**Brewster School District**

**Regular Board Meeting**

**October 24, 2022**

**Call to Order**

The meeting was called to order at 6:58 p.m., with Chairman Becker leading the flag salute and welcoming staff.

Board members present: Peggy Rice, Hector Aparicio, Mario Camacho, Maria Maldonado, and Don Becker.

Staff Present: Lynnette Blackburn, Superintendent/Secretary to the Board; Estella Martinez, Recording Secretary; Stephanie Vassar, Business Manager; Todd Phillips, HS Principal; and Garrett Grant, Elementary Principal.

**Additions & Deletions**

Add: VII. J. Joint Resolution for Transportation Cooperative No. 6-22/23

K. Articles of Agreement Brewster School District Transportation Cooperative – Resolution No. 7-22/23

L. Service Agreement for Brewster School District Transportation Cooperative Activities – Resolution No. 8-22/23

VIII. C. Winter Coaches

**Reports**

Budget

Stephanie Vassar, Business Manager, shared enrollment numbers for the month of September being at 958 FTE plus 13.70 ALE students. Running start numbers won’t be counted until October. As of September, 8% of the fiscal year has gone by and not all grants have been claimed.

Mrs. Vassar shared year end has been submitted.

See balances as presented.

* General Fund $4,592,817
* Capital Projects $890,671
* Debt Services $616,455
* ASB $321,796
* Transportation $158,101

Mrs. Vassar thanked the board for the opportunity and years of service in our district.

Middle School

Lynnette Blackburn, Superintendent, shared on behalf of Greg Austin, Middle School Principal. Good things are happening in their building and an extended invite went out to the board to come down and take a walk with Mr. Austin, into the classrooms. IAB will be starting up as soon as the state release them and Student Led Conference are coming up Wednesday, Thursday, and Friday.

Athletics

Mrs. Blackburn, stated Middle School has wrapped up their volleyball, football and cross-country seasons. High School sports will move on to post season.

Elementary

Garrett Grant, Elementary Principal, shared they are in the second round of the ALE pilot and will be deciding by the end of November what curriculum to purchase. Mr. Grant and the interview committee will also be interviewing for a lead secretary this week.

On Oct. 17th. staff was trained for NARCAN usage on students and NARCAN packages were delivered by Nicole Smith, School Nurse to the teachers.

Mr. Grant announced upcoming events.

* ShakeOut Earthquake Drill Oct. 20th
* Harvest Parties Oct 25th
* Elementary Conferences Oct. 27th, 28th & 29th
* Veteran’s Assembly Nov. 9th
* Monthly Recognition Assembly

High School

Todd Phillips, High School Principal, informed the board that he has met with about 74 parents to discuss concerns before they become problems. The students will have the opportunity to be chosen for “Bear of the Week,” The six criteria are: Culture, Community, Accountability, Character, Engagement, and Leadership.

Mr. Phillips announced the homecoming dance was well attended with an estimate of 100 students.

Superintendent

Lynnette Blackburn, Superintendent, shared she has been getting lot of support from former Superintendent Eric Driessen.

**Curriculum and Instruction**

None

**Consent Agenda**

Director Rice moved, Director Aparicio seconded, to approve the Consent Agenda which included the following:

* County Treasurer’s Report
* Minutes of Regular Meeting – September 26, 2022
* Suburban Purchase Check. No 337425 through Check No. 337425 Totaling $52,720.57.
* Comp Tax Check No. 337426 through Check No. 337427 Totaling $19,718,.38.
* Void & Re Issue Check No. 337428 through Check No. 337430 Totaling $491.80.
* Payroll Check No. 337430 through Check No. 337465 Totaling $1,085,326.03.
* General Fund Check No. 337466 through Check No. 337537 Totaling $257,875,09.
* Capital Projects Fund Check No. 337538 through Check No. 337543 Totaling $357,580.04.
* ASB Check No. 337544 through Check No. 337554 Totaling $6,006.77.

Motion carried 5-0

**Business & Finance**

**Contracts**

Director Rice moved, Director Maldonado seconded, to approve the contracts as presented.

* 2022-2023 Pateros Transportation Contract
* 2022-2023 Cisco Phone Contract

Motion Carried 5-0

Director Aparicio moved, Director Maldonado seconded, to approve the Policies/Procedures as presented.

* Policy B 2020 Course Design, Selection and Adoption of Instructional Materials
* Procedures B 2020P Course Design, Selection and Adoption of Instructional Materials
* Policy B 2021 Library Information and Technology Programs
* Policy B 2331 Controversial Issues/Guest Speakers
* Policy B 3210 Nondiscrimination
* Policy B 5252 Staff Participation in Political Activities

Motion Carried 5-0.

Director Camacho moved, Director Aparicio seconded, to approve the Resolution Accounts Payable Approval No. 4-22/23.

Motion carried 5-0.

Director Aparicio moved, Director Rice seconded, to approve the Resolution of Authorized District Personnel No. 5-22/23.

Motion carried 5-0.

Director Aparicio moved, Director Camacho seconded, to approve the winter athletic schedules.

Motion carried 5-0.

Director Camacho moved, Director Aparicio seconded, to approve the overnight travel for the cross-country state meet competition in Pasco.

Motion carried 5-0.

Director Rice moved, Director Aparicio seconded, to approve the overnight travel for the volleyball state tournament in Yakima.

Motion carried 5-0.

Director Aparicio moved, Director Rice seconded, to approve the overnight travel for the football Semifinals and finals.

Motion carried 5-0.

Director Aparicio moved, Director Camacho seconded, to approve the Highly Capable Plan.

Motion carried 5-0.

Director Aparicio moved, Director Maldonado seconded, to approve the Joint Resolution for Transportation Cooperative No. 6-22/23

Motion carried 5-0.

Director Aparicio moved, Director Maldonado seconded, to approve the Articles of Agreement Brewster School District Transportation Cooperative – Resolution No. 7-22/23

Motion carried 5-0.

Director Aparicio moved, Director Maldonado seconded, to approve the Resolution of Service Agreement for Brewster School District Transportation Cooperative Activities – Resolution No. 8-22/23

Motion carried 5-0.

**Personnel**

Certified Staff

Director Rice moved, Director Maldonado seconded, to approve the certified staff as presented.

* Cynthia Sanchez– Certified Sub
* Pierce Marks- Certified Sub
* Angelita Guzman – Certified Sub

Motion carried 5-0.

Classified Staff

Director Camacho moved, Director Rice seconded, to approve the classified staff as presented.

* Ariana Rios – Resignation
* Stephanie Vassar – Resignation
* Nila Sutherland – Classified Sub
* Yesenia Tellez – Volunteer

Motion Carried 5-0.

Coaches

Director Aparicio moved, Director Camacho seconded, to approve the winter coaches as presented.

Michael Taylor – H.S. Head Boys

Easton Driessen – H.S. Asst. Boys

Alejandro Sanchez – H.S. Asst. Boys

Stephanie Schertenleib – H.S. Head Girls

Rafael Sanchez – H.S. Asst. Girls

Kyle Woelber – M.S. Head Boys

Wade Gebbers – M.S. Asst. Boys

Irving Allen Smith – M.S. C Team Boys

Dylan Gamble – M.S. Head Girls

Dan Vassar – M.S. Asst. Girls

H.S. Asst Girls – if needed

M.S. “C” Girls – if needed

Motion carried 5-0.

**Executive Session RCW42.30.110**

None

**Adjournment**

There being no further business to discuss, the meeting adjourned at 7:31 p.m.

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CHAIRMAN OF THE BOARD SECRETARY TO THE BOARD

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DATE DATE