

**Brewster School District
Regular Board Meeting
December 18, 2023**

Call to Order

The meeting was called to order at 7:00 p.m., with Chairman Becker leading the flag salute and welcoming staff.

Board members present: Don Becker, Peggy Rice, Hector Aparicio Emmanuel Rubio, Erik Rios and Mario Camacho.

Staff Present: Lynnette Blackburn, Superintendent/Secretary of the Board; Estella Martinez, Recording Secretary; Juan Hernandez, Business Manager; Garrett Grant, 3rd- 5th Elementary Principal; Todd Phillips, HS Principal; and Jessica Garcia, Federal Programs Director.

Guests: Emmanuel Rubio

Additions & Deletions

- | | | |
|-----------|---------|--|
| Addition: | VII D. | 1. Award of Bid Resolution
2. Constructability Review Resolution
3. Intent to Construct Resolution |
| | VII. E. | FFA Overnight Stay Jan. 19 th -20 th . To Floral Contest in Olympia |

Reports/Presentations

Budget

Juan Hernandez, Business Manager, reported K12 Basic Education Enrollment including ALE stoop at 931.14 FTE with a three-month average of 925.99.

Mr. Hernandez informed the board the district accepted the stick-built bid from Leone & Keeble due to resale value and look. Additional Funds will be needed to be added to capital projected fund concession stand remodel, new fields, covered backway to freezer for the Elementary and wrapping up current projects not funded through grants. Estimated transfer of \$2,000,000 to CFP.

Mr. Hernandez gave an overview of various funds listed below.

- General Fund \$4,726,818
- Capital Projects \$2,868,482
- Debt Services \$1,025,241
- ASB \$321,737
- Transportation \$315,559

Federal Programs

Jessica Garcia, Federal Programs Director, shared PAC meeting was cancelled due to no presenter. A future date will be announced to invite parents to come in and apply for their kids FAFSA application. School Personnel, Family Health Center, Wenatchee Valley College, and ESD staff will volunteer to help parents log in and apply.

Mrs. Garcia along with Mr. Grant have been working with McKinney-Vento, Anna Dalby, Woven Threads Quilt Shop North 40 P1FCU and Anonymous Donors to help families in need. About 60 families were supported for the Holiday Season.

Elementary 3rd-5th

Garrett Grant, 3rd-5th Elementary Principal, informed the board Math Night on December 11th was a success. Parents and Students were given the opportunity to go to classrooms and work on the new Cool Math curriculum and make a Holiday themed decoration.

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High School

Todd Phillips, HS Principal, expressed high school staff is continuing to deliver quality education and are working hard.

Superintendent

Lynnette Blackburn, Superintendent, reiterated Brewster School District staff has been working hard. Mrs. Blackburn will continue working in the preparation for the replacement levy coming up in February.

Important Dates

- | | | | |
|--------------|--------|-------------------------|---------|
| • January 8 | Monday | School Resumes | |
| • January 15 | Monday | No School – MLK Day | |
| • January 22 | Monday | Board Meeting | 7:00 PM |
| • January 26 | Friday | No School – Records Day | |

Oath of Office

Chairman Becker conducted the Oath of Office for Hector Aparicio as new board chairman.

Director Rice moved, Director Aparicio seconded, to approve Emmanuel Rubio as a board member.

Motion carried 5-0.

Vice Chairman

Director Camacho moved, Director Camacho seconded, to retain Peggy Rice as Vice Chairman.

Motion carried 4-0.

Consent Agenda

Director Rice moved, Director Camacho seconded, to approve the Consent Agenda which included the following:

- County Treasurer’s Report
- Minutes of Regular Meeting – November 27, 2023
- Comp Tax Check No. 339128 through Check No. 339128 Totaling \$67.03.
- Payroll Check No. 339129 through Check No. 339158 Totaling \$1,069,396.10.
- General Fund Check No. 339159 through Check No. 339224 Totaling \$370,160.69.
- Capital Projects Check No. 339225 through Check No. 339228 Totaling \$8,402.02.
- ASB Fund Check No.339229 through Check No. 339232 Totaling \$7,231.59.

Motion carried 5-0

Business & Finance

Annual Organizational Meeting (Policy 1210)

Director Aparicio moved, Director Rice seconded, to approve the Annual Organization Meeting Policy 1210 and approving Hector Aparicio as the WSSDA legislative Representative.

Motion carried 5-0.

Policies and Procedures Review – First Reading

- 5280 Separation from Employment
- 3510P Associated Student Bodies Procedure
- 3510 Associated Student Bodies

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- 3205P Sexual Harassment of Students Prohibited Procedure
- 2190P Highly Capable Programs Procedure
- 2190 Highly Capable Programs
- 2140P Comprehensive School Counseling Procedure
- 2125P Sexual Health Education Procedure
- 2090P Program Evaluation Procedure
- 2090 Program Evaluation
- 2004 Accountability Goals
- 1611 Conflicts of Interest Districts with fewer than 2,000 students
- 1250P Student on Governing Boards Procedures
- 1250 Students on Governing Boards

Director Camacho moved, Director Rice seconded, to approve the 2010 Bluebird 84 capacity school bus.
Motion carried 5-0.

Director Rice moved, Director Rios seconded to approve the Cooperative Transportation Facility Construction Approval and Resolutions as presented.

- Resolution No. 3-23/24 Award of Bid Resolution
- Resolution No. 4-32/34 Intent to Construct Brewster Transportation Coop
- Resolution No. 5-23/24 Acceptance of Constructability review Brewster Transportation Coop

Motion carried 5-0.

Director Rice moved, Director Camacho seconded, to approve the overnight FFA floral competition trip on Jan 19th and Jan 20th to Olympia.

Motion carried 5-0.

Personnel

Certified Staff

Director Camacho moved, Director Rios seconded, to approve Larrena “Sue” Johnson as a certified substitute.

Motion carried 5-0.

Classified Staff

Director Camacho moved, Director Rubio seconded, to approve Adriana Arevalo’s resignation.

Motion carried 5-0.

Coaching Staff –

None

Executive Session RCW42.30.110

Adjournment

There being no further business to discuss, the meeting adjourned at 7:33 p.m.

CHAIRMAN OF THE BOARD

SECRETARY TO THE BOARD

DATE

DATE