

Brewster School District
Regular Board Meeting
January 27, 2020

Call to Order

The meeting was called to order at 7:00 p.m., with Vice Chairperson Peggy Rice leading the flag salute and welcoming guests.

Board members present: Peggy Rice, Hector Aparicio, Mario Camacho and Maria Maldonado.

Staff present: Eric Driessen, Superintendent/Secretary to the Board; Debbie Riggan, Recording Secretary; Linda Dezelle, High School Principal; Greg Austin, Middle School Principal; Lynnette Blackburn, Elementary School Principal; Garrett Grant, Asst. Elementary Principal; Dianne Johnson, Special Programs; and Todd Phillips, Middle School Math Teacher.

Guests: Peggy Doyle, Chartwell's

Additions & Deletions

None

Reports/Presentations

Budget

Eric Driessen, Superintendent, provided the ending fund balances of the various funds and informed the board that beginning in January, the district receives funding on our actual enrollment which is currently 947 FTE. The beginning of the 2019-20 school year, the district received our funding based on 925 FTE.

Ending fund balances through the end of December.

- General Fund \$3,749,224
- Capital Projects \$3,821,415
- Debt Service Fund \$ 53,743
- ASB \$ 317,492
- Transportation \$ 130,745

Transportation Fund

Superintendent Driessen reported the Transportation Fund doesn't have enough to purchase a new bus, so the district will probably order a bus in the spring and pay for it in the 2020-21 school year.

Public Comments

Peggy Doyle, Chartwell's, stated she has been working with the kitchen ladies and Mica Guzman, Head Cook, to get more choices for lunches. Ms. Doyle stated Chartwell's is adding a flavor station that will contain spices and different items providing more flavor to the food.

Elementary

Garrett Grant, Asst. Elementary Principal, reported the elementary has been talking about lots of data. Math and ELA assessments go along with Math and ELA Imagine Learning. He shared grades 3-5 will be doing

Minutes of Regular Meeting

IAB's. On Feb. 3, late start, K-5 teachers will work on collaboration. The 4th grade classes will go iceskating on Feb. 13th after canceling the original date, which was during the cold spell in January.

Mr. Grant mentioned the 5th grades go to the Loup Loup skiing Feb. 7th and Feb. 14th. Methow Valley Arts will teach Ballroom Dancing and the Missoula Children's Theatre is in the district and had 70 kids try out for the production "The Snow Queen" held on Friday, Jan. 31 and Saturday, Feb. 1.

High School

Linda Dezelle, HS Principal, shared the high school Knowledge Bowl team is growing under direction of Jessica Cole, HS Math Teacher. The regional meet had 28 teams.

Mrs. Dezelle discussed Alternative Pathways for graduation stating student can earn college credits in high school, dual credits and CTE credits. She shared the class of 2020 is the largest class of graduates since she has been the principal. She mentioned the high school has been offering weeks of WiFi for incentives for students to get their work done. So far, 135 students have earned WiFi privileges.

Special Programs

Dianne Johnson, Special Programs Director, reported the staff has a couple of professional development opportunities available with BCBA, which deals with behavior with students and the University of Washington Autism Center. The woman from the U of W observed students with autism. Approximately, 30 parents attended and provided strategies for dealing with behavior issues.

Ms. Johnson shared the autism training was attended by 23 staff members. Ms. Johnson discussed the new seat belt tool for special education kids. The tool clips to the seat belt with the list of health issues for each specific student so if there is an accident it makes treatment easier.

Middle School

Greg Austin, MS Principal, stated the second semester started last week with little change for middle school students. He shared the Regional Leadership meeting with by held at our district this year, which brings a large number of students into the district. The district has hosted the regional leadership meeting in prior years. Jackie Hentges takes care of the arrangements for the leadership meeting.

Mr. Austin shared he and Todd Phillips had a zoom meeting with Joan Pauley. Mr. Austin reported Garrett Grant, Linda Dezelle and himself belong to the Principals Cohort. The cohort has a couple meetings per year.

Mr. Austin announced the January Student of the Month assembly will be held on Friday, January 31st with 3 students selected from each grade of the middle school. The students selected receive a t-shirt, candy bar and a letter goes home to the parents.

Athletics

Mr. Austin shared the high school girls basketball team is currently in 3rd place with Waterville 1st and Lake Roosevelt in 2nd place. Our HS boys & girls team will travel to Liberty Bell on Saturday, Feb. 1st

He informed the board, the district is going to participate in co-op with Pateros in tennis, with Brewster students going to Pateros. Wrestling will be traveling to Kittitas on Saturday, Feb. 1st for District playoffs. Middle School girls' basketball will play at Oroville tonight.

Mr. Austin stated the spring sports schedules were included in this board packet but they are subject to change.

He announced WIAA district student enrollment numbers were released for the various leagues and these will cause changes in our B league with teams dropping to the B League or moving to the A League.

Superintendent

Eric Driessen, Superintendent, informed the board there is a Preschool Grant Study on February 5th, from 6PM-8PM in the high school library. Letters were sent to local preschools offering them the opportunity to attend this meeting.

University of Washington Concussion Study

Superintendent Driessen shared information on the concussion study. He informed the board every person reacts differently from concussions. He stated concussions do affect learning. He reported the administrative team, counselors and school nurses have met and discussed concussion protocol.

Important Dates

- | | | | |
|--------------------|-------------|---------------------------|----------------|
| • Jan. 31 & Feb. 1 | Fri. & Sat. | Missoula Theatre | 7:00PM/3:00 PM |
| • February 3 | Monday | PAC | 6:30 PM |
| • February 17 | Monday | No School President's Day | |
| • February 24 | Monday | Board Meeting | 7:00 PM |

Oath of Office

Maria Maldonado read the Oath of Office for her newly elected position of Director District No. 3.

Consent Agenda

Director Aparicio moved, Director Maldonado seconded, to approve Consent Agenda, which included the following:

- County Treasurer's Report
- Minutes of Regular Meeting – December 17, 2018
- Comp Tax Check No.331693 through Check No. 331694 Totaling \$1,746.19
- Payroll Check No. 331695 through Check No. 331743 Totaling \$905,075.26
- General Fund Check No. 331744 through Check No.331815 Totaling \$146,732.99.
- Capital Projects Check No. 331816 through Check No. 331821 Totaling \$1,229,468.77.
- ASB Check No. 331822 through Check No .331832 Totaling \$6,613.19.
- Spring Sports Schedules

Motion carried 4-0.

Business

Contracts

Director Aparicio moved, Director Camacho seconded, to approve the Superintendent Contract Addendum as presented. Motion carried 4-0.

Overnight All State Music Competition

Director Maldonado moved, Director Aparicio seconded, to approve overnight travel February 14-16, 2020 for students to attend the All Statewide Music Competition. Motion carried 4-0.

Overnight Athletic Travel

Director Camacho moved, Director Aparicio seconded, to approve Overnight Athletic Travel for State Wrestling, Feb. 20-21, Tacoma; Regional Basketball TBD, Feb. 28-19; and State Basketball, Spokane Mar. 4-6.

Motion carried 4-0.

Brewster 7-12 Modernization Project Value Engineering Implementation Plan as prepared by Roen and presented by Architects West. Director Aparicio moved, Director Camacho seconded, to approve the Brewster 7-12 Modernization Project Value Engineering Implementation Plan. Motion carried 4-0.

Design Development Package including Cost Estimate

Director Maldonado moved, Director Aparicio seconded, to approve the Design Development Package including Cost Estimate. Motion carried 4-0.

Personnel

Certified Staff

Director Camacho moved, Director Maldonado seconded, to approve certified staff as presented.

- Rob Robinson – HS Social Studies – Resignation
- Jennifer Dodge – Elementary Special Education – Resignation
- Valerie Sarratt – 6th Grade – Resignation
- Kim Hagstrom-Sweeney – HS Science – Resignation
- Steffen Hirschhorn – Emergency Substitute

Motion carried 4-0.

Classified Staff

None

Coaches

Director Maldonado moved, Director Camacho seconded, to approve coaches as listed.

- Rick Miller – MS Girls Basketball C Squad Coach
- Kelly Brown – HS Track Asst. Coach

Motion carried 4-0.

Executive Session RCW42.30.110 – None

Adjournment

There being no further business to discuss, the meeting adjourned at 7:44 p.m.

VICE CHAIR PERSON OF THE BOARD

SECRETARY TO THE BOARD

DATE

DATE

Brewster School District
Regular Board Meeting
February 24, 2020

Call to Order

The meeting was called to order at 7:00p.m., with Chairman Becker leading the flag salute and welcoming guests.

Staff present: Eric Driessen, Superintendent/Secretary to the Board; Debbie Riggan, Recording Secretary; Stephanie Vassar, Business Manager; Linda Dezelle, High School Principal; Greg Austin, Middle School Principal; Lynnette Blackburn, Elementary Principal; Garrett Grant, Asst. Elementary Principal; Roger Joyner, Technology Coordinator; and Todd Phillips, Middle School Math Teacher.

Board members present: Don Becker, Hector Aparicio, Mario Camacho, Peggy Rice and Maria Maldonado.

Reports

Budget

Stephanie Vassar, Business Manager, gave an overview of the budget through January 2020. There are no significant changes. The ending fund balances for the various funds are as follows:

- General Fund \$3,894,022
- Capital Projects \$3,256,448
- Debt Service \$ 117,623
- ASB \$ 367,668
- Transportation \$ 137,696

Public Comments

None

Elementary

Garrett Grant, Asst. Elementary Principal, reported the kindergarten classes toured the hospital and Methow Valley Arts presented Hip Lay Dancer to our students. He shared the elementary ELPA testing is about halfway through and should finish next week. He stated the Bulk Up Leadership meetings received input from all grades along with Jamie Sluys from the Boys & Girls Club. Mr. Grant informed the board, Shanna Brooks from the ESD met with paras on their professional development, a new requirement. The Science K-8 collaboration met with Jackie Hentges and Kari from the ESD to answer their questions and concerns.

Mr. Grant announced today was the first day of students in the new remodeled elementary school. Fifteen classrooms are finished with Kindergarten, 1st, 2nd, Special Education and ELL settled into their new rooms.

The elementary office is presently occupying the new middle school office until the elementary office remodel is completed. Superintendent Driessen shared 10-13 elementary classrooms are in progress with seven more classrooms completed by spring break. He stated the elementary remodel should be completed by this summer and the high school remodel should start in the fall.

High School

Linda Dezelle, High School Principal, shared the 2nd semester has begun. She stated letters were sent to parents to inform them about graduation and Job Shadow hours. There's been a change to graduation requirements and she explained to the board, the best way to complete graduation requirements is through Smarter Balance. She informed the board, there is a parent meeting on Monday, March 2nd at 6 p.m. to discuss graduation and the new requirements.

Special Programs

Dianne Johnson, Special Programs Director, shared the Core PAC met and discussed family health, health and nutrition and stated the hardest transition for kids was moving from the elementary into the middle school. Special programs parents reviewed their child's IEP and made sure they understood the process.

She discussed the ELPA testing and shared the kindergarten will attempt the test tomorrow. The high school will start ELPA testing and the middle school will start ELPA testing next Wednesday. The elementary has less than 20 student who need to do makeup tests.

Technology

Roger Joyner, Technology Director, discussed the Erate connections. The plan is to reconnect portable with new wiring and install new CISCO switches in the middle school. A new switch installed in the high school, to handle connections out to the bus garage.

Mr. Joyner stated Erate bids came in Thursday. He stated he has not had time review the bids.

Middle School

Mr. Austin shared the middle school will start ELPA testing next week. Mr. Austin reported Brewster is hosting the Middle School Leadership meeting here on Thursday. This will bring approximately 100 students to the district. Jackie Hentges, MS ASB Advisor, is the coordinator for this event.

Athletics

Greg Austin, Athletic Director, announced the boys' basketball team won the district championship. The boys' high school basketball team will play Life Christian at 6 PM at Quincy High School. The girls' basketball team will play Colfax at Noon at University High School in Spokane. Should the girls lose, their season is finished. Mr. Austin shared Gabe Garcia placed 6th at State Wrestling in Tacoma.

Superintendent

Eric Driessen, Superintendent, announced Greg Austin, is up for State Athletic Director. Greg has been the Athletic Director for the district for numerous years.

Superintendent Driessen provided the names of this year's recipients of the Excellence Award.

- Kyona Cavadini, Certificated
- Roni Jarrell & John Mustoe, Classified

21st Century Grant Audit

Superintendent Driessen shared the 21st Century Grant audit was completed this week.

Levy

Superintendent Driessen announced the Maintenance and Operations levy passed with 56%. This levy is for the next four years 2021-2024.

Important Dates

- | | | | |
|-------------|----------|-----------------------------|----------|
| • Monday | Mar. 2 | PAC | 6:30PM |
| • Wednesday | Mar.4 | Early Release- Winter Break | 11:00 AM |
| • Thurs-Fri | Mar. 5-6 | No School – Winter Break | |
| • Monday | Mar. 23 | Board Meeting | 7:00PM |

Curriculum & Instruction- None

Consent Agenda

Director Rice moved, Director Maldonado seconded, to approve Consent Agenda, which included the following:

- County Treasurer's Report
- Minutes of Regular Meeting- January 27, 2020
- Payroll Check No. 333646 through Check No. 333690 Totaling \$990,806.00.
- General Fund Check No. 333691 through Check No. 333762 Totaling \$185,218.63.
- Capital Projects Fund Check No. 333763 through Check No. 333770 Totaling \$867,565.44.
- ASB Check No. 333771 through Check No. 333779 Totaling \$5,400.99.
- Tennis Co-Op with Pateros

Motion carried 5-0.

Business & Finance

2020 -2021 Calendar

Director Aparicio moved, Director Camacho seconded, to approve Calendar A along with the Memo of Understanding from the Brewster Education Association. School will start on Wednesday, August 26, 2020 and the last day will be June 11, 2021. Christmas Break begins with an early release on December 18 and school resumes on January 4th, 2021. Spring Break is April 5-9, 2021. Motion carried 5-0.

Policy Review – Informational – First Reading- No action

- Procedure 2410P- High School Graduation Requirements
- Policy/Procedures 3225 -Threat Assessment
- Policy/Procedure 3424 - Opioid Overdose Reversal
- Policy/Procedure 3510- ASB
- Policy 4210- Regulation of Dangerous Weapon
- Policy 4215 - Use of Tobacco Substances
- Policy 5404 - Family Medical Leave Policy/Procedure 6700 -Nutrition, Health
- Policy/Procedure 6700 Nutrition, Health
- Procedure 6220P - Bid, Request for Proposal

School Improvement Plan-High School, Middle School & Elementary

Director Camacho moved, Director Rice seconded, to approve the School Improvement Plans for schools listed.
Motion carried 5-0.

Contracts -None

Personnel

Certificated Staff

Director Aparicio moved, Director Maldonado seconded, to approve certificated staff as listed.

- Deb LaMoreaux – District Assessment Coordinator – Resignation
- Dianne Roys-Johnson – Special Programs Director – Resignation
- Ivonne Espino – Certified Substitute

Motion carried 5-0.

Classified Staff

Director Maldonado moved, Director Camacho seconded, to approve classified staff as listed.

- Ivonne Espino

Motion carried 5-0.

Coaches

Director Aparicio moved, Director Camacho seconded, to approve spring sports coaches as listed.

Baseball

- Head Coach-Todd Phillips
- Assistant Coach-Travis Todd
- John Cleveland- Volunteer

Softball

- Head Coach-Jesse Barnes
- Assistant Coach – TBD

Soccer

- Head Coach-Jenner Sanon
- Assistant Coach-Felipe Torrez

Track

- Head Coach – Greg Austin
- Assistant Coach – Kelly Brown
- Assistant Coach – Heather Cochrane

Middle School Track

- Head Coach-Jackie Hentges
- Assistant Coach – Kyle Woelber

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Motion carried 5-0.

Executive Session RCW42.30.110 (none)

Adjournment

There being no further business to discuss, the meeting adjourned at 7:34p.m.

CHAIRMAN OF THE BOARD

SECRETARY TO THE BOARD

DATE

DATE

Brewster School District
Minutes of Regular Meeting
March 23, 2020

Call to Order

The meeting was called to order at 7:00 p.m., with Chairman Becker leading the flag salute and welcoming guests.

Board members present: Don Becker, Hector Aparicio, Peggy Rice and Maria Maldonado.

Staff present: Eric Driessen, Superintendent; Debbie Riggan, Recording Secretary; Stephanie Vassar, Business Manager; Linda Dezelle, HS Principal; Greg Austin, MS Principal; Lynnette Blackburn, Elementary Principal; Garrett Grant, Asst. Elementary Principal; Jackie Hentges, MS Teacher and Dean Busching, HS Teacher.

Budget

Stephanie Vassar, Business Manager, gave an overview of the budget stating there is no significant changes. She stated the state continues to send match money for the middle school/elementary projects.

The ending fund balances through February for the various funds are as follows:

- General Fund \$3,886,498
- Capital Projects \$3,370,206
- Debt Service Fund \$ 171,128
- ASB \$ 374,652
- Transportation \$ 137,860

Administrators

Superintendent Driessen informed the board, all staff will be paid. The state will use February's FTE for April's enrollment since school is out for the coronavirus.

Public Comment

Dean Busching, HS Teacher, asked what the shutdown means for our school. Superintendent Driessen shared he was trying to decipher what is expected with schools. Once we know what is expected, principals will notify their staff. OSPI stated it is required to provide an education to our kids. It is not optional to do nothing.

Important Dates

- | | | | |
|-------------------|------------|---------------|-----------|
| • Monday – Friday | April 6-10 | Spring Break | No School |
| • Monday | April 27 | Board Meeting | 7:00 PM |

Curriculum and Instruction

None

Consent Agenda

Director Rice moved, Director Aparicio seconded, to approve Consent Agenda, which included the following:

- County Treasurer's Report
- Minutes of Regular Meeting – February 24,2020

Minutes of Regular Meeting

March 23, 2020

Page 2

- Payroll Check No. 333780 through Check No. 333821 Totaling \$\$977,284.56.
- General Fund Check No. 333822 through Check No. 333898 Totaling \$214,123.69.
- Capital Projects Fund Check No. 333899 through Check No. 333908 Totaling \$554,379.52.
- ASB Check No. 333909 through Check No. 333925 Totaling \$12,193.12.

Motion carried 4-0.

Business & Finance

Resolution 4-19/20 Emergency – Suspension of Policy 1320R

Director Aparicio moved, Director Maldonado seconded, to approve Resolution 4-19/20 Emergency – Suspension of Policy 1320R. Motion carried 4-0.

Policy Review – First Reading - Informational

1. Procedure 2410P- High School Graduation Requirements
2. Policy/Procedures 3225 -Threat Assessment
3. Policy/Procedure 3424 - Opioid Overdose Reversal
4. Policy/Procedure 3510 - ASB
5. Policy 4210 - Regulation of Dangerous Weapon
7. Policy 4215 - Use of Tobacco Substances
8. Policy 5404 - Family Medical Leave
9. Policy/Procedure 6700 - Nutrition, Health
10. Procedure 6220P- Bid, Request for Proposal

Technology Surplus Items – Table

Director Aparicio moved, Director Rice seconded, to table the technology surplus items. Motion carried.

Chartwell's Amendment One

Director Aparicio moved, Director Rice seconded, to approve Chartwell's Contract Amendment One effective March 17, 2020. Motion carried 4-0.

Contracts

Frame Right Structures

Director Rice moved, Director Aparicio seconded, to approve the contract with Frame Right Structures for the 40 x 60 ft building will be used for storage in the high school remodel project . The total bid for the building and man hours is \$71,514.80. Motion carried 4-0.

Personnel

Certified Staff

Director Aparicio moved, Director Maldonado seconded, to approve Jesus Rubio as an Emergency Substitute. Motion carried 4-0.

Minutes of Regular Meeting

March 23, 2020

Classified Staff

None

Coaches

Director Maldonado moved, Director Aparicio seconded, to approve Johanna Ireland as assistant high school softball coach. Motion carried 4-0.

Executive Session

None

Adjournment

There being no further business to discuss, the meeting adjourned at 7:28 p.m.

CHAIRMAN OF THE BOARD

SECRETARY TO THE BOARD

DATE

DATE

Brewster School District
Regular Board Meeting
May 26, 2020

Call to Order

The meeting was called to order at 7:00 p.m., with Chairman Becker leading the flag salute and welcoming staff.

Board members present: Don Becker, Hector Aparicio, Mario Camacho, Peggy Rice and Maria Maldonado.

Staff present: Eric Driessen, Superintendent; Debbie Riggan, Recording Secretary and Stephanie Vassar, Business Manager.

Additions & Deletions

Add: VIII. A. Kylee MacLean Resignation

Reports

Budget

Stephanie Vassar, Business Manager, shared our enrollment for the months of March through June will be the same based off February's enrollment due to the Corona Virus.

Mrs. Vassar reported not much is happening with the General Fund. There isn't a lot of spending going on. She stated the district is to receive approximately \$274,000 in stimulus money. She shared the State is going to take \$100,000 out of this year's (2019-20) budget. She shared the State could possibly take our levy match money.

Superintendent

Superintendent Driessen announced Dianne Johnson, Special Programs Director; Rob Robinson, HS Social Studies Teacher and Deb LaMoreaux, Assessment Coordinator are retiring at the end of the 2019-20 school year.

He shared the new storage building is finished at the Harkins House. He reported our new fields have water on them and volunteers would like to donate seed and to seed the fields.

Construction

Superintendent Driessen, reported the elementary project is moving along and may be finished in June. The high school project probably won't go out to bid until August/September 2020. The high school plans are getting close to being completed.

Continuous Education

The PUD has added WiFi boosters in the area. They are accessible at the Boys & Girls Club along with both school parking lots.

Mr. Austin submitted a nomination for Jackie Hentges as Regional Teacher of the Year and Ms. Hentges was selected.

Minutes of Regular Meeting

May 26, 2020

Page 2

HS Graduation

Linda Dezellem, HS Principal, submitted the request for approval to have graduation on Thursday, June 11th at 6:30 p.m. The plan is to have cars on the football field and every car will have a computer to watch the graduation. Graduates will get out of the car to get their diploma and picture, then return to their car. Once all graduates receive their diploma, there will be a parade route through town. The Health Department had to approve our plan for graduation. The graduation will be live streamed on the district's website.

Curriculum and Instruction

None

Consent Agenda

Director Maldonado moved, Director Rice seconded, to approve Consent Agenda, which included the following:

- County Treasurer's Report
- Minutes of Regular Meeting – April 27, 2020
- Payroll Check No. 334029 through Check No. 334055 totaling \$939,851.78.
- General Fund Check No. 334056 through Check No. 334099 totaling \$194,609.35.
- Capital Projects Check No. 334100 through Check No. 334110 totaling \$566,889.92.
- ASB Check No. 334111 through Check No. 334111 Totaling \$350.00

Motion carried 5-0.

Business and Finance

Continuous Education Plan

Director Aparicio moved, Director Camacho seconded, to approve the Continuous Education Plan that every grade level is doing. Motion carried 5-0.

2019-20 Calendar Change

Director Rice moved, Director Maldonado seconded, to approve the calendar change of adding the 5 additional state required days to the calendar. Motion carried 5-0.

HS Graduation

Director Maldonado moved, Director Aparicio seconded, to approve the high school graduation plan as presented. The graduation plan was approved by the Health Department. Motion carried 5-0.

City Easement

Director Aparicio moved, Director Rice seconded, to approve the permanent easement with the City of Brewster as presented. Motion carried 5-0.

Resolution 6-19/20 WIAA Renewal 2020-21

Director Maldonado moved, Director Rice seconded, to approve Resolution 6-19/20 for the 2020-21 WIAA participation. Motion carried 5-0.

Resolution 7-19/20 Hours & Days Waiver

Director Rice moved, Director Aparicio seconded, to approve Resolution 7-19/20 Hours & Days Waiver for the 2019-20 school year. Motion carried 5-0.

Policy Review Procedure 2410P High School Graduation Requirements– Informational

No action

Policy Review

Director Aparicio moved, Director Camacho seconded, to approve the following policies for final reading.

1. Policy/Procedures 3225 -Threat Assessment
2. Policy/Procedure 3424 - Opioid Overdose Reversal
3. Policy/Procedure 3510 - ASB
4. Policy 4210 - Regulation of Dangerous Weapon
5. Policy 4215 - Use of Tobacco Substances
6. Policy 5404 - Family Medical Leave
7. Policy/Procedure 6700 - Nutrition, Health
8. Procedure 6220P- Bid, Request for Proposal

Motion carried 5-0.

Contracts

Director Camacho moved, Director Aparicio seconded, to approve the ESD Erate 2020 Switch Project.
Motion carried 5-0.

Personnel

Certified Staff

Director Maldonado moved, Director Rice seconded, to approve the resignation of Kylee Maclean, Business Teacher. Motion carried 5-0.

Classified Staff

Director Aparicio moved, Director Camacho seconded, to approve Miranda Garza as the Middle School Counselor. Motion carried 5-0.

Executive Session RCW42.30.110 (None)

Adjournment

There being no further business to discuss, the meeting adjourned at 7:42 p.m.

CHAIRMAN OF THE BOARD

SECRETARY TO THE BOARD

DATE

DATE

Brewster School District
Regular Board Meeting
June 22, 2020

The meeting was called to order at 7:00 p.m., with Chairman Becker leading the flag salute and welcoming guests.

Board members present: Don Becker, Hector Aparicio, Peggy Rice and Maria Maldonado.

Staff present: Eric Driessen, Superintendent; Debbie Riggan, Recording Secretary; Stephanie Vassar, Business Manager; Linda Dezelle, HS Principal; Greg Austin, MS Principal; Lynnette Blackburn, Elementary Principal; Garrett Grant, Elem. Asst. Principal; and Dianne Johnson, Special Programs Director.

Guests: Deb LaMoreaux, Rob Robinson, April Robinson, Gail Brand

Superintendent Driessen recognized our retiring staff members and thanked them for their years of service to the district. Those retiring are: Dianne Roys Johnson, Deb LaMoreaux, Rob Robinson and Gail Brand. Missing was Gloria Diaz.

Reports

Budget

Stephanie Vassar, Business Manager, gave an overview of the budget through the end of May. She reported enrollment numbers continue to be based on the February count due to COVID and students not present in the classroom.

Mrs. Vassar stated she is currently working on the 2020-21 budget. The capital project fund fluctuates consistently but will end in July 2020. The ending fund balances are as follows with 75% of the budget elapsed:

- General Fund \$4,307,850
- Capital Projects \$2,951,298
- Debt Service Fund \$ 758,149
- ASB \$ 372,687
- Transportation \$ 138,100

Public Comment

None

Elementary

Lynnette Blackburn, Elementary Principal, stated this has been the weirdest year ever. Several staff members have helped others with various online access. Kari Knowlton helped staff get going with Zoom, while Anali Hernandez assisted other staff with You Tube. Ted Dodge will provide professional development for staff in the fall with Topia. Mrs. Blackburn stated Gabbie Maldonado pulled the weight of 4 people during the end of the year. If you see Gabbie, please tell her Thank you!

Mrs. Blackburn stated kids were excited each time we visited them at their homes. Parents were asked to let teachers know about their kids and how they were doing.

Regular Board Minutes

June 22, 2020

Page 2

Mrs. Blackburn shared they had kindergarten graduation and kids ran to their teachers excited to see them. She shared students will be tested in ELA & Math so teachers will know where they need to start in the fall.

Garrett Grant, Elementary Asst. Principal, stated he is very happy about his new positions as Elementary Principal starting July 1, 2020. He shared he has an elementary summer school meeting with staff on Wednesday. Mr. Grant is replacing Lynnette Blackburn, who is being transferred to the Special Programs Director position, due to the retirement of Dianne Roys Johnson.

High School

Linda Dezellem, HS Principal, stated we survived graduation. I was truly the quietest graduation. With the change of the graduation ceremony, due to COVID, the students liked the parade through town after graduation and thought this should become part of the graduation celebration.

Mrs. Dezellem shared high school summer school will be held in the high school commons Tuesday – Thursday in the evening. This will be for credit retrieval only. She stated the high school teachers had a harder time with adapting to the on line learning.

Special Programs

Dianne Johnson, Special Programs Director, shared she has been taking a lot of time going through personal items and taking them home. She stated she has been training with Lynnette Blackburn and Jessica Garcia.

Ms. Johnson shared the special education teachers contacted their kids weekly. Jake Johanson went door to door to his students three different times, but didn't go inside their homes.

Middle School

Greg Austin, Middle School Principal shared his staff "hit the ground running". Mr. Austin stated we had great leadership through the last 3 months. He shared staff was busy all day long. Teachers got on zoom, while others went door to door and had the door slammed in their faces. He shared some staff also used Google Classroom. He said a "Big Thank You" to his staff.

Mr. Austin shared they had 8th Grade promotion and a huge Thank You to Jackie Hentges who headed up the promotion. He announced Student of the Year is on the district's website. He stated he is ready for the move to the new middle school. He shared next year, the middle school will be down 1 staff member. He mentioned they will have advisory 1st period of the day with the Pledge of Allegiance over the loud speaker.

Athletics

Mr. Austin stated WIAA has encouraged students to wear masks for practices. Every student is required to have a physical every 13 months. All coaches and staff will take temperatures and are only allowed 5 students in a group for Phase 2. Phase 3 allows for 50 people and Phase 4 allows for over 50. Mr. Austin stated a Phase 2 team is not allowed to play a Phase 4 team. It is a possibility that fall sports will start after Labor Day.

Superintendent

Eric Driessen, Superintendent, thanked the administration team for their long, hard, stressful hours. First grade did Zoom meetings. He stated look back from where you started to where we are now.

Minutes of Regular Meeting

June 22, 2020

Page 3

Superintendent Driessen announced Jackie Hengtes was selected as Regional Teacher of the Year. She was nominated by her principal, Greg Austin.

Superintendent Driessen shared Greg Austin has been chosen as Regional State Athletic Director and he is in the running for State Athletic Director.

Superintendent Driessen announced there is two alternative students who also graduated. They completed all their classes to receive their diploma.

He shared the elementary project should be completed by the end of July and the high school project will go out to bid the end of September 2020.

The metal storage building is finished and new furniture has been ordered for the elementary school. The furniture is scheduled to arrive in August.

Summer School

Superintendent Driessen shared the Summer School Plan. There will be reduced numbers in students for grades 1st through 5th grades. The plan is to have 15 students per class so approximately 80 – 90 kids for Summer School. Mr. Driessen stated at the end of the week, our county may apply for Stage 3.

The district may push back our Summer School start date. The district has purchased \$20,000 of Personal Protective Equipment. Superintendent Driessen stated there is talk as to have school normal or have school remote. He shared going forward, grades count, attendance counts and learning has to take place to be accountable.

Important Dates

July 27	Monday	Board Meeting	7:00 PM
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Curriculum & Instruction

Garrett Grant, Elementary Asst. Principal, had 3 of the Highly Capable students do their on-line presentation for the Board of Directors. The three students were Rae Karl Najera, 2nd grade; Eric Orosco, 4th grade; and Fred Angel, 4th grade.

Consent Agenda

Director Aparicio moved, Director Rice seconded, to approve the Consent Agenda, which included the following:

County Treasurer's Report

Minutes of Regular Meeting – May 26, 2020

Payroll Check No. 334112 through Check No. 334141 Totaling \$915,825.56.

General Fund Check No. 334142 through Check No. 334200 Totaling \$174,189.70.

Capital Projects Check No. 334201 through Check No. 334209 Totaling \$689,009.77.

ASB Fund Check No. 334210 through Check No. 334216 Totaling \$5,330.08.

Administration/District Contracts

Fall Sports Schedules

Motion carried 4-0.

Business & Finance

Graduation Date for 2021

Director Maldonado moved, Director Rice seconded, to approve the 2021 graduation date of Friday, June 4, 2021 and the last day of school Friday, June 11, 2021.

Policy Review – Information Only

- Policy B 2004 Accountability Goals
- Procedure 2410P High School Graduation Requirements
- Policy B 3131 Transfers
- Policy B 3413 Student Immunization And Life Threatening Health Conditions
- Procedure 3413P Student Immunizations
- Policy B 4311 School Resource Office
- Form 4311F School Resource Officer
- Procedure 5202P Federal Motor Carrier Safety Administration Mandated Drug and Alcohol Testing Program
- Policy B 6106 Allowable Costs for Federal Program
- Procedure 6106P Allowable Costs for Federal Programs
- Procedure 6220P Bid or Request for Proposal Requirements

Contract Approval

Director Aparicio moved, Director Maldonado seconded, to approve all contracts as presented.

- 2020-21 Chartwell's Food Service Agreement
- 2020-21 ESD Title 1/LAP Services
- 2020-21 ESD Absence Management
- 2020-21 ESD Hosted WiFi
- WA Center for Deaf & Hard of Hearing

Motion carried 4-0.

Personnel

Certificated – None

Classified Staff

Director Aparicio moved, Director Rice seconded, to approve classified staff as presented.

- Jasmine Hernandez – ELL Para –Pro
- Gloria Diaz – Resignation
- Gail Brand – Resignation

Motion carried 4-0.

Coaching Staff

Director Aparicio moved, Director Rice seconded to approve the fall 2020 coaching staff as presented.

Football

- HS Head – Jake Johanson
- HS Asst. – Travis Todd
- HS Volunteer – Eric Hersman
- HS Volunteer – Sunder Aldridge
- MS Head – Irv Smith
- MS Asst – Jamie Sluys

Volleyball

- HS Head – Kari Knowlton
- HS Asst. – Alicia Foyle
- HS Asst C –
- MS Head – Jackie Hentges
- MS Asst – Amy Becker

Girls Soccer

- HS Head – Alex Sanchez
- HS Asst. – Rafael Sanchez

Cross Country

- HS Head – Kelly Brown
- MS Head – Kyle Woelber

Motion carried 4-0.

Executive Session RCW42.30.110 – None

Adjournment

There being no further business to discuss, the meeting adjourned at 8:30 p.m.

CHAIRMAN OF THE BOARD

SECRETARY TO THE BOARD

DATE

DATE

Brewster School District
Regular Board Meeting
July 27, 2020

Call to Order

The meeting was called to order at 7:00p.m., with Chairman Becker leading the flag salute. No guests present.

Board members present: Don Becker, Mario Camacho, Peggy Rice and Maria Maldonado.

Staff present: Eric Driessen, Superintendent/Secretary to the Board; Debbie Riggan, Recording Secretary; Stephanie Vassar, Business Manager; Garrett Grant, Elementary Principal, and Jackie Hentges, BEA President.

Additions & Deletions

Add: SA. Madaliine Jordan-1st Grade Teacher
SC. Araceli Lopez-Home Visitor
SD. Pamela Hofstettler-Special Ed Para

Budget

Stephanie Vassar, Business Manager, gave an overview of the 2019-2020 budget along with providing figures for the 2020-21 budget.

Mrs. Vassar report enrollment continues to be the same from March-June due to COVID 19.

Our ending fund balance of July shows the money returned from OSPI from May (4.3 million) and June (3.9 million) when they decreased our apportionment.

Board members were provided copies of Resolution 8-19/20 with the following figures for each fund.

- General Fund \$14,785,256
- Capital Projects Fund \$11,554,500
- Transportation Fund \$ 241,850
- Debt Service Fund \$ 1,099,050
- Associated Student Body \$ 229,905

No action.

Public Comments

None

Elementary

Garrett Grant, Elementary Principal, shared he is planning for the elementary staff retreat. He will be focusing on technology so all staff are on the same page and to extend our learning, and giving educators more tools to work with.

Mr. Grant stated he has offered Madalaine Jordan the 1st Grade position, left vacant with the resignation of Laurie Searle.

The STEM Summit will be put on remotely by the ESD around the middle of August.

Mr. Grant shared the elementary building is coming along great. Walls are up and door framing is taking place

Minutes of Regular Meeting

July 27, 2020

Page2

Superintendent

Eric Driessen, Superintendent, announced all administrative staff have been working on retreat days along with finalizing schedules and speaking with staff about the opening of school in the fall.

Superintendent Driessen shared Lynnette Blackburn, former elementary principal, is making a smooth transition into the Special Education Director position.

Superintendent Driessen informed the board, construction at the elementary is behind schedule. The furniture for the elementary is to be delivered the week of August 10th.

He announced the high school project is scheduled to go out to bid September 23rd, 2020.

Important Dates

- | | | | |
|----------------|----------------|-----------------------|--------------|
| • August 18-21 | Tuesday-Friday | Building Retreat/PD | |
| • August 20 | Thursday | Bear Day | 9:30-3:00 PM |
| • August 24 | Monday | Board Meeting | 7:00PM |
| • August 25 | Tuesday | Elementary Open House | 6:00PM |
| • August 26 | Wednesday | First Day of School | |

Curriculum & Instruction

Superintendent Driessen announced Google Suite and Zoom will be used by the district for homework. He stated the district has learned a lot by having summer school. He shared there are so many things we have never done with technology but that we have to learn. Items below to be addressed for the 2020-21 school year.

- Health & Safety
- Equity
- Face to Face Instruction
- Communication
- Academic Progress

Superintendent Driessen stated State Testing may be a problem. There is a petition to not do testing for the 2020-21 school year. He shared there is a need for a special board meeting either August 3 or 10th.

He announced teachers and secretaries are coming back a week early. First-Fifth graders will wear masks and have their temperatures taken daily. Students will be screened prior to getting on the bus and as parents drop kids off.

He shared the district will provide distance learning called Bear Academy and hopes to have 1 teacher for 30 students, while following the Common Core Standards.

He stated grades K-3 can come 5 days a week and grades 4 and 5 will be A/B weeks of 2 days a week in school and 3 days remotely. While A Group receives person to person instruction, the B Group will be live via Zoom. Students will receive live instruction daily.

He shared grades 6-8 with be *NB* along with grades 9-12.

The district will provide meals for kids here along with meals delivered to the kids at home. Kids with siblings will attend school the same day.

These three options give parents choices. The 2020-21 plan has to be approved by the board.

Director Rice moved, Director Maldonado seconded, to approve a Special Board Meeting to be held on August 3, 2020 at 7 pm. Motion carried 4-0.

Director Maldonado moved, Director Camacho seconded, to approve the change of school start date from August 26^h to September 2nd. Motion carried 4-0.

Consent Agenda

Director Rice moved, Director Camacho seconded, to approve Consent Agenda, which included the following:

- County Treasurer's Report
- Minutes of Regular Meeting- June 22, 2020
- Comp Tax Check No. 334217 through Check No. 334218 Totaling \$229.88.
- Payroll Check No. 334219 through Check No. 334244 Totaling \$964,967.11.
- General Fund Check No. 334245 through Check No. 334300 Totaling \$141,508.38.
- Capital Projects Check No. 334301 through Check No. 334310 Totaling \$804,881.47.
- ASB Fund Check No. 334311 through Check No. 334311 Totaling \$116.95.

Motion carried 4-0.

Business & Finance

Resolution 8-19/20 - Budget 2020-21

Director Maldonado moved, Director Camacho seconded, to approve Resolution 8-19/20 – 2020-21 Budget.

- General Fund \$14,785,256
- Capital Projects \$11,554,500
- Transportation Vehicle Fund \$ 241,850
- Debt Service Fund \$ 1,099,050
- Associated Student Body \$ 299,905

Motion carried 4-0.

Policy Review- Information- No Action

- Policy B 2004 Accountability Goals
- Procedure 241OP High School Graduation Requirements
- Policy B 3131 Transfer
- Policy B 3413 Student Immunization And Life Threatening Health Conditions
- Procedure 3413P Student Immunizations
- Policy B 4311 School Resource Officer
- Form 4311F School Resource Officer
- Procedure 5202P Federal Motor Carrier Safety Administration Mandated Drug and Alcohol Testing Program
- Policy B 6106 Allowable Costs for Federal Program

- Procedure 6106P Allowable Costs for Federal Programs
- Procedure 6220P Bid or Request for Proposal Requirements

Contract Approval

Director Rice moved, Director Maldonado seconded, to approve all contracts as presented.

- 2020-2021 ESD Title 1/Lap Coop
- 2020-21 ESD Language Acquisition Coop
- 2020-21 ESD Special Education Coop
- 2020-21 ESD STEM Coop
- 2020-21 ESD STEM Kits
- 2020-21 ESD Speech Language Pathologist Services
- 2020-21 ESD Email Archiving
- 2019-22 ESD Hosted WiFi
- 2020-22 ESD Hosted WiFi (Additional Phones)
- 2020-ESD Erate 2020 Switch Project (April-June 2020)
- 2020-21 ESD Brewster Desktop & Network Systems Support
- 2018-2021 ESD Hosted VOIP Services

Motion carried 4-0.

Board Meeting and Workshop Dates

Director Camacho moved, Director Rice seconded, to approve the 2020-21 board meeting dates and workshop dates and times.

Each regular meeting is held on the 4th Monday of each month beginning at 7:00p.m.

- September 28,2020
- October 26, 2020
- November 23, 2020
- December 28, 2020
- January 25, 2021
- February 22,2021
- March 22,2021
- April 26, 2021
- May24, 2021
- June 28, 2021
- July 26, 2021
- August 23, 2021

Board workshops will be held prior to the regular meeting from 6:00p.m.-7:00p.m. Motion carried 4-0.

Personnel

Certificated Staff

Director Rice moved, Director Maldonado seconded, to approve certificated staff.

- Annea Brown – HS Science
- Laurie Searle – Resignation
- Madaline Jordan – I" Grade

Motion carried 4-0.

Classified Staff

Director Camacho moved, Director Rice seconded, to approve classified staff as presented.

- Mario Martinez –Computer Technician
- Araceli Lopez-Home Visitor
- Pam Hofstettler-Sped Para- Signer

Motion carried 4-0.

Fall Coaches

Director Maldonado moved, Director Rice seconded, to approve Monica Barker as Fall Cheer Advisor. Motion carried 4-0.

Executive Session RCW42.30.110

None

Adjournment

There being no further business to discuss, the meeting adjourned at 8:03 p.m.

CHAIRMAN OF THE BOARD

SECRETARY TO THE BOARD

DATE

DATE

Brewster School District
Regular Board Meeting
August 24, 2020

Call to Order

The meeting was called to order at 7:00 p.m., with Chairman Becker leading the flag salute and welcoming guests.

Board members present: Don Becker, Peggy Rice and Maria Maldonado

Staff present: Eric Driessen, Superintendent/Secretary to the Board; Debbie Riggan, Recording Secretary; Linda Dezelle, HS Principal; Greg Austin, MS Principal; Garrett Grant, ES Principal; Lynnette Blackburn, Special Programs Director; Roger Joyner, Technology Director; Mario Martinez, Tech Asst.; Mike Webster, Maintenance Supervisor; Jackie Hentges, Teacher/BEA President; Amy Becker, 3rd Grade Teacher; and Madaline Jordan, 1st Grade Teacher.

Guests: Karen Soderquist, CSG Program Manager; Jared Smith, Architects West; Alexis Madden, Student Teacher

Additions & Deletions

None

Budget

Eric Driessen, gave an overview of the 2019-20 budget stating financials are up from last year. With staff not on site, spending has decreased. Ending fund balances through July are:

General Fund	\$4,424,348
Capital Projects	\$2,382,894
Debt Service	\$ 481,138
ASB	\$ 368,408
Transportation	\$ 138,156

Superintendent Driessen shared the district should receive depreciation money which should allow for the purchase of a bus.

Comments

None

Administrators/District Staff Reports

Special Programs

Lynnette Blackburn, Special Programs Director, reported she has been zooming with other Special Program Directors to learn her new position.

Elementary

Garrett Grant, Elementary Principal, shared today was the first day of the elementary Tech Focus Retreat. Presentations today were staff who have researched technology programs as Google Classroom, Zoom, etc.

Broke out into groups and teachers were collaborating with one another with technology to use in their classroom.

Minutes of Regular Meeting

August 24, 2020

Page 2

Mr. Grant announce conferences will be held September 2, 3, and 8th from noon to 8PM with each conference scheduled to last 45 minutes, to meet with students and parents ensuring every student and parent can log in to their classroom.

Mr. Grant introduced Madaline Jordan, 1st grade teacher. Ms. Jordan subbed for the district last year and the district is excited to have her as part of our staff.

Mr. Grant introduced Alexis Madden, who will be a student teacher in the district this fall. Alexis will work under the supervision of Amy Becker in the 3rd grade.

Mr. Grant also shared we have another student teacher, Kris Reese, who will work with Abbie Gebbers in the 2nd grade.

High School

Linda Dezellem, HS Principal, shared the high school will also hold conferences on September 2, 3, and 8th to meet with parents and students. An hour has been set for each parent/student to meet with their advisor. Mrs. Dezellem shared the district has so much talent from our young teachers with technology. Teachers reviewed Google Classroom along with Zoom. She stated another focus is the block schedule and on line etiquette

Mrs. Dezellem shared elective credits will be project based in science and math.

Middle School

Greg Austin, MS Principal, announced their retreat will be held on Wednesday and Thursday, August 26th & 27th. The topic will be technology with Google Classroom and Zoom. Thursday, will be one on one. He stated he has 4-5 staff members who would like extra help and other staff members are willing to collaborate to provide assistance.

Mr. Austin shared, he and Jennifer Evans, MS Secretary, have been working close together with the elementary secretaries and it has been great. He shared the middle school eliminated the enrichment class last spring.

Athletics

Mr. Austin shared there is no sports until January. Basketball will be the end of December and the kids will play 17 games instead of 20. Spring sports will go until June 29th, 2021.

Technology

Roger Joyner, Technology Director, shared he is thrilled with everyone stepping up with technology. He introduced Mario Martinez, Technology Technician, who will work in the district. Mario previously worked at the ESD and had been working in our district one day a week.

Superintendent

Eric Driessen, Superintendent, announced the district newsletter was mailed out to our community members last week.

Superintendent Driessen shared the district received a \$600,000 Transitional Kindergarten Grant. The plan is to hopefully replace the 3 oldest portables and have a permanent building. The State counts 4 year old kids'

Minutes of Regular Meeting

August 24, 2020

Page 3

FTE's. The district will adding our own Transitional Kindergarten that will house approximately 70 kids.

Important Dates

• Sept. 2	Wed.	Conferences	12:00-8:00 PM
• Sept. 3	Thurs.	Conferences	12:00-8:00 PM
• Sept. 4	Fri.	Teacher Work Day	No School
• Sept. 7	Mon.	Labor Day	No School
• Sept. 8	Tues.	Conferences	12:00-8:00 PM
• Sept. 9	Wed.	First Day of Instruction	
• Sept. 28	Mon.	Board Meeting	7:00 PM

CURRICULUM & INSTRUCTION

None

Consent Agenda

Director Rice moved, Director Maldonado seconded, to approve Consent Agenda, which included the following:

- County Treasurer's Report
- Minutes of Regular Meeting – July 27, 2020
- Minutes of Special Meeting – August 3, 2020
- Payroll Check No. 334312 through Check No. 334340 Totaling \$983,696.25.
- General Fund Check No. 334341 through Check No. 334381 Totaling \$76,964.07.
- Capital Projects Check No. 334382 through Check No. 334387 Totaling \$796,315.29.
- ASB Fund Check No. 334388 through Check No. 334392 Totaling \$7,664.24.

Motion carried 3-0.

High School Instruction

Jared Smith, Architect's West, presented the plans for the modernization of the high school project. The project advertisement and bid dates are as follows:

1 st Advertisement	August 26 th , 2020
2 nd Advertisement	September 2 nd , 2020
Pre-bid Site Meeting	September 8 th & 9 th , 2020
Bid Date	September 23 rd , 2020

Brewster 7-12 projects is a 77,656 sq. ft modernization with an additional 3,070 sq. ft. of minor work and possible 389 sq. ft. addition. The building is located at 503 S. 7th St., Brewster, WA 98812. The project bid date is September 23, 2020. The construction of the building will be a phased project over the course of 2 plus years with completion scheduled for November of 2022. The project budget is \$17,288,000.

The existing building will be fully modernized. The modernization includes, but is not limited to, first floor changes with substantial work to the locker rooms, main gymnasium, music room, kitchen, library and administration, while leaving all major building shells and structural components in place. The second-floor overall construction and major structure remains largely as-is, except for the interior corridor and the main and

Minutes of Regular Meeting

August 24, 2020

Page 4

secondary stairs. The exterior of the building gets mainly cosmetic upgrades with new entry canopies, shop/CTE canopies for material storage, a covered outside cooler/freezer and an overhaul of the roof drains and storm drainage collection. There will be partially new and upgraded HVAC systems, while maintaining the use of the existing water-source heat pumps. A fire alarm and fire sprinkler system will be provided throughout the entire building. As well as, a planned new construction connecting a detached structure the shop/CTE building.

As part of the modernization, there are improvements to the football and track field, such as a new track surface, bleachers and grandstand along with added ADA parking for field events. In addition, we are also making enhancements to the site accessibility, right of ways and a student drop off area, along with resurfacing the surrounding parking lots.

Construction Phases:

Building Phases

PHASE 1A: October 1st – October 7th, 2020 (temp classrooms)

PHASE 1B: October 1st – June 11th, 2021

PHASE 2: June 11th, 2021 – June 15th, 2020

PHASE 3A: June 15th, 2022 – August 24th, 2022

Site Phasing:

PHASE 1: April 2021 to November 2021

PHASE 2: April 2022 to September 2022

Director Rice moved, Director Maldonado seconded, to approve the scope, schedule, phase plan and bid date for the high school modernization. Motion carried 3-0.

Policy Review – No Action

Contract Approval

Director Maldonado moved, Director Maldonado seconded, to approve the Special Education contract with Waterville School District. Motion carried 3-0.

Resolution 9-2019/20 Reopening Process

Director Rice moved, Director Maldonado seconded, to approve Resolution 9/2019-20 Reopening Process for the 2020-21 school year. Bear Academy parents are required to come for conferences. Superintendent

Driessen informed the board that for each phase of kids returning, we have to write an appeal. He shared that Mondays will always be remote.

Superintendent Driessen shared on the district's website has "Frequently Asked Questions" on COVID. He stated Rick Miller has done a great job – Kudo's to Rick for his job with keeping he website updated.

Minutes of Regular Meeting
August 24, 2020
Page 5

Superintendent Driessen stated the district has purchased 50 Hot Spots and will have in a week. He said the district will probably need about 50 more. The district has purchased computers for every student to use. The CARES ACT funds have been used to purchase the Hot Spots and computers.

Personnel

Certificated

Director Rice moved, Director Maldonado seconded, to approve Jeffrey Dowd as the high school business teacher. Motion carried 3-0.

Classified

None

Coaches

None

Executive Session – RCW42.30.110

None

Adjournment

There being no further business to discuss, the meeting adjourned at 7:53 p.m.

CHAIRMAN OF THE BOARD

SECRETARY TO THE BOARD

DATE

DATE

Brewster School District
Regular Board Meeting
September 28, 2020

Call to Order

The meeting was called to order at 7:00 p.m., with Chairman Becker leading the flag salute and welcoming guests.

Board members present: Don Becker, Hector Aparicio, Mario Camacho, Peggy Rice and Maria Maldonado.

Staff present: Eric Driessen, Superintendent; Debbie Riggan, Recording Secretary; Linda Dezellem, HS Principal; Greg Austin, Middle School Principal; Garrett Grant, Elementary Principal; and Stephanie Vassar, Business Manager.

Guests: Ed Champagne, Architects West

Budget

Stephanie Vassar, Business Manager, stated the district is closing higher at the end of August due to COVID and less spending.

Mrs. Vassar provided the ending fund balances of the following funds.

General Fund	\$4,744,879
Capital Projects	\$1,966,571
Debt Service	\$ 493,371
ASB	\$ 361,312
Transportation	\$ 188,886

She reported the district received the transportation depreciation funds but stated transportation will have issues coming for 2020-21 that will be addressed in the future.

Mrs. Vassar stated OSPI didn't pay the district our bilingual monies in September but the district is holding steady currently.

Special Programs

Lynnette Blackburn, Special Programs Director, stated she has been staying busy, same as last month, doing lots of zoom meetings.

Elementary

Garrett Grant, Elementary Principal, stated there's not a lot of new but getting ready for a lot of new. He announced "Kudos go out to the staff and paras getting ready for next week" along with going around to see students personally. Mr. Grant also stated "Kudos go out to the tech department, Roger and Mario, getting wireless mikes.

Mr. Grant stated students will do A/B classes – some in class and some at home.

High School

Mrs. Dezellem, HS Principal, stated there are currently desks in the hallway, but by Tuesday desks will be ready to go.

She shared this is grant season for CTE. The CTE instructors will be here at the October meeting to present via zoom. Mrs. Dezellem reported the conferences went fantastic and kids are excited to return.

Middle School

Greg Austin, Middle School Principal, shared his staff has finally moved into the MS classrooms. Currently, elementary still has furniture in the hallways waiting for their classrooms to be finished. He stated staff is hitting it hard with everyone working together, but working with one another.

Mr. Austin shared the ESD put on zoom presentation for the Teacher of the Year. Jackie Hentges, middle school science teacher, was selected and represented Brewster, our school and herself well during the presentation.

Athletics

Mr. Austin shared WIAA is allowing out of season practices beginning October 5-28th. He stated WIAA is still on the phases. We cannot do anything until we are in Phase 4. Once seasons begin, every season will play 7 games.

Superintendent

Eric Driessen, Superintendent, shared the elementary inspection will be occur tomorrow and he's hoping all goes well so kids can return. The plan is for students to return on Tuesday, October 6th. The first group will attend Tuesdays and Thursdays, and the other half of the students will attend Wednesday and Fridays. Mondays, all kids will be remote learning. Superintendent Driessen gave kudos to the admin team along with their staff for rolling with all the changes with construction.

Superintendent Driessen announced tonight a ONE CALL message was going out to families notifying them when their child(ren) were to return to school. He shared families with more than one child will be informed all kids will attend the same days. He stated post cared are in the process of being mailed to students notifying them of their in person school days. The first week students will attend ½ days 8:00-11:30 am. This allows the district to work out any issues that may arise.

Mr. Driessen informed the board the September enrollment was lower than normal with the remote learning. He stated the count is down 20-30 kids. Our next count day is October 1st.

High School Remodel Project

Ed Champagne, Architect's West, announced the high school project advertisement has been pushed back from September to October 14th, 2020. Mr. Champagne shared this is one of the last OSPI bids in the state. Currently, there are 7 general contractors that don't have their plate full at this time. He stated this may be the silver lining.

Minutes of Regular Meeting

September 28, 2020

Page 3

Mr. Champagne informed the board the budget is tight. If money is available, alternates will be met, if not, the district will prioritize. An example: Physical inside space - designed cover to current weight room if money allows, if not, no cover will take place.

Mr. Champagne stated on October 14th, they should have lots of good information. The district has 20 plus alternates. He shared the reality of the alternates depends on the base bid. Also, something that needs considered is the “remoteness factor”. He stated, sub contractors are out of the area such as Spokane, Moses Lake, Tri Cities, etc. The cost of the remoteness factor for the middle school was 1.2 million. He mentioned with the high school project being all inside work, this should be appealing to contractors. Mr. Champagne shared if the bid comes in lower, some alternates will be added back in while others may be deleted. The district’s alternates are listed in the contract. He informed the board that Dax Logsdon, Architects West, has applied for a high poverty grant for our district that is for construction.

Consent Agenda

Director Rice moved, Director Maldonado seconded, to approve the Consent Agenda which included the following:

- County Treasurer’s Report
- Minutes of Regular Meeting – August 24, 2020
- Payroll Check No. 334393 through Check No. 334428 Totaling \$922,871.53.
- General Fund Check No. 334429 through Check No. 334493 Totaling \$359,668.24
- Capital Projects Check No. 334494 through Check No. 334505 Totaling \$1,054,115.24.
- ASB Fund Check No. 334506 through Check No. 334508 Totaling \$3,748.32
- Private Purpose Trust Fund Check No. 334509 through Check No. 334509 Totaling \$500.00.

Motion carried 5-0.

Business & Finance

Contracts

Director Aparicio moved, Director Camacho seconded to approve all contracts as presented.

- Extended/Supplemental/Stipend Contract
- Stephanie Astell – Physical Therapist
- Special Education w/Waterville
- ESD Nurse Case Management
- ESD Nurse Corp Membership
- ESD Wireless AP/Ruckus
- ESD Speech Language Pathologist

Motion carried 5-0.

Personnel

None

At 7:45 p.m., Chairman Becker called for an executive session to discuss litigation. It was estimated to last approximately 20 minutes.

Adjournment

The board returned to regular session at 8:08 p.m., with no action taken. There being no further business to discuss, the meeting adjourned at 8:10 p.m.

CHAIRMAN OF THE BOARD

SECRETARY TO THE BOARD

DATE

DATE

Brewster School District
Regular Board Meeting
October 26, 2020

Call to Order

The meeting was called to order at 7:00 p.m., with Chairman Becker leading the flag salute and welcoming guests.

Board members present: Don Becker, Peggy Rice and Maria Maldonado.

Staff present: Eric Driessen, Superintendent/Secretary to the Board; Debbie Riggan, Recording Secretary; Stephanie Vassar, Business Manager; Linda Dezellem, HS Principal; Greg Austin, MS Principal; Garrett Grant, Elementary Principal; Jessica Garcia, Rick Miller, Jeff Dowd, Nikki Medved, Jackie Hentges and Todd Dezellem.

Additions & Deletions

Deletions: VII. A. Construction Approval
VII. B. Construction Approval

Add: VII. A. Resolution 1-20/21 Award 7-12 Modernization Construction Contract
VII. B. Resolution 2-20/21 District Authorized Agent/Superintendent to Sign
VII .C. Resolution 3-20/21 Acceptance of Constructability Review Report and
Implementation
VII. D. Resolution 4-20/21 Resolution of Intent to Construct Project 7-12 Modernization
VII. E. Certifying 5 Year Continued Use & 30 Year Extension

Budget

Stephanie Vassar, Business Manager, gave an overview of the budget through September 30, 2020. She shared enrollment is slightly under the budgeted number of 925 FTE, but in October Running Start begins.

General Fund	\$4,587,851
Capital Projects	\$2,234,164
Debt Service Fund	\$ 512,632
ASB	\$ 359,661
Transportation	\$ 188,915

Mrs. Vassar shared ASB is down about \$10,000 due to refunding athletic participation fees due to COVID. Mrs. Vassar announced the passing of HB1660, which was generated by a teacher in Issaquah School District. The bill is for low income families not to have to pay for ASB Cards. In larger schools, these funds may be made up by fundraising, but in our area, kids already do fundraisers for multiple things. Kids and families who qualify for free or reduced lunches get into games free. This is a significant impact to our district and our area.

Public Comments

None

Administrators/District Staff

Special Programs

Minutes of Regular Meeting

October 26, 2020

Page 2

Lynnette Blackburn, Special Programs Director, shared she has been doing a lot of zoom meetings. She stated she wrote a grant and received it. She mentioned her staff is currently crammed into 3 small offices.

Elementary

Garrett Grant, Elementary Principal, announced the they are loving having kids back in the building. There is a lot of screening going on. Mr. Grant did a Shout Out to the paras and everyone in doing a great job. Mr. Grant announced Lynn Trumbo, Librarian, is doing a great job putting the library together.

Mr. Grant acknowledged Lynnette for the great job in decorating the elementary with bear designs. He commented it looks “great and inviting”.

High School

Linda Dezellem, HS Principal, shared the high school has 35 students working remotely only, with 35 students coming in person 4 days per week and the remainder students are hybrid. The kids are trying to get back to their activities.

Mrs. Dezellem announced on the SAT test will be given to senior students on Saturday, November 7th along with the PSAT for juniors the same day. She stated keeping the SAT test so that students can qualify for grants from colleges and universities.

She shared ASB is trying to plan activities to keep kids active. They have created several designs with cups in the fence line along 7th Street.

Mrs. Dezellem shared she applied for a grant and received \$5,000. She reported the CTE grant is due and noted there are not as many grants available.

Middle School

Greg Austin, MS Principal, stated it is great to have kids back. He stated they have almost enough kids (17 max) to fill the classrooms. He shared his staff is overwhelmed with teaching hybrid, kids at home and then kids in person, 4 days a week. Mr. Austin shared getting substitutes has been an issue. He stated he subbed a day and it was nice to see kids be polite and get to work.

Athletics

Greg Austin, Athletic Director, stated the Out of Season Practice started in September. Mr. Austin said the seasons were extended so he will generate a schedule for gym times.

We are hoping that basketball will start in December but it is still too early to plan.

ELL- Jessica Garcia

Jessica Garcia, ELL Coach, stated CORE PAC is continuing to run the Health Fair in November as in previous years. There will be 60 free flu shots for adults. Items have been donated for the goodie bags.

Mrs. Garcia shared the Bilingual ALPA test results were mailed to parents last week.

Minutes of Regular Meeting

October 26, 2020

Page 3

Superintendent

Eric Driessen, Superintendent, stated the elementary project in winding up with sub contractors coming on Monday after school once school is out. Superintendent Driessen shared everyone has been working hard and he is very proud of all our staff.

The district has not had any students test positive for COVID.

We currently have no classes larger than 17 in grades Kindergarten – 2nd Grade. We are doing hybrid classes 4 days per week.

He shared on Tuesday – Friday, we will see at least 60% of our kids each day. Superintendent Driessen shared the district is going to try serving hot lunch in a week or so. Currently, still delivering meals on Mondays.

Important Dates

- | | | |
|------------------|-------------|--|
| • November 11 | Wednesday | Veterans Day – No School |
| • November 23 | Monday | Board Meeting 7:00 PM |
| • November 25-27 | Wed. – Fri. | Thanksgiving – Early Release/No School |

Curriculum & Instruction

CTE

Mrs. Dezellem and her CTE/Vocational teachers, Todd Dezellem, Nikki Medved, Jeff Dowd and Rick Miller presented the CTE plans for the 2020-21 school year. Topics discussed were CTE Dual Credit requirements, Business Education/FBLA/Deca. Mr. Dowd shared with the addition of DECA, there is more focus on marketing, finance and hospitality. Mr. Dezellem discussed Agriculture Education such as plant science and floral design along with metal and wood shop. Mr. Dezellem shared the district received a grant and purchased a tractor with the plans of a school farm. Mrs. Medved shared current courses being taught are Senior Success 101, Financial Literacy with long term plans expanding Job Shadow Partnerships and coursework opportunities, and more advanced courses. The CTE Five Year goals plan is to have a Health Science Instructor, Health Science courses leading to certificates, continued search for advisory members that reflect area demographics and industry.

Consent Agenda

Director Rice moved, Director Maldonado seconded to approve the consent agenda which included the following:

- County Treasurer's Report
- Minutes of Regular Meeting – September 28, 2020
- Comp Tax Check No. 334510 through Check No. 334510 Totaling \$515.16.
- General Fund Check No. 334511 through Check No. 334511 Totaling \$2157.00.
- Payroll Check No. 334512 through Check No. 334541 Totaling \$867,378.67.

- General Fund Check No. 334542 through Check No. 334592 Totaling \$178,182.11.3
- Capital Projects Check No. 334593 through 334600 Totaling \$303,127.89.
- ASB Fund Check No. 334601 through Check No. 334602 Totaling \$600.00.

Minutes of Regular Meeting

October 26, 2020

Page 4

- Private Purpose Fund Check No. 334603 through Check No. 334603 Totaling \$1,000.00.

Motion carried 3-0.

Resolution 1-20/21 Award Leone & Keeble

Director Maldonado moved, Director Rice seconded, to approve Resolution 1-20/21 Award of HS Contract to Leone & Keeble. Motion carried 3-0.

Resolution 2-20/21 District Authorized Agent/Superintendent to Sign

Director Maldonado moved, Director Rice seconded, to approve Resolution 2-20/21 District Authorized Agent allowing Superintendent Eric Driessen to sign on behalf of the district. Motion carried 3-0.

Resolution 3-20/21 Acceptance of Constructability Review Report and Implementation

Director Maldonado moved, Director Rice seconded, to approve Resolution 3-20/21 Acceptance of Constructability Review Report and Implementation.

Resolution 4-20/21 Resolution of Intent to Construct Project 7-12 Modernization

Director Maldonado moved, Director Rice seconded, to approve Resolution 4-20/21 Resolution of Intent to Construct Project. Motion carried 3-0.

Resolution 5-20/21 Certifying 5 Year Continued Use & 30 Year Extension

Director Maldonado moved, Director Rice seconded, to approve Resolution 5-20/21 Certifying 5 Year Continued Use & 30 Year Extension. Motion carried 3-0.

Mentor – Mentee Contracts

Director Rice moved, Director Maldonado seconded, to approve the 2020-21 Mentor – Mentee Contracts as presented.

<u>Teacher</u>	<u>Mentee</u>	<u>Amount</u>
• Jessica Cole	Annea Brown	\$750
• Tram Hiltz	Madaline Jordan	\$750
• Eric Hersman	Jacob Schofstoll	\$500
• Kyona Cavadini	Monica Barker	\$500
• Jake Johanson	Nikki Medved	\$500

Motion carried 3-0.

Personnel

Certificated Staff

Director Maldonado moved, Director Rice seconded, to approve Karissa Reese as an Emergency Substitute. Motion carried 3-0.

Classified Staff

None

Athletic Coaches

None

Minutes of Regular Meeting

October 26, 2020

Page 5

Executive Session

None

Adjournment

There being no further business to discuss, the meeting adjourned at 8:10 p.m.

CHAIRMAN OF THE BOARD

SECRETARY TO THE BOARD

DATE

DATE

Brewster School District
Regular Board Minutes
November 23, 2020

Call to Order

The meeting was called to order at 7:00 p.m., with Chairman Becker leading the flag salute and welcoming guests.

Board members present: Don Becker, Hector Aparicio, Mario Camacho, Peggy Rice and Maria Maldonado.

Staff present: Eric Driessen, Superintendent; Debbie Riggan, Recording Secretary; Stephanie Vassar, Business Manager; Linda Dezellem, HS Principal; Greg Austin, MS Principal; Garrett Grant, ES Principal; Lynnette Blackburn, Special Programs Director; and Jackie Hentges, MS Science Teacher.

Guests: Diego Arevalo-Pio, Lorenzo Garcia-Perez, Julissa Najera-Medina, Yiaritzi Pineda-Vargas,

Additions & Deletions

Add: 8B Kiera Austin

Reports

Elementary

Garrett Grant, Elementary Principal, stated there isn't a lot to report. Teachers and kids are working hard. He shared that issues with parents and or kids have narrowed down. Mr. Grant announced the enrichment classes started last week. Classes being offered are: Knitting Club, Math/Science Club, Craft Club, Athletic Club and Outdoor Club.

Mr. Grant announced the hot lunch meals are working great with kids eating in their classrooms.

Mr. Grant also gave a "Shout Out" to Marcy Boesel and Gina Kelly for covering the middle school counselor position while Miranda Garza is out on Family Leave.

Mr. Grant shared the elementary is continuing to do and have professional development. Recently, Maricar Najera, elementary teacher shared some technology ideas with the staff. There have also been opportunities for professional development with the ESD.

High School

Linda Dezellem, HS Principal, reported there is not a lot going, just different things going on. She stated the internet was down for a bit today, which makes it difficult to teach students on line. She shared she feels people have learned to be very adaptable and students are starting to get a routine. She informed the board 25% of the high school students are here 4 days per week and it's great having them back in the building. The kids are getting more social and emotional support here at school.

Middle School

Greg Austin, MS Principal, shared the middle school will hold their monthly Awards Assembly on December 10th 3:30-4:30 p.m. via ZOOM. The middle school staff picks three students from each grade for the Student of the Month Award.

Minutes of Regular Meeting

November 23, 2020

Page 2

Mr. Austin reported the middle school classes are about full. The 6th grade classes are maxed out while 7th and 8th grades can have one or two more students at each grade. Each grade is allowed 17 in person students to be in the classroom. He stated he has subbed this year in a couple of classes and it is more apparent this year, kids are very polite, and appreciative.

He announced more students are coming in on Mondays to meet with teachers and get help.

Athletics

Mr. Austin announced winter sports have been rescheduled to begin December 28th – February 1st. Kids will practice 5 days and then have their 1st game. There will be 3-4 games per week possibly. Governor Inslee has stated no school can practice in doors until basketball season.

Special Programs

Lynnette Blackburn, Special Programs Director, shared she has been busy with IEP meetings. She informed the board, after meeting with Judy Jensen, Stephanie Vassar, Business Manager, and Jessica Garcia, Ell Coach, there is money to hire three paraprofessionals. The paraprofessionals will be placed at each elementary, middle school and high school. These positions will be good through June 18, 2021 and funded by the Readiness to Learn Grant (RTL).

Mrs. Blackburn stated she has been meeting with Greg Austin, MS Principal; Nicole Smith, School Nurse; Miranda Garza, Middle School Counselor; and Jennifer Evans, Middle School Secretary, to build relationships with them and help with any issues they may be having.

Curriculum & Instruction

Jackie Hentges, MS Science Teacher, presented four 7th grade students who demonstrated Google Slides to the board.

- Lorenzo Garcia Perez presented on how to create a slide and then shared his space demonstration.
- Yiaritzi Pineda-Vargas shared her slide on the seasons.
- Julissa Najera Medina gave her presentation on solar eclipses.
- Diego Arevalo Pio shared his demonstration on high tides/low tides.

All the students did a great job with their presentations.

Budget

Stephanie Vassar, Business Manager, gave an overview of the October financials. She shared the enrollment for October was 922 FTE with an additional 15 kids in Running Start. She stated we are 17% through the 2020-21 fiscal year.

2019-20 Year End Report

Mrs. Vassar shared the Ending Fund Balances.

- General Fund \$4,893,446.14
- Capital Projects Fund \$3,288,085.11
- Debt Service Fund \$ 493,371.03
- ASB Fund \$ 360,812.48

Minutes of Regular Meeting

November 23, 2020

Page 3

- Transportation Fund \$ 188,886.10

Mrs. Vassar stated Capital Project Fund will be spent down with the high school project beginning and explained the Debt Service Fund is used to make our bond payments. She informed the board the ASB will decrease with the passing the Initiative 1660 allowing all Free and Reduced students not to pay for ASB cards, pay to play and to get into sporting events free. This includes their parents also.

She shared the district received \$53,000 for bus depreciation and this will go towards a new bus. These funds may only be used to buying buses.

Superintendent

Eric Driessen, Superintendent, congratulated Linda Dezelle and Greg Austin for being in the top 13 improved schools in the state with low-income students and students of color.

Superintendent Driessen shared there is a lot of professional development going on in the district with staff helping and teaching one another with ZOOM, on line teaching, etc.

Superintendent Driessen reported the high school staff and students put together 34 meals together for families for Thanksgiving using the HAAS fund monies. The HAAS fund is to help all kids.

The district had their first COVID at school last week, but was no threat. He shared the biggest factor was our screening and everyone wearing masks.

Superintendent Driessen shared After’s Enrichment is taking place in the morning allowing kid time to work together and to have some fun time.

He shared information on the Readiness to Learn Grant stating we have numerous students who are not showing up and the three new paraprofessionals to be hired will help track these students down. This year, the BECCA Bill is non-existent. He stated the district has to rely on ourselves to get kids here.

Superintendent Driessen announced the district has been serving hot lunches in the 3 different schools. Students are getting their lunch and eating in their classrooms.

Important Dates

- | | | | |
|------------------|-----------|--------------------------------------|----------|
| • November 25-27 | Wed – Fri | Thanksgiving-Early Release/No School | |
| • December 18 | Friday | Early Release – Christmas – | 11:00 AM |
| • December 28 | Monday | Board Meeting | 7:00 PM |
| • January 4 | Monday | School Resumes | |

Consent Agenda

Director Aparicio moved, Director Camacho seconded, to approve Consent Agenda, which included the following:

- County Treasurer’s Report

- Minutes of Regular Meeting – October 26, 2020

Minutes of Regular Meeting

November 23, 2020

Page 4

- Payroll Check No. 335604 through Check No. 334637 Totaling \$881,566.93.
- General Fund Check No. 334638 through Check No. 334702 Totaling \$206,305.24.
- Capital Projects Check No. 334703 through Check No. 334708 Totaling \$453,305.24.
- ASB Fund Check No. 334709 through Check No. 334715 Totaling \$6,939.12.

Motion carried 5-0.

Business and Finance

Policy Review Final Reading

Director Camacho moved, Director Maldonado seconded, to approve the following policies for final reading.

- Policy 2004 Accountability Goals
- Procedure 2410P High School Graduation Requirements
- Policy 3131 Transfers
- Policy 3413 Student Immunization and Life Threatening Health Conditions
- Procedure 3413P Student Immunizations
- Policy 4311 School Resource Officer
- Form 4311F School Resource Officer
- Procedure 5202P Federal Motor Carrier Safety Administration Mandated Drug and Alcohol Testing Program
- Policy 6106 Allowable Costs for Federal Program
- Procedure 6220P Bid or Request for Proposal Requirements

Motion carried 5-0.

Policy/Procedure Review – First Reading

- Policy/Procedure 3225/3225P School Based Threat Assessment
- Policy/Procedure 3424/3424P Opioid Related Overdose Reversal
- Policy/Procedure 3510/3510P Associated Student Bodies
- Policy 4210 Regulation of Dangerous Weapons on School Premises
- Policy 4215 Use of Tobacco, Nicotine Products
- Policy 5404 Family, Medical, and Maternity Leave
- Policy/Procedure 6220/6220P Bid or Request for Proposal Requirements
- Policy/Procedure 6700/6700P Nutrition, Health, and Physical Education

No action.

Contract Approval

Director Rice moved, Director Aparicio seconded, to approve the Pateros School District contract for Transportation Motor Pool maintenance. Motion carried 5-0.

Personnel

Certificated Staff

Director Aparicio moved, Director Maldonado seconded, to approve certificated staff as presented.

- Joy Wilson – Substitute

- Raleigh Riggan – Emergency Substitute
- Jonathan Gelstin – Emergency Substitute

Minutes of Regular Meeting

November 23, 2020

Page 5

Motion carried 5-0.

Classified Staff

Director Aparicio moved, Director Rice seconded, to approve Kiera Austin as a classified substitute. Motion carried 5-0.

Athletic Coaches

None

Executive Session

None

Adjournment

There being no further business to discuss, the meeting adjourned at 8:04 p.m.

BOARD CHAIRMAN

SECRETARY TO THE BOARD

DATE

DATE

Brewster School District
Regular Board Meeting
December 28, 2020

Call to Order

The meeting was called to order at 7:00 p.m. with Chairman Becker leading the flag salute.

Board members present: Don Becker, Hector Aparicio, Peggy Rice and Maria Maldonado.

Staff present: Eric Driessen, Superintendent/Secretary to the Board

Additions and Deletions

None

Reports/Presentations

None

Important Dates

- | | | | |
|--------------|--------|-------------------------|-----|
| • January 4 | Monday | School Resumes | |
| • January 18 | Monday | No School – MLK Day | |
| • January 25 | Monday | Board Meeting | 7PM |
| • January 29 | Friday | No School – Records Day | |

Consent Agenda

Director Rice moved, Director Aparicio seconded, to approve Consent Agenda, which included the following:

- County Treasurer’s Report
- Minutes of Regular Meeting – November 23, 2020
- Payroll Check No. 334716 through Check No. 334747 Totaling \$873,859.02.
- General Fund Check No. 334748 through Check No. 334799 Totaling \$123,018.17.
- Capital Projects Check No. 334800 through Check No. 334806 Totaling \$360,752.98.
- ASB Fund Check No. 334807 through Check No. 334809 Totaling \$1,340.02.
- Payroll Check No. 334810 through check No. 334810 Totaling \$2,372.48.

Motion carried 4-0..

Business and Finance

Annual Organizational Meeting (Policy 1210)

Chairman

Director Aparicio moved to nominate Don Becker for Chairman, Director Rice seconded, for Don Becker to be Board Chairman. Motion carried 4-0.

Vice Chair

Director Aparicio moved to nominate Peggy Rice as Vice Chair, Director Becker seconded, for Peggy Rice to be Vice Chairperson. Motion carried 4-0.

Minutes of Regular Meeting

December 28, 2020

Page 2

Policies and Procedures – Informational

- Policy/Procedure 3225 School Based Threat Assessment
- Policy/Procedure 3424 Opioid Related Overdose Reversal
- Policy/Procedure 3510 Associated Student Bodies
- Policy 4210 Regulation of Dangerous Weapons on School Premises
- Policy 4215 Use of Tobacco, Nicotine Products
- Policy 5404 Family, Medical and Maternity Leave
- Policy/Procedure 6220 Bid or Request for Proposal Requirements
- Policy/Procedure 6700 Nutrition, Health, and Physical Education

Highly Capable Plan

Director Aparicio moved, Director Rice seconded, to approve the Highly Capable Plan as presented. Motion carried 4-0.

Contract Approval – None

Personnel

Certificated Staff – None

Classified Staff – None

Executive Session RCW42.30.110 – None

Adjournment

There being no further business to discuss, the meeting adjourned at 7:25 p.m.

CHAIRMAN OF THE BOARD

SECRETARY TO THE BOARD

DATE

DATE