**Brewster School District**

**Regular Board Meeting**

**September 25, 2023**

**Call to Order**

The meeting was called to order at 6:59 p.m., with Chairman Becker leading the flag salute and welcoming staff.

Board members present: Don Becker, Peggy Rice, Hector Aparicio, and Mario Camacho.

Staff Present: Lynnette Blackburn, Superintendent/Secretary of the Board; Estella Martinez, Recording Secretary; Juan Hernandez, Business Manager; Tram Hiltz, TK-2nd Elementary Principal; Garrett Grant, 3rd- 5th Elementary Principal; Greg Austin, MS Principal; Kayla Johanson, Special Education Director; Todd Phillips, HS Principal. Erica Wulf, Elementary Teacher, and Irving Smith, HS History Teacher.

Guests: German Meza, Ty Witt, Jennifer Munson, Jennifer Best, Tina Smith, Gudalupe Mosqueda, and Erik Rios.

**Additions & Deletions**

Additions III. B. School Board Member Appointment to District #3.

VII. E. MS and HS Wrestling Program.

VI. Executive Session to discuss personnel.

**Reports/Presentations**

Budget

Juan Hernandez, Business Manager, reported preliminary balances as of August final numbers will be presented in about a month or two. He stated 100% of the fiscal year has elapsed as of August. Revenues from the annual budget numbers are within expectations and a $2MM transferred was made to the capital fund for the Transportation Cooperative Project.

Mr. Hernadez gave an overview of the various funds listed below.

* General Fund $4,618,612
* Capital Projects $2,265,407
* Debt Services $649,978
* ASB $322,065
* Transportation $313,189

School Board Member Appointment

Director Aparicio moved, Director Camacho seconded, to approve Erik Rios as a board member for district #3.

Motion Carried. 4-0.

Public Comments

Ty Witt, Chief Medical Officer from the Three Rivers Hospital, presented his staff and the proposal for the new proposition of the new public hospital for our three rivers communities of Douglas and Okanogan counties. Staff present with him, Jennifer Munson, Jennifer Best, Tina Smith, and German Meza.

Mr. Witt gave examples of the importance of supporting the proposition in the November 2023 election for the new hospital.

He talked about the history of the building and explained the difference in cost between maintaining an old building vs how much more affordable it will be to build a new hospital with all services included.

Elementary 3rd-5th

Garrett Grant, 3rd-5th Elementary Principal, he has been gathering math and ELA data to direct students into the correct interventions or small groups. Mr. Grant stated he is working Mike Webster, Transportation Supervisor, and Tracey Reagles, Cook Supervisor in preparing for the After’s Program to start the first week in October. The leadership team begun their walk throughs last week to keep teachers accountable.

Mr. Grant confirmed the Missoula Theater will be at our school this Spring giving the students the opportunity to participate in the Cinderella Play. He announced the first recognition assembly will be this Thursday the 28th and the character trait will be “Friendship”. The Okanogan Garden Coordinator will continue to teach lesson and guide our students with the school garden this fall.

Elementary TK-2nd

Tram Hiltz, TK- 2nd Elementary Principal, shared she has been working with the TK-2nd teachers regularly to discuss leadership, staff, and PBIS topics. She will continue to assist teachers with students behavioral and defiance concerns. Mrs. Hiltz will contact parents to better communicate with them and involve them in positive reinforcement to resolve this matter.

Special Education

Kayla Johanson, Special Education Director, gave a “Shout Out” to the Special Education Department Staff. She stated all opened positions were filled with qualify people. The Special needs swing is going well.

High School

Todd Phillips, High School Principal, shared spirit, and homecoming week was a blast! With excellent participation of students and no issues with any of the activities. He stated that it is thanks to the quality of students that we have.

Mr. Phillips will continue to track attendance and student success data to improve students’ academic success. He stated the new staff is doing a phenomenal job and he has been receiving positive feedback from staff. Mr. Phillips informed the board Tonasket, Omak, and Quincy School Districts have contacted him to informed themselves more about our Brewster No Phone Policy with the hope of using our school as a model.

Middle School

Greg Austin, MS Principal, stated Middle School teachers will continue to work on IAB’s interim blocks to prepared students for the Smarter Balance Test. They will also continue to work on the Marzano framework and strategies.

Mr. Austin stated he has never had a group of teachers and students as great as this year to work with. He announced first Middle School recognition assembly will be held Friday the 29th at 2:10pm.

Athletics

Mr. Austin, Athletic Director, shared Fall Sports are halfway through. Mr. Austin asked the board for support in bringing back the wrestling program for both Middel School and High School.

Superintendent

Lynnette Blackburn, Superintendent, stated she has been attending zoom meetings, the Strategic Plan Meetings with Gene Sharratt, and Ok. Coral meetings with local Superintendents. Mrs. Blackburn shared the Fair this year was a success taking 44 kinder students to the Okanogan County Fair and 25-30 highschoolers with animals to sell.

**Important Dates**

* October 28 Saturday PAC/Latino Health Forum/Vaccine Event 1-5:30pm
* October 23 Monday Board Meeting 7:00 pm Elementary Library
* October 25-27 Wed-Fri Conferences (12-8, 12-8, 7:30-3:20)
* October 30 Monday Teacher Day (no school for students)

**Curriculum and Instruction**

None

**Consent Agenda**

Director Aparicio moved, Director Rice seconded, to approve the Consent Agenda which included the following:

* County Treasurer’s Report
* Minutes of Regular Meeting – August 28, 2023
* Special AP Run Check No. 338763 through Check No. 338763 Totaling $1,632.68
* Payroll Check No. 338764 through Check No. 338683 Totaling $1,021,087.01.
* General Fund Check No. 338811 through Check No. 338881 Totaling $103,583.57.
* Capital Projects Check No. 338882 through Check No. 33338885 Totaling $73,787.87.
* ASB Fund Check No. 338886 through Check No. 338896 Totaling $10,124.82.
* Aug. AP Ran in Sept. Check No. 338897 through Check No. 338898 Totaling $22,820.30.

Motion carried 5-0

**Business & Finance**

**Contracts**

Director Camacho moved, Director Rice seconded, to approve the contracts as presented.

* 2023-2024 ESD Extended/Supplemental/Stipend Contracts
* 2023-2024 Lead, Serve, and Support Contract
* 2023-2024 Spokane School District Curriculum License Agreement
* 2023-2024 EWU HS in the Classroom Contract

Motion carried 5-0.

Director Aparicio moved, Director Camacho seconded, to approve the Rejection of Bid and authorization to rebid Brewster Transportation Coop Resolution No. 1-22/23.

Motion carried 5-0.

Policy Review

* B 1440 Minutes
* B 2121 Substance Abuse Program
* B 2190 Highly Capable Programs
* B 2230 Transition to Kindergarten
* B 3207 Prohibition of Harassment Intimidation
* B 3225 School Based Threat Assessment
* B 3241 Student Discipline
* B 3520 Student Fees fines or Charges
* B 4001 Public Access to District records
* B 5010 Nondiscrimination and Affirmative Action
* B 5050 contracts
* B 5310 Compensation
* B 6020 System of Funds and Accounts
* B 6215 Expense Claim Certification and Approval
* B 6217 Electronic Funds Transfer
* B 6220 Bid or Request for Proposal Requirements
* B 6513 Workplace Violence Prevention
* B 6530 Insurance
* B 6550 Capitalization Threshold for leases and subscriptions
* B 6605 Student Safety Walking Biking and Riding Buses
* B 6959 Acceptance of Completed Project
* P 2022 Electronic Resources and Internet Safety Procedures
* P 2121 Substance Abuse Program Procedure
* P 2161 Special Education and Related Services for Eligible Students Procedure
* P 2162 Education of Students with disabilities under section 504 of the Rehabilitation Act of 1973 Procedure
* P 2190 Highly Capable Programs Procedure
* P 2410 High School Graduation Procedure
* P 3207 Prohibition of Harassment Intimidation and Bullying Procedure
* P 3241 Student Discipline Procedure
* P 3246 Restraint, Isolation, and Other uses of Reasonable Force Procedure
* P 3520 Student Fees fines and Charges Procedure
* P 4001 Public Information Program Procedure
* P 4040 Public Access to District Recordes Procedure
* P 5010 Nondiscrimination and Affirmative Action Procedure
* P 6220 Bid or Request for Proposal Requirements Procedure
* P 6513 Workplace Violence Prevention Procedure
* P 6605 Student Safety Walking Biking and Riding Buses to School Procedure
* P 6959 Acceptance of Completed Projects Procedures New

Director Aparicio moved, Director Camacho seconded, to approve the wrestling program for MS and HS.

Motion carried 5.0.

**Personnel**

Certified Staff

Director Rice moved, Director Aparicio seconded, to approve the certified staff as presented.

* Ana Najera – 1 year TK teacher
* Shawn Bruegger – Cert Sub
* Melissa Garcia – Cert Sub
* Alondra Garcia - Cert Sub
* Michael M Kelly – Cert Sub

Motion carried 5-0.

Classified Staff

Director Aparicio moved, Director Camacho seconded, to approve the classified staff as presented.

* Liberty Harrison – TK Para
* Beatriz Lizardi-Angel – 1 year Sped. Para

Motion carried 5-0.

Coaches

Director Camacho moved, Director Rice seconded, to approve Easton Driessen’s resignation as the Asst. Boys Basketball Coach.

Motion carried. 5-0.

**Executive Session RCW42.30.110**

Personnel

Director Aparicio moved, Director Camacho seconded, to approve Athletic Director Stipend.

Motion carried, 5-0.

**Adjournment**

There being no further business to discuss, the meeting adjourned at 8:25 p.m.

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CHAIRMAN OF THE BOARD SECRETARY TO THE BOARD

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DATE DATE