

Brewster School District
Regular Board Meeting
January 25, 2021

Call to Order

The meeting was called to order at 7:00 p.m., with Vice Chair Peggy Rice, leading the flag salute and welcoming guests.

Board members present: Peggy Rice, Mario Camacho, Maria Maldonado. Don Becker arrived at 7:08 p.m.

Staff present: Eric Driessen, Superintendent/Board Secretary; Debbie Riggan, Recording Secretary; Stephanie Vassar, Business Manager; Linda Dezelle, HS Principal; Greg Austin, MS Principal; Garrett Grant, ES Principal; Lynnette Blackburn, Special Programs and Jackie Hentges, BEA President.

Additions & Deletions

- Add: VI. C. Athletics
VII. B. Lisa Roylance Resignation
VII. C. Fall Coaches

Brewster School District
Regular Board Meeting
February 22, 2021

Call to Order

The meeting was called to order at 7:30 p.m., with Vice Chairman Rice leading the flag salute.

Board members present: Peggy Rice, Hector Aparicio, and Maria Maldonado. Don Becker arrived at 7:08 p.m.

Staff present: Eric Driessen, Superintendent/Secretary to the Board; Debbie Riggan, Recording Secretary; Stephanie Vassar, Business Manager; Linda Dezellem, HS Principal; Greg Austin, MS Principal; Garrett Grant Elementary Principal; Lynnette Blackburn, Special Programs Director; Heather Cochrane, MS teacher; Gina Kelly, HS Counselor; Marcy Boesel, Elementary Counselor; and Miranda Garza, MS Counselor.

Additions & Presentations

Add:

- XI. B. Trey Dezellem – Volunteer Coach - Football
- C. Monica Barker – Cheer Advisor

Reports

Budget

Stephanie Vassar, Business Manager, reported our January enrollment was 926.5 FTE including Running Start students.

She stated the district is about half way through the school year with approximately 4.9 – 5 million in the budget. She reported the January apportionment was down about \$150,000 less.

- General Fund
- Capital Project Fund
- Debt Service Fund
- ASB Fund
- Transportation Vehicle Fund

Mrs. Vassar shared Mike Webster, Transportation Supervisor and Jose Aparicio, Bus Mechanic are looking into an electric bus.

Public

None

Elementary

Garrett Grant, Elementary Principal, reported on the Galileo Benchmarks for grades K-5. He distributed documentation of the mid year benchmarks to the board members. He stated he is able to break down any class scenario of the testing.

Mr. Grant informed the board, students are still progressing with remote and hybrid learning.

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Mr. Grant reported Imagine Learning has a program going where students who earn points in Imagine math can donate the points they earn to help donate meals to families in need. As of Feb. 22, 2021, our students have donated 970 meals worth of points. Our kids are 3rd in the Pacific Northwest for donating meals. Each donation of 2,500 THINK points provides 5 meals for hungry families. The program ends March 26th.

He announced the district will do kindergarten registration the week of April 12-16th. Kindergarten screening is scheduled for April 19th from 3-7 p.m. The information will be posted on the district's Facebook and fliers distributed around town.

High School

Linda Dezellem, HS Principal stated February is CTE Month. She shared Rick Miller and business students created fliers that will be distributed to businesses where students are currently job shadowing.

Mrs. Dezellem shared we can fill our state requirements 73% CTE and others pass through Smarter Balance. Students who are not on schedule are on task to graduate. Students are taking advantage on pathways.

She reported dual credits are mostly offered through WVC with a couple through WSU.

Middle School

Mr. Austin shared the middle school was successful with obtaining the PBIS Grant. He shared his staff is checking into attending the annual PBIS Conference & Solution Tree Conference.

Mr. Austin informed the board that enrichment classes have started again this semester. Courses being offered are:

- Knot Tying
- Stamping
- Drone Flying
- Comics
- Hip Hop
- Chess
- Pod Cast
- Others

Sports

Mr. Austin shared the numbers in students participating in sports have increased and sports are ready to go. Mr. Austin informed the board that currently, every player will receive 2 tickets along with helpers for the various sports. He stated volleyball will have 3 games and get to have fans. No fans are allowed for the football jamboree.

He stated the cameras have arrived and we will do a trial run for home games only. Mr. Austin shared that no opposing schools are allowing fans. At our home games, limited numbers will be allowed inside the fence but the district is not monitoring the numbers outside the fence.

Special Programs

Lynnette Blackburn announced Courtney Reynolds was selected as teacher of the week by WSECU, Teacher of the Week Program. She was nominated by Rebecca Terrones and was one of 24 teachers selected. Mrs. Reynolds will receive a \$500 classroom grant as well as a gift card to the Seattle Mariners Team Store. A \$500 grant will be given to the school. Mrs. Blackburn shared that she and Mr. Grant decided to let Mrs. Reynolds have the grant money to be used in her special education classroom at the elementary school.

Superintendent

Eric Driessen, Superintendent, informed the board, the elementary remodel project is wrapping up and the high school remodel project is going really well.

Next week the shop will move to the red shed. There will be three piles, garbage, surplus and items being used to teach classes currently. The Harkins house is being used for storage also along with some items being stored in the yard.

Health Science Position

Superintendent Driessen informed the board, we are currently working with Moses Lake to get a CNA nursing program classes at the high school. Classes will be scheduled for 2 1/2-3 hours and will include an internship at a medical facility also. These classes will be like any other class, the students can participate in sports. Classes will be performance based.

Superintendent Driessen shared the district will have our own preschool program next fall. It will be called Transition Kindergarten and will be all day with naps and snacks.

Important Dates

- | | | | |
|---------------|------------|------------------------------|---------|
| • Wednesday | Mar. 3 | Early Release – Winter Break | 11:00AM |
| • Thurs – Fri | Mar. 4-5 | No School – Winter Break | |
| • Monday | Mar. 15 | PAC ZOOM | 6:00 PM |
| • Mon-Fri | Mar. 15-19 | Classified Week | |
| • Monday | Mar. 22 | Board Meeting | 7:00 PM |

Curriculum & Instruction

Counselor's Presentation

Marcy Boessel, Elementary Counselor, spoke advocating to the Board, how can we get better, building relationships with kids, families. She shared that Miranda Garza, Middle School Counselor connects with kids that she and Gina Kelly, High School Counselor cannot connect with. Mrs. Boessel shared she has met with 100 students and it is not possible to meet all the needs with kids. She shared Amanda sees kids' needs and that they need to be seen weekly, not every 2 weeks.

Ms. Garza shared she is doing more responsive work instead of preventative work. She shared 14 students were referred to Amanda Dougherty, Mental Health counselor.

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Mrs. Kelly stated she has called CPS more time this year than in the past 3 years. She shared that students who were struggling prior to COVID are really struggling now. She said kids need the next level help that our 3 counselors are not trained for.

Mrs. Boesel shared kids are feeling disconnected with their parents so busy, they don't have time for their kids.

Ms. Garza stated kids made positive comments about the pandemic because they have learned more technology and can type faster.

Mr. Austin, MS Principal, thanked Mrs. Boesel and Mrs. Kelly for helping the middle school students while Ms. Garza was out on maternity leave.

Heather Cochran, MS PE Teacher, stated the counselors have been incredible support for all our staff. She stated counselors can direct and put our fires that regular teachers are not trained for. Staff themselves were struggling.

Consent Agenda

Director Rice moved, Director Maldonado seconded, to approve Consent Agenda, which included the following:

- A. *County Treasurer's Report
- B. *Minutes of Regular Meeting – January 25, 2021
- C. *Payroll Check No. 334909 through Check No. 334939 Totaling \$891,181.54.
- D. *General Fund Check No. 334940 through Check No. 334992 Totaling \$126,681.62.
- E. *Capital Projects Fund Check No. 334993 through Check No. 334996 Totaling \$23,183.72.
- F. *ASB Check No. 334997 through Check No. 334997 Totaling \$199.35.
- G. * WIAA Co-Op with Bridgeport- Cross Country
- H. *Capital Projects Fund Check No. 334998 through Check No. 334998 Totaling \$766,783.78.

Motion carried 4-0.

Business & Finance

Director Aparicio moved, Director Rice seconded, to approve the 2021-22 School Calendar.

- School will begin August 25th, 2021.
- Christmas break will begin with an early release on December 17th and resume on January 3rd, 2022.
- Spring break - April 4-8, 2022
- Baccalaureate – June 1
- HS Graduation – June 3
- MS Graduation – June 9th
- Last day of school is June 10th

Motion carried 4-0.

School Improvement Plans – High School, Middle School and Elementary School

Director Maldonado moved, Director Aparicio seconded, to approve the school improvement plans for the high school, middle school and elementary school as presented. Motion carried 4-0.

Contracts

ESD Chemical Inventory

Director Aparicio moved, Director Maldonado seconded, to approve the ESD Chemical Inventory contract as presented. Motion carried 4-0.

Fall Coaching Contracts

Director Rice moved, Director Maldonado seconded, to approve fall coaching contracts as presented.

HS Football

Jake Johanson	Head Coach	\$3,768.04
Travis Todd	Asst. Coach	\$2,328.03
Todd Phillips	Asst. Coach	\$2,136.03 (depending on numbers)

MS Football

Jamie Sluys	Head Coach	\$1,704.02
Irving Smith	Asst. Coach	\$1,896.03

HS Volleyball

Kari Knowlton	Head Coach	\$3,384.04
Alicia Foyle	Asst. Coach	\$2,712.03

MS Volleyball

Jackie Hentges	Head 8 th Grade	\$2,280.03
Amy Becker	Head 7 th Grade	\$1,704.02

HS Girls Soccer

Alejandro Sanchez	Head Coach	\$3,960.05
Rafael Sanchez	Asst. Coach	\$2,712.03

HS Cross Country

Kelly Brown	Head Coach	\$3,576.04
Kyle Woelber	Asst. Coach	\$2,136.03

Cheer Advisor

Monica Barker	Head Cheer Coach	\$1,560.01
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Coaches paid at 70% of their salary, based on years of experience on the coaches salary schedule.
Motion carried 4-0.

Personnel

Certified Staff

Director Aparicio moved, Director Rice seconded, to approve the resignation of Jacob Schofstohl. Motion carried 4-0.

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Classified Staff

Director Maldonado moved, Director Rice seconded, to approve the following classified actions.

- Irene Riggan – Para
- Juan Garcia – Para
- Eduardo Garcia – Para Substitute
- Leticia Marin – Resignation
- Jennifer Evans – Resignation
- Trey Dezellem – Volunteer

Motion carried 4-0.

Coaches

Director Rice moved, Director Maldonado seconded, to approve spring coaches as presented.

Baseball

- Head Coach- Todd Phillips
- Assistant Coach- Travis Todd
- John Cleveland- Volunteer

Softball

- Head Coach- Jesse Barnes
- Assistant Coach – TBD

Soccer

- Head Coach- Jenner Sanon
- Assistant Coach- Felipe Torrez

Track

- Head Coach- Greg Austin
- Assistant Coach- Kelly Brown
- Assistant Coach- Heather Cochrane

Middle School Track

- Head Coach- Jackie Hentges
- Assistant Coach- Kyle Woelber

Cheer Advisor

- Monica Barker

Motion carried 4-0.

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Executive Session RCW42.30.110 – None

Adjournment

There being no further business to discuss, the meeting adjourned at 8:03 p.m.

CHAIRMAN TO THE BOARD

SECRETARY TO THE BOARD

DATE

DATE

Brewster School District
Regular Board Meeting
March 22, 2021

Call to Order

The meeting was called to order at 7:00 p.m., with Chairman Becker leading the flag salute and welcoming staff.

Board members present: Don Becker, Hector Aparicio, Peggy Rice, Mario Camacho and Maria Maldonado.

Staff present: Eric Driessen, Superintendent/Secretary to the Board; Debbie Riggan, Recording Secretary; Stephanie Vassar, Business Manager; Estella Martinez, Administrative Asst./HR; Linda Dezellem, HS Principal; Greg Austin, Middle School Principal; Garrett Grant, Elementary Principal; Lynnette Blackburn, Special Programs Director and Jessica Garcia, ELL Coach.

Additions & Deletions

Add: 7C	Spring Sports Schedules
8B	Ariana Rios – Elementary Secretary
8C	Rafael Sanchez – HS Asst. Softball Coach
8C	Coaches Contracts

Reports

Budget

Stephanie Vassar, Business Manager, reported enrollment is holding steady. She stated the General Fund is healthy due to funding from the Cares Act.

General Fund	\$5,036,164
Capital Projects	\$1,586,091
Debt Service	\$ 130,317
ASB	\$ 366,099
Transportation	\$ 189,054

Mrs. Vassar mentioned the district will purchase a new bus in the next couple of months.

Elementary

Garrett Grant, Elementary Principal, shared the After's Program is going strong and has been extended through May 15th. Currently, there's 110 kids in the After's Program. Mr. Grant stated the ELPA 21 test begins next week and last through mid May. He announced the Smarter Balance testing begins the first part of May.

Special Programs

Lynnette Blackburn, Special Programs Director, stated she attended the Special Education Conference for 3 days. She shared the ESD is coming tomorrow to work with special education students.

Mrs. Blackburn gave a "Shout Out" to Superintendent Driessen and the district counselors for their support this past week with the loss of our student.

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High School

Linda Dezelle, HS Principal shared Student Led Conferences are this week. Once conferences are completed, we will move forward to graduation.

Middle School

Greg Austin, stated he is proud of his staff seeing where they started the school year to where they are now.

Mr. Austin announced fall sports is wrapping up and we will start spring sports on Monday, April 5th.

ELL Coach

Jessica Garcia, ELL Coach, stated the March PAC meeting was held on March 15th, 2021. On March 29, the CORE PAC will meet, then on April 15th, Board Directors are invited to attend the last PAC of this school year, via ZOOM.

Mrs. Garcia shared the WELPA test will open late and finish late. Middle School will take the WELPA test prior to Spring Break and High school will start after Spring Break.

Superintendent

Superintendent Driessen stated "We have Great People." Administrators, teachers, counselors, more energy, love, and really dug deep with the loss of our high school student this past week.

Consent Agenda

Director Aparicio moved, Director Rice seconded, to approve the Consent Agenda which included the following:

- County Treasurer's Report
- Minutes of Regular Meeting – February 22, 2021
- Payroll Check No. 334999 through Check No. 335036 Totaling \$898,779.11.
- General Fund Check No. 335037 through Check No. 335109 Totaling \$242,077.34.
- Capital Projects Fund Check No. 335110 through Check No. 335114 Totaling \$648,006.79.
- ASB Check No. 335115 through Check No. 335123 Totaling \$10,680.55.

Motion carried 5-0.

Business & Finance

Resolution 6-20/21 District Accounts

Director Rice moved, Director Maldonado seconded, to approve Resolution 6-20/21 District Accounts. Motion carried 5-0.

Surplus Portables 1, 3 & 4

Director Maldonado moved, Director Rice seconded, to approve the listing portables 1, 3 & 4 as surplus. Motion carried 5-0.

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Spring Sports

Director Aparicio moved, Director Camacho seconded, to approve spring sport schedules as presented. Motion carried 5-0.

Contracts - None

Personnel

Certified Staff

Director Camacho moved, Director Rice seconded, to approve the certified staff as presented.

- Roger Joyner – Resignation
- Sidney Driessen – Health Sciences Instructor

Motion carried 5-0.

Classified Staff

Director Aparicio moved, Director Maldonado seconded to approve classified staff as presented.

- Estella Martinez – District Administrative Asst/HR
- Margarita Ochoa – Middle School Secretary
- Krisel Najera – Special Programs Secretary
- Osvaldo Orozco – Paraeducator
- Pedro Martinez – Paraeducator
- Heather Inks – Resignation
- Ariana Rios – Elementary Secretary

Motion carried 5-0.

Coaches

Director Aparicio moved, Director Rice seconded, to approve Raf Sanchez as Asst. Softball Coach and Spring Sports Coaches contracts. Motion carried 5-0.

Executive Session RCW42.30.110 - None

Adjournment

There being no further business to discuss, the meeting adjourned at 7:22 p.m.

CHAIRMAN OF THE BOARD

SECRETARY TO THE BOARD

DATE

DATE

Brewster School District
Regular Board Meeting
April 26, 2021

Call to Order

The meeting was called to order at 7:00 p.m., with Chairman Becker leading the flag salute and welcoming staff.

Board members present: Don Becker, Hector Aparicio, Peggy Rice, and Maria Maldonado.

Staff Present: Eric Driessen, Superintendent/Secretary to the Board; Estella Martinez, Recording Secretary; Stephanie Vassar, Business Manager; Linda Dezelle, HS Principal; Greg Austin, Middle School Principal; Garrett Grant, Elementary Principal; Lynnette Blackburn, Special Programs Director; Jessica Garcia, ELL Coach; Annea Brown, HS Science Teacher; Jessica Cole, HS Math Teacher; and Esmeralda Morales, Kindergarten Teacher.

Additions & Deletions

None

Reports

Budget

Stephanie Vassar, Business Manager, reported March enrollment went up to 913 FTE students. Moving \$2 million into capital projects already approved. She also mentioned the project has been fun to watch develop.

- General Fund \$5,097,652
- Capital Projects \$1,152,908
- Debt Service \$265,641
- ASB \$355,815
- Transportation \$189,070

Special Programs

Lynnette Blackburn, Special Programs Director, stated that she interviewed and hired a new Speech Language Pathologist, Mary Schultz. Mrs. Schultz was a strong candidate and she comes with previous experience. Mrs. Blackburn announced that during kindergarten registration Liza Lugo and Jesus from Family Health Centers were able to sign up 42 families with the Love & Logic Parenting Classes.

ELL Coach

Jessica Garcia, ELL Coach, stated that on April 14th they had the last PAC meeting of the school year via zoom. Not very many parents joined but the parents that joined were able to share comments and ask questions. All principals participated in this PAC meeting and reelections were made for new core PAC officers for the 21-22 school year.

Mrs. Garcia also talked about WIDA testing and the window for testing closes June 4th .

Elementary

Garrett Grant, Elementary Principal, shared that they've been busy, with interviewing and hiring for the open elementary positions. Their kindergarten registration night was a success with 59 new kindergarten students. They are also planning on having a registration night for the new "Transitional Kinder" classes and a "Child Find" night in the future. Elementary is almost at 100% in person attendance with only 8 students participating in remote learning. Invites also went out for Summer School. They are planning on inviting the whole school but have invited migrant students first as a priority. Summer school hours will be 8:00-12pm with the option of attending the Boys & Girls Club after summer school hours.

Invites also went out for Summer School. They are planning on inviting the whole school but have invited migrant students first as a priority. Summer school hours will be 8:00-12pm with the option of attending the Boys & Girls Club after summer school hours. Mr. Grant was excited to share that through a grant the Elementary was able to plant their own garden and teach students lessons about it. He also mentioned that the Reading Challenge was a great opportunity to get the students excited about reading. The winners were able to convert Mr. Grant into a Sundae!!!

High School

Linda Dezellem, HS Principal announced ALL seniors except for one presented their senior project. The high school is working on getting ready for the summer school program.

Middle School

Greg Austin, Middle School Principal, stated all the middle school students are in person except for one. Mr. Austin shared the end of the month middle school assembly was great. Miranda Garza, Middle School Counselor, was able to have a conversation with middle school staff about social & emotional concerns. Mr. Austin plans to continue to have these conversations with his staff. Mr. Austin also shared, our spring sports participants are great compared to other schools in our area. HS winter sports will be starting May 17th .

Superintendent

Superintendent Driessen, stated that we will be working with Head Start to get ALL of our 4years olds enrolled in one program or another. Main goal is to have students enrolled in a program. Mr. Driessen shared work has begun on the HS track and the plan is to have the track ready by football season. We have a great group of construction workers who are working hard!

Important Dates

- May 24 Tues. Board Meeting 7 PM
- May 31 Mon. Memorial Day – No School

Curriculum and Instruction

HS Teacher Annea Brown presented her new science curriculum. Throughout her research she found a curriculum that will prepare our students for College and make the new science classes more interesting.

Consent Agenda

Director Rice moved, Director Aparicio seconded, to approve the Consent Agenda which include the following:

- County Treasurer's Report
- Minutes of Regular Meeting-March 22, 2021
- Payroll Check No. 335125 through Check No. 335161 Totaling \$938,975.90.
- General Fund Check No. 335162 through Check No. 335233 Totaling \$181,650.52.
- Capital Projects Fund Check No. 335234 through Check No. 335241 Totaling \$1,063,448.00.
- ASB Check No. 335242 through Check No. 335247 Totaling \$1,170.28 Motion carried 4-0.

Business & Finance

Surplus 2005 Blue Bird Bus Director Aparicio moved, Director Maldonado seconded, to approve the advertisement on the surplus bus. Motion carried 4-0.

Policy Review – First Reading – Informational

- Policy/Procedure 2125 - Sexual Health Education
- Policy 2413 - Equivalency Credit
- Policy/Procedure - 3112 - Social Emotional Climate
- Policy/Procedure -3241 - Student Discipline
- Policy/Procedure - 3432 – Emergencies
- Policy/Procedure - 6000 - Program Planning Budget Preparation
- Policy 6000 – Program Planning, Budget Preparation, Adoption, and Implementation
- Policy 6600 – Transportation

Contract Approved

Director Aparicio moved, Director Rice seconded, to approve Mike Parker, Educational Consultant Contract. Motion carried 4-0.

Overnight Travel

Director Maldonado moved, Director Rice seconded, to approve overnight travel for Todd Dezellem to Mississippi to a CTE Conference from May 24-29, 2021. Motion carried 4-0.

Senior Trip to Silverwood

Director Aparicio moved, Director Rice seconded, to approve the senior trip to Silverwood Theme Park in Idaho. Date to be determined. Motion carried 4-0.

Personnel

Certified Staff

Director Aparicio moved, Director Rice seconded, to approve the certified staff as presented.

- Esmeralda Morales – Request for one year leave of absence.
- Katie Phillips - Request for one year leave of absence.
- Andy Miller – Resignation
- Alexis Madden – Elementary Teacher
- Hannah Hilton – Elementary Teacher
- Mary Schultz - SLP
- Aubrey Miller – Elementary Teacher
- Marta Martinez – Elementary Teacher

Motion carried 4-0.

Classified Staff

Director Maldonado moved, Director Rice seconded, to approve classified staff as presented.

- Eugenia Dominguez – Elementary Secretary

Motion carried 4-0.

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Coaches

Director Aparicio moved, Director Maldonado seconded, to approve coaches as presented.

- Michael Taylor – HS Boys Basketball Head Coach.
- Eric Hersman – HS Boys Basketball Asst. Coach.
- Stephanie Schertenleib HS Girls Basketball Head Coach.
- Kristina Gebbers HS Girls Basketball Asst. Coach.
- Rafael Sanchez – C Squad Girls Basketball Coach.
- Kyle Woelber – 8 th Grade Boys Basketball Coach.
- Billy Bosch – 7 th Grade Boys Basketball Coach.
- Dan Vassar – 7 th Grade Girls Basketball Coach.
- Monica Barker – Head Cheer Coach

Motion carried 4-0.

Executive Session RCW42.30.110

Chairman Becker called for an executive session at 7:33 p.m. to discuss personnel. It was estimated to last approximately 20 minutes. The board returned to regular session at 7:55 p.m. There was no action taken.

Adjournment

There being no further business to discuss, the meeting adjourned at 7:56 p.m.

CHAIRMAN OF THE BOARD

SECRETARY TO THE BOARD

DATE

DATE