check No. 331672 through Check No. 331679 Totaling \$1,626,172.05

ASB Fund Check No. 331680 through Check No. 331691 Totaling \$13,754.34

General Fund (Chartwells) Check No. 331692 through Check No. 331692 Totaling \$21,055.03.

Motion carried 4-0.

Annual Organizational Meeting (Policy 1210)

Call for Chairman

Director Rice nominated Don Becker for Chairman. Director Aparicio seconded. Motion carried 4-0.

Call for Vice Chairman

Director Aparicio nominated Peggy Rice for Vice Chairman. Director Maldonado seconded. Motion carried 4-0.

Middle School – School Improvement Plan

Director Rice moved, Director Maldonado seconded, to approve the Middle School – School Improvement Plan. Motion carried 4-0.

CTE Plan – High School

Director Aparicio moved, Director Rice seconded, to approve the high school CTE Plan as presented. Motion carried 4-0.

Minutes of Regular Meeting

November 26, 2018

Page 8  
Resolution 1-18/19 General Fund Designated Specific Purpose

Director Rice moved, Director Aparicio seconded, to approve Resolution 1-18/19 General Fund Designated Specific Purpose. Motion carried 4-0.

Boys Varsity Basketball Overnight Travel in Yakima

Director Aparicio moved, Director Rice seconded, to approve the boys varsity basketball overnight travel to Yakima. Motion carried 4-0.

Certificated Staff – None

Classified Staff

Director Aparicio moved, Director Rice seconded, to approve the following classified staff.

- Nancy Woodruff – Occupational Therapist
- Sarah Rios – Para Professional
- Stephane Astell – Physical Therapist
- Vanessa Estrada – Kitchen Cook - Resignation

Minutes of Regular Meeting

December 17, 2018

Page 3

Coaches

Director Aparicio moved, Director Rice seconded to accept the resignation letters for Rick Miller, Girls Softball Coach for 32 years and Irv Smith, Middle School Football Coach for 6 years. Motion carried 4-0.

Executive Session RCW42.30.110 – None

Adjournment

There being no further business to discuss, the meeting adjourned at 7:23 p.m.

\_\_\_\_\_  
\_\_\_\_\_  
CHAIRMAN OF THE BOARD

SECRETARY TO THE BOARD

\_\_\_\_\_  
\_\_\_\_\_  
DATE

DATE



