**Brewster School District**

**Regular Board Meeting**

**May 22, 2023**

**Call to Order**

The meeting was called to order at 7:00 p.m., with Vice Chairman Rice leading the flag salute and welcoming staff.

Board members present: Peggy Rice, Maria Maldonado, and Mario Camacho.

Staff Present: Estella Martinez, Recording Secretary; Juan Hernandez, Business Manager; Lynnette Blackburn, Superintendent/Secretary of the Board; Todd Phillips, HS Principal; Garrett Grant, Elementary Principal; Greg Austin, Middle School Principal, Kayla Johanson, Special Education Director; Jackie Hentges, MS Science Teacher; and Jessica Garcia, Federal Programs Coordinator.

**Additions & Deletions**

None

**Reports**

Budget

Juan Hernandez, Business Manager reported TK-12 enrollment of 977.90 that also includes 13.74 ALE FTE and 25.03 RS.

Mr. Hernandez shared we are in the process of budget planning for the 2023-2024 school year. The audit has been complete, but the exit interview will not take place until May 31st. Based on the preliminary audit results there were no findings or material of misrepresentation.

The ending fund balances for the various funds are listed below.

* General Fund $5,863,063
* Capital Projects $494,252
* Debt Services $663,060
* ASB $356,324
* Transportation $160,778

Middle School

Greg Austin, Middle School Principal, announced Michael Oborne as the new middle school math teacher and the completion of the Smarter Balance assessments.

Mr. Austin shared upcoming Middle School events:

* May 31st – June 3rd 6th grade Camp Conconully
* June 14th 8th grade Promotion @ 6pm
* Annual Teachers vs 8th graders Basketball Game

Athletics

Mr. Austin, Athletic Director, informed the board of how it’s a great time to be a Brewster Bear! The following spring sports: Baseball, Softball, and HS Track teams will be going on to state. Middle School track had an outstanding Junior Olympics end of their season as well.

Elementary

Garrett Grant, Elementary Principal, shared spring assessments have been finished. During the days of testing our head cook Tracey Reagles came up with the idea of offering our testing students an extra snack during their testing days. Paul Gutzler, the principal from Methow Valley Elementary School and his team came to observe the Elementary and our SPED program. They were very thankful and had nothing but great things to say about our staff.

Mr. Grant announced to the board he will be honoring Martin Hurtado owner of Bear Basket with a plaque during the elementary recognition assembly for sponsoring all the principal lunches throughout the school year for student of the month recipients.

Important Elementary Dates for June:

* June 5th: Late Start: Class list
* June 12th: Late Start PLC work
* June 12th: Kinder Grad 1:30 pm
* June 14th: Talent Show & 5th grade Grad 8:30am
* June 14th: Turn Mr. Grant into an Ice Cream Sunday @ 2pm
* June 15th: Field Day (All Day)
* June 15th: TK Grad 1pm
* June 16th: 5th grade walkthrough 9:30am
* June 16th: Early Release Last Day of School 10am

Federal Programs

Jessica Garcia, Federal Programs Director, shared approximately 10-15 newcomers have recently enrolled in our school. She appreciates the flexibility and accommodations principals and counselors have made with the transition of these newcomer students and their needs.

Mrs. Garcia has kept herself busy helping Juan Hernandez, Business Manager with budgeting and finishing WIDA testing for all buildings. Preliminary WIDA assessment results came back looking rough but have improved from last year. She also shared with the board Jenner Sanon after his retirement will maintain his support for Migrant Students. He is planning in continuing to be our State Representative and attending future trips on this matter.

High School

Todd Phillips, High School Principal, informed graduation plans are going as planned. Prom had another successful year with almost half the student body attending.

Mr. Phillips shared not all HS teaching positions have been filled but have been working hard to make it happen.

Special Education

Kayla Johanson, Special Education Director, gave an update of the shuffling of staff in the special education program.

Mrs. Johanson announced open enrollment for the three-year-old preschool program. This program will open spots for kids from the community to be role models for students with special needs. The Life Skills program had the opportunity to send three of our students to attend the Special Needs Prom hosted by the Wenatchee School District. This dance offered the students an amazing opportunity to dance, go on a limo ride, eat out, and have professional pictures taken. All students who attended had a great time!

Superintendent

Lynnette Blackburn, Superintendent, shared everyone is collaborating to fill new positions and will continue to work on end of the year reports.

**Curriculum and Instruction**

None

**Important Dates**

* June 9 Friday Graduation
* June 14 Wednesday 8th Grade Promotion
* June 16 Friday Last Day of School
* June 26 Monday Board Meeting

**Consent Agenda**

Director Maldonado moved, Director Camacho seconded, to approve the Consent Agenda which included the following:

* County Treasurer’s Report
* Minutes of Regular Meeting – April 24, 2023
* Payroll Check No. 338270 through Check No. 338300 Totaling $1,085,537.10.
* General Fund Check No. 338301 through Check No. 338379 Totaling $183,495.61.
* Capital Projects Fund Check No. 338380 through Check No. 338388 Totaling $209,254.02.
* ASB Check No. 338389 through Check No. 338404 Totaling $21,382.68.

Motion carried 4-0

**Business & Finance**

**Contracts**

None

Director Camacho moved, Director Maldonado seconded, to approve the overnight as presented.

* Voices of the Field Camp on May 20th - 23rd in Bainbridge Island. Taking six students.
* Dare to Dream Academy on June 26th – July 1st in Bellingham. Taking five students.

Motion carried 3-0.

Director Aparicio moved, Director Rice seconded, to approve the overnight travel as presented.

* 6th grade students to attend Camp Conconully on May 31st – June 3rd.

Motion carried 3-0.

Director Camacho moved, Director Maldonado seconded, to approve the out of state travel as presented.

* Mary Schultz, SLPA to attend the American Speech-Language-Hearing (ASHA) conference in Long Beach CA on July 13th-15th.

Motion carried 3-0.

Director Maldonado moved, Director Camacho seconded, to approve the 2023 Summer School Budget.

Motion carried 3-0.

Director Camacho moved, Director Maldonado seconded, to approve the Asset Preservation Program Resolution No. 11-22/23.

Motion carried 3-0.

Director Maldonado moved, Director Camacho seconded, to approve the WIAA Resolution No. 12-22/23.

Motion carried 3-0.

Director Camacho moved, Director Maldonado seconded, to approve the Implementation Asset Preservation System Letter.

Motion carried 3-0.

Director Maldonado moved, Director Camacho seconded, to approve the 2022-2023 out of endorsement Staff as presented.

TEACHER CERT# COURSE SCHOOL

Benjamin Garcia 420880G Algebra II High School

 Geometry

 Pre-Calculus

Motion carried 3-0.

**Personnel**

Certified Staff

Director Camacho moved, Director Maldonado seconded, to approve the certified staff as presented.

* Cindy Brown – Retirement
* Stephanie Schertenleib – Resignation
* Karissa Reese – Move to 1st grade
* Randi Robertson- Move to 2nd grade
* Linzie Swaner – 3rd grade
* Eugenia Dominguez – Certified Sub
* Jana Swenson – Certified Sub
* Linda Caswell – HS Sped Education Teacher
* Elizabeth Shepard – 1 year Elementary Teacher
* Alma Diaz – 1 year Elementary Teacher
* Michael Oborne – Math
* Ana Navarro – Social Worker
* Rileigh Riggan – 1 year Elementary Teacher
* Tram Hiltz – Move to TK-2nd grade Principal

Motion carried 3-0.

Classified Staff

Director Maldonado moved, Director Camacho seconded, to approve the classified staff as presented.

* Vanessa Terrones – Communication Assistant

Motion carried 3-0.

Coaches

None

**Executive Session RCW42.30.110**

None

**Adjournment**

There being no further business to discuss, the meeting adjourned at 7:36 p.m.

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CHAIRMAN OF THE BOARD SECRETARY TO THE BOARD

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DATE DATE