

Brewster School District
Regular Board Meeting
January 24, 2022

Call to Order

The meeting was called to order at 7:00 p.m., with Chairman Becker leading the flag salute and welcoming staff.

Board members present: Peggy Rice, Hector Aparicio, and Maria Maldonado

Staff present: Eric Driessen, Superintendent/Secretary to the Board; Estella Martinez, Recording Secretary; Stephanie Vassar, Business Manager; Linda Dezellem, High School Principal; Greg Austin, Middle School Principal; Garrett Grant, Elementary Principal; Jessica Garcia, ELL Coach and Todd Phillips, High School Assistant Principal.

Additions & Deletions

None

Reports/Presentations

Budget

Stephanie Vassar, Business Manager, gave an overview of the ending fund balances through the end of December. The district received a reimbursement of \$500,000 for the Modular.

Eric Driessen, Superintendent, provided information about our enrollment going down 50 students for the months of October, November, December, and January.

Ending fund balances through the end of December.

- General Fund \$ 5,118,526
- Capital Projects \$ 518,045
- Debt Service Fund \$ 138,218
- ASB \$ 332,789
- Transportation \$ 87,075

Public Comments

None

Elementary

Garrett Grant, Elementary Principal, reported the Elementary has been collecting lots of data. They are also testing for Mid-year Assessments and will be starting WIDA testing for the bilingual students. The second round of Afters has just begun.

Mr. Grant shared the Elementary will be sending a group of teachers to the APLC conference in Phoenix AZ for Professional Development.

ELL- Jessica Garcia

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Jessica Garcia, ELL Coach, informed this is the first year Brewster School will be taking the WIDA test. This test will be replacing the ELPA21 test given in the past years. Deb Lamoureux will be providing training to staff for this replacement bilingual test. Roughly 350 students will be tested in the upcoming months of February and March.

High School

Todd Phillips, HS Assistant Principal, shared the Movie Fundraiser was a success \$2,000 was raised and donated to the local food bank.

The high school students completed their Suicide Prevention Curriculum and some high school teachers will be going on the APLC conference trip to Phoenix AZ for Professional Development.

Mr. Phillips announced the renewal of the Mariners Grant totaling in \$5,000 for the Baseball team.

High School

Linda Dezelle, HS Principal, discussed seniors are on track for graduation. CTE is looking good but they are waiting for a couple of grants.

Middle School

Greg Austin, MS Principal, shared Middle School will begin creating a Middle School Newsletter. Newsletter will be posted on the Schools Webpage once it's complete. The students have also been working on wood burning artwork that will be displayed in the showcase.

Due to the professional development trip to Phoenix, Mr. Austin would like to give all his staff a pat on the back for covering for each other.

Mr. Austin announced April Ashworth, MS STEM teacher applied and received a grant from Project Led the Way. This is a curriculum she will be using in her STEM classroom. There is course work that the teacher must do in order to teach the curriculum and the grant she receives will pay for that course work.

Athletics

Mr. Austin shared the high school basketball schedule is challenging and continually changing in response to make-up games. The boys basketball team will be making up their game against Okanogan tomorrow. MS girls will have their first basketball game tonight.

Superintendent

Eric Driessen, Superintendent, shared the plan of starting Transitional Kinder the second week in February.

Mr. Driessen, gave a shout out to everyone there and the staff. He stated everyone is amazing and we all do whatever it takes to what's best for our kids!

Important Dates

- February 7 Monday PAC meeting 6:30 PM

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- February 21 Monday No School President's Day
- February 28 Monday Board Meeting 7:00 PM

Consent Agenda

Director Rice moved, Director Maldonado seconded, to approve Consent Agenda, which included the following:

- County Treasurer's Report
- Minutes of Regular Meeting – December 27, 2021
- Comp Tax Check No. 336287 through Check No. 336288 Totaling \$693.08.
- Reissued Check No. 336289 through Check No. 336289 Totaling \$,309.70.
- Payroll Check No. 336290 through Check No. 336220 Totaling \$978,144.21.
- General Fund Check No. 336321 through Check No.336369 Totaling \$98,582.80.
- Capital Projects Check No. 36370 through Check No. 336378 Totaling \$915,503.09.
- ASB Check No. 336379 through Check No .336387 Totaling \$1,425.48.

Motion carried 4-0.

Business

Overnight Athletic Travel

Director Rice moved, Director Aparicio seconded, to approve Overnight Athletic Travel for Regional Basketball played on, Feb. 25-26; and State Basketball, played in Spokane Mar. 2-5.

Motion carried 4-0.

Spring Athletic Schedules

Director Aparicio moved, Director Maldonado seconded, to approve the Spring Athletic Schedules.

Motion carried 4-0.

Policies and Procedures

Director Maldonado moved, Director Rice seconded, to approve the Policies and Procedures as presented.

- Policy 2161 Special Education and Related Services for Eligible Students
- Procedure 2161P Special Education and Related Services for Eligible Students
- Procedure 3115P Students Experiencing Homelessness-Enrollment Rights and Services
- Procedure 3226P Interviews and Interrogations of students on School Premises
- Policy 3246 Restraint, Isolation and Other Uses of Reasonable Force
- Policy 5410 Holidays
- Policy 6220 Bid or Request for Proposal Requirements

Motion carried 4-0.

Personnel

Certified Staff

None

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Classified Staff

Director Rice moved, Director Maldonado seconded, to approve the Classified Staff as presented.

- Pete Rios – Added Responsibilities Stipend
- Carlos Lence – MS Para

Motion carried 4-0.

Coaches

Director Maldonado moved, Director Aparicio seconded, to approve coaches as presented.

Baseball

- Head Coach – Todd Phillips
- Assistant Coach – Travis Todd

Softball

- Head Coach – Jesse Barnes
- Assistant Coach - Rafael Sanchez

Soccer

- Head Coach – Jenner Sanon
- Assistant Coach – Carlos Lence

HS Track

- Head Coach – Greg Austin
- Assistant Coach – Kelly Bown
- Assistant Coach – Heather Cochrane

MS Track

- Head Coach – Jackie Hentges
- Assistant Coach – Jake Johanson

Motion carried 4-0.

Executive Session RCW42.30.110 – 1.g. Personnel (20 minutes)

Adjournment

There being no further business to discuss, the meeting adjourned at 7:44 p.m.

VICE CHAIR PERSON OF THE BOARD

SECRETARY TO THE BOARD

DATE

DATE

Brewster School District
Regular Board Meeting
February 28, 2022

Call to Order

The meeting was called to order at 7:00 p.m., with Chairman Becker leading the flag salute.

Board members present: Peggy Rice, Hector Aparicio, Mario Camacho, and Maria Maldonado.

Staff present: Eric Driessen, Superintendent/Secretary to the Board; Estella Martinez, Recording Secretary; Stephanie Vassar, Business Manager; Linda Dezellem, HS Principal; Greg Austin, MS Principal; Garrett Grant Elementary Principal; Lynnette Blackburn, Special Programs Director; Jessica Garcia, ELL Coach; Heather Cochrane, MS teacher; Alicia Pulsifer, HS Band Teacher; and Jeff Dowd, HS Teacher.

Guests: Madelyn Sandoval and Mareli Arevalo

Additions & Presentations

Add:

- VIII. A. Addendum – Superintendent Contract
- IX. A. Rosa Orozco – Accounts Payable Specialist

Reports

Budget

Stephanie Vassar, Business Manager, reported our October through January enrollment was over reported but revised.

She stated 3.9 million was transition to Capital Projects– 5 million in the budget. She reported gate fees are down about \$23,000 due to not being able to charge due to covid.

- General Fund
- Capital Project Fund
- Debt Service Fund
- ASB Fund
- Transportation Vehicle Fund

Public

None

Special Programs

Lynnette Blackburn announced the Special Education Program has a total of 111 students. Preschool started three days per week.

Mrs. Blackburn shared an information sheet regarding MTSS (Multi Tiered Systems of Support). If systems are in placed students will get what they need for SEL and academics.

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ELL – Jessica Garcia

Jessica Garcia, ELL Coach, gave an update on the status of the English Language Proficiency Test as of March they only have about 25% of students to finish.

Mrs. Garcia informed staff and board of upcoming PAC meeting to be held on March 7th at 6:30pm. The Presenters will be Stacey Okland from Okanogan County Community Coalition, Fausto Herrera and Kelcie Eddy from Family Health Centers-Behavioral Health. She made a special invitation to our board members for our last PAC meeting of the school year that will take place in April for Program evaluations.

Elementary

Garrett Grant, Elementary Principal, reported there are 48 active students enrolled in our Transitional Kindergarten classes. First week was focused on school expectations and learning routines. The 5th grade teachers collaborated with the 6th grade team for upcoming school year placements and schedules. The Missoula Children's Theatre had been in our district for the past week, rehearsing the production 'The Emperor's New Clothes.' The performance was held Saturday, February 26th at 3pm and 5pm in the MS gym.

Mr. Grant informed the board, of upcoming important dates.

- March 1st – Elementary Recognition Assembly
- March 30th – Math Competition
- March 31st – Elementary Class Pictures

High School

Todd Phillips, HS Assistant Principal, expressed his experience at the APLC Conference and thanked the board for allowing his teachers attend. The ESD has also been working with teachers and the Math curriculum.

He shared the high School had another Recognition Assembly that went well on Friday February 25th.

High School

Linda Dezelle, HS Principal shared Solution Tree Conferences on PLC and MTSS, and the ability within our district for improvements for both frameworks.

On the CTE side she wrote a grant to help pay for supplies for our Health Science, and Anatomy/Physiology classes. She will continue to work on the CNA certification program and updating grants.

Middle School

Mr. Austin shared the middle school was successful with their "PBIS Fun Day". This day includes arts, crafts, and Just Dance game. As an incentive for positive behavior, students can participate by earning PBIS tickets.

Mr. Austin informed they are planning on taking the 6th graders to the annual Conconully Camping Trip regarding Environmental Science. He is inviting any board/staff member to visit the Camp site during the trip.

Sports

Mr. Austin shared the numbers in students participating in spring sports have increased and sports are ready to go. As of today, 19 students signed up for baseball, 27 for softball, 46 for soccer, and 35 for track.

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Mr. Austin informed the board that he had a conversation with Rick Rizz, known as “The Voice of the Mariners,” and was offered \$5,000 in additional grant monies that could be spent towards any sports programs in Brewster.

Superintendent

Eric Driessen, Superintendent, informed the board, the mask mandate will be lifted as of March 14th, 2022.

DECA Presentation

Madelyn Sandoval, President of the DECA Club, and Mareli Arevalo, Vice Presidents of the DECA Club, presented the DECA competition results held in Bellevue WA. Six students attended the DECA competition and Mareli was the only one that placed 2nd. Allowing her to move forward to the DECA State Competition. This competition has given the students a learning opportunity to develop their leadership skills.

Important Dates

- Wednesday Mar. 2 Early Release – Winter Break 11:00AM
- Thurs – Fri Mar. 3-4 No School – Winter Break
- Monday Mar. 7 PAC 6:30 PM
- Thur-Fri Mar. 24-25 Spring Conferences
- Monday Mar. 28 Board Meeting 7:00 PM

Curriculum & Instruction

None

Consent Agenda

Director Rice moved, Director Camacho seconded, to approve Consent Agenda, which included the following:

- A. *County Treasurer’s Report
- B. *Minutes of Regular Meeting – January 24, 2022
- C. *Payroll Check No. 336382 through Check No. 336419 Totaling \$973,837.69.
- D. *General Fund Check No. 336420 through Check No. 336500 Totaling \$1,578,294.21.
- E. *Capital Projects Fund Check No. 336501 through Check No. 336509 Totaling \$974,288.91.
- F. *ASB Check No. 336510 through Check No. 336516 Totaling \$4,093.74.
- G. ASB Check No. 336387 was incorrect, and the correct Check No. is 336381.

Motion carried 5-0.

Business & Finance

Director Maldonado moved, Director Rice seconded, to approve the 2021-22 School Calendar.

- School will begin August 29th, 2022.
- Christmas break will begin with an early release on December 21st and resume on January 5th, 2023.
- Spring break - April 3rd -7th, 2023
- HS Graduation – June 9th
- MS Graduation – June 13th
- Last day of school is June 16th

Motion carried 5-0.

Overnight stay for DECA State Conference

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Director Aparicio moved, Director Maldonado seconded, to approve the overnight stay for DECA State conference.
Motion carried 5-0.

Calendar Changes

Director Aparicio moved, Director Rice seconded, to approve the 2021-22 calendar change to use May 2nd.
As the make-up day.
Motion carried 5-0.

Music Overnights

Director Aparicio moved, Director Camacho seconded, to approve the Band students to stay overnight for the Basketball State Tournament on March 3-5th.
Motion carried 5-0.

Track Schedule

Director Rice moved, Director Maldonado seconded, to approve the 2022 track schedule as presented.
Motion carried 5-0.

Contracts

Superintendent Addendum

Director Aparicio moved, Director Camacho seconded, to approve the Superintendent Employment Contract dated for February 28, 2022 as presented.
Motion carried 5-0.

Personnel

Classified Staff

Director Aparicio moved, Director Rice seconded, to approve the classified staff as presented.

- Crystal Lopez – Para Pro
- Adina Houfmann – Sub Para Pro
- Rosa Orozco – Accounts Payable Specialist

Motion carried 5-0.

Coaches

Director Maldonado moved, Director Rice seconded, to approve the coaches as presented.

- Jason Brown – HS Track Assistant (if numbers hold)
- Leo Pastor – Soccer Volunteer Coach
- Kate Morgan – Softball Volunteer Coach

Motion carried 5-0.

Certified Staff

Director Aparicio moved, Director Rice seconded, to approve the certified staff as presented.

- Eric Driessen – Resignation of Superintendent Position
- Leo Pastor – Resignation of HS Math Teacher Position

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- Aubrey Miller – Resignation of Elementary Teacher Position
- Natalie Lemons – Resignation of Elementary Teacher Position

Motion carried 5-0.

Executive Session RCW42.30.110 – 1.g – Personnel (30 minutes)

Certified Staff

After coming out of executive session Director Aparicio made a motion to hire Lynnette Blackburn as the interim Superintendent for the 2022-2023 school year. Motion seconded by Director Camacho.

Motion carried 5-0.

Adjournment

There being no further business to discuss, the meeting adjourned at 8:01 p.m.

CHAIRMAN TO THE BOARD

SECRETARY TO THE BOARD

DATE

DATE

**Brewster School District
Regular Board Meeting
March 28, 2022**

Call to Order

The meeting was called to order at 7:00 p.m., with Chairman Becker leading the flag salute and welcoming staff.

Board members present: Don Becker, Peggy Rice, and Maria Maldonado.

Staff present: Eric Driessen, Superintendent/Secretary to the Board; Debbie Estella Martinez, Recording Secretary; Stephanie Vassar, Business Manager; Linda Dezelle, HS Principal; Todd Phillips, HS Asst. Principal; Greg Austin, Middle School Principal; Garrett Grant, Elementary Principal; Lynnette Blackburn, Special Programs Director and Jessica Garcia, ELL Coach; and Heather Cochrane, MS Teacher.

Additions & Deletions

Add: 9B Mayra Pamatz HS Secretary
 Maurita Dominguez Para Sub

Reports

Budget

Stephanie Vassar, Business Manager, reported enrollment has been corrected for the months of October through January. As of February of 2022, our count total is 118 transitional and kindergarten students.

She stated the H-VAC grant was granted. All other funds have no major changes. See balances as presented.

General Fund	\$3,794,569
Capital Projects	\$ 316,145
Debt Service	\$ 179,329
ASB	\$ 348,813
Transportation	\$ 87,088

Special Programs

Lynnette Blackburn, Special Programs Director, stated she attended the Career Fair in Spokane. They were able to visit with a lot of good candidates.

ELL Coach

Jessica Garcia, ELL Coach, handed out special invitations to the board for the end of the year evaluation PAC meeting. During this meeting they will be recognizing migrant student seniors. Meeting will be held at the multipurpose elementary room with dinner starting at 5pm on April 11th.

Mrs. Garcia shared they have completed the WIDA testing with almost 100% participation.

Elementary

Garrett Grant, Elementary Principal, thanked the Board for allowing him to attend the Solution Trees PLC Conference. Mr. Grant will continue to work with the Curriculum Adoption Team to support the elementary teachers with reading and math subjects.

Mr. Grant shared upcoming events: 4th and 5th grade will be going to the state park for their spring field trips; the math group will be attending their Math Competition via zoom this year; and the recognition assembly will be Friday the 1st.

Staffing Changes for the up coming year as presented.

- Karol Miller moving to 4th grade.
- Randi Robertson full time kindergarten teacher.
- Maria Vargas new Ameri Corp person.

High School

Linda Dezellem, HS Principal, shared they just finished up with Student Led Conferences last week with almost 99% attendance. Now that conferences are completed, HS will move forward to senior presentations and graduation.

High School

Todd Phillips, HS Assistant Principal, announced prom date for May 14th. Looking forward to hiring new teachers for the new openings at the HS.

Middle School

Greg Austin, MS Principal, shared his Student Led Conferences were 99.2% attended and he was happy to see full faces due to no more masks. MS Student of the Month assembly will be Friday the 1st.

Sports

Mr. Austin, Athletic Director, announced spring sports are full blast with excellent participation numbers.

Consent Agenda

Director Rice moved, Director Maldonado seconded, to approve the Consent Agenda which included the following:

- County Treasurer's Report
- Minutes of Regular Meeting – February 28, 2022
- Payroll Check No. 336517 through Check No. 336550 Totaling \$1,008,222.85.
- General Fund Check No. 336551 through Check No. 336625 Totaling \$341,798.15.
- Capital Projects Fund Check No. 336626 through Check No. 336637 Totaling \$1,191,489.13.
- ASB Check No. 336638 through Check No. 336650 Totaling \$10,425.23.

Motion carried 3-0.

Business & Finance

Director Rice moved, Director Maldonado seconded, to approve the History Club overnight stay in Bellevue for the state competition.

Motion carried 3-0.

Contracts

None

Personnel

Certified Staff

Director Maldonado moved, Director Rice seconded, to approve Suzanne Marks as a certified Sub.
Motion carried 3-0.

Classified Staff

Director Rice moved, Director Maldonado seconded to approve classified staff as presented.

- Alejandra Angel – Asst. Cook
- Anah Wulf – Elementary Para Sub

Motion carried 3-0.

Coaches

Director Maldonado moved, Director Rice seconded, to approve Felix Nava as a soccer volunteer coach.
Motion carried 3-0.

Executive Session RCW42.30.110

None

Adjournment

There being no further business to discuss, the meeting adjourned at 7:30 p.m.

CHAIRMAN OF THE BOARD

SECRETARY TO THE BOARD

DATE

DATE

Brewster School District
Regular Board Meeting
April 25, 2022

Call to Order

The meeting was called to order at 7:00 p.m., with Chairman Becker leading the flag salute and welcoming staff.

Board members present: Don Becker, Peggy Rice, Mario Camacho, Hector Aparicio and Maria Maldonado.

Staff present: Eric Driessen, Superintendent/Secretary to the Board; Estella Martinez, Recording Secretary; Linda Dezellem, HS Principal; Todd Phillips, HS Asst. Principal; Garrett Grant, Elementary Principal; Lynnette Blackburn, Special Programs Director and Jessica Garcia, ELL Coach; Travis Todd, MS Teacher; and Alicia Pulsifer, HS Band Teacher.

Guests: Adahi Najera, Student.

Additions & Deletions

Add: VIII A. Jasen Brown Certified Sub
Miriam Tinoco Certified Sub
Esmeralda Morales 5th grade Teacher

VIII B. Rose Guzman Cook Sub

Reports

Budget

Eric Driessen, Superintendent, gave an overview of the accounts. The remaining funds being used to finalize the construction are dollars from the state match money.

He stated transportation is planning to order a new bus.

See balances as presented.

General Fund	\$3,864,891
Capital Projects	\$1,452,854
Debt Service	\$ 295,173
ASB	\$ 344,627
Transportation	\$ 87,095

Special Programs

Lynnette Blackburn, Special Programs Director, stated the Sped Dept. Staff attended a behavioral training. She is busy with the special programs staff observations and evaluations.

High School

Linda Dezellem, HS Principal, shared they just finished up with Senior Presentations last week with almost 99% attendance. She invited the board to “College Signing Day” on May 16th from 2:00 - 4:30 p.m. in the district office.

High School

Todd Phillips, HS Assistant Principal, announced prom plans are wrapping up. He would like to thank Luisa Lucas, Yunuen Pamatz, and Elisabeth Garcia for their help with all of it.

ELL Coach

Jessica Garcia, shared upcoming Migrant Leadership field trips and thanked the board for attending the last PAC meeting of the 2022 school year.

Elementary

Garrett Grant, Elementary Principal, stated they had their Transitional Kindergarten and Kindergarten registration night on April 18th. He announced May 3rd through the 26th elementary students will be taking the Smarter Balance Assessments along with Dibels and Imagine Learning.

Mr. Grant shared upcoming events:

- June 8th Talent Show
- June 9th Field Day

Middle School

Alicia Pulsifer, Music Teacher, along with Kyle Woelber took a group of 15 students to the Washington DC trip.

Superintendent

Superintendent Driessen stated construction is 3 weeks behind schedule. A new grant given will pay for the covered playground area.

Curriculum and Instruction

Math Curriculum

Travis Todd, MS Math Teacher, presented the i-Ready Math Curriculum for grades 6-8th grade. If approved Math Curriculum will be adopted this coming school year.

Consent Agenda

Director Aparicio moved, Director Rice seconded, to approve the Consent Agenda which included the following:

- County Treasurer’s Report
- Minutes of Regular Meeting – March 28, 2022
- Comp Tax Check No. 336651 through Check No. 336652 Totaling \$1,332.99.
- Payroll Check No. 336653 through Check No. 336684 Totaling \$1,016,290.92.
- General Fund Check No. 336685 through Check No. 336758 Totaling \$259,557.44.
- Capital Projects Fund Check No. 336759 through Check No. 336764 Totaling \$708,731.70.

- ASB Check No. 336765 through Check No. 336772 Totaling \$5,331.90.

Motion carried 5-0.

Business & Finance

Director Aparicio moved, Director Maldonado seconded, to approve the overnight travel for students to attend Regional and State events as presented.

- State Track May 26-27
- Regional Baseball TBA
- State Baseball May 26-27
- State Softball May 26-27

Motion carried 5-0.

Director Rice moved, Director Aparicio seconded, to the senior trip to Triple Play Amusement Park in Idaho on May 31, 2022.

Motion carried 5-0.

Director Aparicio moved, Director Camacho seconded, to approve Friday June 3, Graduation Day, to be the last required school day for seniors who have met all graduation requirements.

Motion carried 5-0.

Director Rice moved, Director Aparicio seconded, to approve the overnight stay for the following.

- FFA State Convention May 12, 2022, in Kennewick.
- FFA State Veterinary Competitions May 31, in Pullman

There will be an estimated 10 students attending each event and there will be school district chaperones.

Motion Carried 5-0.

Director Aparicio moved, Director Maldonado seconded, to approve the Band trip to perform out of state in Silverwood on May 30th.

Motion carried 5-0.

Director Aparicio moved, Director Maldonado seconded, the following certified teacher as out of endorsement for the 2021-22 year.

<u>TEACHER</u>	<u>CERT#</u>	<u>COURSE</u>	<u>SCHOOL</u>
Madaline Crooks	563012D	1 st grade	Elementary

Motion carried 5-0.

Contracts

None

Personnel

Certified Staff

Director Aparicio moved, Director Maldonado seconded, to approve the certified staff as presented.

- Esmeralda Morales – 4th grade Teacher

- Annea Brown – Resignation

Motion carried 5-0.

Classified Staff

Director Rice moved, Director Maldonado seconded to approve classified staff as presented.

- Halle Aparicio – Elementary Para-Sub
- Sineenut Nunsoohgnern – Volunteer
- Juan Garcia – Resignation
- Osvaldo Orozco- Resignation

Motion carried 5-0.

Coaches

None

Executive Session RCW42.30.110

None

Adjournment

There being no further business to discuss, the meeting adjourned at 7:34 p.m.

CHAIRMAN OF THE BOARD

SECRETARY TO THE BOARD

DATE

DATE

**Brewster School District
Regular Board Meeting
May 23, 2022**

Call to Order

The meeting was called to order at 7:00 p.m., with Chairman Becker leading the flag salute and welcoming staff.

Board members present: Don Becker, Peggy Rice, and Maria Maldonado.

Staff Present: Eric Driessen, Superintendent/Secretary to the Board; Estella Martinez, Recording Secretary; Stephanie Vassar, Business Manager; Garrett Grant, Elementary Principal; Lynnette Blackburn, Special Programs Director; Kate Morgan, HS Math Teacher; Tram Hiltz, Instructional Coach; Heather Cochrane, MS PE Teacher; and Travis Todd, MS Math Teacher.

Additions & Deletions

Add: VIII A. Certified	Ryan Meehan – HS Math Teacher Nikki Medved – Resignation
VIII B. Classified	Rachel Perkins: Resignation Tracey Reagles – Head Cook

Reports

Budget

Stephanie Vassar, Business Manager, reported April’s enrollment being at 977 FTE (this includes 21 ALE students), and 14 running start students.

She reports the audit has come to an end with being one of the cleanest audits.

See balances as presented.

- General Fund \$4,741,928
- Capital Projects \$1,487,896
- Debt Service \$630,028
- ASB \$345,170
- Transportation \$87,118

Special Programs

Lynnette Blackburn, Special Programs Director, shared she’s wrapping up the year with the end of the year evaluations.

The migrant program is planning on taking six migrant students to the “Voices from the Field” overnight trip in Bainbridge Island, on June 21- June 24, 2022.

Elementary

Garrett Grant, Elementary Principal, stated they are finishing up with Smarter Balance Assessments. After researching different ELA curriculums, they are narrowing down their options. Final decision will be made in the fall of 2022.

Mr. Grant shared upcoming events:

- June 8th Talent Show
- June 9th Field Day
- June 10th Early Release

Elementary

Tram Hiltz, Instructional Coach, gave a brief explanation of her job description and how she supports staff with instructional support.

High School

Todd Phillips, HS Assistant Principal, announced 175 students showed up to prom. June 3rd will be the recognition assembly and June 4th HS graduation at 7:30pm.

He shared how our senior leadership class is giving back to our community by painting the Senior Center and by helping the city setting up the flags at the cemetery.

Middle School

Greg Austin, MS Principal, shared upcoming field trips and events.

- May 24th Stem Field trip with Mrs. Ashworth
- June 1st, 2nd, and 3rd, 6th grade Camp Conconully Trip
- June 1st SCI Test for 8th grade
- June 8th, 8th grade Promotion
- June 9th, 8th grade field trip to the Chelan Waterslides

Sports

Greg Austin, Athletic Director, shared we hosted districts games for softball, baseball, and the track meet. Overall, everyone had a good spring season.

Curriculum and Instruction

Math Curriculum

Todd Phillips, MS Math Teacher, presented the Envision Savvas Math Curriculum. This curriculum is similar to the middle school curriculum. Contract will renew every six years for an estimate cost of \$45,000.

Consent Agenda

Director Rice moved, Director Maldonado seconded, to approve the Consent Agenda which included the following:

- County Treasurer's Report
- Minutes of Regular Meeting – March 25, 2022
- Payroll Check No. 336773 through Check No. 336803 Totaling \$1,000, 754.87.
- General Fund Check No. 336804 through Check No. 336887 Totaling \$222,405.56.
- Capital Projects Fund Check No. 336888 through Check No. 336897 Totaling \$708,049.69.
- ASB Check No. 336898 through Check No. 336911 Totaling \$6,045.73.

Motion carried 3-0.

Business & Finance

Director Maldonado moved, Director Rice seconded, to approve the overnight for Middle School Migrant Students to attend the “Voices from the Field” trip on Jun 21-24th.
Motion carried 3-0.

Director Rice moved, Director Maldonado seconded, to approve the 6th grade trip to Camp Conconully on June 1st-3rd.
Motion carried 3-0.

Director Maldonado moved, Director Rice seconded, to approve the WIAA Resolution No. 8-22/23.
Motion carried 3-0.

Director Maldonado moved, Rice seconded, to approve the Middle School Math Curriculum for grades 6-8.
Motion Carried 3-0.

Director Maldonado moved, Director Rice seconded, to approve the summer school budget for summer school 2022.
Motion carried 3-0.

Contracts

None

Personnel

Certified Staff

Director Rice moved, Director Aparicio seconded, to approve the certified staff as presented.

- Mason Elms – HS Math Teacher
- Esmeralda Barboza – Kindergarten Teacher
- Amanda Doughty – Social Emotional Behavioral Coordinator – Resignation
- Linda Dezellem to Special Programs Director effective July 1st
- Todd Phillips to HS Principal effective July 1st

Motion carried 3-0.

Classified Staff

Director Maldonado moved, Director Rice seconded, to approve classified staff as presented.

- Paola Medina – Para Resignation
- Carlos Lence – Para Resignation

Motion carried 3-0.

Coaches

Director Rice moved, Director Maldonado seconded, to approve the coach as presented.
Amy Becker – MS girls volleyball coach resignation.

Executive Session RCW42.30.110

None

Adjournment

There being no further business to discuss, the meeting adjourned at 7:47 p.m.

CHAIRMAN OF THE BOARD

SECRETARY TO THE BOARD

DATE

DATE

**Brewster School District
Regular Board Meeting
June 27, 2022**

Call to Order

The meeting was called to order at 7:00 p.m., with Chairman Becker leading the flag salute and welcoming staff.

Board members present: Don Becker, Peggy Rice, Maria Maldonado, Hector Aparicio, and Mario Camacho.

Staff Present: Eric Driessen, Superintendent/Secretary to the Board; Estella Martinez, Recording Secretary; Stephanie Vassar, Business Manager; Lynnette Blackburn, Special Programs Director.

Guests: Kristina Gebbers and Desha Rupeiks.

Additions & Deletions

Add: VIII C. Marta Martinez – MS Volleyball Assistant Coach

Reports

Budget

Stephanie Vassar, Business Manager, reported May's enrollment being at 972 FTE (this includes 18 ALE students), and 14 running start students.

She reports the accounts are steady. With one change being made in our private purpose trust fund. Money will be relocated into our general fund account to be used for scholarship purposes.

See balances as presented.

- General Fund \$4,962,171
- Capital Projects \$1,216,168
- Debt Service \$845,833
- ASB \$345,840
- Transportation \$87,141

Public Comments

Desha Rupeiks community member and neighbor to the Harkins House, presented her concerns with the Harkins House. Desha brought pictures and gave examples of the hazardous problems that could arise if nothing is done to clean up the house.

Superintendent

Eric Driessen, Superintendent, shared summer school is up and going. The plan is to continue having field trips on Fridays. 141 students showed up last Friday for the first field trip. Students attending summer school will also be receiving a swimming pool pass for the summer.

This year the Elementary received a grant to help support our summer gardening program.

HS has signed up 45 students and have a short waiting list of 7 students. These classes will help students get back on the track to continue their graduation path.

Curriculum and Instruction

None

Consent Agenda

Director Aparicio moved, Director Maldonado seconded, to approve the Consent Agenda which included the following:

- County Treasurer's Report
- Minutes of Regular Meeting – May 23, 2022
- Payroll Check No. 336912 through Check No. 336942 Totaling \$1,100,826.48.
- General Fund Check No. 336943 through Check No. 337030 Totaling \$420,071.04.
- Capital Projects Fund Check No. 337031 through Check No. 337041 Totaling \$934,540.21.
- ASB Check No. 337042 through Check No. 337060 Totaling \$18,589.16.

Motion carried 5-0.

Business & Finance

None

Contracts

Director Aparicio moved, Director Maldonado seconded, to approve the contracts as presented.

- 22-23 Network/System Support Contract
- 22-23 Central WA University College In the HS

Motion carried 5-0.

Director Maldonado moved, Director Rice seconded, to approve the Resolutions as presented.

- Resolution No. 2-21/22 Authorizing Closure of Fund 70- Private Purpose Trust (Scholarship) Fund; Moving Monies to Fund 10-General Fund – Program 89 – Community Services (Scholarship) Account
- Resolution No. 3-21/22 Authority to Sign on Behalf of Brewster School District
- Resolution No. 4-21/22 Requesting Authority to Use Facsimile Signature
- Resolution No. 5-21/22 Requesting Authority to Make Investments
- Resolution No. 6-21/22 Brewster K-6 Modernization and Addition Acceptance Finally Complete
- Resolution No. 7-21/22 Brewster K-6 Modernization and Addition Building Commissioning Report

Motion carried 5-0.

Director Maldonado moved, Rice seconded, to approve the Summer School Staff.

Motion Carried 5-0.

Director Rice moved, Director Maldonado seconded, to approve the 2023 graduation date of Friday, June 9, 2023. The last day of school is Friday, June 16, 2023.

Motion carried 5-0.

Director Aparicio moved, Director Camacho seconded, to approve the HS School Math Curriculum and Social Studies Curriculum as presented. The estimate cost for the HS School Math curriculum is for \$45,012.50 and the estimate cost for HS Social Studies Curriculum is for \$2,850.

Motion Carried 5-0.

Personnel

Certified Staff

Director Rice moved, Director Maldonado seconded, to approve the certified staff as presented.

- Heather Cochrane move to HS Social Studies and Health
- Travis Todd move to MS Physical Education
- Linda Dezellem – Resignation

Motion carried 5-0.

Classified Staff

None

Coaches

Director Aparicio moved, Director Camacho seconded, to approve the coaches as presented.

Football

- H.S. Head – Travis Todd
- H.S. Asst. – Dan Vassar
- H.S. Asst. – Trey Dezellem
- H.S. Volunteer – Sunder Aldridge
- H.S. Volunteer – Josh Truan
- H.S. Volunteer – Luke Divis
- M.S. Head – Irving Smith
- M.S. Asst. – Irving Smith Jr

Volleyball

- H.S. Head – Marcy Boesel
- H.S. Head – Markie Miller
- H.S. Asst. – Alisia Foyle
- H.S. Asst C – Vanessa Terrones
- M.S. Head – Jackie Hentges
- M.S. Asst. – TBD

Girls Soccer

- H.S. Head – Alex Sanchez
- H.S. Asst. – Rafael Sanchez

Cross Country

- H.S. Head - Kelly Brown
- H.S. Asst. – Jasen Brown (If numbers allow)
- M.S. Head – Kyle Woelber

Cheer Advisor

- Monica Barker

Motion Carried 5-0.

Executive Session RCW42.30.110

None

Adjournment

There being no further business to discuss, the meeting adjourned at 7:20 p.m.

CHAIRMAN OF THE BOARD

SECRETARY TO THE BOARD

DATE

DATE

**Brewster School District
Regular Board Meeting
July 25, 2022**

Call to Order

The meeting was called to order at 7:00 p.m., with Vice Chairman Rice leading the flag salute and welcoming staff.

Board members present: Peggy Rice, Maria Maldonado, and Hector Aparicio.

Staff Present: Estella Martinez, Recording Secretary; Stephanie Vassar, Business Manager; Jessica Garcia, ELL Coordinator, Todd Phillips, HS Principal; Garrett Grant, Elementary Principal

Additions & Deletions

Add: IV. Elementary Back to School Night on August 29th from 5:00 pm – 7:30 pm

Reports

Budget

Stephanie Vassar, Business Manager, reported June's enrollment being at 967.88 FTE this is not including running start and ALE students. We ended the school year with an average enrollment of 948.88 FTE.

She reports the ASB and Transportation accounts have not had much change. The General Fund account has a balance of approximately \$4.5 million.

Elementary

Garrett Grant, Elementary Principal, shared summer school is going great with a new garden program in place this year.

Upcoming events and plans:

July 26 - Paraprofessional interviews for four classified openings.

August 22 and 23 – Elementary Retreat – Goals Climate & Culture, PLC work, PBIS & Curriculum

August 29 – Back to School Night – Police Dept., Public Library, and Photo Booth

High School

Todd Phillips, High School Principal, announced the baseball team will be attending the Mariner's game on July 26th in Seattle.

Summer School is going well with a total of 35 students attending. He will also bring back the community service hours for our seniors starting with 10 required hours this year and adding 10 additional required hours for the upcoming classes.

ELL- Jessica Garcia

Jessica Garcia, ELL Coordinator, stated she has been working with Stephanie Vassar on the grants. No updates in the Bilingual and Migrant program.

Jessica shared she has begun her Masters in Education Leadership Program in Administration.

Curriculum and Instruction

None

Consent Agenda

Director Aparicio moved, Director Maldonado seconded, to approve the Consent Agenda which included the following:

- County Treasurer's Report
- Minutes of Regular Meeting – June 27, 2022
- Comp Tax Check No. 337061 through Check No. 337062 Totaling \$2,495.27
- Payroll Check No. 337063 through Check No. 337088 Totaling \$1,020,682.29.
- General Fund Check No. 337089 through Check No. 337157 Totaling \$461,638.94.
- Capital Projects Fund Check No. 337158 through Check No. 337166 Totaling \$839,853.39.
- ASB Check No. 337167 through Check No. 337170 Totaling \$472.34.
- Consultant/Capital Project Coordinator 2022-2023

Motion carried 3-0.

Business & Finance

Director Aparicio moved, Director Maldonado seconded, to approve the Budget Resolution No. 8-21-22 2022-23 budget.

Motion Carried 3-0.

Director Maldonado moved, Director Aparicio seconded, to approve the social emotional plan.

Motion Carried 3-0.

Contracts

Director Aparicio moved, Director Maldonado seconded, to approve the contracts as presented.

- 2022-2023 ESD Absence Management Renewal
- 2022-2023 Chartwells Renewal Number 4
- 2022-2023 ESD STEM Science Kits
- 2022-2023 ESD Hosted WIFI
- 2022-2023 Lisa Hoyt Consultant Services
- 2022-2023 ESD E-Rate Switch Project
- 2021-2022 ESD 3 Server Installations

Motion Carried 3-0

Director Maldonado moved, Director Aparicio seconded, to approve Board Meeting and Workshop Dates.

Motion carried 3-0.

Director Aparicio moved, Director Maldonado seconded, to approve the Policies/Procedures as presented.

- Policy B 2140 Comprehensive School Counseling
- Procedure 2140P Procedure Comprehensive School Counseling Program
- Policy B 3211 Gender Inclusive Schools
- Procedure 3211P Procedure Gender Inclusive Schools
- Policy B 3416 Medication at School
- Procedure 3416P Procedure Medication at School

- Policy B 4200 Parent Access and Safe and Orderly Learning Environment
- Procedure 4200P Procedure Parent Absence and Safe Orderly Learning Environment

Motion Carried

Personnel

Certified Staff

Director Aparicio moved, Director Maldonado seconded, to approve the certified staff as presented.

- Jessica Garcia move to Special Programs Coordinator
- Kayla Johanson move to Special. Ed. Coordinator
- Rick Miller move to CTE Coordinator

Motion carried 3-0.

Classified Staff

Director Aparicio moved, Director Maldonado seconded, to approve the classified staff as presented.

- Micailina Guzman move to HS Para
- Christian Rivera – Part time summer worker
- Jarel Pacheco – Part-time summer worker
- Eduardo Reyes – Part time summer worker

Motion Carried 3-0.

Coaches

None

Executive Session RCW42.30.110

None

Adjournment

There being no further business to discuss, the meeting adjourned at 7:20 p.m.

CHAIRMAN OF THE BOARD

SECRETARY TO THE BOARD

DATE

DATE

**Brewster School District
Regular Board Meeting
August 22, 2022**

Call to Order

The meeting was called to order at 7:03 p.m., with Chairman Becker leading the flag salute and welcoming staff.

Board members present: Peggy Rice, Maria Maldonado, and Don Becker.

Staff Present: Estella Martinez, Recording Secretary; Stephanie Vassar, Business Manager; Todd Phillips, HS Principal; Garrett Grant, Elementary Principal; and Kayla Johanson, Special Education Coordinator.

Additions & Deletions

None

Reports

Budget

Stephanie Vassar, Business Manager, reported July's ending fund balance at approximately \$5 million.

She shared our new ticketing plan for our sporting events. At this point only visiting fans will be charged an entrance fee and our community will be granted a free or discounted pass to all home games to show our gratitude for all their support throughout the years with our levies.

See balances as presented.

- General Fund \$5,007,049
- Capital Projects \$1,173,707
- Debt Services \$590,458
- ASB \$329,744
- Transportation \$87,215

Elementary

Garrett Grant, Elementary Principal, shared the updated elementary schedule adding a Tier three to better support students with English Language Arts.

The 2022-23 Elementary Retreat was well attended with about 90% of the staff showing up.

Upcoming events:

- August 29 – Back to School Night – Police Dept., Public Library, and Photo Booth

Special Education

Kayla Johanson, Special Education Coordinator, introduced herself as the new Special Education Coordinator. She shared Special Education positions and talked about our preschool program.

High School

Todd Phillips, High School Principal, shared his goals for the High School Students. He will be focusing on accountability and encourage teachers to be more excited. The ASB students have been active this summer.

Ninth grade Orientation was a success with 55 parents showing up. Three main topics were addressed at this parent meeting.

- Importance of Attendance
- Limited Cell Phone Usage
- Students, Parents, & Teachers Engaging

Superintendent

Lynnette Blackburn, Superintendent, has been attending community and staff meetings. Middle School and High School have been working with PBIS. She also shared the district is planning to bring two presenters to speak with the staff about Professional development right before school starts. Lisa Hoyt will be training staff on PBIS, classroom management strategies, and coaching for the High School leadership team. Robert Payne from Solution Tree will be presenting as well.

Mrs. Blackburn has also been in contact with our new Head Cook Tracey Reagles to support her with lunches since we only have the Elementary kitchen running for now.

Curriculum and Instruction

None

Consent Agenda

Director Rice moved, Director Maldonado seconded, to approve the Consent Agenda which included the following:

- County Treasurer's Report
- Minutes of Regular Meeting – June 25, 2022
- Payroll Check No. 337171 through Check No. 33337198 Totaling \$1,041,987.35.
- General Fund Check No. 337199 through Check No. 337272 Totaling \$609,158.67.
- Capital Projects Fund Check No. 3372473 through Check No. 337279 Totaling \$708,897.03.
- ASB Check No. 337280 through Check No. 337281 Totaling \$6,986.41.

Motion carried 3-0.

Business & Finance

Contracts

Director Maldonado moved, Director Rice seconded, to approve the contracts as presented.

- 2022-2023 Solution Tree Consultant Services
- 2022-2023 ESD Language Acquisition Coop
- 2022-2023 ESD Crisis Management Coop

- 2022-2023 EWU Credit Contract

Motion Carried 3-0

Personnel

Certified Staff

Director Rice moved, Director Maldonado seconded, to approve the certified staff as presented.

- Miguel Garcia – 8th grade Math Teacher
- Megan Langley – Certified Sub
- Stephanie Schertenleib – Culinary HS Teacher

Motion carried 3-0.

Classified Staff

Director Maldonado moved, Director Rice seconded, to approve the classified staff as presented.

- Adina Hofmann – 1yr T-K Para
- Abigail Mota – 1 yr T-K Para
- Sineenut Nunsoongnern – 1 yr Sped Para
- Maria Lopez – 1 yr Sped Para
- Bonifacio Arebalo – Custodian
- Daniel Lopez – Custodian
- Eduardo Martinez – Custodian
- Qristian Solorio – IT Tech Asst.
- Jamie Sluys – ISS
- Myla Gray – 1 yr Sped Para
- Sandra Garcia – Para Sub
- Ross Carmack – Terminated
- Paola Medina – Para Sub

Motion Carried 3-0.

Coaches

None

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None

Adjournment

There being no further business to discuss, the meeting adjourned at 7:41 p.m.

CHAIRMAN OF THE BOARD

SECRETARY TO THE BOARD

DATE

DATE

**Brewster School District
Regular Board Meeting
September 26, 2022**

Call to Order

The meeting was called to order at 7:00 p.m., with Chairman Becker leading the flag salute and welcoming staff.

Board members present: Peggy Rice, Hector Aparicio, Maria Maldonado, and Don Becker.

Staff Present: Lynnette Blackburn, Superintendent/Secretary to the Board; Estella Martinez, Recording Secretary; Stephanie Vassar, Business Manager; Todd Phillips, HS Principal; Garrett Grant, Elementary Principal; Greg Austin, MS Principal; and Kayla Johanson, Special Education Coordinator.

Additions & Deletions

None

Reports

Budget

Stephanie Vassar, Business Manager, gave a preliminary report of the August 2022 financials.

See balances as presented.

- General Fund \$4,998,748
- Capital Projects \$1,217,230
- Debt Services \$602,776
- ASB \$324,014
- Transportation \$157,859

Mrs. Vassar shared the plan is to purchase the new bus by the end of winter or early spring of 2023. She also emphasized that these numbers are preliminary and that a final year-end report will be shared upon the closing of year end.

High School

Todd Phillips, High School Principal, informed that he would be working closely with the BLT team to focus on students' success. The plan is to have a Bear of the Week student to encourage and recognize their accomplishments. He will be tracking their attendance, grades, and discipline referrals to prevent them from falling behind. The goal is to concentrate on freshmen, but he will work with all grades.

Mr. Phillips announced spirit week this year would be full of fun activities for our students.

Elementary

Garrett Grant, Elementary Principal, shared the audition for the Missoula Children's Theatre production of Johnny Appleseed will be held on Monday October 3rd at the Middle School.

Mr. Grant announced upcoming events.

- Friendship Recognition Assembly
- After's will start second week of Oct.
- Book Fair Oct 3rd – 7th
- Conferences Oct 26th – 28th

Special Education

Kayla Johanson, Special Education Coordinator, organized a five-day Right Response Training for some of our teachers and paraprofessionals. This training teaches staff safe strategies to deescalate a student from harming themselves or others.

Mrs. Johanson shared preschool has begun with small classes and will continue to add more students as the year progresses.

Middle School

Greg Austin, Middle School Principal, was pleased to announce the new Middle School hires. Miguel Garcia as the 8th grade Math Teacher and Bonifacio Arebalo as their Custodian.

Mr. Austin shared middle schoolers will be allowed to go to the library for 35 minutes during enrichment. Hometown Ticketing is an online ticket taking process that allows people to prepurchase their tickets and alleviates lines at the door, among other benefits.

Athletics

Mr. Austin stated fall sports are halfway done, and Hometown Ticketing will start during basketball season.

Superintendent

Lynnette Blackburn, Superintendent, reported the Washington Association of Educational Service Districts (AESD) Accreditation Panel Sub-Committee has renewed our school's accreditation.

Curriculum and Instruction

None

Consent Agenda

Director Rice moved, Director Aparicio seconded, to approve the Consent Agenda which included the following:

- County Treasurer's Report
- Minutes of Regular Meeting – August 22, 2022
- Payroll Check No. 337282 through Check No. 337332 Totaling \$1,022,054.67.
- General Fund Check No. 337333 through Check No. 337405 Totaling \$314,857.25.
- Capital Projects Fund Check No. 337406 through Check No. 337414 Totaling \$1,013,543.79.
- ASB Check No. 337415 through Check No. 337424 Totaling \$6,162.23.

Motion carried 4-0.

Business & Finance

Contracts

Director Aparicio moved, Director Maldonado seconded, to approve the contracts as presented.

- 2022-2023 Extended/Supplemental/Stipends Contracts
- 2022-2023 ESD Geri Block Physical Therapy Contract from Waterville
- 2022-2023 ESD Stephanie Astell Therapist Contract
- 2022-2023 ESD Nurse Contract
- 2022-2023 Sped Vision Service

Motion Carried 4-0

Director Maldonado moved, Director Rice seconded, to approve the 2022-2025 PSE Agreement.
Motion carried 4-0.

Director Aparicio moved, Director Maldonado seconded, to approve the Coaches' Salaries increase.
Motion carried 4-0.

Director Aparicio moved, Director Rice seconded, to approve the Substitute Wage increase.

District Rice moved, Director Maldonado seconded, to approve Resolutions No. 1-22/23, 2-22/23, & 3-22/23.

- 1-22/23 General Fund Designated for specific purpose
- 2-22/23 Acceptance of Modular Completion
- 3-22/23 Regarding Equity for All

Motion carried 4-0.

Personnel

Certified Staff

Director Maldonado moved, Director Rice seconded, to approve the certified staff as presented.

- Yaneli Reyes – Certified Sub

Motion carried 4-0.

Classified Staff

Director Maldonado moved, Director Rice seconded, to approve the classified staff as presented.

- Crystal Lopez – Resignation
- Angelita Guzman – Classified Sub
- James A Barnett – Bus Driver Sub

Motion Carried 4-0.

Coaches

Director Rice moved, Director Maldonado seconded, to approve the volunteer as presented.

Brooklyn Boesel – Volleyball Volunteer

Motion carried 4-0.

Executive Session RCW42.30.110

None

Adjournment

There being no further business to discuss, the meeting adjourned at 7:28 p.m.

CHAIRMAN OF THE BOARD

SECRETARY TO THE BOARD

DATE

DATE

**Brewster School District
Regular Board Meeting
October 24, 2022**

Call to Order

The meeting was called to order at 6:58 p.m., with Chairman Becker leading the flag salute and welcoming staff.

Board members present: Peggy Rice, Hector Aparicio, Mario Camacho, Maria Maldonado, and Don Becker.

Staff Present: Lynnette Blackburn, Superintendent/Secretary to the Board; Estella Martinez, Recording Secretary; Stephanie Vassar, Business Manager; Todd Phillips, HS Principal; and Garrett Grant, Elementary Principal.

Additions & Deletions

- Add:
- VII. J. Joint Resolution for Transportation Cooperative No. 6-22/23
 - K. Articles of Agreement Brewster School District Transportation Cooperative – Resolution No. 7-22/23
 - L. Service Agreement for Brewster School District Transportation Cooperative Activities – Resolution No. 8-22/23
- VIII. C. Winter Coaches

Reports

Budget

Stephanie Vassar, Business Manager, shared enrollment numbers for the month of September being at 958 FTE plus 13.70 ALE students. Running start numbers won't be counted until October. As of September, 8% of the fiscal year has gone by and not all grants have been claimed.

Mrs. Vassar shared year end has been submitted.

See balances as presented.

- General Fund \$4,592,817
- Capital Projects \$890,671
- Debt Services \$616,455
- ASB \$321,796
- Transportation \$158,101

Mrs. Vassar thanked the board for the opportunity and years of service in our district.

Middle School

Lynnette Blackburn, Superintendent, shared on behalf of Greg Austin, Middle School Principal. Good things are happening in their building and an extended invite went out to the board to come down and take a walk with Mr. Austin, into the classrooms. IAB will be starting up as soon as the state release them and Student Led Conference are coming up Wednesday, Thursday, and Friday.

Athletics

Mrs. Blackburn, stated Middle School has wrapped up their volleyball, football and cross-country seasons. High School sports will move on to post season.

Elementary

Garrett Grant, Elementary Principal, shared they are in the second round of the ALE pilot and will be deciding by the end of November what curriculum to purchase. Mr. Grant and the interview committee will also be interviewing for a lead secretary this week.

On Oct. 17th. staff was trained for NARCAN usage on students and NARCAN packages were delivered by Nicole Smith, School Nurse to the teachers.

Mr. Grant announced upcoming events.

- ShakeOut Earthquake Drill Oct. 20th
- Harvest Parties Oct 25th
- Elementary Conferences Oct. 27th, 28th & 29th
- Veteran's Assembly Nov. 9th
- Monthly Recognition Assembly

High School

Todd Phillips, High School Principal, informed the board that he has met with about 74 parents to discuss concerns before they become problems. The students will have the opportunity to be chosen for "Bear of the Week," The six criteria are: Culture, Community, Accountability, Character, Engagement, and Leadership.

Mr. Phillips announced the homecoming dance was well attended with an estimate of 100 students.

Superintendent

Lynnette Blackburn, Superintendent, shared she has been getting lot of support from former Superintendent Eric Driessen.

Curriculum and Instruction

None

Consent Agenda

Director Rice moved, Director Aparicio seconded, to approve the Consent Agenda which included the following:

- County Treasurer's Report
- Minutes of Regular Meeting – September 26, 2022
- Suburban Purchase Check. No 337425 through Check No. 337425 Totaling \$52,720.57.
- Comp Tax Check No. 337426 through Check No. 337427 Totaling \$19,718,.38.
- Void & Re Issue Check No. 337428 through Check No. 337430 Totaling \$491.80.
- Payroll Check No. 337430 through Check No. 337465 Totaling \$1,085,326.03.
- General Fund Check No. 337466 through Check No. 337537 Totaling \$257,875,09.
- Capital Projects Fund Check No. 337538 through Check No. 337543 Totaling \$357,580.04.
- ASB Check No. 337544 through Check No. 337554 Totaling \$6,006.77.

Motion carried 5-0

Business & Finance

Contracts

Director Rice moved, Director Maldonado seconded, to approve the contracts as presented.

- 2022-2023 Pateros Transportation Contract
- 2022-2023 Cisco Phone Contract

Motion Carried 5-0

Director Aparicio moved, Director Maldonado seconded, to approve the Policies/Procedures as presented.

- Policy B 2020 Course Design, Selection and Adoption of Instructional Materials
- Procedures B 2020P Course Design, Selection and Adoption of Instructional Materials
- Policy B 2021 Library Information and Technology Programs
- Policy B 2331 Controversial Issues/Guest Speakers
- Policy B 3210 Nondiscrimination
- Policy B 5252 Staff Participation in Political Activities

Motion Carried 5-0.

Director Camacho moved, Director Aparicio seconded, to approve the Resolution Accounts Payable Approval No. 4-22/23.

Motion carried 5-0.

Director Aparicio moved, Director Rice seconded, to approve the Resolution of Authorized District Personnel No. 5-22/23.

Motion carried 5-0.

Director Aparicio moved, Director Camacho seconded, to approve the winter athletic schedules.

Motion carried 5-0.

Director Camacho moved, Director Aparicio seconded, to approve the overnight travel for the cross-country state meet competition in Pasco.

Motion carried 5-0.

Director Rice moved, Director Aparicio seconded, to approve the overnight travel for the volleyball state tournament in Yakima.

Motion carried 5-0.

Director Aparicio moved, Director Rice seconded, to approve the overnight travel for the football Semifinals and finals.

Motion carried 5-0.

Director Aparicio moved, Director Camacho seconded, to approve the Highly Capable Plan.

Motion carried 5-0.

Director Aparicio moved, Director Maldonado seconded, to approve the Joint Resolution for Transportation Cooperative No. 6-22/23

Motion carried 5-0.

Director Aparicio moved, Director Maldonado seconded, to approve the Articles of Agreement Brewster School District Transportation Cooperative – Resolution No. 7-22/23

Motion carried 5-0.

Director Aparicio moved, Director Maldonado seconded, to approve the Resolution of Service Agreement for Brewster School District Transportation Cooperative Activities – Resolution No. 8-22/23
Motion carried 5-0.

Personnel

Certified Staff

Director Rice moved, Director Maldonado seconded, to approve the certified staff as presented.

- Cynthia Sanchez– Certified Sub
- Pierce Marks- Certified Sub
- Angelita Guzman – Certified Sub

Motion carried 5-0.

Classified Staff

Director Camacho moved, Director Rice seconded, to approve the classified staff as presented.

- Ariana Rios – Resignation
- Stephanie Vassar – Resignation
- Nila Sutherland – Classified Sub
- Yesenia Tellez – Volunteer

Motion Carried 5-0.

Coaches

Director Aparicio moved, Director Camacho seconded, to approve the winter coaches as presented.

Michael Taylor – H.S. Head Boys
Easton Driessen – H.S. Asst. Boys
Alejandro Sanchez – H.S. Asst. Boys
Stephanie Schertenleib – H.S. Head Girls
Rafael Sanchez – H.S. Asst. Girls
Kyle Woelber – M.S. Head Boys
Wade Gebbers – M.S. Asst. Boys
Irving Allen Smith – M.S. C Team Boys
Dylan Gamble – M.S. Head Girls
Dan Vassar – M.S. Asst. Girls
H.S. Asst Girls – if needed
M.S. “C” Girls – if needed

Motion carried 5-0.

Executive Session RCW42.30.110

None

Adjournment

There being no further business to discuss, the meeting adjourned at 7:31 p.m.

CHAIRMAN OF THE BOARD

SECRETARY TO THE BOARD

DATE

DATE

**Brewster School District
Regular Board Meeting
November 28, 2022**

Call to Order

The meeting was called to order at 7:08 p.m., with Chairman Becker leading the flag salute and welcoming staff.

Board members present: Peggy Rice, Mario Camacho, and Don Becker.

Staff Present: Estella Martinez, Recording Secretary; Juan Hernandez, Business Manager; Jeff Dowd, HS Business Teacher; Rick Miller, Multimedia, CTE Director, Todd Dezelle, Ag. Shop HS Teacher; Kayla Johanson, Sped Education Director; Todd Phillips, HS Principal; Greg Austin, MS Principal; and Garrett Grant, Elementary Principal.

Guest: Stephanie Vassar

Additions & Deletions

Add: VII. B. CTE Presentation

Reports

Budget

Stephanie Vassar presented the year end power point presentation for the fiscal year 2021-2022 to the board.

See balances as presented.

- General Fund \$4,483,039
- Capital Projects \$887,952
- Debt Services \$837,834
- ASB \$318,436
- Transportation \$158,336

Mrs. Vassar gave an overview of the ending fund balances through the end of October. General account will use an approximate amount of \$500,000 to buy Chromebooks. Part of this cost will be reimbursed with E-Rate dollars. ASB account is healthy even though we haven't been charging for sporting participation fees. Transportation will purchase a school bus and might order another bus shortly after. Not much to report on capital projects account.

Elementary

Garrett Grant, Elementary Principal, shared the Health Fair Highlights that took place in the Middle School parking lot on 11/12/22.

- 194 Community Participants
- 32 Volunteers
- 12 BHS Students
- 10 Nursing Staff
- 201 Vaccines given (159 Flu Shots 42 Covid Shots)
- 140 Wellness Goodie Bags Given
- 100 Grocery Bags Given

High School

Todd Phillips, High School Principal, informed his attendance/discipline parent meetings have been proactive. He has been meeting with less parents and students are responding in a positive way. Bear of the Week is going; great teachers are continuing to recognize students.

Special Programs

Kayla Johanson, Special Education Director, announced the transfer of Oscar Arebalo to reading para, leaving a new life's skills open position. Mrs. Johanson will also investigate billing Medicaid for special education health services.

Middle School

Mr. Austin, Middle School Principal, shared nine students are chosen every month for student of the month. These students are rewarded by choosing where to spend their last hour of the day.

Mr. Austin recognized Kyona Cavadini, Alicia Pulsifer, Jake Johanson and the Leadership class for their assistance and support with organizing the Veteran's Day Assembly.

Athletics

Mr. Austin, Athletic Director, stated middle school boys' basketball have wrapped up their season, all other sports had a great end to their season. Volleyball had a tough game in the state tournament in Yakima. Soccer and Football made it to post season, football lost a close game against Chewelah in the state playoffs. The X-Country team had an incredible finish to their season and making history and winning a district championship.

Mr. Austin shared many of the schools around the area will be going to online ticketing this year, Brewster included. He has set it up where each student will receive three free tickets, using their student ID number. One ticket for them and two for their parents per game. The school will also be selling \$35 Senior Citizen season passes; \$50 family season passes for those that do not have children in our schools as well as individual game tickets (\$4/Students and \$6/Adults).

High School

Todd Phillips, High School Principal, presented plan to the board to modify the Brewster School Dress Code. Principal Phillips has met with the community, staff, and students about this modification. The goal is to have an appropriate dress code that will be easier on everyone to follow and monitor. A trial run will happen and if no issues arise modifications will be granted.

Important Dates

- | | | | |
|------------------|-----------|--------------------------------------|----------|
| • November 24-26 | Wed-Fri | Thanksgiving-Early Release/No School | |
| • December 7 | Wednesday | K-5 Christmas Concert | 6:00 PM |
| • December 14 | Wednesday | MS/HS Christmas Concert | 6:00 PM |
| • December 21 | Wednesday | Early Release-Christmas | 11:00 AM |
| • December 28 | Monday | Board Meeting | 7:00 PM |
| • January 5 | Monday | School Resumes | |

Curriculum and Instruction

Elementary

Garrett Grant, Elementary Principal, presented the Elementary i-Ready Magnetic Curriculum to the board. After immensely researching Mr. Grant and Mrs. Hiltz with the help from Shane Brooks from the ESD researched and ran a pilot on different curriculums the decision was made to go with i-Ready Magnetic Reading. This curriculum will offer a six-year cost, professional development, support with kits, classrooms needs, online access, full local representative support, and an assessment piece that will be of great benefit for the students and teachers' criteria.

High School

Rick Miller, Multimedia, CTE Director, presented the Career and Technical Education Power Point with Joseph Erikson and Kaydence Carrington as student speakers. The presentation included information about agriculture, business, family and Consumer science information. These classes being offered to our students will help them with guidance and offer them support to prepare themselves better for the future. The classes are funded either by state funding or federal funding dollars, but this year Mrs. Hemmer applied for the Carl Perkins Grant and was granted \$35,000. The students also shared they have had the opportunity to add a second instructor in the agricultural department and this has given them more liberty to take more agricultural classes. Another benefit from the construction expansion has been it has allowed more space for new equipment. For example, a plasma table, new iron worker, and an outside covered work/construction area. In the years to come the goals will be to add a school farm, more internships, job shadowing, new greenhouse, increased advance classes and dual credit options and possibly the chance to purchase a cattle trailer. With these goals in placed it will encourage more students to be involved in the agricultural department.

Consent Agenda

Director Rice moved, Director Camacho seconded, to approve the Consent Agenda which included the following:

- County Treasurer's Report
- Minutes of Regular Meeting – October 24, 2022
- Payroll Check No. 337555 through Check No. 337588 Totaling \$1,057,031.35.
- General Fund Check No. 337589 through Check No. 337656 Totaling \$236,987.09.
- Capital Projects Fund Check No. 337657 through Check No. 337662 Totaling \$631,946.38.
- ASB Check No.337663 through Check No. 337673 Totaling \$14,258.93.

Motion carried 3-0

Business & Finance

Director Camacho moved, Director Rice seconded, to approve the Urgent Repair Grant Resolution No. 9-22/23.
Motion carried 3-0.

Director Rice moved, Director Camacho seconded, to approve the Business Manager Contract.
Motion carried 3-0.

Contracts

None

Personnel

Certified Staff

Director Camacho moved, Director Rice seconded, to approve the certified staff as presented.

- Krisel Najera– Social Worker
- Kristina Gebbers- Certified Sub

- Natalie Torres – Certified Sub
- Jeremy Hemmer – Certified Sub

Motion carried 3-0.

Classified Staff

Director Rice moved, Director Camacho seconded, to approve the classified staff as presented.

- Paula O’Dea – Move to Computer Specialist
- Yunuen Dominguez – Elementary Lead Secretary
- Stacie Sattler – Move to Special Programs Secretary
- Ellexis Rice – Classified Para Sub
- Oscar Arebalo – Move to Reading Para

Motion Carried 3-0.

Coaches

Director Camacho moved, Director Rice seconded, to approve the winter coaches as presented.

Stephanie Schertenleib – Resignation

Kristina Gebbers – Girls Basketball Head Coach

Motion carried 3-0.

Executive Session RCW42.30.110

None

Adjournment

There being no further business to discuss, the meeting adjourned at 8:25 p.m.

CHAIRMAN OF THE BOARD

SECRETARY TO THE BOARD

DATE

DATE

**Brewster School District
Regular Board Meeting
December 28, 2022**

Call to Order

The superintendent received a call that board members were unable to attend the board meeting. One member was willing. Most were unable due to weather and different circumstances, so we cancelled the meeting.

Additions & Deletions

None

Reports/Presentations

None

Important Dates

- Not discussed due to cancellation

Consent Agenda

The agreement was made by text message as we had to pay our bills. Thursday, January 5, 2023; Director Rice moved, Director Becker seconded, to approve Consent Agenda, Director Maldonado is in agreement, which included the following:

- County Treasurer's Report
- Minutes of Regular Meeting – November 28, 2022
- Payroll Check No. 337674 through Check No. 337704 Totaling \$1,059,667.86.
- General Fund Check No. 337705 through Check No. 33337773 Totaling \$247,808.96.
- Capital Projects Fund Check No. 37774 through Check No. 337778 Totaling \$258,110.57.
- ASB Check No.337779 through Check No. 337788 Totaling \$10,601.07.

Motion carried 3-0

Business & Finance

Not Discussed

Annual Organizational Meeting

Not discussed

Chairman

Unable to attend.

Vice Chair

Unable to attend

Minutes of Regular Meeting

Not reviewed

Out of State Travel

Not discussed

Contracts

- No discussion

Policies and Procedures – Informational

None

Personnel

None

Certified Staff

None

Classified Staff

None

Coaches

None

Executive Session RCW42.30.110

None

Adjournment

None

CHAIRMAN OF THE BOARD

SECRETARY TO THE BOARD

DATE

DATE

