

**Brewster School District  
Regular Board Meeting  
January 22, 2024**

**Call to Order**

The meeting was called to order at 7:00 p.m., with Vice-Chairman Rice leading the flag salute and welcoming staff.

Board members present: Peggy Rice, Marios Camacho, and Emmanuel Rubio.

Staff Present: Lynnette Blackburn, Superintendent/Secretary of the Board; Estella Martinez, Recording Secretary; Juan Hernandez, Business Manager; Garrett Grant, 3<sup>rd</sup>- 5<sup>th</sup> Elementary Principal; Todd Phillips, HS Principal; Kayla Johanson, Special Education Director; Greg Austin, MS Principal, and Jackie Hentges, MS SCI Teacher.

**Additions & Deletions**

Additions:	VII H.	Special AP Run for \$372,236.04
	VII. E.	FFA Overnight Stay Feb. 3 <sup>rd</sup> . To Floral Contest in Yakima
	VII. F.	Overnight stay for Band Students attending the Basketball State Tournament on Feb. 28-Mar. 2 <sup>nd</sup> .

**Reports/Presentations**

**Budget**

Juan Hernandez, Business Manager, reported K-12 Basic Education Enrollment-including ALE stood at 925.84. FTE with a fourth-month average of 925.65. In the General Fund account as of December, 33% if the fiscal year has elapsed. Revenues as of December 21<sup>st</sup> stand within expectation.

Mr. Hernandez will continue working with Mrs. Blackburn on the depreciation expenses for buildings that must be addressed in the coming years. The ending fund balance of the Transportation Vehicle Fund stands at \$316,000. Please note the school has received the new school bus.

Mr. Hernandez gave an overview of various funds listed below.

- General Fund \$4,645,146
- Capital Projects \$2,859,005
- Debt Services \$192,555
- ASB \$327,777
- Transportation \$4,326

**Special Education Program**

Kayla Johanson, Special Education Director, shared the sad news about Mary Schultz retiring.

**Elementary 3<sup>rd</sup>-5<sup>th</sup>**

Garrett Grant, 3<sup>rd</sup>-5<sup>th</sup> Elementary Principal, informed the board mid-year assessments have been completed. These assessments will be used to determine correct placement for students needs.

**High School**

Todd Phillips, HS Principal, gave a shout out, to the new wrestling coach Shane Kelly for his involvement and hard work with the HS students.

Mr. Phillips shared his concerned about the new graffiti and gang related activity happening in our town. He will keep a close eye on this matter.

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### Athletics

Greg Austin, Athletics Director, announced both HS boys' and girls' basketball team will be moving on to district basketball playoffs in Omak.

### Middle School

Greg Austin, MS Principal, walkthroughs were a success. He was able to see consistency through the classrooms with lesson objectives posted on the walls and teachers using ready to respond activities to keep students engaged.

### Superintendent

Lynnette Blackburn, Superintendent, thanked everyone for the constant handwork and she has noticed how climate and culture are starting to look how they used to be.

Mrs. Blackburn will continue to focus on levy mailings and scheduling radio spots to inform the community about our replacement levy coming up in February.

### Important Dates

- |               |        |                            |         |
|---------------|--------|----------------------------|---------|
| • February 5  | Monday | PAC Meeting                | 6:00 PM |
| • February 19 | Monday | No School – Presidents Day |         |
| • February 26 | Monday | Board Meeting              | 7:00 PM |

### Curriculum and Instruction – None

### Consent Agenda

Director Camcho moved, Director Rubio seconded, to approve the Consent Agenda which included the following:

- County Treasurer's Report
- Minutes of Regular Meeting – December 18, 2023
- Comp Tax Check No. 339233 through Check No. 339233 Totaling \$354.16.
- Payroll Check No. 339234 through Check No. 339263 Totaling \$1,068,652.70.
- General Fund Check No. 339264 through Check No. 339316 Totaling \$145,375.14.
- Capital Projects Check No. 339317 through Check No. 339319 Totaling \$11,017.15.
- ASB Fund Check No.339320 through Check No. 339325 Totaling \$5,013.30.
- Special AP Run Check No. 339326 through Check No. 339327 Totaling \$372, 236.04.

Motion carried 3-0

### Business & Finance

Director Rubio moved, Director Camacho seconded to approve the Policies and Procedures as presented.

- 5280 Separation from Employment
- 3510P Associated Student Bodies Procedure
- 3510 Associated Student Bodies
- 3205P Sexual Harassment of Students Prohibited Procedure
- 2190P Highly Capable Programs Procedure
- 2190 Highly Capable Programs
- 2140P Comprehensive School Counseling Procedure
- 2125P Sexual Health Education Procedure
- 2090P Program Evaluation Procedure
- 2090 Program Evaluation

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- 2004 Accountability Goals
- 1611 Conflicts of Interest Districts with fewer than 2,000 students
- 1250P Student on Governing Boards Procedures
- 1250 Students on Governing Boards

Motion carried 3-0.

Director Camacho moved, Director Rubio seconded, to approve the overnight stay for the All-State Students.

Motion carried 3-0.

Director Rubio moved, Director Camacho seconded to approve the overnight stay for High School Boys and Girls Basketball.

Motion carried 3-0.

Director Camacho moved, Director Rubio seconded, to approve the Spring Athletics Schedules.

Motion carried 3-0.

Director Rubio moved, Director Camacho seconded, to approve the overnight stay for the FFA Floral contest in Yakima on February 3<sup>rd</sup>.

Motion carried 3-0.

Director Camacho moved, Director Rubio seconded, to approve the overnight stay for Band students to attend the Basketball State Tournament, February 28<sup>TH</sup> through March 2<sup>nd</sup>.

Motion carried 3-0.

### **Personnel**

#### Certified Staff

Director Rubio moved, Director Camacho seconded, to approve the certificated staff as presented.

- Randy Phillips – Retiring
- Mary Schultz – Retiring

Motion carried 3-0.

#### Classified Staff

Director Camacho moved, Director Rubio seconded, to approve the classified staff as presented.

- Veronica Fermin – Volunteer
- Lisandro Arevalo – Classified Sub

Motion carried 3-0.

#### Coaching Staff

Director Camacho moved, Director Rubio seconded, to approve the coaching staff as presented.

Baseball

- Head Coach – Joe Taylor
- Assistant Coach – Travis Todd
- Volunteer – Cade Kelpman

Softball

- Head Coach – Jesse Barnes

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- Assistant Coach – Rafael Sanchez

Soccer

- Head Coach – Jenner Sanon
- Assistant Coach – Alex Villalobos
- C- Squad if Needed – Felipe Torres

Track

- Head Coach – Greg Austin
- Assistant Coach – TBD
- Assistant Coach – Heather Cochrane
- Assistant Coach – Jasen Brown
- Kelly Brown – Resignation

Middle School Track

- Head Coach – Jackie Hentges
- Assistant Coach – TBD
- Assistant Coach – TBD

Motion carried 3-0.

**Executive Session RCW42.30.110**

**Adjournment**

There being no further business to discuss, the meeting adjourned at 7:20 p.m.

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CHAIRMAN OF THE BOARD

\_\_\_\_\_  
SECRETARY TO THE BOARD

\_\_\_\_\_  
DATE

\_\_\_\_\_  
DATE